

St. Herbert School Advisory Council Minutes

October 5, 2022 – 6:30 p.m.

Attendees:

D. Diaz, C. Moss, R. Rodas, C. Gorlitt, L. Swatogor, S. Archibald, M. Scaffidi, L. Florentino-De Angelis, K. Wieczorek, F. Yacoub, A. Aguilar, H. Cascioli, A. Thalachira

1) **Opening Prayer:** M. Scaffidi

2) **Elections:**

Co-Chairs: Desiree Diaz and Christina Moss

Treasurer: Frady Yacoub

Secretary: Alice Thalachira

Parish Representative: Melissa Scaffidi

OAPCE Representative: Liesl Florentino-De Angelis

Parent Representatives: Shauna Archibald, Rachelle Rodas, Lisa Swatogor and Katherine Wieczorek

Non-Teaching Representative: Helen Cascioli

Teacher Representative: Alice Thalachira

Administrator: Arlene Aguilar

Quorum (Minimum of 50% of voting members) must be present for voting to occur.

3) **Approval of Agenda:** K. Wieczorek and L. Florentino-De Angelis

June 2022 CSC minutes are not available at this time.

4) **Chair Report:**

Fundraiser:

- Chocolates have been distributed. Some were returned due to opt-outs. Some families received second and third boxes.
- F. Yacoub will be providing prizes for our chocolate fundraiser such as self-propelling drones, headphones, fidget poppers, plush toys, and Raptors 905 tickets. Grand prize will be a tablet.
- Donators will be included for prizes.
- Pizza party for every class as a thank-you to the student body. Each student will receive a square slice of pizza on October 31st, 2022.
- Fundraiser ends on October 21st, 2022.
- There are 204 boxes in total. If all boxes are sold, 11 boxes will be free. (A minimum of 7 free boxes will be received by the school.)
- Parents will receive a tax receipt for their donations.

Pizza Days:

- Pizza Nova price for slices went up by a quarter, due to increased costs and cost recovery for School Cash Online.
- There will be no sales on Pizza days. All orders must be pre-ordered through School Cash Online.
- Orders will be sold by monthly blocks.

Lunch Programs:

- Previous Lunch programs included Subway (\$5.50 for a 6-inch, not much profit and required volunteers), Lunch Moms (distributed lunches but paid extra for that) and Lunch Box (various restaurants such as Swiss Chalet, etc.)
- On Z Rocks, a restaurant in Streetsville owned by a family in our school, would like to provide a proposal.
- L. Swatogor will look into other options/vendors. M. Scaffidi will share contact info of a vendor her school uses.

Movie Day:

- Bussing cost is too high.
- Another option would be to have an in-school movie day (Pajama Day with popcorn machine).
- Cinescape provides Movie experience. Cost is \$500. Popcorn could be sold for \$1.00 as another fundraiser.
- Can be done on Wednesday or Thursday before Christmas break (A. Thalachira to survey staff about preferred date.)
- Two movies will be shown during that day: one for K to 4, another for Grades 5 to 8 so that the movies will be age appropriate.
- Outdoor movie can be shown in the spring as another fundraiser, which will be open to families.
- If booking a movie, we must get licensing if it is being viewed publicly. M. Scaffidi to get a list of board approved movies.

Volunteer Recruitment:

- Table was set up at open house to try to recruit volunteers. Council is open to any suggestions for recruiting new members.
- A criminal reference check is needed for volunteers (cost of \$35 online). A volunteer letter will be provided by the main office upon request.
- Pizza day volunteer hours are from 11:40 a.m. to 12:10 p.m.
- Council to have a Microsoft Teams meeting for parents of kindergarten students to share information of possible events requiring volunteers. Council will create a video or flyer to share with the school community.
- A Google form, with flyer attached, will be created to inquire whether parents can volunteer for certain events (i.e., Pizza Days, All-Star Reading Program, Fundraisers, etc.)

5) **Parish Report:** Nothing to report

6) **OAPCE Report:**

First meeting will be held on October 26th, 2022 (usually the last Wednesday of each month.)

7) **Treasurer Report:**

- Balance is currently \$5809.74 plus \$2057.00 from FlipGive account
- D. Diaz to send FlipGive link to A. Aguilar to remind school community of the fundraiser app (especially since Christmas and Black Friday are coming up).

8) **Principal Report:**

Projections and Re-Organization:

- St. Herbert currently has 288 students.
- Many changes occurred during re-organization this year due to meeting Ministry ratios.

School Photos:

- Picture Day was on September 22, 2022. Re-takes will take place on November 2, 2022 (Individual pictures only).
- Class photos and Grad pictures will be taken in the new year.

Terry Fox:

- Terry Fox walk will take place on October 5th and is being organized by Ms. Davi.
- Volunteers are needed.

School Mass:

- Opening Mass was on October 4th in gym led by Fr. Anish Alex.
- Mass was organized by Intermediate classes and choir was led by Ms. Davi and Ms. Gibson.

Open House:

- Open House and BBQ was held on Thursday, September 29th and was a great success.
- Thank you to Ms. Cascioli for organizing it and to our CSC volunteers.

Thanksgiving Food Drive:

- Youth Faith Ambassadors have been collecting donations from classes.
- St. Vincent de Paul will be picking up donations next week.

Virtues:

- Virtues Program will continue this year.
- Three opportunities for monthly recognition with virtue focus: Achievement (Academic/Athletic/Artistic), Effort and Christian Leadership
- Virtue of Faith assembly will take place on October 6th at 1:45 p.m. All are welcome to attend.

Rosary Apostolates:

- Rosary Apostolates will be returning in-person once a month for K-8 classes.

After-School Tutoring:

- Ministry of Education has funding for In-School (K-2) and After-School (3-8) Tutoring, which must be completed by Christmas Break.
- Students are recommended by teachers and tutoring sessions will focus on literacy and math skills.

Progress Reports:

- Progress reports reflect a brief snapshot or baseline of how students are doing during the first 8 weeks of school.
- Reports will be sent home on Tuesday, November 8th and interviews will be the evening of Thursday, November 10th. (Dates have been postponed to November 15th and November 17th respectively.)

Halloween:

- Halloween Dance will be held on October 31st for K-8.
- Students are allowed to dress up, but in costumes as appropriate to our Catholic school climate. Halloween Guidelines will be shared with community.

National Day for Truth and Reconciliation:

- Students and staff were invited to wear orange.
- There was a virtual assembly and all students received orange Truth and Reconciliation buttons.

Miscellaneous:

- Please check spam/junk folder for school e-mails.
- October 24th is a PA Day and there will be no school for students. The school will be used as a polling station that day for Municipal elections.
- Parking lot renovations should be completed by October 14th.
- CCAT aptitude testing for Grade 4 students will take place in October.
- Grade 8 trip: teachers are currently exploring possibilities.

9) **Teacher Report:**

- Teams such as Junior Boys' and Girls' Volleyball, Cross Country, and Flag Football have begun.
- Clubs such as Choir and Youth Faith Ambassadors have also begun. Once things settle down, more clubs and teams will be available for students to join or try out for (i.e., Coding Club, Intermediate Volleyball, Best Buddies, Chess Club, etc.)

10) **Other Topics:**

Sacraments:

Member question regarding Sacrament gifts and luncheon and whether these will occur this year. There were too many classes last year due to catch-up from Covid but it is hoped that the tradition will resume this year.

School Masses:

- Last mass of the year will be at the church. All masses will be at 10:00 a.m.
- Fundraiser for buses? Option to have Grades 5-8 students walk to church? May be problematic on days with inclement weather.
- Previous practice was to shuttle the students with two trips for each bus to maintain lower costs.

Angel on a Tree:

- School will run it through St. Vincent De Paul Society.
- Recommendation is to do it in conjunction with FlipGive so that families can purchase gift cards (No Frills and Wal-Mart gift cards are recommended because it's a one-stop shop).

11) **CSC Meeting Dates for 2022-2023:**

Future meetings will begin at 6:30 p.m. on the following dates:

- Wednesday, November 9th, 2022
- Wednesday, February 1st, 2023
- Wednesday, April 12th, 2023
- Wednesday, May 24th, 2023 (tentative)

11) **Closing Prayer:** M. Scaffidi

Meeting adjourned at 8:47 p.m.