

*Mission: Disciples of Christ, nurturing mind, body, and soul to the fullness of life.*

*Vision: Changing the world through Catholic education.*

## **St. Joseph Elementary Catholic School Council Meeting Minutes**

**Date:** Wednesday October 2nd, 2024.

**Time:** 6:30 pm

**Location:** St. Joseph Catholic Elementary School  
249 Church Street, Mississauga, ON L5M 1N1  
Library

### **A. Routine Matters**

#### **1. Call to Order and Attendance**

##### **In attendance:**

- Angela Cavaliere (Principal)
- Tania Prsa (Chair) \*virtual
- Katherine Ladner (Secretary)
- Laura Waddell (Treasurer)
- Kerri Ross (Fundraising/Marketing Rep)
- Lauren Joakim (voting member)
- Wendy Puebla (voting member)
- Isabella Fuschino (Parish Rep)
- Melissa Scaffidi (teacher rep)
- Regina Zizek (non teaching rep)
- Mellissa Ariganello (OAPCE rep)
- Mrs. and Mrs. Fernandez (community members)

##### **Regrets:**

- Pina Guerrizio (Teacher Rep)
- Luz De Rosario (Trustee)
- Fiorella Diaz (voting member)

#### **2. Opening Prayer**

#### **3. Land Acknowledgement**

#### **4. Approval of Agenda**

- Approved by Kerri Ross; Seconded by Wendy Puebla

#### **5. Approval of Catholic School Council Minutes, May 29, 2024**

- Approved Laura Waddell; Seconded by Wendy Puebla

### **B. Trustee Update: Luz del Rosario N/A**

### **C. Assignment Positions for 2024-2025 Catholic School Council**

#### **1. 2024-2025 Catholic School Council Appointments/Nominations/Elections:**

i. Chair- Tania Prsa

ii. Treasurer- Mellissa Ariganello

iii. Secretary - Katherine Ladner

iv. Parish Representative/ Community Representative - Isabella Fuschino

- v. OAPCE Representative - Renee Hartnett
- vi. Marketing Representatives - Kerri Ross and Lauren Joachim
- vii. Voting Members: Wendy Puebla
  - a. Teaching Representative - Melissa Scaffidi, Pina Guerrizio, Cindy Belluomini
  - b. Non-teaching Representative - Regina Zizek

## 2. Schedule Future Meetings:

- Wednesday November 20, 2024 @ 6pm
- Wednesday January 29, 2025 @ 6pm
- Wednesday March 26, 2025 @ 6pm
- Thursday April 24, 2025 @ 6pm
- Wednesday May 28, 2025 @ 6pm

## D. Standing Items

### 1) Chair's Report

#### 2023-2024 School Year Summary:

- A. **Open House:** September 27, 2023/ Raised: \$232
- B. **Halloween Dance-a-thon:** October 31, 2023/ Raised: \$1,682
- C. **Terra Cookie Dough:** November 2023/ Raised: \$1,314
- D. **Poinsettia Christmas Holiday Flowers** – Terra Nursery: December 2023/ Raised \$581
- E. **Read-a-thon** - February 2023 Raised: \$3,202
- F. **Easter Flowers** - Terra Nursery: March 2024/ Raised: @\$311
- G. **Fun Fair:** \$5,346
- H. **Popcorn Wednesdays** - Raised: \$2534 (as of: May 2024)
- I. **Lunch Ladies** – (October-May) Raised: \$510.75 (\$300 + 210.75)
- J. **Molisano Mondays** – (October-May) Raised: \$1,560
- K. **Hot Dog Lunch:** \$395

### 2) Potential Fundraisers

- A. Popcorn Wednesdays - to be continued to this year but proceeds to be moved to SGF (School Generated Funds)
- B. Molisano Mondays
  - I. October 28 - 4 pancakes & syrup  
November 18 - plain pasta & meatballs  
December 16 - chicken burgers
  - II. @\$5.25 + hst cost point; charge to students \$8.00

- C. Lunch Ladies
  - I. Council voted to discontinue for this school year
  
- D. Palma Pasta
  - I. Suggestions:
    - \$5.75 (+tax): penne with tomato sauce, mac & cheese
    - \$6.99 (+tax): penne with 1 meatball and tomato sauce
    - \$15.00(+tax): delivery charge, minimum 50 orders, cutlery & napkins included, orders placed by Tuesday for Thursday delivery.
  
- E. Flip Give:
  - I. Ongoing fundraiser - October/November timeframe  
-flyer to be sent out to families explaining how to sign up and create profile
  
- F. Terra Cookie Dough:
  - I. Christmas: December
  
- G. February Valentine's Dance-a-thon
  
- H. Easter Lilies
  
- I. Funfair – bbq corn & water, ice-cream truck with inflatables
  
- J. ~~Bake sale~~
  
- K. Paint jack-o-lantern, paint cookies for Halloween
  
- L. Jump-a-thon for winter months (instead of read-a-thon)
  
- M. Send: Candy-cane-o-gram for Christmas
  
- N. Big-Box-of-Cards
  
- O. Other Suggestions
  - Calendar to go home with fundraisers listed; outlining goals and what will be purchased with money raised

## Treasurer's Report

END OF YEAR REPORT for October 2nd, 2024	
Opening Statement as of July 1st	\$ 24,190.31
Deposits (Credits)	
Credit Totals	\$ -

Expenses (Debits)	
Fall open house water	\$ 11.97
Ornella Araujo Dance Team Celebration Lunch	\$ 97.47
Gatto Flower Graduation Flowers	\$ 226.00
Mirella Gaskin Coroki/Lemonade for Kindergarten Grad	\$ 43.88
Kerri Ross Buns for Play Day	\$ 102.38
Ice Queen Fun Fair Food Vendor	\$ 1,861.34
Uncleared Expenses (Debits)	
Tania Prsa - Freezies for Play Day	\$ 40.65
Debit Totals	\$ 2,383.69
Ending Balance	\$ 21,806.62

2023-2024 Fundraisers	
Meet the Teacher	\$ 232.00
Popcorn Wednesdays	\$ 2,534.03
Halloween Danceathon	\$ 1,682.16
Mollisana Mondays	\$ 1,560.04
Terra Cotta Cookie Dough	\$ 1,314.94
Poinsettia Holiday Fundraiser	\$ 581.41
Read-a-Thon	\$ 3,202.64
Lunch Lady*	\$ 510.75
Easter Flower fundraiser	\$ 311.22
Hot Dog Day	\$ 395.96
June Fun Fair	\$ 5,346.63
TOTAL AMOUNT FROM FUNDRAISING**	\$ 17,671.78

BANK BALANCE	
	\$ 21,806.62
Outstanding 2023-2024 Commitments	
Donation to St. Joseph Parish	\$2.00
Angel Donation	\$4.00
Clubs and Athletics Uniforms	\$3,532.00
Accessible Bus for June Mass	\$153.00
Freezer for staff lounge	\$ 1,200.00
Five student iPads to make a full class set	\$ 2,236.33

Total amount for remaining commitments	\$7,721.00
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FUN FAIR FUNDRAISING SUMMARY	
<b>Expenses</b>	
Ian Batterbury Magic Show (Fun Fair Expense - April)	\$ 425.00
Main Event Fun Games (Fun Fair Expense)	\$ 1,649.80
Brightpics Banner for Fun Fair (Fun Fair expense)	\$ 237.30
Sugar Pop Rentals - Cotton Candy (Fun Fair expense)	\$ 247.70
Fun Fair - 4 entries (Fun Fair expense)	\$ 117.60
Cindy Belluomini - Fun Fair Balloons (Fun Fair expense)	\$ 9.61
Kerri Ross Fun Fair water and tub (Fun Fair expense)	\$ 93.52
Fire/Ice Queen Fun Fair Food Vendor	\$ 1,861.34
Debit Totals	\$ 4,641.87
<b>Deposits (Credits)</b>	
Pre-event Food and Ticket Sales (School Cash Online)	\$ 6,241.30
Fun Fair Vendor Tables (Fun Fair Sales)	\$ 392.00
Silent Auction + night of food sales (punch cards, ice cream, water, etc)	\$ 3,355.20
Credit totals	\$ 9,988.50
Ending Balance	\$ 5,346.63

## 2. Principal Report - see attached

### Angela's Wish List:

- Travelling Stage Dance Program - k-8
  - 6 week program, parents can watch showcase during Catholic Education Week
  - Council asked to subsidize \$21/6 sessions, \$27/7 sessions \$6300 / \$8100 total - **council voted to cover cost for 6 week program**
  - Grade 8 graduation t shirts - \$15.50 each, \$527 total
- Sewing Studio - \$16/ student, k-8, \$4800 total - **school to cover cost**
- Beading Buds - rosary bracelets for sacramental occasions - \$10/student; looking to continue this year - \$700 total - **council voted to cover cost**

### E. Information/Updates

1. Parish Report - n/a
2. OAPCE Report - n/a
3. Central Committee for Catholic School Councils (CCCSC) Report - n/a
4. **Important dates ahead:**
  - a. Paul Davis engagement night - ~~Nov.6, 2024~~ **\*date changed to May 1st, 2025.**
  - b. St. Joseph Santa Night - Dec. 11, 2024
  - c. Advent Mass - Dec. 9, 2024.

### F. Closing Prayer & Adjournment - motion to adjourn @ 9:16pm by Katherine Ladner; seconded by Lauren Joachim