

External Presenter Application

Start of Block: Default Question Block

Q1 **Welcome!**

Thank you for considering Dufferin-Peel Catholic District School Board (DPCDSB).

External speakers provide presentations, workshops, and/or information to our students, parents/guardians, and/or staff. The following information will help us consider the alignment of your messaging with our Catholic Board Improvement Learning Cycle (CBILC) and other board plans and priorities, and help support high quality learning opportunities while avoiding harmful outcomes.

Please note that **each topic requires a separate application**. Applications with vague or incomplete information will be **rejected**. The deadlines for applications are:

September 15

November 15

January 15

May 15

NOTE: Speakers of Indigenous topics and religious education/faith go through a different process. For speakers on Indigenous topics, contact the Indigenous Education Advisory Committee (IEAC). For religious education/faith, contact the Program Department.

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Q2 Please provide the following information.

- Name of individual/organization/group _____
- Contact name _____
- Email address _____
- Telephone _____
- Address _____
- Website _____
- Topic of Presentation _____
- GST # _____
- Insurance Provider and Policy #

- Fee (\$) _____

Q3 Please specify the deadline for which you are submitting your application.

- September 15
- November 15
- January 15
- May 15

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Q4 Are you charging a fee (\$) for your presentation?

YES

NO

Display This Question:

If Are you charging a fee (\$) for your presentation? = YES

Q5 Please specify whether the prospective presenter is:

A professional in a regulated occupation with Professional Liability insurance (e.g., mental health professional, lawyer)

A professional in a non-regulated occupation with either Professional Liability or General Liability insurance

A professional in a non-regulated occupation with no General Liability insurance (Note that if approved, the presenter must have a current and valid Professional Liability or General Liability insurance to present at DPCDSB. Failure to provide proof of insurance will revoke your approval).

Display This Question:

If Are you charging a fee (\$) for your presentation? = NO

Q6

Insurance is preferred, but not required, for non-fee speakers (i.e., volunteers). Please specify whether the prospective presenter:

has a General Liability insurance

does NOT have a General Liability insurance

Q7 What is the delivery format?

- Time required _____
 - Target audience (e.g., grades, other demographic descriptors)

 - Format (e.g., Powerpoint presentation, performance, workshop)

-

Q8 Do you have a current and valid Vulnerable Sector Screening/Criminal Backgrounds Check?

NOTE: Accepted applicants presenting to students must have a current and valid Vulnerable Sector Screening/Criminal Backgrounds Check in time for the presentation.

- YES
 - NO
-

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Q9 At Dufferin-Peel, we actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to: • First Nations, Métis and Inuit peoples, and all other Indigenous peoples; • members of groups that commonly experience discrimination due to race, sex, ancestry, colour, place of origin, or sexual orientation; • persons with visible and/or invisible (physical and/or mental) disabilities. Does the prospective external presenter identify themselves as a member of a group with historical and/or current barriers to equity? Please note that your response is **optional** and does not guarantee approval or rejection of your application.

- YES
 - NO
 - Prefer not to answer
-

Last revised: April 23, 2021

Q10 Will you be discussing issues, experiences, or barriers related to equity, inclusion, racism, or cultural biases?

YES

NO

Q11 Will you be discussing the histories, cultures, traditions of a particular ethnicity, religion, or race?

YES

NO

Display This Question:

If Will you be discussing issues, experiences, or barriers related to equity, inclusion, racism, or... = YES

Or Will you be discussing the histories, cultures, traditions of a particular ethnicity, religion, o... = YES

Q12 Do you identify as a member of the group that will be discussed in your proposed presentation?

YES

NO

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Q13 Please indicate the type of organization (select all that apply).

Independent/individual

Private company

Charitable foundation (please include Charity Registration Number):

Community-based

Agency

Not-for-profit corporation

Other (please specify): _____



Q14 What are the goals/learning objectives of your presentation?



Q15 As you are aware, you are seeking an opportunity to share your services within a Catholic school board. Although it is not necessary that your activity is faith-based, how will you ensure that our faith and beliefs are supported within it?

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Q16 Please provide resources required related to your presentation (select all that apply).

Audio-Visual (e.g., screen projector, mic)

Space (please specify; e.g., gymnasium, classroom)

Other materials (please specify)



Q17 Is there an opportunity to review your materials or otherwise view your presentation (e.g., attend a presentation, link to a video or materials) in advance? If so, please elaborate.

Q18 If you have materials for review, please upload your file here (e.g., PowerPoint, images/posters)



Q19 Will you be providing materials for parent/guardian awareness or consent? If so, please elaborate.



Q20 Will you be providing resources for teachers to facilitate in-class pre-presentation and follow-up discussions? If so, please elaborate.



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Q21 What are your credentials or professional training?





Q22 Is the information you plan to share evidence-based or research informed? If so, please share evidence to support its effectiveness.

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Q23 What are the success indicators?



Q24 Are you aware of the Decision Support Tool all school boards in Ontario are using to guide student mental health awareness and literacy activities? If so, what steps have you taken to align your work with the tool?



Q25 How have you considered risks for vulnerable students?



Q26 Are you planning to share sensitive lived experience related to your topic? If so, what preparation have you done to minimize risks for yourself and the audience?

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Q27 In what ways is the activity culturally sensitive and inclusive?



Q28 Will you be collecting any information from students during your presentation? If so, what will be collected?

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Q29 Will you be promoting any materials during your presentation (e.g., books, resources, clothing)? If so, please elaborate.



Q30 Have you provided the presentation to other school boards? If so, please provide contacts who can speak to the experience.

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Q31 If a Dufferin-Peel staff has recommended you to speak to our community, please provide the name of the staff member.

End of Block: Default Question Block
