

April 16, 2024

Dear Parents and Guardians,

As we approach the time of year when mid-term report cards are distributed, we would like to inform you of an important change in how we will be delivering student report cards.

Beginning with the upcoming mid-term report card, we will be transitioning to an electronic delivery system. This means that your child's report cards will be sent directly to **your child's registered DPCDSB student email account**. This new process aims to provide you with quicker and more convenient access to your child's academic updates.

Please note that once report cards are sent out, the link to access the report card will be active for 7 days. **Please download the report card for future reference.**

Semester 2 mid-term report cards will be emailed on **Friday, April 19, 2024**. Once the report cards have been sent, we will send a follow-up email with instructions on how to access the report cards.

We appreciate your cooperation and understanding as we implement this new electronic delivery system and are committed to making this transition as smooth as possible by ensuring that you have the resources and support you need during this change. If you have any questions or require further assistance regarding the electronic delivery of report cards, please do not hesitate to contact us via email at [michsguidance@dpcdsb.org](mailto:michsguidance@dpcdsb.org).

Thank you for your ongoing support in our efforts to enhance communication between the school and our valued parents and guardians.

Sincerely,

St. Michael CSS