



Time	Module 1 September 4 – October 28, 2020	Module 2 October 29 – December 18, 2020	Module 3 January 4 – February 24, 2021	Module 4 February 25 – April 20, 2021	Module 5 April 21 – June 11, 2021	Module 6 June 14 – August 5, 2021
9:00 – 12:00	<i>Finished</i>	<i>Ongoing</i>	Accounting Coop - GWL301 Office Admin Coop – GWL301 Internationally Trained Coop – ESLD01 Coop Placement – Accounting Office Admin Internationally Trained BAN4E1 – Accounting for a Small Business BBI201 – Introduction to Business BTA301- Information and Communication Technology: The Digital Environment BTX4E1 - Information and Communication Technology in the Workplace ESLCO1 – English for School & Work GWL301 – Designing Your Future MEL3E1 – Mathematics for Work & Everyday Life	Accounting Coop - BAN 4E1 Office Admin Coop - BTA301 Internationally Trained Coop - GLN401 Coop Placement – Accounting Office Admin Internationally Trained BAF3M1 - Financial Accounting Fundamentals BAN4E1- Accounting for a Small Business BTA301- Information and Communication Technology: The Digital Environment ENG4C1 - English GLN401 – Navigating the Workplace GWL301 - Designing Your Future HHD301 – Dynamics of Human Relations OLC401 – Ontario Secondary School Literacy Course MAP4C1 – Foundation for College Mathematics	Accounting Coop - GWL301 Office Admin Coop – GWL301 Internationally Trained Coop – ESLD01 Coop Placement – Accounting Office Admin Internationally Trained BAN4E1 – Accounting for a Small Business BBI201 – Introduction to Business BTA301- Information and Communication Technology: The Digital Environment BTX4E1 - Information and Communication Technology in the Workplace ESLCO1 – English for School & Work GWL301 – Designing Your Future MEL3E1 – Mathematics for Work & Everyday Life	Accounting Coop - BAN 4E1 Office Admin Coop - BTA301 Internationally Trained Coop - GLN401 Coop Placement – Accounting Office Admin Internationally Trained BAF3M1 - Financial Accounting Fundamentals BAN4E1- Accounting for a Small Business BTA301- Information and Communication Technology: The Digital Environment ENG4C1 - English GLN401 – Navigating the Workplace GWL301 - Designing Your Future HSE3E1 – Equity, Diversity & Social Justice OLC401 – Ontario Secondary School Literacy Course MAP4C1 – Foundation for College Mathematics
12:00 – 12:30	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
12:30 – 3:30	<i>Finished</i>	<i>Ongoing</i>	Accounting Coop - BAN 4E1 Office Admin Coop - BTA301 Internationally Trained Coop - GLN401 Coop Placement – Accounting Office Admin Internationally Trained BAF3M1 - Financial Accounting Fundamentals BAN4E1- Accounting for a Small Business BTA301- Information and Communication Technology: The Digital Environment ENG4C1 - English GLN401 – Navigating the Workplace GWL301 - Designing Your Future OLC401 – Ontario Secondary School Literacy Course MAP4C1 – Foundation for College Mathematics	Accounting Coop - GWL301 Office Admin Coop – GWL301 Internationally Trained Coop – ESLD01 Coop Placement – Accounting Office Admin Internationally Trained BAN4E1 – Accounting for a Small Business BBI201 – Introduction to Business BTA301- Information and Communication Technology: The Digital Environment BTX4E1 - Information and Communication Technology in the Workplace ESLCO1 – English for School & Work GWL301 – Designing Your Future HSE3E1 – Equity, Diversity & Social Justice MEL3E1 – Mathematics for Work & Everyday Life	Accounting Coop - BAN 4E1 Office Admin Coop - BTA301 Internationally Trained Coop - GLN401 Coop Placement – Accounting Office Admin Internationally Trained BAF3M1 - Financial Accounting Fundamentals BAN4E1- Accounting for a Small Business BTA301- Information and Communication Technology: The Digital Environment EBT401 – Communication in the World of Business & Technology EPS301 – Presentation S& Speaking Skills GLN401 – Navigating the Workplace GWL301 - Designing Your Future MAP4C1 – Foundation for College Mathematics	Accounting Coop - GWL301 Office Admin Coop – GWL301 Internationally Trained Coop – ESLD01 Coop Placement – Accounting Office Admin Internationally Trained BAN4E1 – Accounting for a Small Business BBI201 – Introduction to Business BTA301- Information and Communication Technology: The Digital Environment BTX4E1 - Information and Communication Technology in the Workplace ESLCO1 – English for School & Work GWL301 – Designing Your Future HHD301 – Dynamics of Human Relations MEL3E1 – Mathematics for Work & Everyday Life

NOTE: Courses will run based on enrollment & may be offered online exclusively. Attendance is critical in a 7 -week program. After 3 absences students may be withdrawn!
Attendance is mandatory on the first day of the Module. If you are absent on the first day of the Module your spot will be given to those on the waiting list.