



## ST. JOSEPH CATHOLIC SECONDARY SCHOOL EXAMINATION SCHEDULE Semester 1 – January 2023

In the event of school closure during the examination period, the missed exam will be written on the Alternate Exam day which is Tuesday January 31<sup>st</sup>, 2023.

TIME	Wednesday January 25	Thursday January 26	Friday January 27	Monday January 30	Tuesday January 31
<b>8:17 – 8:20 a.m.</b> Morning announcements and opening exercises. Students are to be in their classroom during this time.	<b>Period 1 Exams</b>	<b>Period 2 Exams</b>	<b>Period 3 Exams</b>	<b>Period 4 Exams</b>	<b>Alternate Exam day</b>
<b>8:20 – 8:30 a.m.</b>	<b>Students return textbooks and/or classroom materials.</b>				
<b>8:30 – 10:30 a.m.</b>	Students will be in their examination rooms until 10:30 a.m. in order to ensure that there are no disruptions to the writing of exams. Grade 9 and 10 exams are 1.5 hours in length; Grade 11 and 12 exams are 2 hours in length.				
<b>10:30 a.m.</b>	All students are released from exams.				
<b>10:50 a.m.</b>	Busses depart				

### Important Information for Students

1. Students must always be in uniform.
2. It is your responsibility to arrive on time, be prepared, and to be in the right place for your exam.
3. If you arrive late for an exam, you must report to the Main Office. **NOTE:** You will not be provided with additional time beyond 10:30 a.m. to write your exam.
4. A student who is absent from a scheduled exam due to **illness** will provide a medical note to verify that absence; otherwise, a mark of zero will be assigned. If it has been determined that a student's absence is as a result of a **skip/truancy**, a mark of zero will be assigned.
5. Lockers can only be accessed after all students are released from exams.
6. After each exam, you are asked to leave the building immediately. Busses will depart at 10:50 a.m.

**My Exam Schedule:** Name: \_\_\_\_\_  
(Please complete your Exam schedule below.)

EXAM DATE	Wednesday January 25	Thursday January 26	Friday January 27	Monday January 30	Tuesday January 31
<b>COURSE:</b>					<b>Alternate Exam day</b>
<b>TEACHER:</b>					
<b>ROOM:</b>					

**Note:** Exams will be written in your regular classroom unless alternate arrangements have been made.

## EXAMINATION EXPECTATIONS FOR STUDENTS

1. Students must be in full uniform for all examinations.
2. It is your responsibility to arrive on time, be prepared, and to be in the right place for your exam.
3. A student who is absent from a scheduled exam due to **illness** will provide a medical note to verify that absence; otherwise, a mark of zero will be assigned. If it has been determined that a student's absence is as a result of a **skip/truancy**, a mark of zero will be assigned.
4. All students must be in the designated Exam Room by 8:17 a.m.
5. Students must be prepared with their own pens, pencils, rulers, and learning materials. Sharing of learning materials will not be permitted. Coats and school bags must be left in student lockers.
6. If you arrive late for an exam, you must report to the Main Office. **NOTE: You will not be provided with additional time beyond 10:30 a.m. to write your exam.**
7. Students will be in their examination rooms until 10:30 a.m. in order to ensure that there are no disruptions to the writing of exams. Grade 9 and 10 exams are 1.5 hours in length; Grade 11 and 12 exams are 2 hours in length.
8. Students will return textbooks and/or classroom materials at the beginning of their exam.
9. The cafeteria will be closed during the examination period.
10. On all Exam days, busses will leave promptly at 10:50 a.m.
11. **Exam Review Day – Wednesday, February 1<sup>st</sup>, 2023:**  
On this day, students will be in full uniform and there will be no cafeteria service. Please refer to the modified schedule below:  
Period 1:           8:17 – 9:00  
Period 2:           9:05 – 9:50  
Period 3:           9:55 – 10:40  
Period 4:           10:45 – 11:30  
  
In preparation for Semester 2, students may schedule individual appointments from 11:30 a.m. to 2:20 p.m. with Semester 1 teachers and/or Guidance Counsellors. If students do not require individual appointments, parents/guardians can make arrangements for students to leave school after 11:30 a.m. School busses will depart at 2:30 p.m.
12. **Semester 2 begins on Friday February 3<sup>rd</sup>, 2023.**

**MAY GOD BLESS YOU IN THE PREPARATION AND WRITING OF YOUR EXAMS.**