



## 2022/2023 St. Helen Catholic School Council

Chair – Ms. S. Tomaino &  
Co-Chair – Ms. M. Scott  
Treasurer – Ms. G. Tota  
Secretary – Ms. T Landriault  
OAPCE Rep – Mr. K. Shipley  
Parish Rep – Ms. Field  
Principal – Mr. Furtado  
Teacher Rep – Mrs. Pandullo  
Non Teacher Rep – Mrs. Webster  
Member at Large – Mr. C. Adamiec

**Meeting Date:** October 27, 2022

**Attendees:** Ms. S. Tomaino, Ms. M. Scott, Ms. G. Tota, Ms. T Landriault, Mr. K. Shipley, Ms. Field, Mr. C. Adamiec, Mr. Furtado, Mrs. Pandullo, Ms. J. Da Silva

**Regrets:** Ms. Keating, Ms. Webster

### **Agenda:**

1. Land Acknowledgement
2. Opening Prayer
3. Approval of the Minutes from Last Meeting
4. Approval of Tonight's Agenda
5. Treasurer's Report
6. Parish Report
7. Chair's Report
8. Principal's Report
9. New Business
10. Question Period
11. Meeting Adjourned / Closing Prayer

### **Land Acknowledgement & Opening Prayer:**

- Ms. Scott completed

### **Approval of the Minutes from Last Meeting:**

- Mr. Shipley approved

### **Approval of Tonight's Agenda:**

- Ms. Tomaino approved

**Treasurer's Report:**

- To be discussed at our November meeting

**Parish Report:**

- Updates from Youth Minister at St. Christopher's:
  - Our Youth ministry programs are beginning this month.
    - JR EDGE (gr 3-5) October 13 6:00 pm-7:30pm. Happens every 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month.
    - EDGE (gr 6-8) October 20 6:00 pm-7:30pm. Happens every 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month.
    - Registration forms will be available through the Parish Website.
  - We are looking for volunteers to help with Altar Serving (ages 8 to 18) and Children Liturgy (Adults and teens)
  - Sacramental Preparation classes will begin in November.

**Chair's Report:**

- Spook-A-Thon – October 31
  - Approved budget \$99.37 for freezies, tattoos, and crafts
  - Items for gross table and class prizes to be donated
  - Youth faith ambassadors volunteering to help run the event
  - Any available Council members asked to help with set-up and with supervision during the dance. Spook-A-Thon schedule to be distributed with the minutes.
  - Community Information Bulletin on Halloween was shared with families on Oct. 24
- Breakfast with Santa – Council voted to hold on Dec. 3
  - To calculate cost once we confirm if any ingredients can be donated
  - Packages to be made available for families to purchase on School Cash Online
  - Council discussed how to ensure there are no financial barriers to participation
  - Council Chair to complete permit request form to set up gym
- Greenery and poinsettias – Council voted for pick up on Dec. 2 and Dec. 3 during Breakfast with Santa
  - Flyer will be sent to families on Oct. 28
  - Purchases can be made through School Cash Online
  - Orders are due Nov. 9
  - Delivery of greenery on Nov. 30 and poinsettias on Dec. 2
- 2022\_2023 Council Calendar of Events spreadsheet to be circulated to Council with the minutes
  - Council members asked to indicate what events they can volunteer for
- Factory Shoe and Flip Give fundraisers
  - A reminder about these fundraisers will be highlighted as part of the weekly updates to families

**Principal's Report:**

- Daily screening using Covid-19 Screening Tool.
- In School Tutoring (K-2) and After School Tutoring (3-8) have started.
- Pizza days are taking place on Thursdays
- School store currently opening on Tuesdays

- Council discussed feedback and questions that the school was receiving about the change in the store operating days. Store used to be open daily during instructional time, so want to minimize lost learning time. Opening days and times under review.
  - Not enough resources within the school to run the store more frequently. Council members could come in to run the store. Would be responsible for receipt of cash and administrative tasks associated with collecting cash.
- Parents in school yard (Blue lines, to enhance safety at arrival/dismissal)
  - Still a concern for dismissal because teachers' line of sight in the yard and their ability to ensure a safe dismissal is impacted
  - If there continues to be a concern, may need to have parents wait offsite at dismissal
  - Council discussed the need for parents to access the yard when picking up primary grades
- Pets on school grounds continue to be an ongoing issue
- Chrome books have been distributed to grade 7s and 8s
  - They are in a protective case with bar codes
- Picture day on Oct. 18<sup>th</sup>
  - Vendor will not be taking class photos until January
- School masses, sacraments, virtues assemblies have been shared with community
- Oct. 28 mass postponed due to logistical challenges
  - Plan to do next mass at the school
- Christmas Sing A Long
  - Morning and afternoon performances will take place on Dec. 22
  - Dress rehearsal on Dec. 21
  - Gym capacity was confirmed at 333 seated participants
- 50<sup>th</sup> Anniversary
  - Will be celebrated during Catholic Education week in May
  - Anticipate activities during the school day and in the evening
  - School committee has been formed to plan for the event and Council members are invited to join if interested
- Raptors 905 Event
  - Either Dec. 5/Jan. 25/Feb. 8
  - Plan for grades 4-8 to attend
- Cross country – 1 student place 5<sup>th</sup> overall in the Board
- X-Movement
  - Council asked to look at Pro Grant for family event
  - School to look into Outdoor grant
  - Package to be shared with Council to select program option
- Playground – School looking into beautification options for the school yard and possible equipment additions (e.g. triple hoop). Dependent on discussion with Board Plant office.
  - Council requested more information on types of equipment that can be installed in the school yard
- Class equipment – school ordering more equipment to replace lost items
  - Each class will have a bag

- Council can consider contributing to the cost
- Council agreed to future meetings: Nov. 24, 2022, Feb. 2, 2023, Apr. 13, 2023 and Jun. 1, 2023

**New Business:**

- Council agreed to include playground discussion as a regular item of business.

**Question Period:**

- Q: Can Council updates be posted on the school website? A: Preferred approach is to use weekly updates to communicate with families

**Meeting Adjournment/Closing Prayer:**

- Ms. Scott completed