



Queen of Heaven Elementary School

2018-2019 School Council

Meeting Minutes, October 4, 2018 Meeting, 7-9PM

REMINDER: Refreshments for Next Meeting

Coffee/Water: Joanne Casiero

Snacks: Monica Cabral

Attendees: Lenka J, Tara C, Cathy C, Monica C, Julie M, Joanne C, Debbie C, Felician S, Lisa C, Mrs. McCann, Ethan A, Catherine V, Lorena F, Sylvia D, Shanel A, Gia D, Georgia K, Miss Evans, Maria J

Regrets: Board Trustee

AGENDA ITEM & NOTES	ACTION ITEMS	PEOPLE RESPONSIBLE
1. Prayers <ul style="list-style-type: none"> Led by Maria J. 	NA	NA
2. Welcome & Introductions <ul style="list-style-type: none"> Led by Mrs McCann, co-chairs Julie M. and Joanne C. New student rep role created this year to enhance student voice at meetings; this year's rep will be Ethan A. 	NA	NA
3. Approval of Last Minutes <ul style="list-style-type: none"> Dated June 15, 2018 	Motion to Approve: Debbie C Second: Felician S	NA
4. Nominations & Elections for Positions <ul style="list-style-type: none"> Chair/Co-Chair: Joanne C, Catherine V Secretary: Gia D Treasurer: Lisa C Parish Reps: Gia D, Shanel A Community/Social Rep: Lenka J Ontario Association of Parents in Catholic Education: Tara C Fundraiser Co-Chairs: Debbie C, Felician S, (Cathy C, volunteer) Staff/Teacher liaison: Miss Evans The council discussed the creation of a new Parent/Student Advisor role to help facilitate communication between the Council and the Student Reps; this role will be assumed by Monica C Round table introductions of all Council members completed 	Motion to Approve: Monica C Second: Gia D	Julie M., Joanne C.
5. Other Business <p><u>Council Meeting Dates for 2018/19 School Year</u></p> <ul style="list-style-type: none"> Wednesday, November 21 		



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<ul style="list-style-type: none"> • Wednesday, January 23 (at Michael Goetz Secondary) • Wednesday, February 13 • Wednesday, April 24 (includes School Board webinar) • Wednesday, May 15 • Wednesday, June 12 (social event) <p><u>Other Key Dates</u></p> <ul style="list-style-type: none"> • Thursday, October 25 – CCCSC Event @ St. Francis Xavier School, 5:30pm, for council chairs/co-chairs • Saturday, November 3 – CCCSC Training for School Councils, St. Josephs Secondary, 8:30 – 12:00, all council members welcome • Saturday, April 13 – CCCSC Marketplace, St. Joseph Secondary, all council members welcome <p><u>Family Movie Night</u></p> <ul style="list-style-type: none"> • Date set: Friday December 14, 6:45pm • Fee for students TBD • Kids must come with parent/guardian • Popcorn and water will be provided for kids • Discussed adding coffee for parents <p><u>Skate Nights</u></p> <ul style="list-style-type: none"> • Dates in November and January to be set with St. Dominic's School • Event in parish hall after for refreshments with Father Phil • Council discussed shifting to earlier time to accommodate smaller children; possibly have skate prior to 5pm mass and invite participants to mass and refreshments to follow <p><u>Shrove Tuesday</u></p> <ul style="list-style-type: none"> • Date: Tuesday, March 5 • Group discussed the ordering of pancakes • Parent volunteers will be required • Event planning will take place at future meeting <p><u>BBQ Recap</u></p> <ul style="list-style-type: none"> • The event went well; approximately \$200 profit • \$75 donations received from Applewood Longos and Lakeshore Metro • Council discussed different ways to engage parent community at next BBQ Open House; ideas included: <ul style="list-style-type: none"> ○ Community tables; invite community groups like Paramedics, Fire 	<ul style="list-style-type: none"> • Discuss date for movie night for older kids @ future meeting • Flyer for Movie Night to be created • Lenka J to check dates online for rink rental and inform group via Team Snap; need to check with Fr. Phil for hall availability • Cathy C to look into possible options for purchasing pancakes at Denny's 	



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<ul style="list-style-type: none"> ○ Different food options like pizza ○ Have older kids run a craft for younger kids ○ Reduce the time between the BBQ and the start of the Open House <p><u>Halloween Dance-A-Thon</u></p> <ul style="list-style-type: none"> • The Dance-A-Thon is one of the two major fundraising activities for the year • Council was advised that corporate donations should be initiated in January for the following year (this is when businesses set their donation budgets) • Pledge forms to be sent out the week of October 9 • Pledge forms to be returned no later than November 5 • Display case is available for decorations • Council will hire the same DJ as last year (\$500) • Call for volunteers will take place via TeamSnap • Council discussed spending a maximum of \$800 on prizes • Prizes will be designated for various age groups to ensure even distribution of prizes • Council discussed purchasing Kernels popcorn <p><u>Communication – Calendar Coordination</u></p> <ul style="list-style-type: none"> • Council discussed ways to improve communication of events and coordinate amongst all the various calendars • Possibility to turn school newsletter dates into calendar form and integrate all council events/dates; coordinate newsletter calendar with JK/SK calendars and website calendar • Incorporate parish related events/dates <p><u>Craft Club</u></p> <ul style="list-style-type: none"> • Club meets every Wednesday at lunch (11:30 – 12:30) • Each week a different age group meets • Goal is to organize one craft per month for kids to complete • Club is requesting \$50-60 per month for supplies <p><u>Other</u></p> <ul style="list-style-type: none"> • Council referenced budget and discussed other major expenditures planned for this year (e.g. new jerseys, sports equipment); it was determined that there are sufficient funds to support the Craft Club request • It was noted that there are a lot of clubs for older kids, less for younger kids; consider other opportunities for younger kids at future meetings 	<p>Motion to Approve Event: Debbie C Second: Lenka J</p> <p>Motion to Approve DJ: Joanne C Second: Debbie C</p> <p>Motion to Approve prizes: Lisa C Second: Georgia K</p> <p>Motion to Approve popcorn: Catherine V Second: Cathy C</p> <ul style="list-style-type: none"> • Mrs. McCann to create calendar of key dates for newsletters <p>Motion to Approve Budget: Sylvia D Second: Debbie C</p>	
<p>MEETING ADJOURNED: 9:05pm</p>		