



## St. Valentine Catholic School Council Minutes

<b>MEETING DATE:</b>		<b>MAY 15, 2024</b>			
<b>Attendees:</b>		Nicole Gervais, Mrs. S. Love, Mrs. L. Kulik-Olivera, Nancy Naami, Frank Mancuso, Angela Caravaggio, Elaine (Ling) Teofilo, Wendy Raposo, Zarah von Schober			
<b>Regrets:</b>		Ixela Martinez, Gina Pedroso			
<b>Secretary:</b>		Zarah von Schober			
Time	Agenda	Discussion	Action Item	Lead	
1 6:40-6:45	<b>Agenda</b>	<ul style="list-style-type: none"> <li>Welcome, Prayer &amp; Land Acknowledgement</li> <li>Agenda reviewed &amp; Minutes from last CSC meeting held (approved by Angela &amp; Elaine)</li> </ul>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	N. Gervais	
2 6:45-7:00	<b>Principal's Report</b>	<p><b>EQAO – June 3 &amp; 4</b></p> <ul style="list-style-type: none"> <li>Occurring for both grades Gr. 3 &amp; 6</li> <li>Completely online</li> </ul> <p><b>Progress Report &amp; Parent Interviews</b></p> <ul style="list-style-type: none"> <li>June 25 Final Report Cards go home</li> </ul> <p><b>Sports / Clubs &amp; Events</b></p> <ul style="list-style-type: none"> <li>Softball is happening for Junior &amp; Intermediate Teams</li> <li>May 17 Track &amp; Field for Gr.4-8 then Families (June 12) &amp; Board (June 20)</li> <li>May 31 Intermediate Co-Ed Beach Volleyball</li> </ul> <p><b>Assemblies / Presentations</b></p> <ul style="list-style-type: none"> <li>May 30 May Dance Showcase – Hollywood Theme</li> <li>June 7 Virtue Assembly</li> <li>June 14 Health &amp; Wellness Activity Day</li> <li>June 20 End of Year BBQ (cost of meal increased to \$12)</li> </ul> <p><b>Important Dates</b></p> <ul style="list-style-type: none"> <li>June 3 Gr.8 Grad Trip – Jays game</li> <li>June 10 PA Day</li> <li>June 21 &amp; 24 - Pizza Recognition Lunch for all students who have contributed to the school (sports/announcements/chess/dance)</li> <li>June 28 Gr.8 Class Clap Out</li> </ul> <ul style="list-style-type: none"> <li>Fr. James will be leaving the Parish and Fr. Andrew Cyruk will be joining</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	G. Pedroso	
3 7:00-7:05	<b>School Uniform Policy Update</b>	<ul style="list-style-type: none"> <li>Survey circulated to parents for feedback on school uniform</li> <li>Request from Board for input via survey from parent's viewpoint on implementation of school uniform.</li> <li>Update provided that school uniform policy was updated to support appropriate language for equity, diversity &amp; cultural sensitivity.</li> <li>School survey closed and CSC discussed that some parents were not aware of survey.</li> </ul>	<ul style="list-style-type: none"> <li>Request to Board whether the survey can be re-issued.</li> <li>Follow-up: the Board survey was closed and could not be re-issued</li> </ul>	Nicole Gervais	



4	7:05-7:35	<b>Fundraising Event / End of Year School BBQ Update</b>	<p>Reviewed logistics for School BBQ June 20</p> <ul style="list-style-type: none"> <li>• Student Volunteers secured (8-9) and reviewed where high school students will be supporting school BBQ. <ul style="list-style-type: none"> <li>○ Henna Table</li> <li>○ Braveheart’s Game Toss</li> <li>○ ‘Main Event’ Confirmed – Animal / Pony Rides <ul style="list-style-type: none"> <li>▪ Paying for \$5 / ride</li> <li>▪ 3 volunteers required for Petting zoo</li> <li>▪ 4 ponies</li> </ul> </li> </ul> </li> <li>• Secured EMS / Paramedics Team</li> <li>• Awaiting on Fire Fighting to confirm attendance to support school community.</li> <li>• Braveheart Toss Game</li> </ul> <p>Estimated Breakdown of costs from planned budget as will use from current fundraising monies raised. Breakdown for budget as approved from council are the following:</p> <p>Total amount approved for budget \$10 K</p> <ul style="list-style-type: none"> <li>• Food \$6000</li> <li>• Petting zoo \$1800</li> <li>• Games Supply \$400</li> <li>• Prizes \$ 500</li> <li>• No Miguel as he is not available and discussed that his activity is not appropriate for end of school BBQ.</li> </ul>		
4	7:35–7:55	<b>Treasurer’s Report</b>	<ul style="list-style-type: none"> <li>• Reviewed current balance as of April 30, 2024.</li> <li>• Current balance \$18 459</li> <li>• Awaiting final East Side deposit and estimating \$7700 to be deposited and confirmed. Will need to withdraw / pay East Side Marios for expenses and net profit expected to be approx. \$2-3 K but will need to amend final report to these minutes at end of school year.</li> <li>• Thus, total estimated balance for F24 CSC forecast to be \$21-22K. Actual report to be amended to these minutes once last cheques processed.</li> </ul>	Provide final Financial report once all invoices / dues are processed to be amended to this final CSC minutes.	Frank Mancuso
6	7:55-8:35	<b>Review of End of Year Budget / Allocation of Funds</b>	<ul style="list-style-type: none"> <li>• Discussed Fundraising outcome &amp; process of allocation of CSC profit.</li> <li>• Voted unanimous from current CSC, as this meeting was to allocate funds year over year.</li> <li>• <b>Current allocated fundraising plans are as follows:</b> <ul style="list-style-type: none"> <li>○ June 20 End of Year school BBQ Budget provided by CSC estimated \$10K. Refer to details below for breakdown of proposed cost. Remaining amount to allocated for FY25 CSC and forecast of remaining amount = \$11.1 K</li> <li>○ \$500 Carry-over / balance in account as approved by CSC By-Laws.</li> <li>○ \$1500 Allocation to Graduation \$1500</li> </ul> </li> </ul>	Need to confirm total costs from end of school BBQ and will need to amend report to these minutes to include End of Yr. School BBQ actual profits.	Nancy Naami



			<ul style="list-style-type: none"> <li>○ \$1000 Sacraments</li> <li>○ \$500 Parent Engagement</li> <li>○ \$2000 Technology</li> <li>○ \$1200 Classroom Material</li> <li>○ \$1000 Family Support</li> <li>○ \$1500 Curriculum Enhancement</li> <li>○ \$500 CSC Fundraising Gifts</li> <li>○ \$400 Shrove Tuesday</li> <li>○ \$900 Community Engagement</li> </ul> <p><u>Important Note:</u> Any profit made from end of year school BBQ will be allocated to F25 CSC to the following areas in estimated percentage breakdown:</p> <ul style="list-style-type: none"> <li>• Community Engagement 33%</li> <li>• Curriculum 34%</li> <li>• Technology 33%</li> </ul>		
8	8:45-8:50	<b>OAPCE</b>	<ul style="list-style-type: none"> <li>• Attended OAPCE meeting and provided update to current activities.</li> </ul>	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	Angela
9	8:50-8:55	<b>New Business &amp; Adjournment</b>	<ul style="list-style-type: none"> <li>• Meeting Adjourned (Nancy &amp; Angela)</li> </ul>		

**Future Meeting Dates**

- As needed Ad hoc Meeting to be called as needed.

**Next meeting Date: Sept 2024 – NEW F25 Council Meeting!**