

Mission: Disciples of Christ, nurturing mind, body, and soul to the fullness of life.

Vision: Changing the world through Catholic education.

**St. Joseph Elementary Catholic
School Council Meeting Minutes
Date: Wednesday May 29, 2024
Time: 6:30 p.m.
Location: St. Joseph Catholic Elementary School,
249 Church Street, Mississauga, ON L5M 1N1
Library**

A. Routine Matters

1. Call to Order

In Attendance:

- Angela Cavaliere (Principal)
- Tania Prsa (Chair)
- Katherine Ladner (Secretary)
- Laura Waddell (Treasurer)
- Kerri Ross (Fundraising/Marketing Rep)
- Lauren Joakim (voting member)
- Wendy Puebla (voting member)
- Cindy Belluomini (teacher rep)
- Mellissa Ariganello (OAPCE rep)

Regrets:

- Isabella Fuschino (Parish Rep)
- Mellissa Ariganello (OAPCE rep)
- Pina Guerrizio (Teacher Rep)
- Luz De Rosario (Trustee)
- Melissa Scaffidi (teacher rep)
- Regina Zizek (non teaching rep)
- Fiorella Diaz (voting member)

2. Opening Prayer

3. Land Acknowledgement

4. Approval of Agenda

-Approved by Laura Waddell and seconded by Lauren Joachim

5. Approval of Catholic School Council Minutes, April 24, 2024

-Approved by Isabella Fuschino and seconded by Wendy Puebla

B. Trustee Update: Luz del Rosario - N/A

C.1: Chair & Treasurer's Report: May 29, 2024

- 1) Treasurer's Report
- 2) Fundraisers Summary
- 3) Upcoming Fundraisers
- 4) Outstanding Items
- 5) Comments & Action Items

D. Action Items:

- Kerri to contact soccer vendor
-

E. Future Meetings: N/A

F. Adjournment @ 9:50 pm

Motion to adjourn by Angela Cavaliere, seconded by Tania Prsa

1) Treasurer's Report

Opening Statement as of April 1st, 2024	\$ 20,427.44
Deposits (Credits)	
Read-a-thon Donations	\$ 3,202.64
Popcorn Wednesdays	\$ 76.35
Molisana Lunches - April, May, June	\$ 1,034.35
Fun Fair Vendor Tables	\$ 147.00
Credit Totals	\$ 4,460.34
Expenses (Debits)	
Healthy Selections Popcorn	\$ 286.46
Molisana Monday Lunch - March	\$ 781.20
Terra Greenhouse Easter Flower Fundraising	\$ 933.38
DPCDSB - 2024/2025 Planners	\$ 1,992.00
Debit Totals	\$ 3,993.04
Ending Balance	\$ 20,894.74
Uncleared Expenses (Debits)	
Fall open house water	\$ 11.97
Molisana Lunch - April	\$ 232.50
Ending balance minus expenses still owing	\$ 20,650.27
Parent Engagement Grant	
2022-2023 Amount (held over)	\$ 500.00
2023-2024 Amount (Sept. 30th)	\$ 500.00
Total for Parent Engagement	\$ 1,000.00

2023-2024 Fundraisers (†ongoing)	
Meet the Teacher	\$ 232.00
Popcorn Wednesdays*	\$ 2,534.03
Halloween Dance-a-thon	\$ 1,682.16
Molisana Mondays*	\$ 1,383.80
Terra Cotta Cookie Dough	\$ 1,314.94
Poinsettia Holiday Fundraiser	\$ 581.41
Read-a-Thon	\$ 3,202.64
Lunch Lady*	\$ 300.00
Easter Flower fundraiser	\$ 311.22
Hot Dog Day*	\$ 398.00
June Fun Fair*	TBD
TOTAL AMOUNT FROM FUNDRAISING	\$ 11,940.20

4)

YEARLY COMMITMENTS 2023-2024	Current Budget Amount
Agendas 2024/2025	\$2,000.00
Donation to St. Joseph Parish	\$200
Santa Night	\$500
Angel Donation	\$400
SK Graduation Gifts	\$300
Grade 8 Graduation Awards and Rental	\$500
Sacraments 2024 (Gr.2 and Gr.7 Gifts + Celebration)	\$600
Play Day	\$300
Scientists in the School K-Gr.4/5	\$2,000
Clubs and Athletics Uniforms	\$3,532
Pancake Tuesday Batter and Syrup	\$240
Dance Team Celebration	\$100
AMOUNT FOR CURRENT WISHES	\$10,672
REMAINDER TO BE RAISED/SURPLUS	\$1,268.20

TOTAL AMOUNT FROM FUNDRAISING	\$ 11,940.20
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Play Day	\$300
Scientists in the School K-Gr.4/5	\$2,000
Clubs and Athletics Uniforms	\$3,532
Pancake Tuesday Batter and Syrup	\$240
Dance Team Celebration	\$100
Accessible Bus for June Mass	\$150
AMOUNT FOR CURRENT WISHES	\$10,822

Total Spent	Projections
\$ 1,992.00	\$ 1,992.00
\$ 200.00	\$ 200.00
\$ 338.85	\$ 338.85
\$ 400.00	\$ 400.00
\$ 300.00	\$ 300.00
\$ 500.00	\$ 500.00
\$ 864.88	\$ 864.88
\$ 300.00	\$ 300.00
\$ 1,743.00	\$ 1,743.00
\$ 3,532.00	\$ 3,532.00
\$ 304.85	\$ 304.85
\$ 97.47	\$ 97.47
\$ 150.00	\$ 150.00
\$ 5,341.05	\$10,723.05

- For next year, council voted on increasing budget for line item: "Sacraments" to properly cover costs of celebrations

2) Fundraisers Summary

- A. **Open House:** September 27, 2023/ Raised: \$232
- B. **Halloween Dance-a-thon:** October 31, 2023/ Raised: \$1,854.28
- C. **Terra Cookie Dough:** November 2023/ Raised: \$1,310
- D. **Poinsettia Christmas Holiday Flowers** – Terra Nursery: December 2023/
Raised: \$613.94
- E. **Popcorn Wednesdays:** On-going/ Raised: \$2534 (as of: May 2024)
- F. **Lunch Ladies:** On-going/ Raised: \$300 (as of February 2024)
- G. **Molisano Mondays:** On-going/ Raised: \$1383 (to-date)
 - \$211.80 (October/Pasta & pasta with meatballs/108 orders)
 - \$149.60 (January/ Chicken burger & hamburger/ 68 orders)
 - \$261.10 (February/ 96 Chicken fingers & 30 meatball sub/ 126 orders)
 - \$390 (March/ pancakes & bacon/ 163 orders)
 - (April/ chicken shish kebabs & bun/ 50 orders)
 - (May/ cheeseburger or chicken burger/ 57 cheeseburgers, 27 chicken burgers)
- H. **Read-a-thon:** February 2023/ Raised: \$3,500
- I. **Easter Flowers** - Terra Nursery: March 2024/ Raised: @\$311
- J. **Lunch Ladies** – 2023/2024 School Year: \$300 (as of February 2024)
- K. **Hot Dog Lunch:** \$398

3) Upcoming Fundraisers

- A. **Popcorn Wednesdays – Final month**
- B. **Lunch Ladies** – council voted to continue again next year
- C. **Molisano Mondays – Last One!**
 - I. June 17: Meatball sub or chicken fingers & bun
- D. **Flip Give:**
 - I. Select Launch Date- postponed to September 2024
- E. **End of School Year Fun Fair BBQ**
 - I. **Date:** Friday June 14th, 5pm-8pm, Rain or Shine
 - II. **Food:**
 - BBQ Bar Service & Ice Cream Truck: Fire Queen
 - Doing all food set up and take down- coming @1-2 hrs prior to event
 - Canopy, tables, chairs included in price for 100 people.
 - No volunteers required.
 - We will have @30 -50 extra food orders to be able to sell at the event.
 - All sales will be done at “Welcome Table” & be given tickets to give for food/drinks
 - BBQ Meal: \$10
 - (Hamburger(6 oz), jumbo dog, veg burger (vegan & gluten free) with condiments (tomato, pickles, sauces: mayo,

ketchup, mustard, relish, hot sauce)
with assorted chips & drink (pop, water, ice tea)

- Fresh fried French fries: \$5
 - Can be added to BBQ meal or order alone
- Ice Cream Truck: \$5
- Package 1: S/M ice cream cone/cup (vanilla, chocolate, OR slush (orange, grape, cherry, blue raspberry, lime, strawberry)
- Cotton Candy - SugarPop Station: \$3.50
- Cookies: Terra Cotta donated 216 cookies: \$1
- Popcorn: Council voted to add popcorn to sell for \$2 cash
- Cases of water: to be sold night of - going forward, reusable water bottles only
- Volunteers Required: 2-3

- III. **Event Games** – Main Event: \$1,649.80 (incl. HST)
- 3 Sport Inflatables & 1 Generator
 - Sports Zone (t-ball, soccer, football, basketball, hockey) \$495
 - Football Crunch Time \$295
 - Basketball Hot Shots \$225
 - Generator: \$195
 - Distance Charges: \$250
 - Volunteers Required: 6 (2 per station)
 - Volunteers Required: 2-3 to see the set-up & 6 will be required to take down and move/store in gym all 3 inflatables & generator

- IV. **Large Marketing Banner for School:** BrightPics \$160 +HST, 3ft x 10ft, 5 day delivery after approval



- Council voted to order banner and add on date poster for \$50 + tax
- Decision to remove words and only keep pictures to allow for flexibility for future years

- V. Magician: \$425
- 5:30-7:30pm
 - 40 minute magic show plus 1 hour strolling magic & balloon twisting
 - Volunteers Required: 1

VI. Game Stations

**** attached spreadsheet to be sent out to council members following meeting

VII. Outline/Map of Event

Outside:

- Outside Library Doors - Welcome table:
 - (i) pick up tickets per family
 - (ii) purchase food, drink, punch cards
 - (iii) Required Volunteers: 2-3 Teachers
- Outside Gym Doors: BBQ Food, Ice Cream Truck & tables
- Outside Library Doors towards Gym Doors: Food Station (cotton candy, cookies, water, popcorn)
Required Volunteers: 2
- Outside Gym Doors towards Primary Doors: Sports Vendors
- Upper level: Sports Zone & Magic Show
Required Volunteers: 2
- Lower Level:
 - Basketball & Football Inflatables
Required Volunteers: 4
- Game Stations
Required Volunteers: TBD
- Gym:
 - Vendor Tables: \$25/table
 - 23 vendors:

Require Volunteers: Set up tables and take down tables

Vendor List

Company Name

Describe your product or service in 150 words:

The Shugar Team	Real Estate Team serving Mississauga and GTA areas for 10 yrs
Cheryl's Cards and Crafts	Unique handmade greeting cards, paper crafts, wall decor, wood signs and more
Le Chatcuterie	Custom cut charcuterie boards with laser engraving personalization. Boards can vary in size and shape (both

	rectangular and oval) with a primary focus on walnut and maple wood.
FORE the Kids	We are a not for profit charity golf tournament looking to raise money for our event & charity (SickKids Foundation). We will have Gift Baskets, Toys and some Sports Memorabilia available.
INNOVA INTEGRATED WELLNESS CENTRE	<p>INNOVA Integrated Wellness Centre is an award winning multidisciplinary wellness clinic in Streetsville, Mississauga that offers a full range of health services to help our patients move better, feel better and live better.</p> <p>INNOVA's health care team work together to offer up to date and effective researched-based techniques and technologies in health and wellness diagnosis, treatment and prevention. INNOVA patients benefit from a multi-disciplinary approach that ensures that they get the treatments they need to reach their wellness goals.</p> <p>Services include:</p> <ul style="list-style-type: none"> Chiropractic Acupuncture Nutrition Physiotherapy Osteopathy Massage Therapy Naturopathy Social Work Psychotherapy Orthotics Bio-Intolerance Elimination Cosmetic Treatment- Botox, Fillers, Injectable, Skinvive, Cosmetic Acupuncture And more!
Running Renegades Basketball	Youth Basketball Organization with the passion for playing the game, we also strive to develop, teach basketball to all ages, at all levels of play.
Little Rose Cookie Co.	Cookies and other baked goods - I will also have a portion of every product sold that day go back to the school xoxoxo

Divalicious Designs	<p>Divalicious Designs is your premier destination for handcrafted jewelry. Our collection features a stunning array of semi-precious stones, Swarovski-coated glass or crystal beads, meticulously handcrafted into bracelets and earrings to capture the essence of elegance and individuality.</p> <p>Whether you're drawn to one of our enchanting designs or desire a unique creation, our custom request form ensures your vision becomes a reality.</p> <p>An online boutique offering shipping or free pick-up in Mississauga.</p> <p>Discover the perfect accessory to adorn your unique style and unleash the diva within. With Divalicious Designs, it's time to Decorate The Diva In You.</p>
Kaleidoscope Arts Studio	Hand painted original watercolour paintings. Also printed into greetings cards that come with a frame for re-gifting.
NU Accessories+	Personalized accessories for the whole family!
Captain Crafty	Hand made crochet items (mainly amigurumi), and crochet kits to take home
Skill Samurai Mississauga	<p>We provide Coding/MathCode after school programs and school holiday camps for kids in the Northwest Mississauga region. Ideal for ages 6-13, our curriculum includes Scratch, Python, Java, Minecraft, Roblox, 3D design and so much more! Our goal is to turn screen time into skill time and give kids confidence to explore with technology. Come check out a free trial class first! Our summer camps have an early bird special on right now</p>
Myra's Art Studio	I make woodburned products on locally/ethically sourced wood, including coasters, magnets, bookmarks, wood signs, and craft kits. I also make halal tallow-based skincare products (body butters, balms, and soaps) for all-natural skin health!
Happy Smile Face Art	Face painting
Easy as Now	I am a mortgage agent looking to meet and interact with potential future clients. I will give away water bottles and or chip bags as well as grandprize give away basket. (Home decor)

<p>Prayer in Play</p>	<p>PRAYER IN PLAY is a prayer in play. We carry faith-based toys and items for different stages of childhood, as well as adults. We offer a special curated selection from pop-it rosaries, puzzles, games, plush toys, books and more; items that reflect our values and beliefs, while also deepening a connection with God. Prayer in Play was inspired by my husband and children, our faith and growing spiritual family. We are open to expanding our collection based on your interests and requests. We have items great for oneself, your child and even as a gift! Our products serve as amazing tools for spiritual growth, as well as serving as modern evangelization, creative conversation starters, statement pieces that foster and promote our faith, and toys that engage young hearts and minds through purposeful play, through prayer in play.</p>
<p>Shaelyn Gaskin - Author</p>	<p>"The Heights" - a novel that follows the story of a young girl who loses her parents and the struggles she has adjusting to life without them.</p>
<p>Tutoring Club of Streetsville</p>	<p>We are an after school student academic assistance centre. We cater to all students from KG - 12th Grade. We offer personalised tutoring in more like one on one basis</p>
<p>Mary Kay</p>	<p>I am a Mary kay beauty consultant. I will be selling skin care and make up. These include face wash sets, pedicure sets, hand creams, lipsticks, eye liners and other products from one of the most renowned brands in Skin care.</p>
<p>Tiny Tootiee Accessories</p>	<p>Unique accessories for girls</p>
<p>ROYAL LEPAGE REAL ESTATE SERVICES LTD</p>	<p>Real Estate Material and give aways</p>
<p>La Sazon de Mary</p>	<p>Comida Latina</p>
<p>Vic's Simply Chic Creations</p>	<p>Custom personalized gifts of all kinds: all things parties (Cake toppers, invites, thank you tags etc.), tumblers/wine glasses/water bottles, wall decals, apparel, luggage tags, jewellery cases, bottle labels, elephants and plush animals</p> <p>Ballon arches and decor for parties!</p>

- Library:
 - Silent Auction Items: Themed baskets, Donated Prizes
 - Have a piece of paper per item allowing people to bid for items at an indicated time line is drawn and paper taken. Person who bid the highest is the winner
 - Day of to monitor Required Volunteers: 1-2
 - Required Volunteers to get prizes ready and make up baskets: 4
- Donated Prizes Update:

Prize Donations

Company Name	What prize are you donating?
Little Rose Cookie Co.	One large cookie gift prize pack value of \$125
The Tea Room	Tea themed Gift Basket
Le Chatcuterie	Small charcuterie board
Soccer World	Three \$50 Soccer World Gift Cards
Dentistry In Streetsville	Philips Sonicare Electric Toothbrush
IMAGE COLLECTIONS	Comic books and trade paper backs etc.
Murphy's Ice Cream	10 x single scoop ice cream coupons
Brad Butt	Councillor Butt would be happy to provide some City souvenirs as a contribution / donation for your use at the fun fair.
Swirls	Gift certificate : \$45
Terra Cotta	3 boxes of cookies : 216 cookies
Body & Soul	Gift Card

Boston Pizza	Gift Certificate
Longos	\$25 Gift Card

Crafted Décor

Gift

Tania & Larry

TFC signed jersey

Tania & Larry

TFC Tickets

- Themed Baskets:
 - Each class to create a prize by getting donated items to “ create a themed basket”
 - Donations due June 3 - reminder email to be sent out
 - Bids - each items will have starting bid & will increase in increments of \$1
 - 2 volunteers required

4) Outstanding Items

A. Angela Wish Items:

- Play Day committee - additional amount requested; when exact amount determined, council to vote via email
- Cost of minibus for students with mobility difficulties for mass at church - transportation \$152.55
- Additional cost for Sacraments lunch - initial \$600 too low; total was \$864.88
 - Council to increase Sacraments line item for next year
- Replacement cost for 5 ipads (\$2236.33) and 2 teacher laptops - \$4176 total
- Cost to update freezer for school - approximately \$1000
- Council voted to cover cost of 5 ipads and freezer; school will pay for teacher laptops
- Suggestion to send out information to community at end of year thanking them for contributions and informing parents of purchases made from fundraising

5) Comments & Action Items

A. Finalize List of Volunteers: Tania & Katherine

B. Finalize Outline/Map of Fun Fair, # of tables, chairs: Tania & Angela

- C. Finalize List of Vendors: Kerri
- D. Finalize List of Prizes: Tania & Kerri
- E. Finalize names of student volunteers
- F. Signs: Welcome/Help Station, Food/Drink Station, Silent Auction, Vendor Tables – Volunteers

C4: Parish Report

A reminder about:

1. Totus Tuus - Daytime Summer Camp (Grades 1-6): July 22-26th from 9-2:30 pm

Teen Summer Sessions (evenings) (Grades 7-12): July 21-25th from 6-9 pm

2. Edge Program - Grades 6-8: looking to grow in faith, make new friends, and have some fun. Register email ym.stjosephmi@gmail.com

C5: OAPCE Report

OAPCE May Newsletter:

<https://oapce.org/wp-content/uploads/May-Newsletter-1.pdf>