



## St. Helen Catholic Elementary School

1325 Bodley Road, Mississauga, ON L5J 3X1

Tel. 905-822-4564 Fax. 905-822-5622

Web: [dpcdsb.org/HELEN](http://dpcdsb.org/HELEN) Twitter: @StHelenDPCDSB

**Thursday, March 31, 2022**

Dear Students/Parents/Guardians/Staff

The Dufferin-Peel Catholic District School Board strives to create a safe, caring, healthy and inclusive environment to all of its schools, including **St. Helen Elementary School**.

In order to maintain a safe and secure learning and working environment for students, staff and community members, it is necessary to periodically undertake construction and renovation work at our schools. The following work has been identified for our school under an improvement program. **The work is scheduled to be carried out beginning this month.** Any work will be carried out after regular school hours.

We do not anticipate any significant impact on regular school operations.

### **Proposed Work:**

#### **1) Whole School LED Retrofit**

It is the policy of the Board that during the renovation period, Board staff will ensure that all staff and contractors adhere to provincial regulations, including Ministry of Labour Health and Safety regulations, as well as the Board's General Administrative Procedures and Health and Safety Manual.

It is my practice to keep students, parents, guardians and staff informed of activities that relate to or impact on our school. If you have any questions regarding the construction project, please do not hesitate to contact me.

Sincerely,

Ms. C. Klein  
**School Principal**

cc: School Council Chair: *C. Denief*  
Area Trustee: *S. Hobin*  
Superintendent of Schools: *S. Gos*  
Superintendent of Planning & Operations: *M. Thomas*