



**Mississauga South Family of Schools
A Family of Faith**



**St. Dunstan School Closure Transition Meetings
St. Bernadette and St. Herbert – Receiving Schools
Summary Notes
Monday, March 27, 2017
Held at St. Herbert - 6:30 p.m.**

AGENDA ITEM		DISCUSSION/ACTIVITY	ACTION/ RESPONSIBILITY
	Opening Prayer and Welcome	Chairperson Deborah Finegan-Downey called the meeting to order at 6:30 p.m. with an opening prayer.	
	Introduction of Members	<ul style="list-style-type: none"> • St. Herbert Principal Walter Matos • St. Dunstan Principal Linus O’Neill • St. Bernadette Acting Principal Mike Coburn (for Principal Maria Parker) • Community and Committee Members • Superintendent of Education Deborah Finegan-Downey • Trustee Luz del Rosario 	
Timed Item	Transportation Department Information – Manager of Student Transportation of Peel Region (STOPR) Tom Howe	<ul style="list-style-type: none"> • As the result of changes, there have been three site inspections conducted by Mississauga Traffic Safety Council. They were requested by the STOPR to assess transportation needs due to new circumstances. • North of Eglinton Avenue, the site inspection was conducted in mid- February at the intersection of Creditview Road and Princelea Place on one side and Sherwood Mills Boulevard on the other side. 	



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		<p>The determination was that students could cross without the use of a crossing guard as signalization and traffic conditions were such that a crossing guard was not warranted. They will revisit this site in September and conduct another inspection.</p> <ul style="list-style-type: none">• Further north at Carolyn Road and Creditview Road, they did another site inspection so that students could get from the west side to the east side and walk down the east side sidewalk. It was determined by Safety Council that there was insufficient traffic to warrant a crossing guard and they will revisit the site in September.• South of Eglinton Avenue, an inspection was conducted with respect to students on their way to St. Bernadette. There is an existing crossing guard at the intersection of Rosemanor Drive on one side and Edenrose Street on the other and Creditview Road for Edenrose Public School. They indicated that they would simply adjust the working hours of the cross guard to accommodate students of both schools.• In terms of determining who from the new boundary areas for these schools is eligible, we have just started that planning process. We start at the beginning of April. With the volume we have this year, we should be able to identify what addresses and grade levels would be eligible for transportation to the new school within 3 to 4 weeks. This will be communicated to all schools involved. The website where this information can be accessed is www.stopr.ca• Stops and times for eligible addresses will be available the last week before school. Information can be accessed on the website or by contacting the school.	



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		<ul style="list-style-type: none">• The distance you live from the school to be eligible or bussing by grade are: JK, SK and Grade 1 - 1 km, Grade 2 to Grade 4 - 1.6 km and Grade 5 to Grade 8 - 2 km• Distance is calculated using any viable pedestrian access routes such as a road to the sidewalk, pedestrian walkway and roads with 50 km/hour or lower speed limits and no sidewalks.• Credit Pointe Drive is not eligible for transportation to St. Herbert as it is considered flex boundary.• An application for courtesy seats needs to be given to the school. At the start of the school year, these applications will be prioritized. In mid- to late October, the number of available seats for each school and each bus company will be identified. The seats are assigned based on the priority established for the schools.• Principal W. Matos added that courtesy seating will not be provided for flex boundary.• Courtesy seating is provided at existing stops. New stops will not be added.• Acting Principal M. Coburn added that a courtesy seat can be taken away during the year, if a need arises.	
	Opening Comments - Superintendent of Education D. Finegan- Downey	<ul style="list-style-type: none">• The local Catholic school Trustee Luz del Rosario was introduced and welcomed.• Tom Howe was thanked for his contribution to the meeting.• The purpose of the East Credit Transition Meeting for the south has been to plan for the transition of the students from St. Dunstan to St. Herbert and St. Bernadette. Committees have been working at the schools since our very first meeting in November to plan for	



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		<p>children to arrive at and get familiar with their new school prior to the end of this school year.</p> <ul style="list-style-type: none"> • The last meeting was on January 23 and this is the final meeting as a committee. • Principals will talk about some of the events planned for students to visit St. Herbert and St. Bernadette. 	
	<p>Updates/Specific Activities from St. Bernadette - Acting Principal M. Coburn</p>	<ul style="list-style-type: none"> • Committee Member Lucy Montanaro was introduced and provided the update for St. Bernadette. • Pen Pals between junior students from Grade 4 to 6 are well on the way. Principal L. O’Neill has provided St. Bernadette and St. Herbert with first names of students. Letters will be written twice a month until June and will be sent via Board courier. • Father Joyson has been informed of the transition of students from St. Dunstan and he is aware that they will continue to participate in sacraments at St. Joseph Parish. He will welcome families through written correspondence and will be present for St. Bernadette School Open House on May 4. Families are welcome to contact Father Joyson. • Saidat Antibullying Show will be on May 4. Students from St. Dunstan coming to St. Bernadette will be invited to be part of this event. Transportation will be provided and more information will be forthcoming. • St. Bernadette School community will be hosting an Open House/BBQ for Catholic Education Week with the theme “Walking Forward Together”. As this will be a very busy evening, new families and students are invited to mingle with the community 	



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		<p>and learn more about St. Bernadette. This event is on May 4 and will run from 6:00 p.m. until 8:00 p.m.</p> <ul style="list-style-type: none">• Thursday, June 1 from 6:00 p.m. to 7:30 p.m. will be the St. Bernadette Meet the Teacher evening for students coming from St. Dunstan. Families will have an opportunity to meet the staff and tour the school. The evening will start with an introduction followed by a tour. Parents and students will have an opportunity to see the school including the Day Care. Formal invitations will be sent in May to all St. Dunstan families.• Grade 7 Confirmation is at St. Martin of Tours Parish on May 2. St. Dunstan families are welcome to attend.• May 23, Author Philip Roy will be at St. Bernadette School to read to all the students. St. Dunstan students are invited to attend this event. More information will come regarding transportation.• Play Day will be on June 21. St. Herbert and St. Bernadette will invite their respective St. Dunstan students. Teams will consist of merging the student populations. The day will begin with a pep rally in the gym. Current Grade 7 and 8 students will be group leaders for the event. Students will be given name tags and School Council will be assisting. St. Dunstan School Council members will be contacted to see if they are able to be part of the day. More detailed information to come to all St. Dunstan families.• Day Care and Ontario Early Years Programs are available at St. Bernadette. Please feel free to contact the St. Bernadette office for contact names and numbers.	



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		<ul style="list-style-type: none"> • There are International Languages also at St. Bernadette and, in September, Polish and Arabic will be offered. • On behalf of Principal Maria Parker and the staff, we are looking forward to welcoming your children to the St. Bernadette community. 	
	<p>Updates/Specific Activities from St. Herbert - Principal W. Matos</p>	<ul style="list-style-type: none"> • Pen Pals names have gone home with students today. Principal L. O'Neill has sent the first names of St. Dunstan students in Grades 4, 5 and 6 to respective future schools of St. Bernadette and St. Herbert. These names been distributed. Handwritten notes will begin being written this week. They will be hand delivered or sent through the courier to St. Dunstan as early as next week. • Grade 7 Confirmation students will be together at St. Joseph Church hall for a full day Retreat on Friday, March 31. Trustee L. del Rosario will be joining the event. • Movie Night will be April 21 at 6:30 p.m. Invites will be sent out shortly. • Open House Barbecue will have Catholic Education Week's theme of "Walking Forward Together" on Thursday, May 4 at 6:00 p.m. This is an opportunity for the incoming St. Dunstan community to see St. Herbert School and meet the staff. The Youth Faith Ambassadors will be part of the welcoming committee and will help guide parents through the building. • Grade 7 Confirmation will be on Thursday, May 18 at 7:00 p.m. at St. Joseph Church. St. Dunstan and St. Herbert Grade 7 students will be confirmed together. 	



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		<ul style="list-style-type: none"> • Play Day will be shared. St. Herbert and St. Bernadette will invite their respective St. Dunstan students on Wednesday, June 21 with a rain date on Friday, June 23. Teams will consist of merging student populations. • A parent requested that the Pen Pals start in Grade 3. Principal W. Matos will get names from Principal L. O’Neill and ask his Grade 3 teachers to participate. 	
	<p>Updates/Specific Activities from St. Dunstan - Principal L. O’Neill</p>	<ul style="list-style-type: none"> • Principal L. O’Neill thanked St. Bernadette and St. Herbert communities for being so welcoming to the St. Dunstan community. • Closing Mass will be June 15 at 6:00 p.m. at St. Joseph Parish followed by the Open House at St. Dunstan from 7:00 p.m. to 9:00 p.m. • 40 students are going to St. Bernadette and 160 students are going to St. Herbert. • A parent asked if traditions and artifacts from St. Dunstan were being assessed to bring to the new schools. Principal L. O’Neill responded that this was part of the first meeting and information could be found online in the minutes. 	
	<p>Day Care Providers Information and Questions</p>	<ul style="list-style-type: none"> • Family Day Care Services representatives Dionne Andrews, Supervisor at St. Herbert, Shannon Bernardo, Supervisor at St. Bernadette, and Sheila Karstoff, Program Manager were introduced. • Family Day Care Services is in both St. Herbert and St. Bernadette. Child Care is operating for toddlers and preschoolers plus there is 	



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		<p>an FDK before and after school program and the School Age before and after school program at both locations. The Ontario Early Years is at St. Bernadette for parents that want to drop in, visit and learn more.</p> <ul style="list-style-type: none">• Family Day Care Services has been around for 165 years.• With regard to accommodation, the school board and Family Day Care work together to make sure that if there are a lot of requests, the schools will provide space.• Parents should not worry as once they are on a list, they will be accommodated.• A parent asked if priority is also given to a part time person. Sheila responded that they look to see if there is another part time person, so they can make it work out. A full time person does have priority, but they have a lot of part time people and they do try to accommodate.• Before and after school, a lot are considered part time as often parents don't need the before school program and only want the after school program.• A parent asked that if a child attended only an after school program, is it considered part time? Sheila responded that they don't consider it part time but some people do consider it part time.• Before and after school care is looked at with regard to staffing at each school. In one school the before school program is huge because of the school start time.	



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		<ul style="list-style-type: none">• A parent added that they spoke to people who were told that part time had no priority. Sheila responded that part time should still call and put their name on the list. When the accommodation piece started, they had to make it clear to their call center that they would accommodate people. As the call center was the number being called, it may have caused some confusion.	
	Other Comments/Questions	<ul style="list-style-type: none">• A parent asked what the start and end times are for the schools. Principal L. Matos responded that St. Herbert times were 9:00 a.m. to 3:30 p.m.• A parent said they heard that school times may change. Principal W. Matos responded that school times are coordinated with surrounding schools and it would be unlikely that the school times would change.• Acting Principal M. Coburn responded that St. Bernadette start time was 8:30 a.m.• Superintendent D. Finegan-Downey added that she had not been informed that school times would change. Trustee L. del Rosario said a letter would have been sent in February regarding this matter.• Trustee L. del Rosario added that at last month's Board Meeting there were only two schools affected but St. Herbert and St. Bernadette were not included in the review.• A parent asked how many children are currently at St. Dunstan. Principal L. O'Neill responded that currently there are 265 students with 31 graduating, between 20 and 30 on flex boundary that will	



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		<p>return to their home schools and roughly 200 coming to St. Bernadette and St. Herbert not including the new JK registrations.</p> <ul style="list-style-type: none">• Superintendent D. Finegan-Downey added that this is the last committee meeting. The schools will communicate with their communities about the various activities discussed at this meeting. They will also continue to work on archives as certain things are coming from St. Dunstan. If parents have a question about any of the process, discuss it with your present school principal.• A parent commented that St. Dunstan has a significant amount of SMART Boards which are Board property. Do the receiving schools have SMART Boards? Superintendent D. Finegan-Downey responded that it was part of the IT compliment and some would be moving but old technology would not move as it would be better to get a new SMART Board. IT will be looking at which SMART Boards are viable to be moved. Viability depends on the year the SMART Board was purchased, the lease on the technology and whether it was purchased. Principal W. Matos added that ICT has a plan in place and is working on it.• A parent asked if the Senior Kindergarten students from St. Dunstan will have a day to get to warm up to their new teachers. Principal W. Matos responded that the first opportunity will be the Open House Barbecue and the second opportunity will be the Play Day. The children will meet the staff and other children in the building on these days. However, Principal W. Matos would consider a combined Play Day in June for all kindergartens.• A parent suggested that maybe during the Play Day, kindergarten students could be introduced to recess and the play yard. Principal	



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		W. Matos added that they are due for a kindergarten yard revamp. There will be construction done over the summer. Principal Matos also responded that introduction to recess and the play yard would come naturally in September.	
		The meeting adjourned at 7:25 p.m. with a closing prayer.	
		Information for East Credit Transition Planning Committee can be found on the Board website http://www.dpcdsb.org On the Board website is ribbon of various colours with information. On the far right hand side you will see the green button titled East Credit Transition Planning Committees . Please click to get into the site.	