



**MISSISSAUGA BRAMPTON CENTRAL FAMILY OF SCHOOLS**

St. Gertrude School transition meetings  
 St. Valentine and St. Gregory – receiving schools  
 Summary Notes  
 Monday, November 7, 2017  
 Held at St. Valentine, 6:30 p.m.

AGENDA ITEM		DISCUSSION	ACTION
	<b>Opening Prayer</b>	Heavenly Father led by Superintendent Papaloni	
	<b>Welcome</b>	Chairperson Lucy Papaloni called the meeting to order at 6:30 p.m.	
	<b>Open Comments Response of the Committee</b>	<ul style="list-style-type: none"> <li>• Superintendent Papaloni acknowledged that we are on the sacred territory of the Mississaugas of the New Credit</li> <li>• This week is Treaty Recognition Week and the acknowledgement of First Nation Sacred territory</li> <li>• Purpose of the Transition Committee is to discuss and plan the transition of St. Gertrude students to St. Valentine and St. Gregory</li> <li>• The purpose of the Transition Planning Committee is also to act in an advisory capacity to address the needs of students and staff at all these schools giving consideration of, but not limited to, the following:               <ol style="list-style-type: none"> <li>1. Artifacts and School Traditions</li> <li>2. Opening and Closing Ceremonies</li> <li>3. Student Transition Activities</li> <li>4. Accommodation and Program Needs</li> <li>5. Transportation</li> <li>6. Develop Communication Strategy</li> </ol> </li> <li>• Through these mandates the Transition Planning Committee will review and reflect to ensure an open and welcoming transition of students from St. Gertrude that will be closed to the receiving school of St. Valentine for regular program and St. Gregory for French Immersion.</li> </ul>	

		<ul style="list-style-type: none"> <li>• All our meetings will begin at 6:30 p.m.</li> <li>• All information pertaining to the Transition Planning Committee, including Terms of Reference, future meeting dates, meeting agenda and summaries notes of our meeting will be posted on the board website at <a href="http://www.dpccsb.org">www.dpccsb.org</a>.</li> <li>• At our other meetings we will be have representatives from our Transportation Department to answers any questions – we would ask that if you have any questions concerning transportation as it pertains to the transition of the students to <b>St. Valentine and St. Gregory</b> next year we ask that you provide those questions to your school’s principal so we can give them to the department and they can come with your answers.</li> <li>• Accommodation and program needs will also be discussed at the upcoming meetings (The Transition Planning Committee will plan for the integration of the needs of all students in terms of accommodation and program.)</li> </ul>	
	<b>Introduction of members</b>	St. Valentine, St. Gregory and St. Gertrude community and committee members. Regrets from Trustees, L. del Rosario and T. Thomas.	
<b>Items to Consider</b>	<b>Artifacts and School Traditions</b>	<ul style="list-style-type: none"> <li>• Duplicates of grad photos and hung in both schools</li> <li>• School banners can be duplicated and hung in both schools</li> <li>• Technical resources will be distributed between the two schools based on needs</li> </ul>	

		<p>School traditions were listed by the Principals of each school and commonalities were identified:</p> <ul style="list-style-type: none"> <li>• <b><i>St. Gertrude School:</i></b></li> <li>• Dance-a-thons (Halloween and Mardi Gras)</li> <li>• Santa Night (crafts, milk &amp; cookies)</li> <li>• Lenten Mass at St. Francis Xavier S.S.</li> <li>• Catholic Education Week: including French Café, Musical</li> <li>• Rosary Apostolates</li> <li>• Volunteer Tea</li> <li>• Play Day</li> <li>• Year End BBQ</li> <li>• Hot lunches: Lunch Pails, Pizza, Sub Day, Milk &amp; Cookies</li> <li>• Sacramental Retreats and gifts (Gr. 2's &amp; 7's)</li> <li>• Youth Faith Ambassadors outreach (Christmas Toy Drive, Thanksgiving Food Drive, Bullying Awareness Week)</li> <li>• Overnight Trip</li>   <li>• <b><i>St. Gregory School:</i></b></li> <li>• Santa Day (visits all the classes)</li> <li>• Rosary Apostolates</li> <li>• Dance a thons</li> <li>• Play Day</li> <li>• Year End BBQ</li> <li>• Year End Mass &amp; Advent Mass at St. Joes Parish</li> <li>• Hot lunches (pizza and subs), milk everyday</li> <li>• Sacramental retreats</li> <li>• Food drives, hard candy, baskets for the church</li> <li>• Musical</li> </ul>	
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	<p><b>Transition Activities</b></p>	<ul style="list-style-type: none"> <li>• Question: Is there a budget for bussing to assist in transition?</li> <li>• Superintendent Papaloni stated a proposal can be created and requests made</li>   <li>• Suggestions for transition activities: <ul style="list-style-type: none"> <li>➤ Speaker was suggested to assist in stress/anxiety for students (ie., Chris Hadfield, Cheryl Pounder)</li> <li>➤ Pen Pals or Skype between classes</li> <li>➤ Instagram account to get to know students</li> </ul> </li> </ul>	

		<ul style="list-style-type: none"> <li>➤ Shadow Day at new school for students and evening for parents to visit new buildings</li> <li>➤ Year End BBQ with all schools at a central location</li> <li>➤ Picnics for grade level partners</li> <li>➤ Class field trips (ie. Silver Creek)</li> <li>➤ Santa Night opened up to all schools for a mix and mingle</li> <li>➤ Lenten Retreat for all schools to join</li> <li>➤ Community Mass</li> <li>➤ Coffee Hour after Mass</li> <li>➤ MTC Life parent night</li> </ul>	
	<p><b>Opening and Closing Ceremonies – Suggestions/Possible Activities:</b></p>	<ul style="list-style-type: none"> <li>• Suggestion for first day of school procedures to be discussed</li> <li>• First day of school liturgy to gather in gym and then dismiss after</li> <li>• Orientation day for students &amp; have blocked time for common grades to meet each other</li> <li>• Orientation days should be different since parents may have students in both</li> <li>• Ribbon cutting ceremony on the first day of school</li> <li>• Virtue t-shirts for students with crests from each school on the arms to unite</li> <li>• Play Day on the last week of school and mix teams from both schools</li> </ul>	
	<p><b>Develop Communication Strategy</b></p>	<ul style="list-style-type: none"> <li>• Summary notes will be posted on the board website</li> <li>• Notes will be emailed to parents via their school newsletter or in hard copy</li> <li>• Summary notes will be posted by weeks end-Friday Nov. 11 on the board website</li> <li>• If additional meeting are required, please let committee know if facilitation required</li> </ul>	

	<p><b>Transportation Questions</b></p>	<ul style="list-style-type: none"> <li>• Will our children be bussed to cross Mavis Road?</li> <li>• Safety traffic council will be doing assessments of the area</li> <li>• 2017 transportation shall confirm what students will be granted bussing</li> <li>• Will times be adjusted because of the amount of students being bussed?</li> <li>• Will transportation provide bussing for French Immersion students?</li> <li>• Will St. Gregory accept the siblings of FI students? Flex process will apply to both schools</li> <li>• When can parents apply for flex boundaries? March timeline was discussed</li> <li>• Can priority be given to the FI siblings for flex boundaries?</li> <li>• Can all St. Gertrude students be treated as other St. Gertrude students going to St. Valentine?</li> <li>• How do we know how many FI students will actually go to St. Gregory or pull out and go to St. Valentine? And how many are going to St. Valentine?</li> </ul>	

	<b>Other Questions</b>	<ul style="list-style-type: none"> <li>• After school programs (Family Day &amp; PLASP): Will there extra space available and when is registration for each school?</li> <li>• School Hours: St. Gregory School: 9:00-3:30, 12-1 lunch St. Valentine: 8:30-3:00, 11:25-12:25 St. Gertrude School: 8:20-2:50, 11:20-12:20</li> <li>• All other questions to be polled and brought to respective Principals to be sent to Superintendent</li> <li>• What are the projections for St. Gregory and St. Valentine?</li> </ul>	
		<b>Meeting adjourned at 8:18 p.m.</b>	
	<b>Next Meeting</b>	<p><b>January 16, 2017</b> <b>6:30 p.m.</b> <b>St. Gregory School</b></p> <p><b>March 6, 2017</b> <b>6:30 p.m.</b> <b>St. Valentine</b></p>	