

**St. Jean Brebeuf School Council**  
**Meeting Minutes**  
November 23, 2017

**MINUTES**

**In Attendance:**

M. Clarot, T. Burns, M. Raposo, M. Jedrzejczak, K. Ciavoliello, C. Spinelli, P. Kaminsky,  
L. Esposito, K. Recinos, S. Magoolagan, P. Giuliano, L. Munroe, N. De Silva

**Absent:**

I. Lockrey

**1. Opening Prayer**

- Hail Mary

- **Parent Council:**

Chair	Carmela Spinelli
Treasurer	Kristina Ciavoliello
Secretary	Preston Kaminsky/Susan Magoolagan
Community Rep.	Irene Lockrey/Lydia Esposito
Parish Rep.	Monique Raposo
OAPCE Rep.	Mirela Jedrzejczak

**2. Approval of Agenda and Minutes**

- Approved by K. Ciavoliello and M. Raposo

**3. Changes to/approval of Minutes from previous Meeting**

- Approved by M. Jedrzejczak and M. Raposo

**4. Chair Report**

- Preview of previous Council Bylaws. Changes made and approved by council.

- **Future council meetings dates:**

December 14, 2017	6:30pm Peel Health Nurse to attend
January 24, 2018	7:00pm (Wednesday) @ St. Thomas Aquinas
March 1, 2018	6:30pm Bingo Discussion
April 26, 2018	6:30pm Webcast
May 10, 2018	5:00pm Social night followed by Bingo Night
June 13, 2018	6:30pm (Wednesday)

March Break, March 10 - 18, 2018

Easter, April 1, 2018

Catholic Education Week, May 6 - 12, 2018

Bingo Night, May 10, 2018 Bingo Machine \$230+tax to be purchased, approved by council

- **Poinsettia Fundraiser:**

Orders due no later than Friday December 1, 2017.

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Order pick up date is Thursday December 14, 2017 between 3pm - 7pm.  
Prizes voted upon for Top 3 sellers, 1<sup>st</sup> \$75 GC Walmart, 2<sup>nd</sup> \$50 GC Walmart, 3<sup>rd</sup> \$25 GC Walmart, plus chocolates for random draws.  
Parent Council email for any questions is: [parentcouncilSJB@gmail.com](mailto:parentcouncilSJB@gmail.com).

C. Spinelli submitted expenses for Poinsettia and Open House, approved by council.

P. Giuliano to make denomination labels for council to use when collecting monies for fundraisers.

- **Important dates (M. Clarot, C. Spinelli)**

December 7, 2017 Webcast for all council members 1pm or 7pm link to be provided by M. Clarot.  
January 24, 2018 @7:00pm BNE CCSC, St Thomas Aquinas and Council meeting.  
April 14, 2018 @8:30am, Market Place, St. Joseph Catholic S.S.

- **Santa Day Pictures:**

December 7, 2017 @ 1:00pm  
Helpers are K. Ciavoliello and M. Raposo.  
Cost is \$18 cash, includes 1 5X7 and 1 CD.  
The school gets \$1 from each package sold.

- **FDK Registration:**

January 15, 2018, now available for online registration starting January 8, 2018.

- **Hot Chocolate:**

Will be served on December 22, 2017 by parent council starting at 9:30am/location(s) TBD.  
K. Ciavoliello need to check purchase from last year for enough supplies.  
T. Burns to provide large bowls.

- **Council-ware:**

Discussion about getting a retractable sign, t-shirts, and/or table cloth.  
10 shirts \$12each (C. Spinelli and K. Ciavoliello) council agreed to purchase their own shirts, C. Spinelli to contact vendor.  
P. Kaminsky to inquire about getting a retractable sign.  
S. Magoolagan to research cloths from Costco.

- **Council Training:**

C. Spinelli attended training for Chair position. Council bylaws need to be updated yearly. Council member who miss 3 meetings in a row are no longer a voting seat. Parent council events, liability of council member is covered by the school board.  
K. Ciavoilello attended training for Treasurer.  
M. Raposo attended training for Parish Rep.

- **Stained Glass Window:**

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There was an idea brought forward to get a stained glass window for somewhere in the front of the school foyer, roughly \$2000 and perhaps getting the students involved and completed before Grade 8 graduates.

- **Criminal Record Checks:**

- New Volunteer Criminal Record Checks will cost \$33 starting January, 2018.

**5. Community Newsletter**

- Newsletters will be sent out 3X yearly, Sept. - Dec., Jan. - Mar., Apr. - Jun.
- L. Esposito to do a newsletter for January - March.
- I. Lockrey will do the April - June newsletter.
- Newsletter to be sent to C. Spinelli before distributions.

**6. Treasurer - K. Ciavoliello**

- \$150 allotment per teacher for 2016/2017, only 6 of 18 teachers used this. Council voted to give each teacher \$150 again but to expire by June 2018, use it or lose it.
- Schoolcashonline was highly recommended at the training session, Council agrees to have a table set up to help assist parents not familiar with the program. Perhaps during Parent/Teacher interviews February 2018.
- November 6, 2017 \$500 was added to account for parent engagement night.

**7. Parish Report - M. Raposo**

- M. Raposo went for Parish training session.
- St. Anthony requesting Gifts Card for their Giving Tree. Donations to be dropped off at the Parish Office by December 10, 2017.

**8. Principal's Report – M. Clarot**

- Pastoral Plan is completed and posted on the school website.
- Council survey and reports are not done.
- Our school has very active sports teams. Skipping club is up and running.
- PA day was focused on math curriculum.
- 5210 - healthy eating still being promoted. Researching refillable water bottles with school logo.
- Focus on technology and how to move forward, currently have 25 Ipads, 25 laptops, and 20 Chromebooks.
- Computer lab to be dismantled as the lease is coming up? Discussions regarding what can be done and the use of the space.
- Discussions regarding the possibility of a small school Chapel/quiet area.
- Grade 6, 7, 8 to have an artist come to the school, perhaps the \$150 per classroom can be used towards this event. M. Clarot to discuss with Grade 6, 7, 8 teachers to help cover the cost of supplies and the artist.
- The school yard has been painted and total cost was \$4382.50, Council approved to cover 100% of the cost, from Big Box of Cards fundraiser monies.

**9. Adjournment and Closing Prayer**

- Approved by M. Raposo and S. Magoogan
- Our Father