



2021/2022 St. Helen Catholic School Council

Chair – Ms. C. Denief &
Co-Chair – Ms. S. Tomaino
Treasurer – Ms. G. Tota
Secretary – Ms. M. Scott
OAPC Rep – Ms. Wilson
Parish Rep – Ms. Field
Community Rep – Vacant
Principal – Ms. Klein
Teacher Rep – Ms. Dawe
Non Teacher Rep – Mrs. Vieira
Member at Large – Mr. K. Shipley
Members at Large – Ms. T Landriault
Member at Large – Ms. Hand

Meeting Date: January 19, 2022 – Virtual Teams Meeting

Attendees: Ms. C. Denief, Ms. G. Tota, Ms. Scott, Ms. Wilson, Ms. Field, Ms. Klein, Ms. Dawe, Mrs. Vieira, Ms. T Landriault, Ms. Hand, Father Joseph

Regrets: Mr. K. Shipley, Ms. S. Tomaino

Agenda:

1. Opening Prayer
2. Approvals
3. Treasurers Report
4. Chairs Report
5. Parish Report
6. Principal's Report
7. Council Action Items
8. Next Council meetings
9. Round Table/Questions
10. Closing Prayer

Opening Prayer

Completed by Father Joseph

Approval of the minutes from last meeting

Michelle Scott approved

Approval of tonight's agenda

Ms Field approved

Treasure Report

- Couple minor changes from spreadsheet sent out Jan. 18, 2022
- Revised version with updates attached below
- A-Z reduced budget amount
- There is some budget in Holiday bucket for Valentines or Easter
- Teacher wish list – only \$400 spend year to date, Teachers must submit receipts by March 1.
- Athletic fees – still waiting on final invoices the plan amount is still in budget
- Does not include pizza fund raiser (\$600)
- Board is limited trips to banks, so money to still be deposited
- Ms. Hand looking at school merch website
- Discussion at next Council meeting regarding another pizza fundraiser
- Chocolate fundraiser money raised from the school – Ms. Klein reviewing best use for it – potential additional devices

Chair report

- Halloween costume contest completed
- Christmas crafts completed – thank you Ms. Dawe for handing out
- Colouring contest was completed
- Pizza fund-raiser completed, raised - \$465 and JoPoppa's donated \$135 to make even \$600
- Little Caesars fundraiser idea raised at last meeting cannot be done, they are unable to deliver directly to the home
- Fundraiser Ideas:
 - Pizza Dinner, but try another pizza place? Dominos maybe?
 - Snow sculptor contest? Do at home, send pictures and pick prizes for 1,2 and 3 place (could do close to Family Day long weekend and a potential prize is a family pizza dinner)
 - Box of Cards, but boxes cannot be delivered to the home, would ask teachers if they are ok to assist/volunteer to hand them out
 - Plantables (however it did not raise a lot of money)
 - Bookfair – can we do a virtual one again? This is typically organized by librarian – is there enough time to get one organized? Ms. Klein to bring to Librarian – Ms. Ferreira
- Three hoop basket – contractor coming in to look at the pole to see if he has a hoop to match it – if not, then the whole thing needs to be ordered and that is around \$3000 – will now by the end of the week – Ms. Gos agreed to pay for it (board)
- Big thank you to Teachers for their continued support

Parish Report

- Fr. Joseph opened with introducing his role, and he is happy to join any school activities
- His ask is to talk about Faith as much as possible within the family. And when able, come back to Church. Online services are still offered.

Ms. Field Update:

- Fr. Scott is now on an extended health leave and is not residing in the parish any longer
- Fr. Joseph Rodrigues, who joined the parish in July, has been appointed as Administrator
- We are thankful that we were opened during the Christmas season and that so many families joined us for our Christmas masses
- We remain vigilant in following the Archdiocese's WorshipSafe protocols but need the help of parishioners, particularly to stay home if they feel unwell or if they have been in exposed to or in contact with someone who has the virus

- The parish is now offering Holy Hour on Friday evenings from 7-8pm, starting with Exposition of the Blessed Sacrament followed by Adoration the concluding with the Evening Prayer of the Church and Benediction
 - We welcome families to join us on Fridays and encourage them to make Eucharistic Adoration a part of their family life
 - It is livestreamed and available on the parish website
- The parish is starting up communal Evening Prayer (the Liturgy of the Hours, the Prayer of the Church) on Thursday evenings at 8pm
- Starting in February, we will be having Confession regularly on Saturday mornings at 10am
- Families who are not currently registered as parishioners are encouraged to do so; information is on the parish website
- We are aiming to have information about next year's sacramental preparation program available by the late spring, before school ends

Principal's Report

- Shared 2019-2023 strategic plan
- 5 Pillars – Excel, Respect, Thrive, Believe and Trust – all things done in school should be based on these
- Father Joseph would like to visit the school when able
- Rosary Apostolate are done through Zoom sessions
- Continuing with Virtue Awards
- Lots of wonderful artwork completed by students up around the school/classes
- ShareLife cookie fund-raiser coming up, all money raised through the cookie fundraiser goes directly to the Catholic charity, ShareLife
- St. Helen's was able to loan out 35 devices when online schooling was needed
- Looking at funding additional tech for school when reviewing April/May budget
- Auto attendance now in place
- Volley ball teams were in place before restrictions came back
- Kids had posted top three colour pictures in class rooms – had fun with that
- Board completed a census that the students/parents completed
- Chocolate fundraiser money – is available if we need money at the school – not assigned to a specific item yet, so maybe devices – that is the consideration
- Thanked the Council for all the work being done

Council Action Items

- Ms. Klein to confirm if Council is able to donate to staff that are leaving/retiring
 - Update: Parent Council is not able to purchase gifts for leavers with Council funds
- Ms. Klein to confirm with teachers if they are interested in the virtual science activity and Ripley's Aquarium activities, based on cost – potential to ask parents to contribute
- Ms. Klein to confirm if we can do pizza lunches again

Next Council meetings

- Feb 23, 2022 at 6:30

Round table

- Concern around Parent Council ability to fund-raise if we cannot do fund-raisers in the school
 - Ms. Klien to ask the Teachers if they are able to volunteer to help i.e. card box, pizza lunches
 - Confirm with Ms. Gos to get approval for Colleen to go into the school to help with doing the cards, etc.

- Parking outside still an issue, reminders to be sent via email and newsletter as there was another incident just before Christmas
- How can we improve the field? Is there a landscaping budget for schools, Ms. Klien will ask that question
- There a \$500 grant for parent engagement that was discussed at the Chair Training session. Ms. Klein to confirm if allocated to St. Helen's (may need to spend the money, then submit the receipts for reimbursement. Money needs to be used towards parent engagement-

Closing prayer

- Completed by Colleen



St Helen Approved
Budget to Jan 17 202

Attachement: