

ONLINE REGISTRATION

FOR GR. 9 OPEN ACCESS STUDENTS



St. Marcellinus S.S.

December 2 – 19, 2019

Who is Eligible?

Grade 9 students who reside in the school's boundary area and are not currently enrolled in a Dufferin-Peel Catholic Elementary School (including siblings of current DPCDSB secondary students).

Step 1 - Online Registration

Parent/Guardian creates account, completes and submits Online Application Form. Parent/Guardian receives email acknowledging receipt of the application form and advising that they will be contacted by a set date, if they are identified through the random selection process.

Step 2 - Application Verification

School reviews applications to verify that the applicant meets eligibility requirements (e.g. resides in school boundary area).

Step 3 - Random Selection Process

An online randomization utility will generate a list of applicants with assigned numbers. The randomly assigned number determines who is selected based upon the number of spaces available at the school. Students who are not identified are referred to the designated overflow school, St. Joseph Secondary School.

Step 4 - Parent Notification

Selected applicants receive an email notification on, or before January 17th 2020, and an invitation to visit the school with the required registration documentation.

Step 5 - Parent Visit

Parent/Guardian brings the required registration documentation to the school. They will receive a registration package to be completed and returned to the school on January 23rd from 12:00 – 3:00 PM. The school reserves the right to not accept students who do not have complete registration documentation and who do not meet the admission requirements.

Step 6 - Student Enrolled

If documentation is complete and meets the requirements, the student is enrolled.

NOTE: Registration for students not currently enrolled for Gr. 10-12 and special programs, must be completed through the school office.

ONLINE REGISTRATION LINK

www.dpcdsb.org/openreg

Online Registration will be available from December 2nd at 8:00 a.m. to December 19th at 5 p.m.

For more information, contact the school office directly at 905-564-6614.