



# Queen of Heaven Elementary School

2018-2019 School Council

Meeting Minutes, June 12, 2019 Meeting, 7-9PM

**REMINDER: Refreshments for Next Meeting (October 3, 2019)**

**Coffee/Water:**

**Snacks:**

**Attendees:** Gia D, Mrs. McCann, Tara C, Miss Evans, Marie J, Catherine V, Joanne C, Debbie C, Lorena F, Tania F, Lisa C, Lenka J, Feliciano S, Lenka J

**Regrets:** Shanel A, Cathy C

AGENDA ITEM & NOTES	ACTION ITEMS / PEOPLE RESPONSIBLE
<p><b>1. Opening Prayer &amp; Land Acknowledgement (Mrs. McCann)</b></p>	
<p><b>2. Approval of Last Minutes from May 15 2019</b></p> <p><b>Correction:</b></p> <ul style="list-style-type: none"> <li>• Fundraising: FlipGive funds will be used for September BBQ (not June)</li> </ul>	<p><b>Motion to Approve the minutes:</b> Monica C  <b>Second:</b> Lisa C</p>
<p><b>3. Co-Chairs' Report</b></p> <p><b>Facebook</b></p> <ul style="list-style-type: none"> <li>• Change settings to close group; only allow members to view posts</li> </ul> <p><b>Halloween dance</b></p> <ul style="list-style-type: none"> <li>• Council agreed to not use an external DJ next year</li> <li>• Consider buying equipment; Rent equipment for next year</li> </ul>	
<p><b>4. Treasurer Report</b></p> <ul style="list-style-type: none"> <li>• Reminder that funds raised in year are to be spent in year</li> <li>• The FlipGive account will remain active during summer; encourage use for any teacher gifts being purchased</li> <li>• As of the meeting date, the Council's unallocated funds total \$6966.36 (notes: this does not include FlipGive funds; Oz expenses are still to be deducted)</li> <li>• The Teacher WishList will be revisited in Fall after teachers have completed plans for the school year</li> <li>• Consider chain mesh for basketball nets (look into for next year)</li> <li>• Consider purchasing sound equipment for future plays, dances, etc.</li> <li>• Remaining funds raised this year will be allocated to future purchases of sound equipment and larger WishList items</li> </ul> <p><b>Expenditures discussed and approved:</b></p> <ul style="list-style-type: none"> <li>• Installation of water bottle refill station (\$2600)</li> <li>• Lunch for grad class – Subway platter (\$200)</li> <li>• Freezie day for students – June 24 (\$50)</li> <li>• Robotics equipment for coding club - \$1102</li> </ul>	<p><b>Approval of water refill station:</b> Marie J  <b>Second:</b> Lenka</p> <p><b>Approval of lunch for grad class:</b> Gia D  <b>Second:</b> Tara C</p> <p><b>Approval of Freezie Day:</b> Debbie C  <b>Second:</b> Feliciano S</p> <p><b>Approval of robotics equipment:</b> Gia D  <b>Second:</b> Debbie C</p>



# Queen of Heaven Elementary School

2018-2019 School Council

Meeting Minutes, June 12, 2019 Meeting, 7-9PM

AGENDA ITEM & NOTES	ACTION ITEMS / PEOPLE RESPONSIBLE
<p><b>5. Principal Update</b></p> <p><b>Wizard of Oz</b></p> <ul style="list-style-type: none"> <li>• Very positive response from the community</li> <li>• Comments supporting the fact we did not turn anyone away</li> </ul> <p><b>Volunteers</b></p> <ul style="list-style-type: none"> <li>• 72 volunteers over the course of the year (30% of families)</li> </ul> <p><b>PRO Grant</b></p> <ul style="list-style-type: none"> <li>• Session on Social Media was held at beginning of June; attendance was low; Follow-up sessions with students scheduled for Fall (\$621.50)</li> <li>• Government has not confirmed if funds will be available next year</li> <li>• Council discussed whether we should apply again if funds become available given that participation in events has been low</li> <li>• Importance of social media and phone use by students is growing; Council advocated for additional sessions on the topic</li> </ul>	<p><b>Motion to approve Social Media sessions with students:</b> Debbie C <b>Second:</b> Monica C</p> <p><b>ACTION:</b> Lenka J will look into possible sessions/topics for next year</p>
<p><b>6. Parish Rep Update</b></p> <ul style="list-style-type: none"> <li>• No significant updates to report</li> </ul>	
<p><b>7. Community Rep Update</b></p> <p><b>September BBQ – Sept 25</b></p> <ul style="list-style-type: none"> <li>• Council discussed opportunities to make the event bigger given we get a good turnout <ul style="list-style-type: none"> <li>○ Assemble mystery bags of donated/recycled items for kids to purchase</li> <li>○ In addition to hotdogs, hamburgers will also be sold</li> <li>○ Freezies will be sold at event</li> <li>○ Sell school clothing with new logo (have samples and take orders); company that manufactures clothing is called Marchants)</li> <li>○ Set up social media table (promote FlipGive, Cashonline, etc.)</li> <li>○ Allow organizations in the community to set up a table to promote their services (karate, babysitters, firefighters, region of peel nurse) \$5/table</li> <li>○ Set up a craft table for kids</li> <li>○ Set up a nutrition table (include “sugar” board); invite dental hygienist to provide tips for parents)</li> <li>○ Set up table for Vessey’s Bulbs for Fall</li> <li>○ Set up sign-up sheet to obtain info about parent talents/expertise that exist within the school</li> </ul> </li> <li>• Event budget \$1000</li> <li>• Look into obtaining hotdogs for free</li> </ul>	<p><b>Motion to approve event budget:</b> Feliciano S <b>Second:</b> Monica C</p>



# Queen of Heaven Elementary School

2018-2019 School Council

Meeting Minutes, June 12, 2019 Meeting, 7-9PM

AGENDA ITEM & NOTES	ACTION ITEMS / PEOPLE RESPONSIBLE
<ul style="list-style-type: none"><li>Future event idea: Silent auction / art display (could be part of parent teacher interviews)</li></ul>	
<p><b>8. Wizard of Oz Update</b></p> <ul style="list-style-type: none"><li>Original budget \$2500; approximately \$500 unused to date</li><li>Ticket sales to date: \$2755</li><li>Concessions cost \$165; revenue \$144 to date</li><li>Leftover snacks to be sold through YumYum shop</li><li>Throughout Oz we raised \$301.25 to support teacher appreciation event</li><li>Would need a leader to take it on if we want to do another play next year</li><li>Thank you to Monica C for the long hours and effort put into Directing our school's first play!!</li></ul>	
<p><b>9. Wish List (See Treasurer's report)</b></p>	
<p><b>10. Other business</b></p> <ul style="list-style-type: none"><li>No items</li></ul>	
<p><b>MEETING ADJOURNED: 9.30pm</b></p>	