Regular Board Meeting  
Tuesday, October 27, 2015 - 7:00 P.M.  
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

AGENDA

A Routine Matters  
1. Call to Order and Attendance  
2. Opening Prayer  
3. Declaration of Interest  
4. Approval of the Agenda  
   i. Approval of Consent of Calendar Items  
5. Approval of Minutes, Regular Board Meeting September 29, 2015  
   i. Business Arising from the Minutes  
6. Approval of Minutes, Special Board Meeting October 19, 2015 (to be distributed at the meeting)  
   i. Business Arising from the Minutes

B Awards and Presentation  
1. PLASP Child Care Services – Lynn Hiebert

C Pastor’s Remarks  
Nil

D Delegations  
Nil

E Information/Reports From Trustees, For Receipt  
i) Regular Reports  
   ii) Good News Items

F Information/Reports From Committees For Receipt  
1. Minutes of the Central Committee for Catholic School Councils Meeting, June 11, 2015 — S. Xaviour  
2. Minutes of the Mississauga Public Library Board Meeting, September 16, 2015 —T. Thomas  
3. Minutes of the Special Education Advisory Committee Meeting, September 23, 2015 — S. Hobin  
4. System Direction 2015-16 (to be distributed at the meeting)—J. B. Kostoff

G Information/Reports From Administration For Receipt  
1. Letter of Retirement (letter to be distributed at the meeting)—J. B. Kostoff
H  Trustee, Committee, Administration Reports Requiring Action
   1. Minutes of the Board By-Law/Policies Review Committee Meeting, October 5, 2015—D. D’Souza
   2. Minutes of the Administration and Finance Committee Meeting, October 5, 2015—A. da Silva
   4. Ontario Catholic School Trustees’ Association Membership Fee(deferred - September Board Meeting)
      —J. Cherepacha
   5. Report from the Chair—M. Pascucci

I  Notice of Motion

J  Additional Business

K  Questions Asked of, and by, Board Members

L  Declared Interest Items

M  In Camera Session
   See In Camera Agenda

N  Rise and Report

O  Future Meetings
   November 24, 2015
   December 8, 2015

   Organizational Board December 1, 2015
   January 26, 2016
   February 23, 2016
   March 29, 2016
   April 26, 2016
   May 24, 2016
   June 21, 2016

P  Adjournment
OPENING PRAYER

O ALMIGHTY GOD
OUR FATHER IN HEAVEN
FROM WHOM ALL GOODNESS AND TRUTH ON
EARTH HAVE COME FORTH
GRANT TO US –
THE CATHOLIC COMMUNITY GATHERED AT THIS MEETING
THE VISION TO RECOGNIZE
AND THE VIGOR TO ESPOUSE
SOUND PRINCIPLES OF EDUCATIONAL THEORY
AND PRACTICE IN A SPIRIT OF BALANCED
JUDGEMENT
AND WITH PROPER PERSPECTIVE
GIVE US ALSO THE COURAGE
TO TURN AT ALL TIMES
ONTO THE PATH OF HIGHER GOODNESS
IN OUR DELIBERATIONS
ADMINISTRATIVE DECISIONS
AND COURSES OF ACTION
Remembering our Deceased

October 2015

Let us remember the students, staff, and family members of staff who have recently passed away, and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Students

► Harrison Neville-Lake (SK) and Daniel Neville-Lake (Grade 4), students at St. Joachim Elementary School.
► Makalah Bailey, Former student, St. Marguerite d'Youville Secondary School.

Staff/Former Staff

► Agatha deLemos, Administrative Assistant, Directors Office, wife of Michael deLemos, evening custodial supervisor; mother of Vanessa deLemos, long term occasional teacher and Michelle deLemos, head secretary, St. Barbara School.

Family Members of Staff

► Treeske Johanna Maria Holtkamp, mother of Brenda Holtkamp, Chaplain, Robert F. Hall Catholic Secondary School.
► Celedonia Bautista, mother of Radolfo (Randy) Bautista, lead hand, St. Josephine Bakhita Catholic School.
► Etta Skirving, grandmother of Lorrise Gordon, head secretary, Blessed Teresa of Calcutta Catholic School.
► Nikola Starcevic, father-in-law of Eva Starcevic, teacher, San Lorenzo Ruiz School.
► Aldo Belli, father of Ron Belli, custodian, St. Basil School.
► Anna Mazur, mother-in-law of Lesia Mazur, teacher, St. Sofia School.
► Mildred Elizabeth Freyer, mother of Susan Passmore, attendance secretary, St. Martin Secondary School.
► Patricia Ermellini, mother of Sandy Head, retired teacher, Fr. Michael Goetz Secondary School.
► Derek John Buchanan, son of Myra McCafferty, retired teacher.
► Lina Burgio Silvestre, grandmother of Charlie Italiano, occasional teacher.
► Merlin Joseph Boudreau, father of Treena Boudreau-Gigante, teacher, St. Josephine Bakhita Catholic School.
► George Newell, father-in-law of Nicki Newell, teacher, St. Clare School.
► Edward Hardiman, grandfather Maygan Thimio, teacher, Our Lady of Providence School.
- **Carmine Spina**, grandfather of Lisa Taranto, teacher, St. Joseph Elementary School (Brampton).
- **Domenico Pitoscia**, grandfather of Daiana Santin, teacher, Holy Cross School.
- **Leona Baird**, grandmother of Victoria Marotta, Designated Early Childhood Educator and Kimberly Marotta, certified occasional teacher.
- **Michael Gerrie**, father of Karen Ewen, Designated Early Childhood Educator, St. Clare School.
- **Evangelos Alabakis**, father of Dorothy Canal, assistant secretary, St. John Fisher School.
- **Mary Fath**, grandmother-in-law of Gilda Johnstone, Vice Principal, St. Josephine Bakhita Catholic School.
- **Lois Hills**, mother of Lori (Hills) Callaway, Special Education Resource Teacher, St. Francis Xavier Elementary School.
- **Mac Sheffield**, brother-in-law of Angel Pilch-Bernard, teacher, Sacred Heart School.
- **Rosalbino Limarzi**, father of Maria Limarzi, Math Consultant, Program Department.
- **Saverio Speranza**, father of Roberta Campbell, acting head secretary, St. Cornelius School.
- **Carmela Volpini**, grandmother of Maria Ceccorulli, FSL teacher, BTOC.

And also for those whose passing we have not mentioned, we know that God will not forget.
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 5

MINUTES OF THE REGULAR BOARD MEETING
SEPTEMBER 29, 2015

1. THAT THE MINUTES OF THE REGULAR BOARD MEETING, SEPTEMBER 29, 2015, BE RECEIVED.
Minutes of the Regular Board Meeting  
Tuesday, September 29, 2015 - 7:00 p.m.  
Board Room, Catholic Education Centre

Chair: M. Pascucci  
Vice Chair: F. Di Cosola  
Trustees: A. Abbruscato  
L. del Rosario  
T. Thomas  
A. da Silva  
D. D’Souza  
B. Iannicca  
S. Xaviour  
Student Trustees: J. Anderson  
A. Hesketh-Pavilons  
Director of Education: J. B. Kostoff  
Associate Director of Corporate Services and Chief Financial Officer and Treasurer: J. Hrajnik  
Associate Director of Instructional Services: S. McWatters  
Superintendents: D. Amaral  
T. Cruz  
T. Lariviere  
L. Papaloni  
L. Storey  
C. Blanchard  
D. Del Bianco  
M. Mazzorato  
M. Vecchiarino  
D. Oude-Reimerink  
J. Cherepacha  
S. Kendrick  
S. Steer  
Assistant Superintendents: D. Finegan-Downey  
B. Campbell  
B. Hester  
L. Mackereth  
E. Fischer  
R. Eberhardt  
R. Moriah  
General Managers: B. Campbell  
B. Hester  
Recorder: L. Mackereth  
Regrets: Trustees S. Hobin

A Routine Matters

1. Call to Order and Attendance  
Chair M. Pascucci called the meeting to order at 7:00 p.m.

2. Opening Prayer  
Chair of the Board M. Pascucci led the Opening Prayer asking all to remember two St. Joachim Elementary School students, their sister and grandfather and offer prayers for their grandmother and great grandmother in the recent tragedy.
3. Declaration of Interest

The following trustees declared an interest in agenda items:

- **A5** Minutes of the Regular Board Meeting, August 25, 2015, Items A5 and L1
- **A6** Minutes of the Special Board Meeting, September 14, 2015, Item L1
- **H2** Minutes of the Administration and Finance Committee Meeting, September 14, 2015, Items A5 and L1
- **M1** Minutes of the In Camera Session of the Regular Board Meeting, August 25, 2015, Items M1 and L1
- **M2** Minutes of the In Camera Session of the Special Board Meeting, September 14, 2015, Items M1 and M2
- **M4** Minutes of the In Camera Session of the Administration and Finance Committee Meeting, September 14, 2015, Item M1

Trustee M. Pascucci—daughter-in-law is a member of OECTA
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Trustee D. D’Souza—wife is a part-time employee of the board

Declared upon arrival:
- Trustee A. da Silva—related to the Trustee Code of Conduct
- Trustee B. Iannicca—family members belong to OECTA OT and CUPE

**Motion 216 (15-09-29) by T. Thomas**

> THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.

**CARRIED**

4. Approval of the Agenda

The following reports were added to the agenda:
- **G 3** ICE Fully Alive Support Material—J. B. Kostoff
- **M 7** CUPE Update—J. B. Kostoff

The following presentation was removed from the agenda:
- **B 3** Recognition of 50 Years of Service of the Felician Sisters

Agenda Item H5 Ontario Catholic School Trustees’ Association Membership Fee was deferred to the October 27, 2015 Board Meeting.

**Motion 217 (15-09-29) by T. Thomas**

> THAT THE AGENDA BE APPROVED, AS AMENDED.

**CARRIED**
i) Approval of Consent of Calendar Items
   a) Employee Population Report as of August 31, 2015

Motion 218 (15-09-29) by T. Thomas Seconded by S. Xaviour

THAT THE EMPLOYEE POPULATION REPORT AS OF AUGUST 31, 2015, BE APPROVED.
CARRIED

Trustee A. da Silva joined the meeting in progress and declared an interest due to the Trustee Code of Conduct. Agenda Items A5, A6, H2, M1, M2 and M4.

5. Approval of the Minutes of the Regular Board Meeting, August 25, 2015, excluding items A5 and L1

Motion 219 (15-09-29) by A. Abbruscato Seconded by E. O’Toole

THAT THE MINUTES OF THE REGULAR BOARD MEETING, AUGUST 25, 2015, EXCLUDING ITEMS A5 AND L1, BE APPROVED.
CARRIED

i) Business Arising from the Minutes
Nil

6. Approval of the Minutes of the Special Board Meeting, September 14, 2015, excluding item L1

Motion 220 (15-09-29) by T. Thomas Seconded by A. da Silva

THAT THE MINUTES OF THE SPECIAL BOARD MEETING, SEPTEMBER 14, 2015, EXCLUDING ITEM L1, BE APPROVED.
CARRIED

i) Business Arising from the Minutes
Nil

B Awards and Presentations

1. Ontario Association of School Board Officials—P. McMahon

P. McMahon, President of the Ontario Association of School Board Officials (OASBO) presented N. Tallevi, Facility and Accountability Officer and Past President of OASBO with a plaque in recognition of her excellent leadership, dedication and support of OASBO.

2. Recognition of Sarah Russell by ShareLife—J. B. Kostoff

J. B. Kostoff, Director of Education announced that retired Dufferin-Peel Principal Sarah Russell will be receiving the ShareLife Mother Delphine Award for volunteerism to recognize her service to the community.

3. Recognition of 50 Years of Service of the Felician Sisters—J. B. Kostoff

This item was removed from the agenda.
4. The Impact of ICT and the Golf Committee on Our Students and Families—A Social Work Perspective—G. Carley

Glenn Carley, Chief, Special Education, Social Work introduced and thanked T. Miles and S. Cox for their leadership and organization of initiatives which benefit students in need at Dufferin-Peel. The Thane Munn Memorial Golf Tournament raised $6500 for the Social Work Emergency Fund. The ICT Backpack Program has, for several years, provided loaded backpacks for students and the Sponsor-A-Family Campaign provides food and gifts for families at Christmas.

5. Presentation of the St. Hildegard of Bingen Stewardship and Sustainable Practices Award to Amy Cipriano and Jennifer MacSween—J. B. Kostoff

J. B. Kostoff, Director of Education, introduced the first time award presented in recognition of stewardship and sustainable practices. M. Mazzorato, Superintendent of Early Years, Community Relations and Partnerships introduced J. MacSween, teacher, Canadian Martyrs Elementary School and A. Cipriano, teacher, St. Joseph Secondary School and presented the awards that recognized their leadership contributing to the goals of stewardship, sacredness of the environment, and sustainable practices as articulated in the System Strategic Direction. Multi-media presentations, produced by staff and students, captured the impact of their leadership and honoured their inspiration to others in their communities.

Trustee B. Iannicca joined the meeting in progress after attending to other Board business.


J. B. Kostoff, Director of Education announced that each year the board proclaims October 5th as UNESCO World Teachers’ Day in Dufferin-Peel, as a symbolic gesture in celebration of our teachers and those who support the work of teachers.

Motion 221 (15-09-29) by T. Thomas Seconded by B. Iannicca

THAT THE PROCLAMATION WITH RESPECT TO THE UNESCO (UNITED NATIONS EDUCATIONAL SCIENTIFIC AND CULTURAL ORGANIZATION) WORLD TEACHERS’S DAY – OCTOBER 5, 2015, BE RECEIVED.

CARRIED

Motion 222 (15-09-29) by T. Thomas Seconded by B. Iannicca

THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD PROCLAIMS OCTOBER 5, 2015 BE RECOGNIZED AND CELEBRATED AS WORLD TEACHERS’ DAY IN DUFFERIN-PEEL SCHOOLS AND FACILITIES AND THAT ALL ARE ENCOURAGED TO THANK TEACHERS FOR THEIR COMMITMENT TO CATHOLIC EDUCATION IN DUFFERIN-PEEL AND FOR THE OUTSTANDING WORK THEY DO WITH STUDENTS EACH AND EVERY DAY.

CARRIED UNANIMOUSLY
7. Proclamation – Bus Driver Appreciation Day—October 21, 2015—J. Hrajnik

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer announced that each year the board proclaims a designated day in October as Bus Driver Appreciation Day, where schools and students are encouraged to thank and celebrate the men and women who are vital part of our student transportation system.

Motion 223 (15-09-29) by D. D’Souza Seconded by S. Xaviour

THAT THE PROCLAMATION WITH RESPECT TO BUS DRIVER APPRECIATION DAY—OCTOBER 21, 2015, BE RECEIVED. CARRIED

Motion 224 (15-09-29) by D. D’Souza Seconded by S. Xaviour

THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD PROCLAIMS OCTOBER 21, 2015 BE RECOGNIZED AND CELEBRATED AS BUS DRIVER APPRECIATION DAY WHEREBY ALL DUFFERIN-PEEL SCHOOLS ARE ENCOURAGED, IN AN APPROPRIATE MANNER, TO CELEBRATE AND THANK THEIR BUS DRIVERS FOR A JOB WELL DONE. CARRIED UNANIMOUSLY

8. Proclamation – Child Care Worker and Early Childhood Educator Appreciation Day, October 8, 2015—S. McWatters

S. McWatters, Associate Director of Instructional Services, announced that the board annually proclaims a designated day in October as Child Care Worker and Early Childhood Education Appreciation Day in Dufferin-Peel.

Motion 225 (15-09-29) by A. Abbruscato Seconded by E. O’Toole

THAT THE PROCLAMATION WITH RESPECT TO CHILD CARE WORKER & EARLY CHILDHOOD EDUCATOR APPRECIATION DAY, OCTOBER 8, 2015, BE RECEIVED. CARRIED

Motion 226 (15-09-29) by A. Abbruscato Seconded by E. O’Toole

THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD PROCLAIMS OCTOBER 8, 2015 BE DESIGNATED AS THE 15TH ANNUAL ‘CHILD CARE WORKER & EARLY CHILDHOOD EDUCATOR APPRECIATION DAY’ IN RECOGNITION OF THE EDUCATION, DEDICATION AND COMMITMENT OF CHILD CARE WORKERS TO CHILDREN, THEIR FAMILIES AND QUALITY OF LIFE OF THE COMMUNITY. CARRIED UNANIMOUSLY

C Pastor’s Remarks
Nil

D Delegations
Nil
Information/Reports from Trustees, for Receipt

i) Regular Reports
   Nil

ii) Good News Items

1. Student Trustee J. Anderson shared Student Voice Council had a very successful first meeting on September 23rd. Student representatives from across the board gathered to learn about mental health and took a survey on personal electronic devices in the schools.

2. Trustee B. Iannicca recognized the Wilf Hartzenberg Walk/Run/Roll event on September 27 at the Catholic Education Centre. The event was well attended and appreciated by the families. Thank you to Superintendent L. Storey and the committee for a great charity event.

   Trustee B. Iannicca declared an interest-(family members belong to OECTA OT and CUPE) in Agenda Items A5, A6, H2, M1, M2, and M4

Reports from Committees, for Receipt

1. Minutes of the Special Education Advisory Committee Meeting, June 10, 2015—S. Xaviour

   Motion 227 (15-09-29) by D. D’Souza Seconded by T. Thomas
   THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, JUNE 10, 2015, BE RECEIVED.
   CARRIED

2. Minutes of Mississauga Public Library Board Meeting, June 17, 2015—T. Thomas

   Motion 228 (15-09-29) by T. Thomas Seconded by A. Abbruscato
   THAT THE MINUTES OF MISSISSAUGA PUBLIC LIBRARY BOARD MEETING, JUNE 17, 2015, BE RECEIVED.
   CARRIED

Information/Reports from Administration, for Receipt

1. Report to the Community – Fall 2015—J. B. Kostoff
   The report was distributed at the meeting.

   J. B. Kostoff, Director of Education, reviewed the report which will be distributed to the community.

   Motion 229 (15-09-29) by E. O’Toole Seconded by A. da Silva
   THAT THE REPORT TO THE COMMUNITY – FALL 2015, BE RECEIVED.
   CARRIED
2. Pupil Accommodation Review Policy 2015—D. Del Bianco

D. Del Bianco, Superintendent of Planning, reported the draft policy, a result of collaboration with the Catholic School Board Services Association (CSBA) and legal counsel, reflects the new Ministry guideline on Pupil Accommodation Reviews (PAR).

A survey will be posted on the Board’s website to solicit feedback from the public on the proposed policy.

Public consultation on the policy will be available on the Board website, through an online survey. Staff and students will receive notice and local newspaper advertisements will advise of the survey and where it can be found on the website. When concluded on October 16, 2015 staff will report back with the information collected.

In response to Trustee B. Iannicca, S. Cox, Manager of Planning, advised the feedback will be general statements from the public for incorporation into the policy.

Staff confirmed reports and policies pertaining to Pupil Accommodation Review are available on the portal and will resend the link to trustees.

Motion 230 (15-09-29) by S. Xaviour Seconded by D. D’Souza

THAT THE REPORT, PUPIL ACCOMMODATION REVIEW POLICY 2015, BE RECEIVED. CARRIED

3. ICE Fully Alive Support Materials — J. B. Kostoff

J. B. Kostoff, Director of Education, announced the support materials for the Fully Alive program have been released by the Institute for Catholic Education (ICE). A Parent’s Guide to Understanding Family Life Education in Catholic Schools and A Parent’s Guide to Understanding Human Development and Sexual Health in the Health & Physical Education Curriculum Will be Taught in Catholic Schools (Primary, Junior and Intermediate) were distributed. The Secondary guide is awaiting approval of the Bishops and has not yet been released.

Staff have been working with ICE and the Ontario Bishops in the development of a program that adopts the Ministry Health and Physical Education (HPE) curriculum and presents it through a Catholic lens for students. The Parent’s Guide identifies what is going to be taught in the program at various grade levels and will be provided to parents, pastors, principals, teachers and school councils. Once approved by the Bishops, a series of PowerPoint presentations be provided to assist principals and teachers in sharing the curriculum at information sessions.

Dufferin-Peel Family Life and Religious Education staff, involved with the development of the materials, will be building the revised curriculum into staff development sessions.

In response to Trustee A. da Silva, J. B. Kostoff, Director of Education, advised the Parent’s Guide outlines the Fully Alive Program and the divisional pamphlet identifies the new sections resulting from the HPE curriculum. In-services will be offered to clergy and trustees.

Trustee L. del Rosario joined the meeting in progress.
In response to Trustee F. Di Cosola, Director Kostoff advised the pamphlets, the result of a summer writing team, are copyrighted by ICE and will be used across the province.

Motion 231 (15-09-29) by A. da Silva  
Seconded by F. Di Cosola

THAT THE VERBAL REPORT, ICE FULLY ALIVE SUPPORT MATERIALS, BE RECEIVED.

CARRIED

H Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Audit Committee Meeting, September 14, 2015—E. O’Toole

Motion 232 (15-09-29) by E. O’Toole  
Seconded by T. Thomas

THAT THE MINUTES OF THE AUDIT COMMITTEE MEETING, SEPTEMBER 14, 2015, BE RECEIVED.

CARRIED

Motion 233 (15-09-29) by E. O’Toole  
Seconded by T. Thomas

THAT THE AUDIT SERVICE PLAN FOR THE YEAR ENDED AUGUST 31, 2015, AS PREPARED BY DELOITTE LLP, BE RECEIVED.

CARRIED

2. Minutes of the Administration and Finance Committee Meeting, September 14, 2015, excluding Items A5 and L1 —A. da Silva

Motion 234 (15-09-29) by A. da Silva  
Seconded by E. O’Toole

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, SEPTEMBER 14, 2015, EXCLUDING ITEMS A5 AND L1, BE RECEIVED.

CARRIED

3. Minutes of the Faith and Program Committee Meeting, September 21, 2015—E. O’Toole

Motion 235 (15-09-29) by E. O’Toole  
Seconded by L. del Rosario

THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING, SEPTEMBER 21, 2015, BE RECEIVED.

CARRIED
4. Naming of New School-Bram West #2 Catholic Elementary School

At the May 26, 2015 Board Meeting, the name Pope Francis Catholic Elementary School was selected by Trustees for the Bram West #2 Elementary school site. Subsequent correspondence from the Vatican indicated that Pope Francis wished the school to be named in honour of a saint whose life was dedicated to the education of youth.

Trustees voted on the following three names:

- ST. SAVIO CATHOLIC ELEMENTARY SCHOOL
- ST. ALPHONSA CATHOLIC ELEMENTARY SCHOOL
- ST. LUDOVICO CATHOLIC ELEMENTARY SCHOOL

Motion 236 (15-09-29) by D. D’Souza
Seconded by A. da Silva

THAT THE REPORT, NAMING OF THE NEW SCHOOL-BRAM WEST #2 CATHOLIC ELEMENTARY SCHOOL, BE RECEIVED.

CARRIED UNANIMOUSLY

Motion 237 (15-09-29) by D. D’Souza
Seconded by A. da Silva

THAT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD NAMING OF ST. ALPHONSA CATHOLIC ELEMENTARY SCHOOL FOR THE BRAM WEST #2 CATHOLIC ELEMENTARY SCHOOL, BE APPROVED.

CARRIED

Motion 238 (15-09-29) by S. Xaviour
Seconded by L. del Rosario

THAT THE BALLOTS BE DESTROYED.

CARRIED

5. OCSTA Membership Fee

The report was deferred to October 27, 2015 Board Meeting.

6. New Membership on the Special Education Advisory Committee, October 2015 to December 2018—S. Kendrick

Nisha Lewis, representative of the Canadian Mental Health Association, Peel was appointed to the Special Education Advisory Committee

Motion 239 (15-09-29) by L. del Rosario
Seconded by T. Thomas

THAT THE REPORT, NEW MEMBERSHIP ON THE SPECIAL EDUCATION ADVISORY COMMITTEE, OCTOBER 2015 TO DECEMBER 2018, BE RECEIVED.

CARRIED

Motion 240 (15-09-29) by L. del Rosario
Seconded by T. Thomas

THAT THE REPORT, NEW MEMBERSHIP ON THE SPECIAL EDUCATION ADVISORY COMMITTEE, OCTOBER 2015 TO DECEMBER 2018, BE APPROVED.

CARRIED
I Notices of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members

1. In response to Trustee F. Di Cosola, staff advised the registration form indicates the parent is to list all children. All children are entitled to attend the school system they support. Elementary school is not open access therefore children can only be registered in one system. Dufferin-Peel lawyers have confirmed this practice to be correct.

2. Trustee S. Xaviour inquired about cash free schools. Staff advised they are currently reviewing the legal requirements and hope to pilot in the spring of 2016.

3. In response to Trustee A. da Silva, staff advised the board requests proof of separation or custody legal documents to ensure the safety of students and to ascertain the integrity of the documents.

4. Trustee D. D’Souza inquired about delivery delays for uniforms. Staff will investigate and advise.

5. With reference to school uniform delivery delays, Trustee B. Iannicca requested that an update of the schools affected, how schools are dealing with the situation and the outcome be communicated in the trustee newsletter.

6. Trustee B. Iannicca requested an update of Smart Board installation information be provided in the trustee newsletter.

L Declared Interest Items

Trustee F. Di Cosola assumed the Chair.

The following trustees left the meeting for the declared interest items. 
Trustee M. Pascucci—daughter-in-law is a member of OECTA
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Trustee D. D’Souza—wife is a part-time employee of the board
Trustee A. da Silva—related to the Trustee Code of Conduct
Trustee B. Iannicca—family members belong to OECTA OT and CUPE


Motion 241 (15-09-29) by  T. Thomas Seconded by L. del Rosario

THAT THE MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 25, 2015, ITEMS A5 AND L1, BE APPROVED.

CARRIED

   Motion 242 (15-09-29) by T. Thomas 
   Seconded by L. del Rosario

   THAT THE MINUTES OF THE SPECIAL BOARD MEETING OF SEPTEMBER 14, 2015, ITEM L1, BE APPROVED.

   CARRIED


   Motion 243 (15-09-29) by T. Thomas 
   Seconded by L. del Rosario

   THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, SEPTEMBER 14, 2015, ITEMS A5 AND L1, BE RECEIVED.

   CARRIED

M In Camera Session

Motion 244 (15-09-29) by T. Thomas 
Seconded by S. Xaviour

   THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

   CARRIED

N Rise and Report

Motion 245 (15-09-29) by T. Thomas 
Seconded by S. Xaviour

   THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

   CARRIED

O Future Meetings

   October 27, 2015  November 24, 2015  December 8, 2015

Organizational Board December 1, 2015

P Adjournment

Motion 246 (15-09-29) by L. del Rosario 
Seconded by E. O’Toole

   THAT THE MEETING BE ADJOURNED. 9:45 p.m.

   CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 6

MINUTES OF THE SPECIAL BOARD MEETING
OCTOBER 19, 2015
(To be distributed at the meeting)

1. THAT THE MINUTES OF THE SPECIAL BOARD MEETING, OCTOBER 19, 2015, BE RECEIVED.
Minutes of the Special Board Meeting  
Monday, October 19, 2015  
Board Room, Catholic Education Centre

Chair: M. Pascucci  
Vice-Chair: F. Di Cosola  
Trustees: A. Abbruscato A. da Silva L. del Rosario  
S. Hobin B. Iannicca E. O’Toole  
T. Thomas  
Director of Education: J. B. Kostoff  
Recorder: J. B. Kostoff  
Regrets: D. D’Souza S. Xaviour

A Routine Matters

1. Call to Order and Attendance  
Chair of the Board M. Pascucci called the meeting to order at 7:00 p.m.

2. Opening Prayer  
Chair of the Board M. Pascucci led the Opening Prayer.

3. Declaration of Interest  
Nil

4. Approval of the Agenda  
Motion 247 (15-10-19) by A. da Silva Seconded by E. O’Toole  
THAT THE AGENDA BE APPROVED.  
CARRIED

5. Approval of the Minutes  
Nil
   i) Business Arising from the Minutes  
Nil

B Awards and Presentations  
Nil

C Pastor’s Remarks  
Nil

D Delegations  
Nil

Minutes – Special Board Meeting October 19, 2015
E  Information/Reports from Trustees, for Receipt
   i) Regular Reports
      Nil
   ii) Good News Items
      Nil
F  Reports from Committees, for Receipt
   Nil
G  Information/Reports from Administration, for Receipt
   Nil
H  Trustee, Committee, Administration Reports, Requiring Action
   Nil
I  Notice of Motion
   Nil
J  Additional Business
   Nil
K  Questions asked of, and by Board Members
   Nil
L  Declared Interest Items
   Nil
M  In Camera Session
   Motion 248 (15-10-19) by B. Iannicca  Seconded by L. del Rosario
      THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA
      SESSION.
      CARRIED
N  Rise and Report
   Motion 249 (15-10-19) by A. Abbruscato  Seconded by S. Hobin
      THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND
      THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.
      CARRIED
Future Meetings

Regular Board Meetings
October 27, 2015
November 24, 2015
December 8, 2015

Inaugural Meeting of the Board
December 1, 2015

Adjournment

Motion 250 (15-10-19) by T. Thomas
Seconded by A. da Silva

THAT THE MEETING BE ADJOURNED.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER B 1

PRESENTATION
PLASP CHILD CARE SERVICES

1. THAT THE PRESENTATION BY PLASP CHILD CARE SERVICES, BE RECEIVED.
REGISTRATION FORM FOR PRESENTATIONS

Presenters must register five (5) working days before the date of the meeting. Up to two presenters may speak with a total time allotted of five (5) minutes. Trustees may ask questions of clarification after the presentation in accordance with Board Procedural By-Law #1-01, Article 6.

Meeting name & date: Board meeting Oct 27, 2015  Subject: Before & after school programming

☐ I wish to speak ONLY on my own behalf.
☒ I wish to delegate as a spokesperson for: PLASP Child Care Services
☐ I am an employee of the Board and my subject cannot be dealt with under a Board Collective Agreement.

Presenters are reminded that no decision on the issues presented will be made at the meeting.

Please provide a brief summary of the subject.

PLASP CEO Lynn Hiebert would like to bring greetings to the board and an update on DPCDSB before and after school programs run by PLASP.

The Board does not wish to prevent the expression of honest opinion, however, delegates should refrain from negative, critical or derogatory comments about identifiable persons.

Please read Dufferin-Peel Catholic District School Board By-Law # 1-01, Article 6 (see reverse) prior to signing, and returning the registration form to the Board and Committee Information Officer. The Board and Committee Information Officer will contact you to confirm the date and time of your presentation.

Please note that presentations will be only heard during the allotted period for presentations. If it is necessary to cancel the presentation, please do so in writing by email, fax or hand delivered copy at least 24 hours prior to the meeting: Phone 905-890-0708, Ext. 24433, Fax 905-890-8837 or Email laurie.mackereth@dpcdsb.org

Presentation Contact Information: *

Name  Lynn Hiebert
Address
Telephone
Email

Date: Sept 30, 2015  Signature: 

Municipal Freedom of Information and Protection of Privacy Act: Personal information is collected under the legal authority of the Education Act, RSO 1990, c. E.2 and will be used by the Board and Committee Information Officer for corresponding with delegates. Questions about this collection should be addressed to the Records Management and Access/Privacy Administrator at 890-0708, Ext. 24443.
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING,
JUNE 11, 2015

1. THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL
COUNCILS MEETING, JUNE 11, 2015, BE RECEIVED.
Minutes of the Central Committee for Catholic School Councils Meeting
Thursday, June 11, 2015 – 6.30 p.m.
Board Room, Catholic Education Centre

Chair: G. Rodney
Vice-Chair: L. Davoli

Trustees: S. Xaviour
T. Thomas (Regrets)

Superintendent: M. Mazzorato

Members Present:
T. Cruz – Board Representative
M. O’Mahony – Principals/Vice-Principals Assoc. – Elementary Representative
S. Gos – Principals/Vice-Principals Assoc. – Secondary Representative
I. Della-Rossa – Diocesan Representative
P. Olivieri – SEAC/CCCSC Liaison
M. Beaton - Brampton North East – Elementary
G. Rodney - Brampton West – Elementary Representative
V. Kameka – Brampton West - Secondary Representative
L. Kostick – Mississauga East – Elementary Representative
L. Davoli – Mississauga North – Elementary Representative
L. Tedesco – Mississauga South – Elementary Representative

Regrets: K. Cespite, M. Emery, P. MacDonald, G. Ogundele

Recorder: C. Fernandes

A. Routine Matters
1. Call to Order
   • G. Rodney called the meeting to order at 6.40 p.m.

2. Prayer

3. Attendance
   i. Welcome and Declaration by CCCSC Representatives
   ii. Declaration of Conflict of Interest – Nil
   iii. Declaration of Alternatives by Family of Schools
   iv. Identification of Observers and Guests
      • M. Clark, Volunteer, Our Lady of Good Voyages E.S.
      • J. Creighton, Chair, St. Thomas Aquinas S.S.
      • S. De Acetis, Volunteer, St. Rose of Lima E.S.
      • M. Dugo, Guidance Counsellor, Loyola C.S.S.
4. Approval of Minutes of May 14, 2015, Meeting

- Moved by M. Beaton

THAT THE MINUTES OF THE May 14, 2015 MEETING BE APPROVED  

CARRIED

5. Business arising from the Minutes - Nil

6. Approval of the Agenda.

- Moved by V. Kameka

THAT THE AGENDA BE APPROVED  

CARRIED

B. Presentation - Nil

C. Reports

1. Trustee Report – S. Xaviour

- Trustee Xaviour congratulated the co-recipients of the 2014 - 2015 CCCSC Volunteer of the Year Award, Maureen Dugo, Guidance Counsellor at Loyola Catholic Secondary School, and Sapna Pimenta, Catholic School Council Chair at St. John Fisher Elementary School.
- The 2014-2015 school year has been a successful one and schools are busy preparing for year-end events and procedures.
- The Dufferin-Peel Catholic District School Board will name a soon-to-be built Brampton school after the present Pope. The school, Pope Francis Catholic Elementary School, is being built on Olivia Marie Drive, located in the Mississauga Road and Steeles Avenue West area of Brampton. The Kindergarten to Grade 8 school will built to accommodate 550 students.

2. Superintendent’s Report – M. Mazzorato – Nil

- The “Future Ready Learning” video from the “How We Learn” series was played for the committee. This video was produced as part of the CCCSC’s 2014 – 2015 Regional Parent Reaching Out Grant. Members of the CCCSC were given a copy of the video and accompanying resource booklet.

3. OAPCE Report – R. Quattro – Nil

4. SEAC Report – P. Olivieri - Nil
5. **Diocesan Report – G. Ogundele** - Nil

6. **Family of Schools Reports – included in Agenda package**

   St. John Bosco Elementary School update submitted by M. Beaton, Brampton North-East Elementary Representative:

   St. John Bosco participated in the 2015 Battery Blitz sponsored by Earth Rangers and Call2Recycle. Led by the St. John Bosco’s Eco-team, the St. John Bosco EcoStars, the school collected 731 kgs. of batteries, making it the Battery Blitz Challenge winner for the entire GTA. Just over 5,000 kgs. of batteries were collected across the GTA during the 12 week blitz mission.

   Students, staff and parents showed incredible support for and participation in this event. In addition to collecting the batteries, the school community also spent numerous hours wrapping the batteries to prepare them for transportation.

   In recognition of this outstanding achievement, St. John Bosco was awarded with a framed plaque from Earth Rangers and a certificate of recognition from MPP Singh. MPP Mangat, Parliamentary Assistant to the Minister of the Environment, Joe Zenobio, President of Call2Recycle, and Dufferin-Peel Trustee, Shawn Xaviour, were also in attendance to congratulate the students. Earth Rangers treated students and staff to a presentation featuring a special selection of animal ambassadors, after which a pizza lunch was provided for the entire school.

D. **Information/Committee Updates – G. Rodney**

   1. **Correspondence** - Nil

   2. **CCCSC In-Service Committee** – Nil

   3. **Overview of 2014 – 2015 Year**

E. **Agenda Items for Next Meeting**

F. **Closing Prayer – Hail Mary**

G. **Meeting Adjourned at 7.10 p.m.**

H. **Future Meetings**

   Thursday, September 24, 2015
   Thursday, October 29, 2015
   Thursday, December 3, 2015
   Thursday, January 7, 2016
   Thursday, February 11, 2016
   Thursday, April 7, 2016
   Thursday, May 12, 2016
   Thursday, June 9, 2016
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 2

MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD, SEPTEMBER 16, 2015

1. THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD, SEPTEMBER 16, 2015, BE RECEIVED.
MISSISSAUGA PUBLIC LIBRARY BOARD
Regular Meeting
Minutes of the meeting held on Wednesday, September 16, 2015 at 5:30 p.m., Mississauga Central Library, 301 Burnhamthorpe Rd. West, Mississauga, ON L5B 3Y3

PRESENT:    Margot Almond
            Nokha Dakroub
            Councillor John Kovac
            Councillor Matt Mahoney
            Priscilla Mak
            Antonio Maraschiello
            Val Ohori (Vice-Chair)
            Thomas Thomas

ABSENT:    Raj Chopra
            Harry Hastilow
            Brad Hutchinson (Chair)

STAFF PRESENT:    Rose Vespa, Director
                  Anne Murphy, Area Manager One
                  Sue Coles, Area Manager Three
                  Debbie MacDonald, Manager, Shared Services

MINUTES RECORDED:   Mary Anne Rego

1.0 CALL TO ORDER/APPROVAL OF AGENDA

The Chair called the meeting to order at 5:35 pm.

41:15 Resolved that the agenda be approved as presented.

Moved by T. Thomas
Seconded by N. Dakroub
Carried
Mississauga Public Library Board Meeting  
Wednesday, September 16, 2015

1.1 DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

2.0 CONSENT AGENDA

42:15 Resolved that the consent agenda be approved as presented and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained.

Moved by T. Thomas  
Seconded by N. Dakroub  
CARRIED

3.0 CEO’s HIGHLIGHTS

The Director informed the Board that the RFID Self Check-out project has been completed at Central Library and all branch libraries, and one of the largest renovation projects is now operational. She congratulated John Moore and staff on the success of the project at Central.

The Library website refresh will be launched in October. The website will have a bold new look and provide users with a better experience. The new marketing look for the library continues to develop.

Clarkson Library will celebrate its 50th anniversary on October 3rd. Mississauga City Councillors, Library Board members and staff are invited to the celebrations.

The first ever Mississauga Comic Expo (MCX) will be hosted at Central Library on September 26th as part of Culture Days.

4.0 POLICY REVIEW

4.1 Review of Executive Limitations Policies

43:15 Resolved that the report Review of Executive Limitations Policies dated September 16, 2015 be approved.
Mississauga Public Library Board Meeting
Wednesday, September 16, 2015

Moved by A. Maraschiello
Seconded by P. Mak
CARRIED

5.0 INTERNAL MONITORING REPORTS

5.1 Mid Year Financial Report

The Director responded to an earlier query from the Board and clarified that ‘Tangible Capital Assets’ of $8 million reported earlier were for the redevelopment of Woodlands Library, installation of an elevator at Streetsville Library and other library materials and furniture.

The Director also provided more information in response to an earlier request from M. Almond on “expected average remaining service life” an item under Employee Benefits on page 8 of the financial statement. She said that this is an actuarial term for years of service and is reviewed every three years.

44:15 Resolved that the Mid Year Financial Report dated September 16, 2015 be received.

Moved by T. Thomas
Seconded by N. Dakroub
CARRIED

6.0 ENDS

6.1 Quarterly Report on Ends

The Director reported that excellent progress has been made in the accomplishment of the strategic objectives within the Board’s Ends.

45:15 Resolved that the Quarterly Ends Report dated September 16, 2015 be received.

Moved by A. Maraschiello
Seconded by T. Thomas
Carried
Mississauga Public Library Board Meeting
Wednesday, September 16, 2015

7.0 GOVERNANCE

8.0 OWNERSHIP LINKAGE

9.0 BOARD ADVOCACY

10.0 EDUCATION

10.1 Community Open House Planning

46:15 Resolved that the Report on Community Open House Planning dated September 16, 2015 be received.

Moved by A. Maraschiello
Seconded by M. Almond
Carried

11.0 INCIDENTAL INFORMATION

12.0 OTHER BUSINESS
The Chair invited members to make suggestions for the next agenda. Board members said they would like more information on School Board engagement and Union negotiations.

13.0 BOARD SELF-EVALUATION
T. Thomas led the self-evaluation. He noted that there was good exchange of ideas with members arriving on time and coming well prepared for the meeting. Everyone adhered to the rules of order and there was plenty of good discussion. He was happy about the way the Board is operating.

14.0 IN CAMERA AGENDA

15.0 ADJOURNMENT
There being no other matters to discuss, the meeting was adjourned at 6:00 p.m.
NEXT MEETING
The next meeting of the Library Board will be held on October 21, 2015 at Central Library.

________________________                              ____________________
Secretary/Treasurer                                                  Chair
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 3

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, SEPTEMBER 23, 2015

1. THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, SEPTEMBER 23, 2015, BE RECEIVED.
Special Education Advisory Committee Meeting
Wednesday, September 23, 2015, 7:00 p.m.
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and Church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Committee Members:
S. Hobin, Chair, Trustee, Mississauga Wards 2 & 8
C. Koczmara, (Vice-Chair) Community Living Mississauga
L. del Rosario, Trustee, Mississauga Wards 6 & 11
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6
T. Thomas, Trustee (Alternate), Mississauga Ward 5
L. Donworth, ABC Association for Bright Children
D. Farrace, Brampton Caledon Community Living
C. Munroe, Autism Ontario, Peel Chapter
J. Hatton, Autism Ontario, Peel Chapter (Alternate)
L. Gaylie, Easter Seals Ontario
TBD, Canadian Mental Health Association/Peel
D. Logan, Epilepsy Halton Peel Hamilton
V. Okrugic, VOICE/Peel Parents for Hearing Impaired Children
M. Demata, VOICE/Peel Parents for Hearing Impaired Children (Alternate)
L. Silvestri, Learning Disabilities Association of Peel Region
G. Viteri, Peel Caring Network for Challenged Children
K. Longley, Peel Caring Network for Challenged Children (Alternate)
A. Pawlak, Member at Large
P. Olivieri, Member at Large

R. Della-Spina, Recorder
Regrets: S. Hobin, C. Munroe, P. Olivieri

Unapproved Minutes

A  Routine Matters

1. Call to Order and Attendance – Trustee del Rosario, 7:03 p.m.
   Welcome and Regrets. N. Lewis name to go to the board (September 29, 2015) for CMHA, Peel replacing E. Reid. Staff advised that a letter of appreciation from Chair Hobin and Vice-Chair Koczmara was sent to E. Reid over the summer on behalf of SEAC.
2. Opening Prayer – *Opening Doors To Mercy*
   Trustee del Rosario invited special intentions for the loss of Alyssa Burke Richardson, daughter of Vice-Principal and SEAC staff member, Kylie Richardson and Jose Neves, Academic Resource Department Head, St. Augustine Secondary School.

3. Approval of Agenda
   N. Lewis removed as committee member.

   **Moved by D. Farrace**
   
   THAT THE AGENDA BE APPROVED as amended.
   
   **CARRIED**

4. Approval of Minutes, SEAC Meeting, June 10, 2015

   **Moved by L. Donworth**
   
   THAT THE MINUTES OF THE JUNE 10, 2015 MEETING BE APPROVED.
   
   **CARRIED**

5. Previous Business - NIL

**B Presentations and Staff Reports**


   Assistant S.O. E. Fischer reviewed the Catholic Board Learning Plan Year III, aligned to the Strategic System Plan, 2014-2019. As a board, the five shared priorities continue to be a focus: Creating the Catholic conditions for well-being, learning and leading; collaborative practices through inquiry; enhancing transitional practices; knowing the learner through assessment; and responding through effective instruction. Math continues to be the focus provincially, locally and through the Special Education and Support Services Department, working with the Program Department in support of all learners; supportive technology access and use continues to be a goal for all learners including students with differing abilities; and the mental health strategy will focus on deepening system awareness in the areas of stress and anxiety, while continuing to build responsive capacity in the areas of Applied Suicide Intervention Skills Training (ASIST). Parent Engagement will continue as a focus in the areas of literacy, mathematics, digital citizenship, well-being and transitions. Religious education and faith formation programing, including the new health and physical education curriculum will be an on-going focus.

   Vice Chair Koczmara inquired about bringing together a working group later in the year as the new Catholic Board Learning Plan (CBLP) is being developed. There was support for this suggestion.

2. Special Needs Strategy, S. Kendrick, E. Fischer, Dr. C. Kyte

   Dr. C. Kyte provided a summary of the work of the Peel Region Special Needs Strategy Integrated Rehabilitation Planning Committee. Our community of service providers shares the following vision for children, youth and families: In our Peel communities, all children and youth will play, learn and develop to the fullest extent possible, with family-centered services that respond to their unique strengths, needs, goals and pathways.
Children with special needs and their families will start their journey easily in Peel Region. They will be able to access information about children’s rehabilitation services with one phone call. Services will be cohesive and responsive to the needs of the children. Youth and parents will be recognized as core members of the rehabilitation team. Families will experience an integrated approach to services in their home, school and community through a comprehensive range of high quality services, based on a common frame of reference for the region that is transparent and evidence-informed. Transitions between providers and services will be as seamless as possible. Services will be sensitive to the linguistic and cultural contexts of each family. The proposed model is being finalized and will be submitted to the ministries prior to the October 30, 2015 deadline. Moving ahead, the Peel Integrated Rehabilitation committee will continue to engage families and community partners, including the board’s Special Education Advisory Committee, in refining the developing model.

3. Summer Learning, S. Kendrick, E. Fischer, R. Baechler

R. Baechler provided an overview of summer programs offered to students, including students on an IEP. There continues to be a significant number of students (276) with an IEP taking summer school courses. Ninety-seven percent of the students reported achieving success and earned the credit in summer school. Additional opportunities for students on an IEP included dual credit programs offered through Sheridan and Humber College and e-learning opportunities in civics and careers. Moving forward, the Special Education and Support Services department continues to liaise with Guidance, Academic Resource and Continuing Education to deepen successful practices in supporting all students with an Individual Education Plan in order to improve student well-being and achievement.

C Budget

1. Budget Update, S. Kendrick

S. Kendrick noted that an increase in grant funding allowed for additional opportunities to build capacity through: Special Needs Strategy, Transitions’ staff, including Educational Resource Workers (ERWs), resources and technology supports per the Board’s Strategic System Plan priorities and SEAC budget priorities.

D Information/Reports from Trustees – L. del Rosario

1. Director of Education, John B. Kostoff will be retiring effective January 15, 2016. Director Kostoff is scheduled to attend the October meeting. SEAC will have an opportunity to thank the Director, as requested, at that time.

2. Dufferin-Peel out performs the province in the OSSLT with an 85% pass for first time students writing the test. Results for all students, including students with differing abilities are being reviewed by staff.

3. Schools have been busy with Open Houses. Concerns of job action have been brought forward by parents/guardians. OECTA ratified their contract centrally and negotiations are taking place with other groups.

4. On September 22, Cardinal Leger Catholic Secondary School hosted a dedication ceremony of their new playing field named after The Honourable William G. (Bill) Davis, Q.C., former
Premier of Ontario and long time Brampton resident. The event was a huge success and an important moment in Catholic Education.

**E Reports from Community Associations**

1. Community Association Report Template *(attached)*

2. Canadian Mental Health Association, Peel, S. Kendrick, E. Fischer
   N. Lewis is the new nominee for SEAC from the Canadian Mental Health Association – Peel.

3. Vice-Chair, C. Koczmara, Community Living Mississauga provided SEAC with information regarding the Community Living Mississauga Family Information Sessions for Fall 2015. A flyer was included for SEAC members.

**F Work Groups**

1. SEAC Goal Setting, S. Kendrick, E. Fischer, R. Baechler, M. Minnick
   R. Baechler provided last year’s summary of SEAC Goals / Areas of Focus. SEAC moved into work groups to review areas of focus for 2015-2016. Feedback was collected and will be brought forward at the October SEAC meeting.

**G Information and Correspondence**

1. Pro Grant Update, S. Kendrick, E. Fischer, L. Eschli
   L. Eschli submitted the report of expenses for 2014-2015 in late August in compliance with the process. For the 2015-2016 year, SEAC applied for $30,000 and received $10,000. Appreciation was extended to L. Eschli for her tireless efforts with SEAC Pro Grants.

**H Communications - NIL**

**I Questions asked of, and by Committee Members**

1. A. Pawlak inquired about the primary playgrounds and feedback from families of special needs students? Response: To date feedback has not been received.

2. A. Pawlak asked about the new health and physical education curriculum and how it is modified to support students with special needs? Response: As the curriculum is released to the system, it will be brought forward to SEAC.

3. A. Pawlak inquired about contingency plans for students in the event of potential job action with ERWs? Response: The board continues to monitor labour negotiations closely and is hopeful that negotiations will continue to move forward.

4. C. Koczmara asked about the newly appointed Ombudsman and what is the impact? Response: There has been no impact to date.

**J Public Questions**

**K Future Meeting**

1. SEAC Dates for 2015-2016 *(attached)*

**L Adjournment 9:41 p.m.**
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 4

SYSTEM DIRECTION 2015-16
(To be distributed at the meeting)

1. THAT THE REPORT, SYSTEM DIRECTION 2015-16, BE RECEIVED.
Opening Doors of Mercy

“Blessed are the merciful, for they will receive mercy.” Matthew 5:7
<table>
<thead>
<tr>
<th>Catholicity</th>
<th>Catholic Learning Environment</th>
<th>Catholic Community Engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>We are called to affirm our Catholic faith in word and action in all we do by:</strong></td>
<td><strong>We foster the continuous development of all through a caring, safe and inclusive environment by:</strong></td>
<td><strong>We value the involvement of community through partnerships and collaboration by:</strong></td>
</tr>
<tr>
<td>a) modelling gospel values through the delivery of Christ-centered programs and services;</td>
<td>a) supporting, expanding and promoting diverse programs/services and striving to meet the needs of all learners, through financially prudent and equitable practices;</td>
<td>a) ensuring that Catholic school councils continue to support the diverse communities to whom we minister;</td>
</tr>
<tr>
<td>b) demonstrating the distinct nature of our Catholic schools, through evangelization, worship, word and service;</td>
<td>b) identifying system interest in establishing, offering and refining a variety of regional programs, at the elementary and secondary levels, while maintaining the viability of local programs;</td>
<td>b) building, sustaining and enriching relationships with First Nations, Métis and Inuit communities;</td>
</tr>
<tr>
<td>c) celebrating, nourishing and promoting the distinct Catholic nature and culture of our schools and education system.</td>
<td>c) creating conditions that support the development of personal resources, well-being, intellectual processes and academic skills that enable all to be holistic, life-long learners; creative, self-directed and responsible in a global context;</td>
<td>c) valuing, celebrating, and honouring the rich diversity of communities, cultures and voices within our region;</td>
</tr>
<tr>
<td><strong>We will:</strong></td>
<td>d) supporting the growth of students and staff in terms of well-being, engagement and improving student achievement.</td>
<td>d) supporting multiple means of communication with our community and enabling powerful engagement (board and school websites, social media, school and board newsletters);</td>
</tr>
<tr>
<td>• purchase a new religious educational program providing all schools with access to the most current program;</td>
<td>• develop a system-wide mathematics strategy to improve student achievement and well-being;</td>
<td>e) promoting equitable practices which support and honour the cultures and voices of our diverse community as demonstrated through our curriculum and programming in our schools;</td>
</tr>
<tr>
<td>• in-service our parent community, our pastors and our teaching community on the new religious education program in Grades 1 and 2;</td>
<td>• improve EQAO mathematics scores and other evidence of assessment in mathematics at all levels of the system over the next two years, incorporating the equity strategy;</td>
<td>f) articulating the distinctive Catholic nature of our system as demonstrated by the work of our Central Committee for Catholic School Councils (CCCSC), Special Education Advisory Committee (SEAC) and our local Catholic school councils.</td>
</tr>
<tr>
<td>• support the development of e-courses and religious education at the secondary level;</td>
<td>• increase student achievement in applied mathematics at the secondary level;</td>
<td><strong>We will:</strong></td>
</tr>
<tr>
<td>• continue to infuse Catholic values in all curriculum documents;</td>
<td>• develop a technology site plan at the elementary and secondary levels, including appropriate technology;</td>
<td>• survey elementary Catholic school councils regarding the student dress code;</td>
</tr>
<tr>
<td>• review and ensure, in both the application and the interview processes, that candidates for leadership positions have a demonstrated commitment to Catholic education;</td>
<td>• increase resources in our schools to address equity, diversity, inclusion and understanding in our system;</td>
<td>• in-service parents/guardians on the new religious education program;</td>
</tr>
<tr>
<td>• in-service administrators on the importance of religious education at the secondary level;</td>
<td>• identify and develop appropriate apps for tablets in our system, through the creation of a board-level committee;</td>
<td>• work collaboratively with the Central Committee for Catholic School Councils (CCCSC), the Special Education Advisory Committee (SEAC) and our Catholic School Councils in their advisory capacity;</td>
</tr>
<tr>
<td>• in-service staff regarding the Assembly of Catholic Bishops of Ontario’s statement on equity and inclusion in Catholic schools;</td>
<td>• create access to software and technology processes that will provide a greater access for diverse learners, through Executive Council decisions;</td>
<td>• respond through equity considerations to all diverse communities, including First Nations, Métis and Inuit students, children and youth in care and treatment, and students with diverse learning needs;</td>
</tr>
<tr>
<td>• ensure that our Grades 7 and 10 Community Studies units are being used in our system as directed.</td>
<td>• continue to monitor and assess student well-being and engagement through various audits and surveys.</td>
<td>• support all students from the early years to vocation;</td>
</tr>
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<td></td>
<td></td>
<td>• develop a site-based technology plan for school individualization.</td>
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</tbody>
</table>
### Parish | Home | School Relations

We believe that strong partnerships and collaboration with Parish, Home and School are based on mutual respect rooted in our lived Catholic faith by:

- affirming our local parishes as integral to our mission as a Catholic school community;
- recognizing and supporting a shared mission of parish, home and school and the support of our vibrant Catholic school culture;
- nurturing interaction among parish, home and school to support and improve student achievement, well-being and engagement, working toward the Ontario Catholic School Graduate Expectations;
- working toward increased coherence with our parishes to promote a distinct Catholic nature in our schools, as demonstrated through our local pastoral plans, deepening of relationships with our pastors and our ongoing commitment to Catholic social teachings.

**We will:**
- respond with clergy to issues through zone meetings;
- create web-based activities on our board website that parents can access to follow liturgical year and special events within our Catholic community;
- revise the Physical Education and Health guidelines, when approved, and provide in-service through the Institute for Catholic Education;
- in-service parish representatives who sit on our Catholic school councils.

### Stewardship of our Physical Environment

We are committed to healthy and safe learning and working environments that enhance well-being, engagement and achievement by:

- supporting prudent, responsible and transparent allocation of resources in our system;
- ensuring appropriate responsive approaches to emerging needs and trends;
- participating in a variety of initiatives to promote and support conservation of our resources;
- ensuring increased coherence of our policies, procedures and practices to support an equitable approach to stewardship of our physical environment, as demonstrated by efficient and effective use of resources for facility management improvement.

**We will:**
- continue practices that create student awareness of stewardship, i.e., eco-schools, reduce and recycle programs, reduced photocopying;
- continue achievement of green technology practices in our schools and board facilities;
- purchase hybrid vehicles for our maintenance staff;
- work toward eco-certification for CEC/Keaton facilities.

### Technology

We are committed to a responsible approach in addressing the technology needs of our learners in a global context by:

- advancing the view of technological stewardship and digital citizenship;
- promoting equitable, ethical, and responsible uses of technology among all users;
- supporting effective pedagogy that includes appropriate technologies to enhance teaching and learning;
- supporting all staff through integration of successful technology practices, as reflected in the Catholic School Board Learning Plan, local Catholic school learning plans, and local site-based technology plans.

**We will:**
- respond, through professional development and training practices, in areas of technology that encourage and enable learning and growth for all;
- create a committee to review apps processes for our system;
- pilot Chromebook computers in two sites;
- develop site-based local technology plans at each school;
- integrate more than 3,000 tablets in our schools before May, 2015;
- develop the appropriate use of technology where it supports learning;
- bring forward the PED policy, along with an implementation strategy, to the Board.

### Sacredness of our Environment

We encourage the respectful and sustainable environmental practices of reducing, reusing and recycling in our facilities by:

- promoting and respecting God’s creations and the establishment of meaningful standards of stewardship;
- celebrating the interconnectedness with our environment and supporting our students into becoming increasingly responsible citizens, demonstrated through practices and promotion of awareness for our caring and for the sacredness of the world.

**We will:**
- develop eco-certification in our schools, working towards an even higher level of certification, while maintaining 100% involvement across the system;
- respond through corporate cultures that promote and sustain an influenced strategy to lessen the impact on the environment by recycling, reusing and reducing in our schools;
- respond in appropriate and intentional ways to reduce energy consumption and design, move to a more paperless learning environment and increase waste management, all of which bear witness to the sacred teaching of our faith;
- continue to retrofit our facilities using energy efficient practices, equipment and programs.
Dufferin-Peel Catholic District School Board

SYSTEM DIRECTION
2015-2016

Extraordinary lives start with a great Catholic education

www.dpcdsb.org

"Blessed are the merciful, for they will receive mercy." Matthew 5:7
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 1

LETTER OF RETIREMENT
(To be distributed at the meeting)

1. THAT THE LETTER OF RETIREMENT, BE RECEIVED.
Dear John Kostoff,

Please accept this letter as notification of my retirement. After thoughtful reflection I have decided to retire effective March 31, 2016. I have enjoyed nearly 25 years of learning with the Dufferin-Peel Catholic District School Board, serving as teacher, vice-principal, principal and superintendent.

When I joined Dufferin-Peel, their recruitment campaign encouraged young educators to, ‘Come Grow With Us.’ And indeed, I did grow. I grew my family from just the two of us to five – all three daughters now graduates of the Dufferin-Peel Catholic District School Board; I grew my experience, knowledge and wisdom; I grew my friendships; and I grew my faith. All of these, have been gifts supported through the Dufferin-Peel Catholic community.

I decided to become a teacher because I wanted to make a difference for children, especially the most vulnerable. Over the years, I have had the opportunity to touch the lives of many learners, children and adults alike, and I am hopeful that my work has had a positive impact on each one. I am thankful to my family, colleagues (past and present), pastoral teams, and our Board of Trustees for their on-going support and friendships. John, I would like to acknowledge your faith in my Catholic leadership abilities and your guidance and care over the last many years. I would also like to acknowledge Associate Directors Sheila McWatters, John Hrajnik and former Associate Director, Ralph Borrelli for their unwavering support. In addition, I have been fortunate to share the learning journey with a number of dedicated staff, administrative assistants, administrators and superintendent colleagues in my role as superintendent. It is a privilege for me to have worked among those whose expertise and commitment I value and appreciate.

I am ever grateful for having worked in Catholic education, where I was free to live my faith each day and to have my faith enriched through my daily work. Along with family and friends, my interactions with the individuals in this board have shaped who I am today. It has been an honour to work in the Dufferin-Peel Catholic District School Board and I have been richly blessed to have been called to serve here as a co-worker with Christ.

May God continue to bless all who work and learn in the Dufferin-Peel Catholic District School Board, as you continue to provide a tradition of excellence in Catholic education.

Sincerely,

Denise Oude-Reimerink

c. Clara Pitosica, Superintendent of Employee Relations and Human Resources
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 1

MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING
OCTOBER 5, 2015

1. THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, OCTOBER 5, 2015, BE RECEIVED.

2. THAT THE REPORT, POLICY 1.10, ADMISSIONS, BE DEFERRED TO A LATER DATE.

3. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT NEW BOARD POLICY 27.00, SCHOOL/FACILITY ANNIVERSARIES, BE APPROVED AND ADOPTED.

4. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 3.00, DISMISSAL OF PUPILS - EARLY, BE APPROVED AND ADOPTED.

5. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 6.90, TAX SUPPORT, BE APPROVED AND ADOPTED.

6. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 7.00, TEACHERS, BE APPROVED AND ADOPTED.

7. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT BOARD POLICY 4.10, EMPLOYMENT EQUITY, BE RESCINDED.

8. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 4.80, PAYROLL SYSTEM - STANDARDIZED, BE APPROVED AND ADOPTED.

9. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 12.00, EQUITY AND INCLUSIVE EDUCATION, BE APPROVED AND ADOPTED.
Minutes of the Board By-Law/Policies Review Committee Meeting  
Monday, October 5, 2015 - 5:30 p.m.  
Board Room, Catholic Education Centre

Vice Chair: D. D’Souza  
Trustees:  
A. Abbruscato A. da Silva F. Di Cosola  
B. Iannicca M. Pascucci T. Thomas

Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik  
Associate Director of Instructional Services: S. McWatters  
Superintendents:  
D. Amaral C. Blanchard J. Cherepacha  
T. Cruz D. Del Bianco S. Kendrick  
T. Lariviere M. Mazzorato C. Pitoscia  
S. Steer

General Manager: T. Fioravanti  
Staff: G. Coish, Records Management, Privacy and Access Administrator  
Recorder: C. McFarland  
Regrets: Trustee L. del Rosario; Trustee S. Hobin; Trustee E. O’Toole; Trustee S. Xaviour

A Routine Matters

1. Call to Order and Attendance  
   Vice Chair D. D’Souza called the meeting to order at 5:40 p.m.

2. Opening Prayer  
   Vice Chair D. D’Souza led the Opening Prayer.

3. Declaration of Interest  
   Nil

4. Approval of the Agenda

   i) Approval of Consent of Calendar Items  
      Nil

      C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, requested that Policy 1.10, Admissions, be moved to H1 and all other policies follow in sequence.

   Moved by A. da Silva

   THAT THE AGENDA BE APPROVED, AS AMENDED.  
   CARRIED
5. Approval of the Minutes
   Nil

   i) Business Arising from the Minutes
   Nil

B Awards and Presentations
Nil

C Pastor’s Remarks
Nil

D Delegations
Nil

E Information/Reports from Trustees, for Receipt

   i) Regular Reports
   Nil

   ii) Good News Items
   Nil

F Information/Reports from Committees, for Receipt
Nil

G Information/Reports from Administration, for Receipt

   C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, introduced
   C. McFarland, Assistant in the Director’s Office, and G. Coish, Records Management, Privacy and
   Access Administrator.

1. Draft of Revised Policy 1.10, Admissions

   C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon T.
   Cruz, Superintendent of Mississauga North, to present the item.

   Responding to Trustee F. Di Cosola regarding admissions, C. Blanchard clarified that we do
   receive requests for admission for those ineligible to attend based on Board policy and the
   Education Act.

   Trustee M. Pascucci joined the meeting, 5:50 p.m.

   Responding to Trustee A. da Silva, T. Cruz clarified that the policy was brought forward to
   update and streamline the current policy. Trustee A. da Silva requested a workshop on the
   admissions policy be pursued.
Moved by A. da Silva

THAT THE REPORT, POLICY 1.10, ADMISSIONS, BE DEFERRED TO A LATER DATE.

CARRIED

2. Draft of New Policy 27.00, School/Facility Anniversaries

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon S. Steer, Superintendent of Brampton West, to present the item. S. Steer provided background information, emphasizing that the policy does not restrict schools from celebrating other anniversary milestones at the local level.

Moved by A. da Silva

THAT THE REPORT, POLICY 27.00, SCHOOL/FACILITY ANNIVERSARIES, BE RECEIVED.

CARRIED

Moved by A. da Silva

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT NEW BOARD POLICY 27.00, SCHOOL/FACILITY ANNIVERSARIES, BE APPROVED AND ADOPTED.

CARRIED

3. Draft of Revised Policy 3.00, Dismissal of Pupils - Early

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, presented the item stating the revision was to include a scripture verse and to add that the school will remain open until all pupils are safely dismissed.

Responding to Trustee A. da Silva as to whether we would ever have early dismissal and not communicate this to parents, S. McWatters, Associate Director of Instructional Services, clarified that the distinction was emergency and non-emergency situations, and that we have emergency procedures but that this policy was for non-emergencies.

Moved by A. Abbruscato

THAT THE REPORT, POLICY 3.00, DISMISSAL OF PUPILS - EARLY, BE RECEIVED.

CARRIED

Moved by A. Abbruscato

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 3.00, DISMISSAL OF PUPILS - EARLY, BE APPROVED AND ADOPTED.

CARRIED
4. Draft of Revised Policy 6.90, Tax Support

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon C. Pitoscia, Superintendent of Human Resources and Employee Relations, to present the item.

C. Pitoscia provided background information noting that there were no significant changes other than to include a scripture verse and the name of the Board.

Responding to Trustee F. Di Cosola as to whether there is a correlation between the funding the Catholic school board receives verses the number of Catholic school supporters, J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer, clarified that funding is primarily based on enrollment, however, the tax support system is essential for determining the number of trustees a board is eligible to have. As well, it provides an indication of the level of support for Catholic education.

Responding to Trustee A. da Silva regarding information on Catholic school supporters, C. Pitoscia clarified that there would be privacy legislation related to this issue. C. Pitoscia further indicated unions encourage employees to direct their assessments for school support to the Catholic education system.

Moved by B. Iannicca

THAT THE REPORT, POLICY 6.90, TAX SUPPORT, BE RECEIVED.

CARRIED

Moved by B. Iannicca

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 6.90, TAX SUPPORT, BE APPROVED AND ADOPTED.

CARRIED

5. Draft of Revised Policy 7.00, Teachers

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon C. Pitoscia, Superintendent of Human Resources and Employee Relations, to present the item.

C. Pitoscia provided background information noting that the policy was being reviewed, not revised and that a scripture verse was added.

Moved by T. Thomas

THAT THE REPORT, POLICY 7.00, TEACHERS, BE RECEIVED.

CARRIED

Moved by T. Thomas

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 7.00, TEACHERS, BE APPROVED AND ADOPTED.

CARRIED
6. Rescind Policy 4.10, Employment Equity

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon C. Pitoscia, Superintendent of Human Resources and Employee Relations, to present the item. C. Pitoscia provided background information noting that the policy was being reviewed for rescindment as the essential concepts are incorporated in Policy 12.00, Equity and Inclusive Education, addressed later in the meeting.

Moved by A. da Silva

THAT THE REPORT, RESCINDMENT OF POLICY 4.10, EMPLOYMENT EQUITY, BE RECEIVED.

CARRIED

Moved by A. da Silva

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT BOARD POLICY 4.10, EMPLOYMENT EQUITY, BE RESCINDED.

CARRIED

7. Draft of Revised Policy 4.80, Payroll System - Standardized

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon C. Pitoscia, Superintendent of Human Resources and Employee Relations, to present the item. C. Pitoscia provided background information noting that the policy was being reviewed, not revised and that a scripture verse was added.

Moved by A. da Silva

THAT THE REPORT, POLICY 4.80, PAYROLL SYSTEM - STANDARDIZED, BE RECEIVED.

CARRIED

Moved by A. da Silva

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 4.80, PAYROLL SYSTEM - STANDARDIZED, BE APPROVED AND ADOPTED.

CARRIED

8. Draft of Revised Policy 12.00, Equity and Inclusive Education

C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects, called upon C. Pitoscia, Superintendent of Human Resources and Employee Relations, to present the item. C. Pitoscia provided background information noting that the policy was being reviewed, not revised and that a scripture verse was added.
Moved by B. Iannicca

THAT THE REPORT, POLICY 12.00, EQUITY AND INCLUSIVE EDUCATION, BE RECEIVED.

CARRIED

Moved by B. Iannicca

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RECOMMEND TO THE BOARD THAT REVISED BOARD POLICY 12.00, EQUITY AND INCLUSIVE EDUCATION, BE APPROVED AND ADOPTED.

CARRIED

I Notices of Motion
Nil

J Additional Business
Nil

K Questions Asked of, and by, Board Members

1. Trustee M. Pascucci spoke to who is invited to school openings and suggested that we include invitations to former trustees for school renovations, extensions, fields and other school-related projects. He also suggested that the invitation to Trustees extend back two generations, with a generation being four years.

2. Trustee A. Abbruscato mentioned that in the past, old and revised/new policies were provided with the changes on the revised/new policies in bold or italicized. She suggested that we return to this format where possible.

L Declared Interest Items

M In Camera Session

N Rise and Report

O Future Meetings:
   December 7, 2015  February 29, 2016  May 9, 2016

P Adjournment

Moved by T. Thomas

THAT THE MEETING BE ADJOURNED, 6:26 p.m.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 2

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING,
OCTOBER 5, 2015

1. THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE
MEETING, OCTOBER 5, 2015, BE RECEIVED.
Minutes of the Administration and Finance Committee Meeting
Monday, October 5, 2015 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: A. da Silva
Vice Chair: E. O'Toole
Trustees: A. Abbruscato  D. D’Souza  F. Di Cosola
          B. Iannicca  M. Pascucci  T. Thomas
Student Trustees:  J. Anderson  L. Hesketh Pavilons
Associate Director of Corporate Services, Chief Financial Officer
and Treasurer: J. Hrajnik
Associate Director of Instructional Services  S. McWatters
Superintendents: C. Blanchard  J. Cherepacha  D. Del Bianco
               S. Kendrick  M. Mazzorato  C. Pitoscia
General Managers: B. Campbell  R. Eberhardt  T. Fioravanti
                  B. Hester  R. Moriah
Recorder: L. Mackereth
Regrets: Trustee L. del Rosario
         Trustee S. Hobin
         Trustee S. Xaviour

A Routine Matters

1. Call to Order and Attendance
   At 7:00 p.m. A. da Silva, Chair of the Administration and Finance Committee, called the
   meeting to order.

2. Opening Prayer
   Committee Chair A. da Silva led the Opening Prayer.

3. Declaration of Interest
   The following trustees declared an interest in agenda items:
   A5 Minutes of the Administration and Finance Committee Meeting, September 14 Items A3,
   L1
   M1 Minutes of the In Camera Session of the Administration and Finance Committee
   Meeting, September 14, 2015 Item M1

   Trustee A. da Silva—related to the Trustee Code of Conduct
   Trustee M. Pascucci—family member belongs to OECTA
   Trustee D. D’Souza—family member works for the board
   Trustee B. Iannicca—family members belong to CUPE 2026 and OECTA OT
   Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Moved by M. Pascucci

**THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.**

*CARRIED*

4. Approval of the Agenda
   i. Approval of Calendar Items

Moved by T. Thomas

**THAT THE AGENDA BE APPROVED.**

*CARRIED*

5. Minutes of the Administration and Finance Committee Meeting, September 14, 2015, excluding Items A3 Declaration of Interest and L1 Declared Interest Items.

   i) Business Arising from the Minutes

   Nil

Moved E. O'Toole

**THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING OF SEPTEMBER 14, 2015, EXCLUDING ITEMS A3 DECLARED INTEREST AND L1 DECLARED INTEREST ITEMS, BE RECEIVED.**

*CARRIED*

B  Awards and Presentations
   Nil

C  Pastor’s Remarks
   Nil

D  Delegations
   Nil

E  Information/Reports from Trustees, for Receipt
   i) Regular Reports

   a) Ontario Catholic Schools Trustees’ Association (OCSTA) Update - T. Thomas/A. da Silva

   Trustee T. Thomas provided highlights of the OCSTA Board of Directors Meeting, September 19, 2015:
   - Final meeting for Director K. Kobus; Welcomed new Director N. Milanetti
   - Labour update
   - Legislation and Finance update
Minutes – Administration and Finance Committee Meeting – October 5, 2015

- Catholic Trustees’ Professional Development Seminars January 15 and 16, 2016
  The theme is Speaking Together with One Voice
- 2016 OCSTA AGM and Conference April 28-30, 2016
- Fall Regional Meetings
- OCSTA Faith in our Future Video Contest for students – the theme is Catholic Schools – Living the Gospel
- Ontario Health and Physical Education update

Moved by E. O’Toole

THAT THE ONTARIO CATHOLIC SCHOOLS TRUSTEES’ ASSOCIATION UPDATE BE RECEIVED.

CARRIED

Trustee A. da Silva passed the chair to Trustee E. O’Toole.

b) Student Transportation of Peel Region (STOPR) Update—A. da Silva

Trustee A da Silva delivered the following report:

Issues addressed at STOPR Governance Committee meeting, September 25, 2015: Governance Committee received a start-up report regarding student transportation services for 2015-2016:

- A contracted fleet of 1,400 vehicles is in place to service student requirements, representing an increase of 27 vehicles over 2014-2015.
- Transported students total 62,534 as of September 8. Dufferin-Peel component of this total is 18,200. These totals will increase significantly through September and in early October when Courtesy seats are assigned.
- Telephone calls received reduced slightly this year, a total of 5,790 over the nine day period at school start-up.
- 58,406 visits to the STOPR website occurred in the same 9 day period.

The Committee was advised that implementation of a telephone call recording system, for all public STOPR phone lines, was completed and the system became operational on September 23, 2015.

The next meeting of STOPR Governance Committee is scheduled for November 20, 2015.

Moved by M. Pascucci

THAT THE STUDENT TRANSPORTATION OF PEEL REGION (STOPR) UPDATE BE RECEIVED.

CARRIED

Trustee A. da Silva resumed the chair.
ii) Good News Items
Nil

F Reports from Committees, for Receipt
Nil

G Information/Reports from Administration, for Receipt
1. STOPR Governance Committee Minutes, June 19, 2015-D. Del Bianco

Moved by D. D’Souza

THAT THE STOPR GOVERNANCE COMMITTEE MINUTES, JUNE 19, 2015, BE RECEIVED.
CARRIED

2. Trustee Honoraria—J. Cherepacha

J. Cherepacha, Superintendent of Financial Services, summarized the report that provided details of the calculation of trustee honoraria based on the components identified and as permitted by Regulation 357/06, for the period of December 1, 2015 to November 30, 2016.

Moved by T. Thomas

THAT THE REPORT, TRUSTEE HONORARIA, BE RECEIVED.
CARRIED

H Trustee, Committee, Administration Reports, Requiring Action
Nil

I Notices of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members
1. J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer acknowledged the retirement of Fred Gardiner, Manager of Payroll, after 28 years of dedicated service.

L Declared Interest Items

Trustee E. O’Toole assumed the Chair.

The following trustees who had declared an interest left the meeting prior to discussion of agenda items:
A 5 Minutes of the Administration and Finance Committee Meeting, September 14, 2015 Items A3 and L1
Moved by T. Thomas

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING OF SEPTEMBER 14, 2015, ITEMS A3 DECLARED INTEREST AND L1 DECLARED INTEREST ITEM, BE RECEIVED.

CARRIED

Trustees who had declared an interest returned to the meeting.

M  In Camera Session

Moved by A. Abbruscato

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N  Rise and Report

Moved by T. Thomas

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O  Future Meetings

February 1, 2016  February 29, 2016  April 4, 2016
May 9, 2016  June 6, 2016

P  Adjournment

Moved by B. Iannicca

THAT THE MEETING BE ADJOURNED.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 3

PUPIL ACCOMMODATION REVIEW 2015 POLICY APPROVAL

1. THAT THE REPORT, PUPIL ACCOMMODATION REVIEW 2015 POLICY APPROVAL, BE RECEIVED.

2. THAT REVISED POLICY 6.51 PUPIL ACCOMMODATION REVIEW, BE APPROVED.
Regular Board Meeting

October 27, 2015

Pupil Accommodation Review 2015 Policy Approval

Strategic Goal: Catholic Learning Environment, Stewardship of Our Physical Environment, Community Engagement

Policy/Governance

PURPOSE

This report provides a summary of the consultation process completed, with respect to the Pupil Accommodation Review Policy, which is required prior to approval of the Policy by the Board of Trustees and the commencement of a Pupil Accommodation Review.

BACKGROUND

On September 29, 2015, staff presented a report outlining the requirements of the Ministry of Education Pupil Accommodation Review Guideline (PARG) which was released in March 2015 and the amended, draft Board Policy 6.51 Pupil Accommodation Review (Appendix 1).

The Ministry guideline is a minimum standard for school boards to meet in developing a Pupil Accommodation Review Policy which will be essential to boards when planning to address underutilized school space and for the greater coordination and sharing of planning related information between school boards and other community partners.

School boards are required to amend their pupil accommodation review policies to reflect the new PARG and to consult Board-wide and with a variety of stakeholders to solicit feedback on the amended policy prior to final approval of the Policy.

CONSULTATION

The consultation period for the revised 6.51 Pupil Accommodation Review Policy commenced on September 30, 2015 and ended on October 16, 2015.

Staff used a variety of methods to notify parents/guardians, coterminous boards, municipalities, community partners and the general public of the consultation process and a request to complete a survey.

- Notice was distributed through ALL schools, to ALL students, advising parents/guardians of the consultation process and the survey (Appendix 2);
- Notice was placed in the Mississauga News, Brampton Guardian, Caledon Enterprise and Orangeville Banner advising of the consultation process and the survey (Appendix 3);
• Direct email to all municipalities within Dufferin-Peel, co-terminus Boards, other external agencies, and community partners, advising of the consultation on the revised Pupil Accommodation Review Policy (Appendix 4);
• Hard copies of the survey were also readily available to those individuals requesting a copy and that did not have access to the survey link (Appendix 5).

A link to the Pupil Accommodation Review (PAR) webpage was created on the front page of the Board’s website. The PAR webpage outlines the need for a revised policy, a link to the consultation survey, the associated reports and correspondence related to the revised policy, the Ministry of Education PARG, a Frequently Asked Questions page, and a web address where additional comments and questions could be put forward.

SURVEY

As noted above, a survey was prepared to gauge the level of understanding of the Pupil Accommodation Review (PAR) Policy. It was broken down into 6 sections for the purpose of the PAR survey. The first two (2) sections requested general information on the survey participant. The next four (4) sections were directly related to the revised Policy, each of which provided an overview of what the section of the survey was about with 3 general statements and 3 understanding questions following each section as well as further opportunity for general comments. The final section of the survey queried the Board’s Policy alignment to the Ministry of Education Pupil Accommodation Review Guideline 2015.

During the consultation period, there was a total of 324 respondents to the survey.

RESULTS

Parents/guardians of students attending Dufferin-Peel schools accounted for 96% of the responses to the survey. The remaining 4% of respondents were from the community at large. Notwithstanding that the majority of respondents were parents/guardians, they also identified themselves as community residents, Dufferin-Peel staff members, members of the local parish, or members of a local community organization.

Overall, for each section of the policy that was broken down, a large number of respondents indicated that the language was clear. There were approximately one third of respondents that did not feel the policy was detailed enough nor was there a clear understanding of the section. Overall respondents indicated that they understood what was being outlined in each section of the policy. Detailed information for each section is illustrated in the charts below.

<table>
<thead>
<tr>
<th>Section</th>
<th>Language is Clear</th>
<th>Language too Technical</th>
<th>Not Detailed Enough</th>
<th>Understanding of Section</th>
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<tr>
<td>Introduction</td>
<td>66.1%</td>
<td>34.2%</td>
<td>37.7%</td>
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<tr>
<td>Policy Process</td>
<td>71.5%</td>
<td>29.3%</td>
<td>31%</td>
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<td>Exemptions</td>
<td>73.6%</td>
<td>26.1%</td>
<td>26.4%</td>
<td>94.8%</td>
</tr>
</tbody>
</table>
Based on the general comments received a number of respondents indicated that more details were required which staff has interpreted as meaning respondents were looking for detailed information on which schools the Board was looking at closing which is not the purpose of the Policy. A number of additional comments were received that were not applicable to the survey questions.

The final question of the survey asks respondents to rate how well the Board’s PAR Policy corresponds to the major themes outlined in the Ministry of Education PARG. Of the respondents that read the guideline in conjunction with the draft policy, 73% gave a rating of 7 or higher which suggests they believe the Board policy is consistent with the guideline as illustrated below.

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<thead>
<tr>
<th>Agreement Level</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agreed there was Consistency with Major Themes</td>
<td>73.1%</td>
</tr>
<tr>
<td>Somewhat Agreed there was Consistency with Major Themes</td>
<td>22.2%</td>
</tr>
<tr>
<td>Did Not Agree there was Consistency with Major Themes</td>
<td>4.6%</td>
</tr>
</tbody>
</table>

It is important to note that Policy 6.51 Pupil Accommodation Review identifies the major themes of the Pupil Accommodation Review Guideline and that associated procedures have been prepared to go into greater detail with respect to the operation of the Accommodation Review Committee. The procedures will address a number of the comments received.

In addition to the survey responses, staff also received a written submission from the City of Mississauga (Appendix 6) in support of the policy. The City has also requested that the Board include the role of lower tier municipalities in the consultation process. This will be updated in the associated procedures.

**SUMMARY**

As required by the Ministry of Education, the Dufferin-Peel Catholic District School Board has prepared and consulted on Policy 6.51 Pupil Accommodation Review. Prior to the commencement of any new pupil accommodation reviews the Ministry of Education requires that school boards update their existing policies to reflect the revised Pupil Accommodation Review Guidelines. Following approval of Policy 6.51 Pupil Accommodation Review, the Board will be in a position to approve the commencement of a pupil accommodation review.

Board Planning Staff has been fortunate to work with the Catholic School Board Services Association (CSBSA) and CSBSA appointed legal counsel to develop a new PAR policy and procedure to ensure compliance with the Ministry of Education PARG. The CSBSA Planning group collaborated with each other and with legal counsel to develop a policy that each of the six CSBSA Boards could use as a standard template and adapt to each respective board’s practices. It is important to note that there is limited opportunity to deviate from the Ministry’s guideline. Using the CSBSA standard template will strengthen the policy against any potential appeals.

On September 29, 2015, staff presented draft Policy 6.51 Pupil Accommodation Review, the receipt of which by the Board of Trustees initiated the public consultation process required by the Ministry of Education. The consultation occurred via survey and written submissions. Upon completion of the required public consultation and the results of the survey, staff recommends the approval of Policy 6.51 Pupil Accommodation Review (Appendix 1).
RECOMMENDATIONS

1. THAT THE REPORT, PUPIL ACCOMMODATION REVIEW 2015 POLICY APPROVAL, BE RECEIVED.

2. THAT REVISED POLICY 6.51 PUPIL ACCOMMODATION REVIEW BE APPROVED

Prepared by: S. Cox, Manager of Planning

Submitted by: S. Cox, Manager of Planning
C. Blanchard, Superintendent of Strategic Planning, Policy and Special Projects
D. Del Bianco, Superintendent of Planning & Operations

Date: October 22, 2015
The Dufferin-Peel Catholic District School Board is committed to providing quality education to students through programs and facilities that support academic achievement and well-being and to ensuring effective stewardship of the resources of the Board. All facilities of the Board are part of an on-going review to identify the most effective pupil accommodation arrangements for the delivery of all elementary and secondary programs.

Dufferin-Peel Catholic District School Board’s Pupil Accommodation Review Policy has been revised to outline the aspects of the facility review process in accordance with the Ministry of Education’s Pupil Accommodation Review Guideline (March, 2015).

The Pupil Accommodation Review Policy outlines the process undertaken to complete a regular pupil accommodation review process or a modified pupil accommodation review process and applies to schools of the Board offering elementary and/or secondary programs. Wherever possible, schools will be subject to a pupil accommodation review only once in a five-year period, unless there are circumstances that necessitate a review, as determined by the Board.

A regular or modified pupil accommodation review of a school or schools will occur in the context of the Board’s long-term capital and accommodation planning process. Options for the school(s) involved, including closure, will be made in accordance with that process.

The Board welcomes the opportunity for the public and affected school communities to be heard with respect to pupil accommodation reviews as outlined in the Pupil Accommodation Review Guideline (2015). Accordingly, the Board will communicate relevant information with all stakeholders.

The Board of Trustees will make the final decision regarding any outcome of a pupil accommodation review which could include school closure.

As outlined in the Pupil Accommodation Review Guideline (2015), there are two processes possible for a Pupil Accommodation Review: a regular pupil accommodation review or a modified pupil accommodation review excluding exemptions (Section 3).

**Section 1 – Regular Accommodation Review Process**

The stages of the regular pupil accommodation review process are as follows:

- Preparation and submission of an Initial Staff Report and School Information Profile(s);
• Approval by the Board of Trustees to undertake a pupil accommodation review process;
• Establishment of the Accommodation Review Committee (including its Terms of Reference);
• Consultation with Local Municipal Governments/Community Partners;
• Accommodation Review Public Meetings;
• Preparation and submission of an Interim Staff Report, including a Community Consultation section;
• Public Delegations to the Board of Trustees;
• Preparation and submission of a Final Staff Report;
• Decision by the Board of Trustees; and,
• Establishment of a Transition Committee.

Section 2 – Modified Accommodation Review Process
A modified pupil accommodation review process may be initiated by the Board of Trustees when two or more of the following factors are considered:
• distance from the school under review to the nearest available accommodation;
• utilization rate of the facility;
• number of students enrolled at the school;
• when the Board is planning the relocation (in any school year or over a number of school years) of a program, in which the enrolment constitutes more than or equal to 50% of the school’s enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
• there are no more than three (3) schools subject to the pupil accommodation review process;
• the entire student population of a school that is subject to a pupil accommodation review process can be accommodated in another school without a boundary change.

The modified pupil accommodation review process consists of the following steps:
• Preparation and submission of an Initial Staff Report and School Information Profile(s);
• Approval by the Board of Trustees to undertake a modified pupil accommodation review process;
• Consultation with Local Municipal Governments/Community Partners;
• An Accommodation Review Public Meeting;
• Preparation and submission of an Interim Staff Report, including a Community Consultation Section;
• Public Delegations to the Board of Trustees;
• Preparation and submission of a Final Staff Report;
• Decision by the Board of Trustees;
• Establishment of a Transition Committee.

Section 3 – Exemptions
The Board of Trustees may decide that neither a regular pupil accommodation review nor a modified pupil accommodation review process is required and exempt a school or schools from the process in any of the following circumstances:
• where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary, as identified by the Board, including in its relevant policies;
• where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified by the Board, including in its relevant policies;
when a lease for the school is terminated;
when the Board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school’s enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
when the Board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair;
where there are no students enrolled at the school at any time throughout the school year.

This policy is in alignment with the requirements as outlined in the Pupil Accommodation Review Guideline (2015). Dufferin-Peel Catholic District School Board remains committed to an informed and consultative process with communities.
September 30, 2015

Dear Parents/Guardians:

The Ministry of Education released the new Pupil Accommodation Review Guideline (PARG) in March 2015. The Guideline requires all school boards in Ontario to develop or revise their Pupil Accommodation Review Policy. The Pupil Accommodation Review Guideline sets expectations for all school boards on managing and reviewing underutilized school space, including potential school closures, and for the greater coordination and sharing of planning-related information between school boards and other community partners. The Pupil Accommodation Review Guideline is available on the Ministry of Education Website at http://www.edu.gov.on.ca/eng/policyfunding/reviewguide.html

In response to the requirements outlined in the Pupil Accommodation Review Guideline, the Dufferin-Peel Catholic District School Board has amended its current Policy 6.51 Pupil Accommodation Review and is inviting public input to this draft amended policy before it is finalized.

We invite you to participate in a short survey to collect feedback on the draft amended Policy 6.51 Pupil Accommodation Review, which is available for reference and comment on the Board’s website at www.dpcdsb.org until 4:30 pm on Friday, October 16, 2015. Additional supporting documents are also available on the website for reference and review.

Please be assured that this consultation on the amended Pupil Accommodation Review Policy does not constitute the commencement of a Pupil Accommodation Review. For further information, please see the reverse side of this letter for Frequently Asked Questions.

We welcome your input.

Sincerely,

J.B. Kostoff
Director of Education

Extraordinary lives start with a great Catholic education
Pupil Accommodation Review Policy

Frequently Asked Questions

- Where can I find more information about the new Pupil Accommodation Review Guideline?
  - [http://www.edu.gov.on.ca/eng/policyfunding/reviewGuide.html](http://www.edu.gov.on.ca/eng/policyfunding/reviewGuide.html)

- What is a Pupil Accommodation Review?
  - A Pupil Accommodation Review is a process conducted to determine the future of a particular school or group of schools. The process will be undertaken in accordance with the proposed PAR policy and the Ministry of Education Guideline.
  - If a school, or group of schools, is identified as being underutilized, the Board will investigate possible strategies, such as boundary changes, community partnerships, demolishing a section of the school, or other options to decrease operating costs or implementing a school closure review.

- What is the Pupil Accommodation Review Policy (PAR)?
  - The Pupil Accommodation Review Policy will outline the process required by the Board to complete a pupil accommodation review process.

- Does this mean my school is closing?
  - No. At this time, the Board is only requesting feedback on the proposed Pupil Accommodation Review Policy, as required by the Ministry of Education.

- When will the policy be adopted?
  - The Pupil Accommodation Review policy will be presented in a report to the Board of Trustees on October 27, 2015 for approval.

- Does the Dufferin-Peel Catholic District School Board plan to start a Pupil Accommodation Review once the Pupil Accommodation Review Policy is finalized?
  - It is anticipated that staff will present a report to the Board of Trustees on November 24, 2015 recommending the commencement of a Pupil Accommodation Review.
  - The group of schools to be considered for a Pupil Accommodation Review is currently under review
  - Trustees will only be requested to approve the commencement of a Pupil Accommodation Review (PAR) at this time.

- How can I stay informed?
  - All information related to the Pupil Accommodation Review will be available on the Board website at [www.dpcdsb.org](http://www.dpcdsb.org)
  - For schools selected for a Pupil Accommodation Review, the community within the review area will also be notified through school communications.
Policy on Pupil Accommodation Reviews

The Dufferin-Peel Catholic District School Board is in the process of amending its policy on Pupil Accommodation Reviews. This is in response to the Ministry of Education’s Pupil Accommodation Review Guideline, issued in March 2015. This guideline sets expectations for all school boards on managing and reviewing underutilized school space, including potential school closures, and for the greater coordination and sharing of planning related information between school boards and other community partners.

A survey to collect feedback on the Dufferin-Peel Catholic District School Board’s draft amended Policy 6.51 Pupil Accommodation Review will be available for review and comment on the Board’s website at www.dpcdsb.org until 4:30 pm on Friday, October 16, 2015. Supporting documents will also be available for information. Please consider reviewing and providing input on this important policy.
From: PAR - Info
Sent: Wednesday, September 30, 2015 2:20 PM
Subject: Dufferin-Peel Catholic District School Board Policy on Pupil Accommodation Reviews

Dufferin-Peel Catholic District School Board

Policy on Pupil Accommodation Reviews

The Ministry of Education released the new Pupil Accommodation Review Guideline (PARG) in March 2015. The Guideline requires all school boards in Ontario to develop or revise their Pupil Accommodation Review Policy. The Pupil Accommodation Review Guideline sets expectations for all school boards on managing and reviewing underutilized school space, including potential school closures, and for the greater coordination and sharing of planning related information between school boards and other community partners. The Pupil Accommodation Review Guideline is available on the Ministry of Education Website at http://www.edu.gov.on.ca/eng/policyfunding/reviewguide.html

In response to the requirements outlined in the Pupil Accommodation Review Guideline, the Dufferin-Peel Catholic District School Board has amended its current Policy 6.51 Pupil Accommodation Review and is inviting public input to this draft amended policy before it is finalized.

We invite you to participate in a short survey to collect feedback on the draft amended Policy 6.51 Pupil Accommodation Review, which is available for reference and comment on the Board’s website at www.dpcdsb.org until 4:30 pm on Friday, October 16, 2015. Additional supporting documents are also available on the website for reference and review.

Extraordinary Lives Start With a Great Catholic Education
Welcome!
The Ministry of Education is requiring all publicly funded school boards in Ontario to align local policy with Ministry guidelines regarding Pupil Accommodation Review (PAR) processes to address use of school facilities. As part of this alignment process, boards are required to gather feedback about their policies from the local community. The Dufferin-Peel Catholic District School Board is interested in gathering community feedback about its PAR policy through this survey. The survey is voluntary and asks parents / guardians, staff, students, and other interested community members questions about the PAR policy content. The survey is also anonymous. The board intends to use the information from this survey to meet the Ministry requirement of having public consultation, as well as to highlight areas in which the policy may be refined to provide better understanding and transparency. If you are interested in providing feedback regarding the board's PAR policy, please click the "Next" button.

General Information

Are you a parent/guardian of a child who is currently attending a school in the Dufferin-Peel Catholic District School Board?

- Yes
- No

General Information: Parents/Guardians

Please tell us how many children you have in Dufferin-Peel Catholic schools.

- 1
- 2
- 3
- More than 3
Please tell us if you have a child or children in elementary school, secondary school, or both types of school.

- Elementary (Kindergarten to Grade 8)
- Secondary (Grade 9 to Grade 12)
- I have children in elementary and secondary schools

General Information

Please rank the items on the left in the order that they best describe your connection to Dufferin-Peel. Please rank only the items that apply to you.

To make your selections, please slide the puzzle pieces on the left into the ranking pieces on the right.

<table>
<thead>
<tr>
<th>Rank #1</th>
<th>Rank #2</th>
<th>Rank #3</th>
<th>Rank #4</th>
<th>Rank #5</th>
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<td>Community resident</td>
<td>o</td>
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<tr>
<td>Dufferin-Peel Catholic District School Board student</td>
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<td>o</td>
<td>o</td>
<td>o</td>
</tr>
<tr>
<td>Dufferin-Peel Catholic District School Board staff member</td>
<td>o</td>
<td>o</td>
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<td>o</td>
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<tr>
<td>Member of a local parish</td>
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<td>o</td>
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<tr>
<td>Member of a local community organization (for example, a residents’ association, local nonprofit group, volunteer)</td>
<td>o</td>
<td>o</td>
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<td>o</td>
</tr>
<tr>
<td>None of these connections apply to me</td>
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<td>o</td>
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Please tell us the name of your community organization(s).

________________________

PAR Policy Introduction

Below is the introduction from the Dufferin-Peel Catholic District School Board PAR policy document. Please review this information and answer the questions that follow the text.
The Dufferin-Peel Catholic District School Board is committed to providing quality education to students in schools that are operating in a safe, secure, efficient manner and which have the necessary physical facilities and student population to provide a suitable learning environment. The Pupil Accommodation Review Policy has been revised to outline the aspects of the facility review process in accordance with Board GAP 718.00 and the Ministry of Education’s Pupil Accommodation Review Guideline (March, 2015).

The Pupil Accommodation Review Policy outlines the process undertaken to complete a pupil accommodation review process or a modified pupil accommodation review process and applies to schools of the Board offering elementary and/or secondary programs. Wherever possible, schools will be subject to a pupil accommodation review only once in a five-year period, unless there are circumstances that necessitate a review, as determined by the Board.

A pupil accommodation review of a school or schools will occur in the context of the Board’s long-term capital and accommodation planning process and after the necessary assessment of the options for the school(s) in accordance with that process.

The Board welcomes the opportunity for the public and affected school communities to be heard with respect to pupil accommodation reviews. The Board will share relevant information with those affected by the process.

The Board of Trustees will make the final decision regarding any pupil accommodation review.

Please tell us how much you agree with each of the following statements.

<table>
<thead>
<tr>
<th>Strongly agree</th>
<th>Agree</th>
<th>Neither agree nor disagree</th>
<th>Disagree</th>
<th>Strongly disagree</th>
</tr>
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<tbody>
<tr>
<td>The language used in the introduction is too confusing.</td>
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<tr>
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<tr>
<td>The language used in the introduction is not detailed enough for me to have a clear understanding of this section.</td>
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</table>

How much of the introduction did you understand?

- All of it
- Some of it
- Not a lot of it
None of it

Please tell us any other comments you may have about the introduction.

PAR Policy Process

Below is the PAR process from the Dufferin-Peel Catholic District School Board PAR policy document. Please review this information and answer the questions that follow the text.

The stages of the pupil accommodation review process are as follows:
1. Preparation and submission of an Initial Staff Report and School Information Profile(s);
2. Approval by the Board of Trustees to undertake a pupil accommodation review process;
3. Establishment of the Accommodation Review Committee (including its Terms of Reference);
4. Consultation with Local Municipal Governments/Community Partners;
5. Accommodation Review Public Meetings;
6. Preparation and submission of an Interim Staff Report, including a Community Consultation section;
7. Public Delegations to the Board of Trustees;
8. Preparation and submission of a Final Staff Report;
9. Decision by the Board of Trustees; and,
10. Establishment of a Transition Committee.

Please tell us how much you agree with each of the following statements.

<table>
<thead>
<tr>
<th>Statement</th>
<th>Strongly agree</th>
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<tr>
<td>The language used in the PAR process section is too confusing.</td>
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How much of the PAR process section did you understand?
○ All of it
Please tell us any other comments you may have about the PAR process section.

PAR Policy Modified Process

Below is the modified PAR process from the Dufferin-Peel Catholic District School Board PAR policy document. Please review this information and answer the questions that follow the text.

○ Choice 1

A modified pupil accommodation review process may be initiated by the Board of Trustees if two or more of the following factors are present:
1. distance from the school under review to the nearest available accommodation;
2. utilization rate of the facility;
3. number of students enrolled at the school;
4. when the Board is planning the relocation (in any school year or over a number of school years), in which the enrolment constitutes more than or equal to 50% of the enrolment (this calculation is based on the enrolment at the time of the relocation, phase of a relocation carried over a number of school years);
5. there are no more than three (3) schools subject to the pupil accommodation review;
6. the entire student population of a school that is subject to a pupil accommodation review process can be accommodated in another school without a boundary change.

The modified pupil accommodation review process consists of the following steps:
1. Preparation and submission of an Initial Staff Report and School Information Profile;
2. Approval by the Board of Trustees to undertake a modified pupil accommodation review process;
3. Consultation with Local Municipal Governments/Community Partners;
4. An Accommodation Review Public Meeting;
5. Preparation and submission of an Interim Staff Report, including a Community Consultation Section;
6. Public Delegations to the Board of Trustees;
7. Preparation and submission of a Final Staff Report;
8. Decision by the Board of Trustees;
Please tell us how much you agree with each of the following statements.

<table>
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</table>

How much of the modified PAR process section did you understand?
- ○ All of it
- ○ Some of it
- ○ Not a lot of it
- ○ None of it

Please tell us any other comments you may have about the modified PAR process section.

PAR Policy Exemptions
Below are the exemptions from the Dufferin-Peel Catholic District School Board PAR policy document. Please review this information and answer the questions that follow the text.
The Board of Trustees may decide that neither a pupil accommodation review nor a modified pupil accommodation review process is required in any of the following circumstances:

1. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary, as identified by the Board, including in its relevant policies;
2. where a replacement school is to be built by the Board on the existing site, or built or acquired within the existing school attendance boundary and the school community must be temporarily relocated to ensure the safety of students and staff during the reconstruction, as identified by the Board, including in its relevant policies;
3. when a lease for the school is terminated;
4. when the Board is planning the relocation (in any school year or over a number of school years) of grades or programs, in which the enrolment constitutes less than 50% of the school’s enrolment (this calculation is based on the enrolment at the time of the relocation, or the first phase of a relocation carried over a number of school years);
5. when the Board is repairing or renovating a school, and the school community must be temporarily relocated to ensure the safety of students during the renovations;
6. where a facility has been serving as a holding school for a school community whose permanent school is over-capacity and/or is under construction or repair;
7. where there are no students enrolled at the school at any time throughout the school year.

Please tell us how much you agree with each of the following statements.

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How much of the exemptions section did you understand?

- ○ All of it
- ○ Some of it
- ○ Not a lot of it
- ○ None of it
Please tell us any other comments you may have about the exemptions section.

Overall Rating

The board's policy has been drafted to align with the Ministry PAR guidelines. Please rate how well you think it aligns with the information from the Ministry of Education. To access and review the Ministry PAR guidelines, please click on the following link:

https://www.edu.gov.on.ca/eng/funding/1516/2015B9appenAEN.pdf

- 10 (Very closely aligned)
- 9
- 8
- 7
- 6
- 5
- 4
- 3
- 2
- 1 (Not at all aligned)
- I did not read the Ministry PAR guidelines.

Please provide any other feedback you have regarding the alignment of the board policy with the Ministry PAR guidelines.
To: Stephanie Cox, Manager of Planning  
Dufferin-Peel Catholic District School Board

From: Edward R. Sajecki, Commissioner  
Planning and Building Department

Date: October 16, 2015

Subject: Dufferin-Peel Catholic District School Board Policy on Pupil Accommodation Reviews

Thank you for the opportunity to provide comments on the draft Pupil Accommodation Review Policy dated September 2015. We recognize that the Board was required to bring their policies in line with the Ministry of Education's Pupil Accommodation Review Guideline (PARG) and consult on these policies prior to approval and prior to new pupil accommodation reviews.

The City supports the proposed revisions, which will result in a clearer and more streamlined process. Specifically we support the following proposals:

- That the initial Board staff report will identify scenarios for the school closures and a preferred scenario at the beginning of the review.
- That the required number of public meetings has been reduced from four to two to expedite the process so that it can be completed within a year.
- That the Accommodation Review Committee (ARC) will no longer be required to prepare a recommendation report.
- That ARC members will continue to include municipal representation and a parent/guardian representative from each school under review.

The Board's draft Pupil Accommodation Review includes consultation with local municipal governments in their new process. This is also supported; however, the role of lower-tier municipalities should be identified.

We note that the Board recently amended its policy on Community Planning and Partnerships and will be holding an open-house to share information on available spaces and/or potential co-build projects and community needs with interested community partners. The City welcomes the opportunity to share information on available space and community needs and to determine how under-utilized sites can contribute to complete communities. It is our understanding that this will be an annual review.
If you have any questions, please contact Emily Irvine at extension 5524.

Edward R. Sajekl, Commissioner  
Planning and Building Department

c. Janice Baker, City Manager  
Andrew Whittemore, Director, Policy Planning, Planning and Building Department  
Angela Dietrich, Manager, City Wide Planning, Policy Planning  
Emily Irvine, Policy Planner

K:\PLAN\POLICY\GROUP\2015 Special Projects\Community Hubs\ARC Memorandum.docx
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 4

OCSTA MEMBERSHIP FEES

1. THAT THE REPORT, OCSTA MEMBERSHIP FEES, BE RECEIVED.

2. THAT PAYMENT OF THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION (OCSTA) MEMBERSHIP FEE OF $191,395, BE APPROVED.
Regular Board Meeting

October 27, 2015

OCSTA MEMBERSHIP FEE

Strategic Goal: Catholicity, Catholic Community Engagement

Policy/Governance

BACKGROUND

On an annual basis, the Ontario Catholic School Trustees’ Association (OCSTA) submits an invoice to each Catholic school board for its annual membership fees. Board Policy 1.50 – Associations: Membership, requires board approval each year to pay the requested fees. This report requests approval by the Board to pay the 2015-2016 OCSTA Membership Fee in the amount of $191,395.

DISCUSSION

The formula for the OCSTA membership fee is based on enrolment of the board reported for the prior fiscal year end. The proposed 2015-2016 membership fee has increased slightly compared to the previous year.

<table>
<thead>
<tr>
<th>Membership Fee</th>
<th>Proposed 2015-2016</th>
<th>Prior Year 2014-2015</th>
<th>Increase / (Decrease)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ 191,395</td>
<td>$ 190,902</td>
<td>$ 493</td>
</tr>
</tbody>
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The 2015-2016 Budget approved by the board in June 2015, includes an allocation for these annual fees.

RECOMMENDATION(S)

1. THAT THE REPORT ENTITLED “OCSTA MEMBERSHIP FEE” BE RECEIVED.


Prepared by: J. Cherepacha, Superintendent of Financial Services

Submitted by: J. Cherepacha, Superintendent of Financial Services

Date: October 27, 2015
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 5

REPORT FROM THE CHAIR

1. THAT THE REPORT FROM THE CHAIR, BE RECEIVED.

2. THAT ...