

St. Luke Parent Council Meeting
October 7, 2020

Council Meeting Minutes
Location: Zoom Meeting
Time: 7:00 - 8:00pm

Attendees: Linus O'Neill, Steve Stesky, Michelle De Marco, Lisa Acri, Alyson Seier, Michelle Nella, Anna Zielinski, Anne-Marie Tennant, Wendy Heagney-Bakewell, Tricia Leone, Leanne Hickman, Jessica Fiore, Viviane Bomfim, Annette Giacomo-Donato, Giovanna Andrea Chaves, Jennifer Pacheco, Toni Velianou, Nina Mazic, Zoltan Molnar, Amanda Bafaro, Flora Cheung, Jhemalyn Reparejo, Maryam Uwaifo, Mascia Michalakos, Sharon Hobin

Council Executives:

Linus O'Neill - Principal
Steve Stesky - Vice Principal
Michelle De Marco - Chair
Lisa Acri - Treasurer
Karolyn Zuccarelli - Secretary
Michelle Nella - Ontario Association for Parents and Catholic Education Representative (OAPCE)
Parish Representative - representative required

Voting Members: Jessica Fiore, Ana Marcela Purnis, Anne-Marie Tennant, Leanne Hickman, Tricia Leone, Alyson Seier

Opening Prayer - Led by Linus O'Neill

1. Trustee Report

Delivered by Sharon Hobin

- Overview of board responsibilities regarding school reopening plans
- Overview of Provincial budget expenditures for DPCDSB for both elementary and secondary schools
 - PPE purchased
 - Custodial hiring placed in schools with larger population
 - HVAC - ongoing with some restrictions (No window units, no fans permitted)
 - New technology - additional funding toward new technology in boards located in regions with highest incidences of COVID-19
- Recent change to online/in person learning results in further reorganization planned for early November
- Parent questions raised regarding itinerant teachers, occasional teachers, speech therapist and support workers and their requirement to travel between two or more schools

- Parent suggestion for Trustee Hobin - please raise the issue of occasional teachers at the next conference with the Minister of Education

2. **Chair Report**

Delivered by Michelle De Marco

- Motion to approve minutes from last meeting, February 12, 2020
 - Leanne Hickman seconded the motion
 - All in favour
- Major change this year is that there will be no fundraisers
- Set tentative dates for upcoming council meetings
 - November 18, 2020 (7pm)
 - February 3, 2021 (7pm)
 - April 7, 2021 (7pm)
 - May 26, 2021 (7pm)

3. **Principal Report**

Delivered by Linus O'Neill

- Welcome to new Vice Principal, Steven Stesky
- Review of School Council members, no changes this year
- Review of Covid-19 Protocols in place
 - School entry working very well, looking to continue practices into next school year
 - Staggered exit also running smoothly
 - Students doing well with instructions and expectations
- Thanksgiving Food Drive was successful; food boxes delivered to the Compass Food Bank
- Discussed technology in the school
 - Each staff member received Chrome Book
 - All student chrome books accounted for at St. Luke
- Another planned classroom reorganization coming up in early November as a result of more students choosing to transition either back to in person or to online learning
- Discussed fundraising
 - As there are no fundraising events happening this school year, suggested an opportunity for parents to make a one-time donation for the year
 - Trustee Hobin commented about higher success rate with one time donations when there is a specific fundraising goal, ie., more chromebooks, iPads, etc
 - Council was in favour of the idea and will revisit it in the
- No field trips scheduled for this year but money in the budget for virtual field trips
 - Parent suggestion for virtual workshops through Living Arts, will email info to Mr. O'Neill
- Photo day postponed until at least the new year

- Parent inquired if online students are having any connection with their classmates at St. Luke during school day
 - Not at this time

4. **Treasurer Report**

Delivered by Lisa Acri

- Reviewed the financials for the year ended August 31, 2020
- Two largest revenue sources came from Halloween Dance a thon and Pizza Lunch program; these funds help to offset the expenses incurred during the year such as subsidizing the school trip to the movies and smart board/technology purchase, etc
- In 2018, an effort was made to have every class outfitted with a smartboard. Last year Council purchased one additional smartboard which was placed in Mrs. Alonso's classroom.
- Due to Covid-19 and resulting school closures, council did not spend what was forecasted, but still in good standing
- Chrome books were budgeted for, and approved, but remain on hold
 - Plan is for one full set of 10 per class eventually
- Chocolate Fundraiser was to raise money for Back to the Manger play, but was cut short
- Bank reconciliation - we balanced to the bank and financial statements, aside from a handful of cash cheques
- Motion to approve financial statement for year end August 31, 2020
 - Seconded by Anne-Marie Tennant
 - All in favour
- Projections for 2020/2021 school year
 - Increase teacher classroom support fund
 - Smart board replacement
 - Coding equipment
- Motion to approve 2020/2021 Financial Projections
 - Seconded by Tricia Leone
 - All in favour

5. **Updates/Open Items:**

- No items to discuss
- Thanked everyone for attending first council meeting of the school year
- Meeting adjourned at 8:00 pm