

INFORMATION SHEET

WHAT IS A SEPARATE SCHOOL ASSESSMENT LEASE AGREEMENT?

A Separate School Assessment Lease Agreement is a document required in addition to an Application For the Direction of School Support Form when a **Roman Catholic or an Eastern Church in Full Communion with the Holy See of Rome and a Non Roman Catholic** are jointly responsible for the payment of property taxes, either directly through ownership or indirectly through the payment of rent.

WHY MUST I SIGN A SEPARATE SCHOOL ASSESSMENT LEASE AGREEMENT?

By provincial law, **only Roman Catholics or an Eastern Church in Full Communion with the Holy See of Rome** have the right to direct their taxes to the Separate School System. If either of the joint owners or tenants of a property is not Roman Catholic, then the property is automatically assessed **public** for school tax purposes. **THIS APPLIES EVEN IF THE NON-CATHOLIC ASKS TO BE A SEPARATE SCHOOL SUPPORTER.**

WE CANNOT RECEIVE YOUR EDUCATION TAX WITHOUT THE TWO SIGNED DOCUMENTS (LEASE AND APPLICATION FOR THE DIRECTION OF SCHOOL SUPPORT) AND IF YOU HAVE CHILDREN IN OUR SYSTEM, IT WOULD MEAN THAT WE RECEIVE NO MONEY TO COVER THE COST OF YOUR CHILD'S EDUCATION.

FACTS ABOUT THE SEPARATE SCHOOL ASSESSMENT LEASE AGREEMENT:

- It is a legal requirement of the municipality in order to change support from public to separate at the request of a Roman Catholic or an Eastern Church in Full Communion with the Holy See of Rome and Non-Roman Catholic ratepayer.
- The lease remains in effect until such times as you move to another address and/or alter any documentation from the municipality.
- In effect, a tenancy within the ownership/tenancy of the property is created so that the Roman Catholic or an Eastern Church in Full Communion with the Holy See of Rome rents the right to direct school taxes from the Non-Catholic.
- The \$2.00 fee is a nominal fee stated in order to make the lease legally binding. The Roman Catholic or an Eastern Church in Full Communion with the Holy See of Rome pays it to the Non-Catholic **NOT TO THE SCHOOL BOARD.**
- **THE LEASE DOES NOT AFFECT ANY OTHER LEGALITIES CONCERNING OWNERSHIP/TENANCY IN ANY WAY.**

For additional information, please contact the Dufferin-Peel Catholic District School Board, Admissions Department at 890-0708 extensions, 24512, 24511, 24519.