



**Mississauga South Family of Schools
A Family of Faith**



**East Credit Transition Planning Committee South
St. Dunstan school closure transition meetings
St. Bernadette and St. Herbert – receiving schools
Summary Notes
Monday January 23, 2017
Held at St. Bernadette 6:30pm**

AGENDA ITEM		DISCUSSION/ACTIVITY	ACTION/ RESPONSIBILITY
	Opening Prayer and Welcome	<ul style="list-style-type: none"> Chairperson Deborah Finegan-Downey called the meeting to order at 6:30pm 	
	Introduction of Members	<ul style="list-style-type: none"> St. Herbert Principal Walter Matos St. Bernadette Principal Maria Parker St. Dunstan Principal Linus O’Neill community and committee members Superintendent of Education D. Finegan-Downey Special Education Consultant – D. Alvaro-Cannon Trustee Luz del Rosario 	
	Open Comments Response of the Committee	<ul style="list-style-type: none"> The purpose of the East Credit Transition Planning Committee South will be to plan for the transition of students from St. Dunstan to both St. Herbert and St. Bernadette. Through these mandates the Transition Planning Committee will review and reflect to ensure an open and welcoming transition of students from St. Dunstan that will be closed to the receiving school of St. Herbert and St. Bernadette. 	



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		<ul style="list-style-type: none">• The purpose of the Transition Planning Committee is to represent the community, provide input, advice and recommendations; however the final decisions are made by the Principal(s) and Family of Schools Superintendent.• The Transition Planning Committee is made up of a chair in this case is Deborah Finegan-Downey, Superintendent of Education of the Mississauga South Family of Schools, the local Catholic school Trustee, Luz Del Rosario, Local Parish priests have been invited, school principals and, teaching and non-teaching representatives from all schools impacted by the closure.• In order to support the students and their families as they prepare to move to their new schools in September 2017.• Our last meeting was November 7th; our second is today January 23rd at St. Bernadette and our third meeting has been rescheduled for Monday, March 27 at St. Herbert. All meetings will begin at 6:30 p.m.• The purpose of the Transition Planning Committee is also to act in an advisory capacity to address the needs of students and staff at all these schools giving consideration of, but not limited to, the following: The purpose of the Artifacts and School Traditions, Opening and Closing Ceremonies, Student Transition Activities, Next Steps – Plan of Action.	



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	Updates from St. Bernadette Principal M. Parker	<ul style="list-style-type: none"> • Thus far St. Bernadette has met and discussed the following with the Transition Committee: • May 4th, 2017 Open House/BBQ – the evening will include an invitation to all St. Dunstan families who are south of Eglinton • Fire department/Police/Elmer the Elephant/food stand/activities for families. • Outdoor movie night hosted by St. Bernadette with an invitation to all students and families south of Eglinton • Pen Pals – classroom pen pals between St. Bernadette and St. Dunstan school tour. • Play on Wed June 21st where both schools will invite Dunstan families during the day. • St. Bernadette parish is St. Martin of Tours and the Parish Priests will be at our Open House to welcome and introduce themselves to families. All sacraments will be done at St. Martin of Tours. • We welcome ideas and are open to suggestions and ideas. • We are excited to bring our two communities together to build a wonderful school community for the students and families. 	
	Updates from St. Herbert Principal W. Matos	<p>Artifacts</p> <ul style="list-style-type: none"> • Grad pictures and other artifacts in a 1st floor hallway <p>School Traditions</p> <ul style="list-style-type: none"> • we share many of the same traditions that St. Dunstan do i.e.) Christmas Wish Tree, movie days, virtues, dances, plays 	



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AGENDA ITEM		DISCUSSION/ACTIVITY	ACTION/ RESPONSIBILITY
		<p>Opening and Closing Ceremonies</p> <ul style="list-style-type: none"> St. Herbert is planning an Open House Welcome BBQ Evening on Thursday May 4th during Catholic Education Week and using the theme Walking Forward Together <p>Student Transition Activities</p> <ul style="list-style-type: none"> Grade 7 Confirmandi are on a retreat together with the St. Dunstan Confirmandi on Friday, March 31 Grade 7 Confirmandi will be confirmed alongside with the St. Dunstan Confirmandi on Thursday, May 18 we would like to share a skating outing if St. Dunstan goes pleasure skating a future Movie Night evening in April (date: tbd) where future St. Dunstan students and parents can meet and greet future classmates and staff Play Day Wed. June 21st rain date June 23rd (tentative dates) but since this is a day time event it would work better if St. Bernadette would run their Play Day on the same day <p>Next Steps – Plan of Action</p> <ul style="list-style-type: none"> determine the exact student totals and names coming to St. Herbert determine physical classroom allocations once we have our kindergarten registrations in along with the total of the St. Dunstan student body including flex coming to St. Herbert determine a date in April for a Movie Night that does not conflict with St. Dunstan events co-plan with St. Bernadette for a Play Day event on June 21st try to mirror events happening at St. Herbert with those at St. Bernadette so St. Dunstan parents and students enjoy the same experience at the same time 	



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		<ul style="list-style-type: none"> determine what artifacts St. Dunstan would like to send to us for display We will also be doing something during Catholic Education Week. Both St. Bernadette and St. Herbert will have an evening of Open House. Pen Pals project We will use name tags when possible to help students get to know each other. 	
	Updates from St. Dunstan Principal L. O'Neill	<ul style="list-style-type: none"> Principal O'Neill wanted to thank both Principals for welcoming the St. Dunstan community. There has been much conversation on how we can make families and students feel welcome. St. Dunstan will be organizing a guest speaker for both schools and will be bussing students to the appropriate school. Outdoor closing mass in June. Date to be determined. Followed by school open house. School wide production of Willy Wonky with all grades involved to celebrate school closure. 	
	Updates from Special Education Special Education Consultant D. Alvaro-Cannon	<ul style="list-style-type: none"> Principal O'Neill spoke that transition meetings will happen for all students that have IEP (Individual Education Plans). Special Education Consultant said that all students with high needs will be reviewed by Consultant. 	
	Review posted Q & A on the board website	<ul style="list-style-type: none"> All questions and answers that are risen are posted on the board website. Superintendent Finegan-Downey asked if anyone has any questions about these questions posted on website. 	



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AGENDA ITEM		DISCUSSION/ACTIVITY	ACTION/ RESPONSIBILITY
	Daycare provider	<ul style="list-style-type: none"> • Parents need to register with the provider. • Family Day Care Services • St. Herbert call (905)826-3175 Dianne Andrews, Centre Supervisor • St. Bernadette call (905)501-0906 Shannon Bernardo, Centre Supervisor • Early years/care centres (416) 922-3434 or Familydaycare.com • There are no waiting lists and all families will be accommodated for daycare and before and after school program. • Registrations information will be on School newsletters. 	
	Other Comments/Questions	<ul style="list-style-type: none"> • Parent asked about Transportation – Superintendent Finegan-Downey will invite transportation staff to attend the March meeting. The department said that it is too early to speak to transportation as JK registration is just happening now. • Parent asked about the mural at St. Dunstan. Another Parent suggested that a photograph be taken of the mural to preserve it. • Parent asked if St. Bernadette and St. Herbert can ensure that a parent member of St. Dunstan sit on each Catholic School Council. • Principal Matos has been in conversation with Principal Parker and will ensure that proper process is followed and both Ministry and Board bylaws are followed. They feel that there will be much interest. • Superintendent Finegan-Downey said that Catholic School Council election procedures will be followed. • Principal Parker wanted to let families know that Early Years program does run out of St. Bernadette. 	



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		<ul style="list-style-type: none">• Parent asked about start times. Parent called STOPR and the decision is not make until April and May.• Superintendent Finegan-Downey spoke to the process and will bring the question back. Question would be is there a more specific timeline rather than a generic timeline.• Principal Matos shared the start times from all the surrounding schools. The decision is complicated and much needs to be considered. Looking at the geography right now it makes sense to keep the start time as it is but once the routes are done then consideration and thought will go into any decisions before making changes.• Principal Parker spoke to the congestion at St. Bernadette at start time. There is a short window to get everyone in the school.• Parent asked how Transportation makes decisions about start times. Seems the public School get all the early start times. Superintendent Finegan-Downey will bring this question to Transportation for the next meeting in March.• Superintendent Finegan-Downey asked if the committees need time to break out now in discussion groups. The group decided that this wasn't necessary.• Superintendent Finegan-Downey invited Parents to bring all their questions to their Principals so the Principals can contact the superintendent to obtain answers before the March meeting.• Parent asked when will funding amount be known for these transition activities. Superintendent Finegan-Downey will ask the	



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		<p>Superintendent of Finance to confirm budget amounts and will let Principals know.</p> <ul style="list-style-type: none">Principal Parker encouraged parents to connect with the schools. We don't want the schools to think we are organizing everything, we don't want to be in isolation we want to build a community.	
		<p>Meeting adjourned at 7:15pm. Closing Prayer offered to families that are struggling and for all families</p>	
	<p>Rescheduled Meeting</p>	<p>March 27, 2017 6:30 p.m. St. Herbert School</p> <p>Information for East Credit Transition Planning Committee can be found on the Board website http://www.dpdsb.org On the Board website is ribbon of various colours with information On the far right hand side you will see the green button titled East Credit Transition Planning Committees. Please click to get into the site.</p>	