



**ST. TERESA OF CALCUTTA CATHOLIC SCHOOL COUNCIL**  
**\*Amendment to APPROVED MINUTES**  
**October 19, 2022**

<b>Full Name</b>	<b>Email Address</b>	Sept 28	OCT 19	NOV 16	DEC 7	JAN 25	MAR 1	APR 19	JUN 7
Caroline Athaide (Principal)		X	X						
Stephanie lassogna (Teacher Representative)		X	X						
Luisa Medeiros (Teacher Representative)		X	X						
Claudia Filipe (Co-Chair)		X	X						
Julia Van de Kraats (Co-Chair)		X	X						
Andrea Gavrilovic (Treasurer)		X	X						
Nelly Xavier (Co-Secretary)		X	X						
Monika Serpa (Co-Secretary)		X							
Steve Starcevic (Parish Representative)		X							
Melissa Agius (OAPSI Representative)									
Mario Pascucci		X	X						
Caleigh Dale		X							
Jonathan Dale		X							
So Jin Jung		X	X						
Lubna Nemeh		X							



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<b>1<sup>st</sup> order of business</b>	<p>Opening Prayer/Land Acknowledgement</p> <p>Agenda Approval:            1<sup>st</sup>: Julia 2<sup>nd</sup>: Claudia</p> <p>Meeting Minutes Approval for September 28 2022:            1<sup>st</sup>: Andrea; 2<sup>nd</sup>: Julia</p>	Mrs. Athaide
<b>Trustee Report</b>	<p>Mario Pascucci provided a debrief on the following:</p> <p>1) Housekeeping re Trustee of the Board</p> <ul style="list-style-type: none"> <li>➤ Current trustee sits until the end of the month</li> <li>➤ New trustee to be instated mid November</li> <li>➤ Activation of new trustee in December</li> <li>➤ Currently there are three (3) Trustee's retiring which will result in three (3) new Trustee's joining Board.</li> <li>➤ Influx of new Trustee's might impact the direction of the board but that is yet to be seen</li> <li>➤ All parents are encouraged to vote</li> </ul> <p>2) Student Numbers</p> <ul style="list-style-type: none"> <li>➤ Past few years number of students in DPCDSB have been low this is a result of the majority of new immigrants to Canada not being of Catholic faith</li> <li>➤ Impact of low registration on Board is a lack of funds resulting in a deficit – goal of the Board is to bounce the budget back</li> </ul> <p>3) STOC –</p> <ul style="list-style-type: none"> <li>➤ He feels that the school is in good shape and does not require any major updates, however, a fresh coat of paint is recommended</li> </ul> <p>4) Any questions – No</p>	
<b>Principal's report</b>	<p>1)The virtue for the month of October: <u>Empathy</u>.</p> <p>2)Classes taking turns with morning prayers and announcements.</p>	Ms. Athaide



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	<p>3) Math Up – Math Program for Gr. 4-6</p> <ul style="list-style-type: none"> <li>➤ Canadian online learning resource for classes from grade 4-6</li> <li>➤ Resource will help teachers plan lessons</li> <li>➤ Online math resource</li> </ul> <p>4) Progress Reports – Change of dates:</p> <ul style="list-style-type: none"> <li>➤ November 15 – progress reports will be sent home</li> <li>➤ November 17 – parent interviews – scheduled either by the request of the teacher or parent</li> </ul> <p>5) Criteria Cognitive Aptitude Test (CCAT)</p> <ul style="list-style-type: none"> <li>➤ CCAT testing for grade four’s starting the week of October 25-28 on Tuesday/Wednesday/Thursday morning</li> </ul> <p>6) Breakdown of current school structure: 10.5 Full time classroom teachers; 6 non classroom teachers</p> <ul style="list-style-type: none"> <li>➤ as a school focusing on academics but also equity which is important</li> <li>➤ focus on how school can become more knowledgeable in this area (equity)</li> </ul> <p>7) Christmas Concert Information – more to come:</p> <ul style="list-style-type: none"> <li>➤ Proposal is for a concert for the primary and junior grades – the grades 6/7 and 7/8 would like to do something separate</li> <li>➤ Proposed date December 15 for both an afternoon and evening show</li> <li>➤ More details to come at next meeting</li> </ul> <p>8) Recap of Important Dates:</p> <p><b><u>October 2022:</u></b>  <b>October 24</b> – PA Day  <b>October 25</b> - Board Cross Country Meet at Centennial Park and CCAT will be in morning of 25,26,27 in morning  <b>October 26</b> – Newcomer’s information night  <b>October 27</b> – Dress Purple (October is Child Abuse Prevention Month)</p>	



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	<p><b>October 28</b> – Virtue Award Presented  <b>October 31</b> – Halloween Activities  <b>November 2022:</b>  <b>November 1</b> – All Saint’s Day and Fundraiser Kick Off in afternoon  <b>November 2</b> – Official start of fundraiser; All Soul’s day and a Day in the Life – Shadow Day at St. John’s Cabot for Grade 8 students  <b>November 3</b> – Picture Retake Day; School mass at 1:15 in gym  <b>November 15</b> – Progress Reports sent home  <b>November 16</b> – Parent Council meeting  <b>November 17</b> – Interview evening – as requested by teacher/parents</p>	
<p><b>Teacher’s report: Mrs. lassogna</b></p> <p><b>Ms. Medeiros</b></p>	<p>1) Request for funds: Historically each teacher provided \$150/per class; funds are used for following: art supplies; classroom materials. For this year 2022-2023 teachers would like to request from the Parent Council the following:</p> <ul style="list-style-type: none"> <li>➤ For 10.5 FT faculty \$150 each for a total of: <b>\$1575.00</b></li> <li>➤ For 6 non classroom teachers \$75 each for a total of: <b>\$450.00</b></li> <li>➤ TOTAL request: <b>\$2025.00</b></li> </ul> <p>2) Second request made on behalf of Librarian Mrs. Chan: Funds for Library Services which service the entire school. Previous parent council provided \$300.00. For this year 2022-2023 Librarian would like to request the following:</p> <ul style="list-style-type: none"> <li>➤ <b>\$300.00</b> for Maker Space supplies</li> </ul> <p>Q. Is the request for Library Funds separate from first request or part of first request? (Classroom supplies is the first request and library supplies is the second request.)  A. Separate request</p>	<p><b>Council approves a total of up to \$3,325.00 as follows:</b></p> <ul style="list-style-type: none"> <li>- <b>\$2025.00 for classroom supplies (indoor)</b></li> <li>- <b>\$300.00 for Library supplies</b></li> <li>- <b>\$1000.00 for outdoor supplies</b></li> </ul>



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	<p>3) Third request made by Ms. Medeiros – lack of outdoor supplies for recesses i.e. basketballs, soccer balls; skipping ropes, etc. First request is for indoor supplies this request is for all outdoor supplies:</p> <ul style="list-style-type: none"> <li>➤ Request is for \$100 per class (10), for a total of <b>\$1000.00</b></li> <li>➤ Request will be made for each class versus division of grades i.e. primary, junior.</li> <li>➤ PC inquires as to whether or not these supplies could be purchased at Walmart or Canadian tire so that more supplies can be purchased (best value for dollar).</li> <li>➤ Mrs. Gordon advised that all supplies need to be purchased via Board Approved Vendors.</li> </ul> <p>4) Update on Christmas Movie for entire school:</p> <ul style="list-style-type: none"> <li>➤ Brief Update more information to come for November Parent Council meeting</li> <li>➤ Tentative Date scheduled for the morning of December 22 to return to school by lunch</li> <li>➤ Looking at purchasing each student a combo package that includes: popcorn, drink, and candy</li> <li>➤ looking at confirming final details re final number of students; teachers and how many busses will be required</li> <li>➤ Movie that will be watched is: Stranger World</li> </ul>	
<p><b>Treasurer's report</b></p>	<p>Currently the Parent Council has the following Funds: \$11, 264.37</p> <ul style="list-style-type: none"> <li>➤ BBQ Expense \$1922.10 + \$500.00 = 2422.10</li> <li>➤ Pizza Days Revenue \$1,364.48 = \$3, 286.58</li> </ul> <p><b>End Of Month Total Remaining Funds = \$11, 264.37</b></p> <p>Last meeting the PC approved the following:</p> <ul style="list-style-type: none"> <li>➤ \$1820.00 for Halloween Décor/Activities</li> <li>➤ \$1125.00 for Christmas Movie Outing</li> </ul>	



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	<ul style="list-style-type: none"> <li>➤ Total expenses approved at September meeting: \$2945.00 (still needs to be taken out of above balance of \$11,264.37)</li> </ul> <p>Based on above breakdown Claudia and Parent Council Committee are comfortable agreeing to the request for funds of a total of \$3,325.00</p> <p style="text-align: center;">-</p>	
<p><b>Parent Council Update:</b></p> <p><b>Julia Van deKraats</b></p> <p><b>Claudia Filipe</b></p>	<p>1) Halloween Party Update</p> <ul style="list-style-type: none"> <li>➤ found that in current inventory of Halloween décor there is a number of items that can be used for this year’s Halloween Dance</li> <li>➤ additional items purchased from Dollarama and Canadian Tire i.e. hanging ghosts and burlap</li> <li>➤ specifics of décor will be discussed offline</li> <li>➤ Parent Council to decorate Gym on Friday October 28 after school</li> </ul> <p>2) Cookie Fundraiser Update:</p> <ul style="list-style-type: none"> <li>➤ moving forward with cooking Fundraiser with a November 2<sup>nd</sup> launch date</li> <li>➤ DSW catalogue although has the same profit margin as cookies they are unable to guarantee delivery date for December, as a result, will revisit this fundraising initiative in the Spring.</li> <li>➤ Profit Margin for cookies: Each box consists of 40 cookies for \$15.00/box Council will profit \$6/box. Short bread cookies are sold for \$10/box Council will profit \$4/box.</li> <li>➤ Terra Cotta will deliver cookies in Mississauga but only on Monday’s – December 5<sup>th</sup> is scheduled delivery day to school at 1p.m.; Pick up for parents will be scheduled from 3:30 to 6:00 p.m.</li> <li>➤ Parent Council Volunteers will be needed to assist with allocating cookies to who purchased them</li> </ul> <p>Q. From Ms. Medeiros who is running kick off and from Ms. Iassogna what will be the motivator for children to sell cookies?</p>	<p>1) Parent Council to decorate Gym after school on Friday October 28.</p> <p>2) Volunteers needed for December 4<sup>th</sup> 5<sup>th</sup> to sort through cookies and allocate boxes accordingly.</p> <p>3) Andrea to complete Kick off slide show and sent to Ms. Medeiros and Nelly to review and prepare for kick off</p>



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	<p>A. Andrea is working on a flyer and presentation for Kick off on the afternoon of November 2<sup>nd</sup>.</p> <ul style="list-style-type: none"> <li>➤ Julia to follow up with Terra Cotta re prize, however, as a motivator will make it a class competition: First Prize: Pizza lunch and afternoon movie; Second Prize: extra recess time</li> <li>➤ Nelly and Ms. Medeiros to run Fundraiser Kick off on November 1</li> </ul>	
<p><b>ROUND TABLE</b></p>	<p>1) Question from Julia re clarification on students who Peanut products or Nutella to School</p> <ul style="list-style-type: none"> <li>➤ Mrs. Athaide advised that any student who brings this type of snack/lunch is asked to eat in the office</li> <li>➤ Mrs. lassogna confirmed that teachers or lunch time supervisor see what students pull out of their lunch box and identify any snack/lunches of concern</li> </ul> <p>2) Question from Julia re financials around pizza and reviewing current practice - agreeing to standardize current practice</p> <ul style="list-style-type: none"> <li>➤ Mrs. Gordon prepares the financial reports for the school monthly. Mrs. Athaide receives the financial report at the end of every month. Included in this report are the Parent Council funds and the profits from pizza sales. The report for council is signed by Mrs. Athaide, Mrs. Gordon, the treasurer – Andrea.</li> <li>➤ Currently the Parent Council provides free pizza lunch to a small group of students who are unable to purchase pizza, each student is provided with one slice and second slice is provided as needed. This sometimes causes some confusion as children come back to the table for an additional slice which they are provided with upon request.</li> <li>➤ All present in agreement that moving forward to standardize practice to two slices of pizza for</li> </ul>	



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	student. If student does not finish their pizza their Teacher to advise them to pack it up and bring the extra pizza home.	
<b>Next meeting date:</b>	<b>November 16, 2022</b>	