Regular Board Meeting
Tuesday, February 28, 2017 - 7:00 P.M.
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

AGENDA

A Routine Matters
1. Call to Order and Attendance
2. Acknowledgement of First Nations Sacred Territory
3. Opening Prayer
4. Declaration of Interest
5. Approval of the Agenda
   i. Approval of Consent of Calendar Items
6. Approval of Minutes, Regular Board Meeting January 24, 2017
   i. Business Arising from the Minutes
7. Approval of Minutes, Special Board Meeting January 31, 2017
   i. Business Arising from the Minutes

B Awards and Presentation

C Pastor’s Remarks
Rev. Timothy Hanley, Pastor, St. Ignatius Loyola Parish, Mississauga

D Delegations

E Updates/Information/Reports From Trustees, For Receipt
i) Regular Reports
ii) Good News Items

F Information/Reports From Committees For Receipt
1. Minutes of the Mississauga Public Library Board Meeting, December 14, 2016—T. Thomas
2. Minutes of the Committee for Catholic School Councils Meeting, January 12, 2017—S. Xaviour
3. Minutes of the Special Education Advisory Committee Meeting, January 18, 2017
   —S. Hobin
4. Minutes of the Contract and Negotiations Committee Meeting, February 28, 2017
   —E. O’Toole (to be distributed at the meeting)

G Information/Reports From Administration For Receipt
1. The Catholic Board Improvement Learning Cycle: Interim Progress Monitoring—D. Amaral
Trustee, Committee, Administration Reports Requiring Action
1. Minutes of the Board By-Law/Policies Review Committee Meeting, January 31, 2017
   —A. Abbruscato
2. Minutes of the Administration and Finance Committee Meeting, February 7, 2017
   —F. Di Cosola
3. Minutes of the Faith and Program Committee Meeting, February 14, 2017—L. del Rosario
4. Minutes of the Board By-Law/Policies Review Committee Meeting, February 21, 2017
   —A. Abbruscato

I Notice of Motion

J Additional Business

K Questions Asked of, and by, Board Members

L Declared Interest Items

M In Camera Session
   See In Camera Agenda

N Rise and Report

O Future Meetings
   March 28, 2017
   April 25, 2017
   May 23, 2017
   June 20, 2017

P Adjournment
OPENING PRAYER

O ALMIGHTY GOD
OUR FATHER IN HEAVEN
FROM WHOM ALL GOODNESS AND TRUTH ON
EARTH HAVE COME FORTH
GRANT TO US –
THE CATHOLIC COMMUNITY GATHERED AT THIS MEETING
THE VISION TO RECOGNIZE
AND THE VIGOR TO ESPouse
SOUND PRINCIPLES OF EDUCATIONAL THEORY
AND PRACTICE IN A SPIRIT OF BALANCED
JUDGEMENT
AND WITH PROPER PERSPECTIVE
GIVE US ALSO THE COURAGE
TO TURN AT ALL TIMES
ONTO THE PATH OF HIGHER GOODNESS
IN OUR DELIBERATIONS
ADMINISTRATIVE DECISIONS
AND COURSES OF ACTION
Remembering our Deceased

February 2017

Let us remember the students, staff, and family members of staff who have recently passed away, and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Students / Former Students

► Maccarious Gubran, former student of the Dufferin-Peel Catholic District School Board.

Staff / Former Staff

► Harold Kojima, former custodian, Dufferin-Peel Catholic District School Board.
► Vjollca Cela, Department Head of Mathematics, St. Martin Catholic Secondary School.

Family Members of Staff

► Lina Di Franco, mother of Toni Di Franco, Vice-Principal, St. Marguerite d’Youville Secondary School.
► Mia Agostina Lepidas, daughter of Sabrina Lepidas, teacher, St. Gerard School, born eternally at rest.
► Aria Coletta, daughter of Jacqueline (Lima) Coletta, Occasional teacher, St. Francis of Assisi School, born eternally at rest.
► Olga Winfield, mother of Carole Ribeiro, teacher, Canadian Martyrs School.
► Kirk Wilson, husband of Jennifer Williams, teacher, Cardinal Leger Secondary School.
► Herma Vanderlinden, mother of Flo Kerr, former employee, Support Services, Dufferin-Peel Catholic District School Board.
► Catharine Felicity Powell, mother-in-law of Maureen Powell, teacher, St. Faustina School.
► Carmela Di Maria and Salvatore Di Maria, parents of Maria Inserra, teacher, Father Francis McSpiritt Catholic School.
► Antoniette Campanella, mother of Patty LaMura, Designated Early Childhood Educator and Educational Resource Worker, St. Bonaventure Catholic School.
► Betty Stone, mother of Bill Stone, retired teacher, St. Jean-Marie Vianney Catholic School; mother-in-law of Terri Stone, SERT, Our Lady of Fatima School.
► Patrick Fang, father of Trish Fang, teacher, Our Lady of Mercy School.

Janet McGoey, grandmother of Mark Gibson, Principal, St. Anne School.

Herris Lawson, father of Cecile Lawson, Designated Early Childhood Educator, St. Sebastian Catholic School.

Joy Collis, mother of Melissa Collis, French as a Second Language teacher, St. Lucy Catholic School; mother-in-law of Ken Grenier, Department Head of Student Services, St. Thomas Aquinas Secondary School.

Mario Ramani, father-in-law of Pat Mete, teacher, St. Thomas Aquinas Secondary School.


Melittta Merney, grandmother of Bianca Reda, teacher St. Jean-Marie Vianney Catholic School.


George Wanniappa, grandfather of Natasha Swaminathan, teacher, St. Edmund Campion Secondary School.

Harry (John Henry) Serjeant, father of Craig Serjeant, Principal, St. Timothy School; father-in-law of Isabel Serjeant, teacher, Francis Xavier Elementary School.


Hercedes Rivas, mother of Joaquin Cortez, Custodian, St John The Baptist School.

Andy S. Ferenc, husband of Susan Ferenc, Head Secretary, St. Vincent de Paul School.

Arnold George Thompson, father of Sherry Migliaccio, Child and Youth Worker, Archbishop Romero Catholic Secondary School; father-in-law of Joe Migliaccio, Child Youth Worker, St Francis Xavier Secondary School.

Josefina Da Gloria Dutra, mother of Jose (Joe) Dutra, teacher, St. Valentine School; mother-in-law of Lucienne Dutra, teacher, Queen of Heaven School.

And also for those whose passing we have not mentioned, we know that God will not forget.
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 6

MINUTES OF THE
REGULAR BOARD MEETING
JANUARY 24, 2017

1. THAT THE MINUTES OF THE REGULAR BOARD MEETING, JANUARY 24, 2017, BE APPROVED.
Minutes of the Regular Board Meeting
Tuesday, January 24, 2017 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: M. Pascucci
Vice Chair: S. Hobin
Trustees: A. Abbruscato, D. D’Souza, A. da Silva
L. del Rosario, F. Di Cosola, B. Iannicca
E. O’Toole, S. Xaviour, T. Thomas
Student Trustees: J. Alvi, T. Glod

Director of Education: M. Mazzorato
Associate Director of Corporate Services, Chief Financial Officer
and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral, C. Blanchard, J. Cherepacha
T. Cruz, D. Del Bianco, R. Eberhardt
D. Finegan-Downey, E. Fischer, T. Lariviere
L. Papaloni, T. Peel, C. Pitoscia
S. Steer, L. Storey, M. Vecchiarino

General Counsel: W. Lopez
General Managers: B. Campbell, T. Davis, B. Hester
R. Moriah
Recorder: L. Mackereth

A Routine Matters

1. Call to Order and Attendance
   Chair M. Pascucci called the meeting to order at 7:00 p.m.

2. Acknowledgement of First Nations Sacred Territory
   Chair of the Board, M. Pascucci acknowledged the sacred territory of the
   Mississaugas of the New Credit.

3. Opening Prayer
   Chair of the Board, M. Pascucci led the Opening Prayer.

4. Declaration of Interest
   The following trustees declared an interest in agenda item:
   A6 Minutes of the Regular Board Meeting, December 13, 2016, Item L

   Trustee M. Pascucci—family member belongs to OECTA
   Trustee B. Iannicca—family members belong to OECTA LTO and CUPE 2026
   Trustee S. Hobin —family members belong to OECTA and OECTA OT
   Trustee A. da Silva—related to the Trustee Code of Conduct
   Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Motion 064 (17-01-24) by B. Iannicca  Seconded by L. del Rosario

THAT THE DECLARED INTEREST ITEM BE MOVED TO AGENDA ITEM L.
CARRIED

5. Approval of the Agenda
Addition- In Camera Item M5

Motion 065 (17-01-24) by T. Thomas  Seconded by S. Xaviour

THAT THE EMPLOYEE POPULATION REPORT AS OF DECEMBER 31, 2016, BE RECEIVED.
CARRIED

Motion 066 (17-01-24) by T. Thomas  Seconded by S. Xaviour

THAT THE AGENDA BE APPROVED, AS AMENDED.
CARRIED

6. Approval of the Minutes of the Regular Board Meeting, December 13, 2016
—A. Abbruscato

The minutes were amended as follows:
Page A 6 Pg. 13 added wording: in specific
Page A 6 Pg. 14 amended to:
Minutes of the Administration and Finance Committee Meeting, November 29, 2016
—F. Di Cosola

Motion 052 (16-12-13) by A. Abbruscato  Seconded by S. Hobin

Motion 053 (16-12-13) by T. Thomas  Seconded by B. Iannicca

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, NOVEMBER 29, 2016, BE AMENDED TO EXCLUDE THE DECISION REGARDING THE MOTION TO RESCIND THE MOTION OF THE MAY 24 BOARD MEETING:
THE BOARD OF TRUSTEES APPROVE THE CLOSURE OF ST. DUNSTAN AND ST. GERTRUDE SCHOOLS EFFECTIVE JUNE 2017. STUDENTS OF ST. DUNSTAN SCHOOL RESIDING NORTH OF EGLINTON BE DIRECTED TO ST. HERBERT SCHOOL. STUDENTS RESIDING SOUTH OF EGLINTON BE DIRECTED TO ST. BERNADETTE SCHOOL. ST. GERTRUDE REGULAR TRACK STUDENTS BE DIRECTED TO ST. VALENTINE SCHOOL AND FRENCH IMMERSION STUDENTS BE DIRECTED TO ST. GREGORY SCHOOL.
DEFEATED

Motion 052 (16-12-13) by A. Abbruscato  Seconded by S. Hobin

CARRIED

A recorded vote was requested:
YEAS: Trustees D. D’Souza, M. Pascucci, S. Hobin, A. da Silva, L. del Rosario A. Abbruscato
NAYS: Trustees T. Thomas, B. Iannicca, F. Di Cosola, S. Xaviour, E. O’Toole
Motion 067 (17-01-24) by L. del Rosario  Seconded by F. Di Cosola

THAT THE MINUTES OF THE REGULAR BOARD MEETING, DECEMBER 13, 2016, EXCLUDING ITEM L, BE APPROVED AS AMENDED.

CARRIED

i) Business Arising from the Minutes
Nil

B Awards and Presentations
Nil

C Pastor’s Remarks

M. Mazzorato, Director of Education, introduced a video presentation featuring Mitrophoric Archpriest Roman Galadza, St. Elias Ukrainian Catholic Church.

D Delegations

1.  J. Duong—East Credit PAR

J. Duong, parent, St. Gertrude School, delegated the board on his own behalf, querying the reasons and rationale behind the decision to close the school.

Trustee F. Di Cosola respectfully advised the delegation that the board has voted on this item three times and in his opinion it would be wrong to give hope of a reversal of the board’s decision.

Motion 068 (17-01-24) by T. Thomas  Seconded by B. Iannicca

THAT THE DELEGATION, J. DUONG, PARENT, ST. GERTRUDE SCHOOL, BE RECEIVED.

CARRIED

2.  D. Luis—Closing of St. Gertrude

D. Luis, parent of St. Gertrude French Immersion student, delegated the board on his own behalf, to address his concerns with the closing of St. Gertrude School. His concerns were related to perceptions and observations of parents regarding transportation, portables, start times, kindergarten students waiting for flex boundary considerations, the perceived sale of the land and requested announcements to address clarity and transparency of the concerns.

In response to Trustee A. da Silva’s inquiry, M. Mazzorato advised the board has not entered into discussions with respect to the sale of the land. D. Del Bianco, Superintendent of Planning and Operations, advised prior to the sale of any school property, the Board of Trustees must first declare the property surplus. This is an open and public process. Once trustees declare the property surplus the board must circulate to other school boards, it requires ranking, and none of that has transpired.
Trustee F. Di Cosola inquired about a process to address parent concerns such as daycare and bell times. D. Del Bianco, Superintendent of Planning and Operations, advised the information will be provided through the Transition Committees which have been established for all the schools involved, to fine tune the transition of students from one school to another over the course of this year. STOPR is sending communication to the schools to discuss bell time adjustments for the school year. Questions and concerns should be forwarded through the Transition Committees. The Transition Committees have been in place since late last year; meetings are publicized on the board and school websites and questions can be directed though the principal or superintendent.

Trustee F. Di Cosola inquired about the process of the Traffic Safety Council and communication to parents. D. Del Bianco advised it has been communicated and has gone to the respective School Traffic Safety Council for assessment.

In response to Trustee S. Hobin, M. Mazzorato, Director of Education, advised that staff has confirmed with child care providers; they will accommodate all child care needs in those communities and parents have the right to apply for flex boundary as per the flex boundary process. Superintendent L. Papaloni added the information was shared at the transition meeting and is posted on the Transition Committee website under the Q and A section.

Trustee S. Hobin inquired about the French Immersion random selection process. Associate Director S. McWatters advised that, as part of the regular French Immersion process, on-line applications are currently being accepted.

**Motion 069 (17-01-24) by T. Thomas Seconded by L. del Rosario**

**THAT THE DELEGATION, D. LUIS, CLOSING OF ST. GERTRUDE, BE RECEIVED.**

*CARRIED*

**E Updates/Information/Reports from Trustees, for Receipt**

i) Regular Reports
   Nil

ii) Good News Items

Trustee S. Hobin shared:

Loyola Catholic Secondary School
On the last day of exams, January 30, the HOPE club will go to downtown Toronto to hand out donated new mitts, hats and gloves. The donations will come from the Loyola school community. Loyola will be collecting mitts, scarves and winter hats for the next several weeks in order to have a supply to hand out to people living on the streets. This is being organized by the Loyola HOPE group.

The Loyola HOPE Club coordinated Cram a Cruiser. All period 1 classes were given a box to fill with non-perishable food items, then crammed two police cruisers full of 1,185 pounds of donated food for the local Eden Food Bank Christmas food drive.
Through a paid civvies day, the Loyola school community presented a cheque for $1,700 to the parish St. Vincent de Paul Society to provide gift cards for their Christmas baskets. I would just like to commend all of the schools in Dufferin-Peel for their tremendous outpouring for help to many charities over the Christmas season. Food banks, St. Vincent de Paul, Armaugh House, ShareLife, and so many more charities were helped by the kindness and generosity of our school communities. So amazing.

St. Mark School
For the past two months, St. Mark hosted teachers from Korea with DPCDSB’s Global Learning Institute and Peel International Education Alliance, enjoyed the hustle and bustle at St. Mark School and added much excitement to the community with their engaging activities, lessons, stories and songs. Our students and staff had a unique and memorable time with our Korean friends, and they in turn will share their experiences with their own students back in Korea. Many schools are using their Pro Grant dollars to bring parent engagement workshops to their school communities. Topics addressing Homework, wellness, bullying, and technology are only a few being prepared for the school communities.

I would also like to commend all of the school councils in my area for all of their hard work in providing support to student learning through their fund raising activities. All of this work is not missed by the trustees of this board.

Trustee A. da Silva shared:

Father C. W. Sullivan School has been selected to be profiled by the Region of Peel for the Great Big Gulp to be held on March 9, 2017.

Bishop Francis Allen School
The Knights of Columbus, through St. Mary Parish, is hosting a free-throw basketball competition at St. Monica School and Bishop Francis Allen School is warming up a team of 12 boys and girls to represent the school with their skills. The intermediate students are working through inter-school competition as they prepare to send the school finalist to the CWL Intermediate Speech Competition in early February.

Trustee L. del Rosario shared:

First of all, I want to thank Superintendents D. Finegan-Downey and L. Papaloni, Principals O’Neil, Matos, Parker, Pugliese, De Vellis-Carino, LeClair, staff and parents, involved in the transitions. Thank you for all your cooperation in working together to ensure smooth transitions of our students. It is hard for everyone but my colleagues and I do appreciate all your efforts.

St. John XXIII School
Congratulations to the students of St. John XXIII for sharing the spirit of Christmas season with senior residents and staff of Silverthorn Care Centre on Mississauga Road. The Junior and Intermediate members of the Jammin’ Jayhawks performed a beautiful medley of Christmas songs and afterwards, students presented the residents with Christmas cards expressing good wishes for the New Year.
St. Herbert Elementary School & St. Joseph Secondary School

Thank you to St. Joseph Secondary School for their generous support of the St. Herbert Reading Boot Camp. Congratulations to St. Joseph’s Department Head of Religious Studies for creating *A Call to Serve team* as a social justice initiative. Over 20 secondary school students were placed on a daily schedule that had 30 of St Herbert’s level 1 and/or 2 students receive reading support twice a week. The Boot Camp ran for three months from October to December, every day after school. The reading levels of participating students increased as a result of the Reading Boot Camp. Parents appreciated the extra support and are eager to have the Reading Boot Camp begin again in the second semester. The most rewarding result was seeing the improved self-esteem and confidence our readers displayed as their reading skills developed. It has become a genuine community builder.

Congratulations to all my schools who are involved in the Eco Projects and for all the great Christmas concerts that were produced.

Congratulations to St. Joseph Secondary School Link Crew teacher leaders, G. Hoffman and A. Simeone for creating a Cookies and Cram events taking place this month. Members of the schools Link Crew volunteer their time to provide one on one tutoring with Grade 9 students as they get ready for their first high school exams. Students gather in the library and enjoy snacks of hot chocolate and cookies while they prepare for their exams.

Congratulations to St. Marcellinus Secondary School PIP students for hosting a Christmas Market in December. They sold Christmas crafts they created as well as cookies and jam which they also made. They also had the opportunity to learn to give change to their customers. As well, thank you to Principal F. Furgiuele and the vice principals for hosting a few events just before the Christmas break. Our Peel Police partners were very grateful for the opportunity to meet the staff and the Trustees.

Trustee T. Thomas shared:

Holy Cross School

Principal J. Sestito and Vice Principal M. D’Alessandro received a glowing letter from His Eminence, Thomas Cardinal Collins congratulating Holy Cross Catholic Elementary School and Community for raising $3,004.00 during the 2016 Sharelife campaign and $8,895.21 cumulatively for Sharelife over the last five years. In his letter, he details the importance of reaching out to young people to offer education concerning local initiatives of mercy and compassion within the Archdiocese of Toronto. Thomas Cardinal Collins encourages all of the Holy Cross community to live every moment in a spirit of gratitude, looking for ways to use fruitfully all that has been given to us, in the service of God and our neighbour.

Holy Cross School continues to reduce its carbon footprint by installing a new water filling station. The water station has been very popular with students and teachers. Since the installation in early January, Holy Cross saved 461 plastic water bottles from entering garbage cans, recycling bins and landfills. Friday announcements at Holy Cross include a *Did you Know* regarding the number of plastic bottles that have been saved by using the new water filling station.
Trustee D. D’Souza shared:

St. Alphonsa Elementary School has been successful in securing an email list, comprised of 100% of all parents, and are able to provide electronic copies of school correspondence such as reminders and newsletters. Critical news will still go home in hard copy, as necessary. Students are also encouraged to upload their school assignments to the cloud rather than printing hard copies for teacher assessment.

St. Edmund Campion Secondary School
We are proud to announce that Campion Graduate TIA JOHN is this year’s recipient of the Lincoln Alexander Award. This award is given to young people who have shown strong leadership in eliminating racial discrimination. Three awards are given out province-wide each year: two Student Awards and one Community Award. Tia arrived in Canada from St. Vincent in 2012 and adjusted to new school, community and culture. She overcame adversity while demonstrating excellent communication skills, empathy, gratitude and humility as a school leader. Tia is involved in her parish and also volunteers in the community at a local long term care facility.

The school has received letters from two families supported over the years through the North/South Awareness Social Justice initiatives. The letters are testaments of how the Campion community continues to live the Gospel by helping those in need both near and far away.

Trustee Xaviour shared:

Our Lady of Providence School
A wonderful Christmas concert engaged the entire community in celebrating the birth of our savior.

Our Lady of Providence hosted a very successful Nutrition 101 Parent Engagement Event to promote healthy eating and physical activity for students.

As part of the Toys for Tots Campaign students and staff filled a Police cruiser full of toys for those who may have been struggling at Christmas.

Good Shepherd School held a Christmas Celebration evening on December 19 for all families. It included a primary Christmas concert, a junior art gallery, kindergarten students and their parents building gingerbread houses, a visit from Santa, a bake sale by the Catholic School Council and hot chocolate for all. The turnout was fabulous and parents were thrilled with the variety. The night which also included a visit from Shawn Xaviour. It was a great success and students were proud of their work and all their effort.

Father Clair Tipping School
The Catholic School Council supported local families in the community through Helping Hands at St. Marguerite d’Youville Parish by providing Father Robert with a cheque for $500 at the Advent Mass in December. Cash donations and gift cards were also donated to the parish by the school community.

The Music Features Program is a big success with the students at Father Clair Tipping School. Students are using the instruments in conjunction with the iPads to create songs. There is also a drop in on Tuesdays where students come to the music room during lunch and recesses to learn more about the instruments. Staff are in the process of starting a guitar club.
The Intermediate students are involved in a Coding Club every Friday. They are learning to create games and other programs using Code.org and Scratch. The Green Goblins are active promoting litterless lunches and various energy reducing initiatives. The Healthy Schools Action Team has met with the school nurse from the Region of Peel and a representative from the City of Brampton to plan various events to raise awareness about Healthy Eating, Physical Fitness, Walk to School Days and Healthy Snacks/Lunches.

Venerable Michael J. McGivney Catholic School held three well attended CHRISTmas Concerts on December 21st, engaging the community in celebrating the meaning of Christmas. The school also hosted a very successful fundraiser for ShareLife, the Staff/Student Volleyball Game held on January 13th.

St. Isaac Jogues School
In partnership with the Brampton Beast ECHL hockey team, St. Isaac Jogues have created the Jogues Jet Squad, an anti-bullying group. The group promotes positive behaviour and has coordinated dance assemblies, morning announcements, attendance and announcements at Beast hockey games. On December 21, St. Isaac Jogues students performed a Nativity Play for the school community. The cast included students from JK- Grade 8. St. Isaac Jogues Student Faith Ambassadors continued their annual Christmas tradition of attending the Dr. Simone Food Bank. On December 20, 2016, 30 Intermediate students attended and worked tirelessly to help those less fortunate. This is the 12th straight year that intermediate students have worked at the Food Bank during the season of Advent.

Fr. Francis McSpiritt Catholic School had a very successful food drive for the Knight’s Table that serves the community. Youth Faith Ambassadors visited Hawthorne Long Term Care Centre and sang Christmas songs and performed the Nativity play for the residents. The primary division performed a Christmas concert for the parent community called “Lose Yourself in a Christmas Story”.

Holy Spirit Catholic School
Our Lady of Lourdes Catholic and Holy Spirit Catholic School communities worked together to support 160 seniors at the local retirement home this Christmas.

Our Lady of Lourdes Catholic School
Student Council Faith Ambassadors and the school community reached out to various charities and communities. Coats for Kids had 20 bags of gently used coats donated to the Knightsbridge Community Centre. Helping Hands, in partnership with St. Patrick’s Parish, supported 160 seniors at Leisure World and five families in the parish community. The school raised and donated $800 to the St. Patrick Parish community. The Family Advent Mass Bake Sale raised $545 which was donated to the Knight’s Table. Students collected 2500 pounds of food and seven boxes of brand new Toys for Tots for distribution through Peel Regional Police. Our Lady of Lourdes school community was invited to Be A Giving Source, by taking part in the B.A.G.S. initiative, an outreach project providing the material goods in the bags to the needy families in our local community.
St. André Bessette Catholic School helped eight families within the community with baskets and gifts for Christmas. Over 200 families participated in the Catholic School Council hosted community Movie Night. Funds raised went to help families in the parish. Every class participated in the school-wide Mannequin Challenge and the final student created a video that was shared with all students on the last day before the break. St. André Bessette had an FDK and Primary Christmas concert for parents. We celebrated a mass for St. André Bessette Feast day on January 11th. We continue to provide information about healthy program 5210, encouraging healthy eating, physical activity, through public health nurse involvement, student led announcements and newsletter inserts.

Holy Name of Mary Catholic Secondary School unveiled 3 student paintings in the library. Students transformed old 1980s posters into amazing paintings depicting well known books and their main characters. Students from Holy Name of Mary’s Legacy Team organized and ran several events at the Arts Olympics held at Notre Dame. Holy Name of Mary Catholic Secondary School held their Annual Christmas Show on December 23. Students and staff showed off their talents in the areas of music, drama, visual arts and dance.

Trustee E. O’Toole shared:

Congratulations to St. Joan of Arc Catholic Secondary School. St. Joan of Arc was recognized as one of six schools across Ontario as engaging in successful practices and strategies, significantly improving students’ success in applied math over a three year period.

Trustee F. Di Cosola shared:

St. Peter School
On the evening of December 14th, St. Peter School held a Christmas Concert related to the True Meaning of Christmas. Every class performed a song, dance or play.

St. Peter School Council hosted a Christmas Community Night at Teen Ranch on December 21st. A non-perishable food item donation was asked to support the Hamper Drive. Families made Christmas crafts and were invited to take a picture with Santa. There was a free skate for families and friends at St. Peter School.

During the month of December, St. Peter School assisted the Society of St. Vincent de Paul through the local parish, St. Timothy. The parish is always very impressed that a small school can donate so many items. Students were responsible for decorating the hampers with a Christmas theme.

As part of the Adopt a School program, the Brampton Beast held an assembly at St. Peter School on January 12th to promote teamwork and fair play. On Saturday, January 14th the students at St. Peter went on the ice at the Powerade Centre in Brampton and held the flag for the playing of the national anthem before the game.

St. Michael Catholic Secondary School
St. Michael School is celebrating Canada’s 150th Anniversary by having students sing O Canada every morning. Last Thursday morning we had Matthew, one of our Planning for
Independence Program students, leading the National Anthem over the PA. Matthew was cheered by students and staff for his excellent effort singing O Canada.

Robert F. Hall Catholic Secondary School
Robert F. Hall’s musicians took to the road for their annual Christmas concert this year. Recognizing the ongoing sacrifices of time and travel that Dufferin residents make to attend events held at the school, Hall’s musicians reached out and said thank you by holding the Christmas concert at the newly renovated Westminster United Church on Broadway, in scenic downtown Orangeville. Although the performance was postponed from the original date due to the season’s first snow storm, the audience was treated to a beautiful venue with excellent acoustics. One of the highlights of the evening was the first public performance of a new Christmas hymn, *St. Joseph’s Lullaby*, performed by the Liturgical Choir and composed by the school’s Chaplain, Nisheeta Menon.

St. Benedict School
On Monday, December 19th, students from Grades 1 – 8 performed the Nativity Story for parents. They did a lovely job sharing the story of our faith through song. The school also supported the Orangeville St. Vincent de Paul food and mitten drive, providing local families with food for Christmas.

Holy Family School
Holy Family celebrated the Living Nativity with the school and parish community. Students reenacted the very first Christmas in English and in French. The Youth Faith Ambassadors and youth choir played a vital role in preparing for this faith filled event. Father Larry blessed the straw from the nativity, and all families received a small bag of blessed straw to take home as a reminder to spread kindness and love in all they do.

St. John Paul II Catholic School
The Youth Faith Ambassadors visited King Nursing Home in Bolton, along with members of the teacher choir, and joined in performing and singing Christmas carols with the elderly. They will visit them at different times throughout the year.

The Catholic School Council hosted a Christmas Market for the school community. The event involved vendors from the community, poinsettia sales, a bake sale (all goods donated by school community members) and the school choir greeted guests in the front foyer with their angelic voices.

St. Cornelius School
The St. Cornelius School Community showed the true meaning of Christmas through their various social justice initiatives. The projects during the month of December included: Project Gift Box, Cram a Cruiser, Operation Smile and Out of the Cold. The contributions supported many families in the community and around the world this Christmas and the generosity demonstrated was incredible. The Christmas tree in the front foyer was bursting with gift boxes!

The Annual Cram-a-Cruiser Christmas Food Drive was very successful. St. Cornelius School’s goal was to fill four cruisers. However, the enthusiasm was astonishing and students and staff were able to fill five Caledon OPP cruisers with non-perishable food items which supported the local food banks. These generous donations have demonstrated the true meaning of Christmas in the spirit of giving, hope and charity.
The Operation Smile Team coordinated spirit week activities, sold Christmas cards created by the students in the Operation Smile team and also challenged students to do good deeds to earn donations from their family. Every $240 raised helps to fund 1 surgery for children in underdeveloped countries. This year the school raised $706.95. These donations were matched by Operation Smile, therefore, the school donations contributed to surgeries for 6 children. Way to go St. Cornelius!

St. John the Baptist School
The St. John the Baptist School community once again gave generously so that children around the world can know the joy of Christ! The school delivered almost 200 shoeboxes to the Processing centre in Waterloo. These boxes will be distributed in Uruguay, Sierra Leone, Senegal, Ivory Coast, Guinea Bissau, Haiti and Costa Rica.

St. Andrew School
The Student Faith Ambassadors coordinated the Annual PROJECT ‘MERCY’ boxes to donate to Dr. Simone’s Canadian Food for Children Foundation and reached the goal of one container per family. The Grade 8 students personally delivered them to the warehouse on December 21st. The entire group of students also worked hard that morning in packing an entire shipping container filled with needed food and clothing going to Guatemala. We are very proud of all the students and parents for their incredible support of Project Mercy!

F Information/Reports from Committees, for Receipt

1. Minutes of the Mississauga Public Library Board Meeting, November 16, 2016

   Motion 070 (17-01-24) by T. Thomas Seconded by S. Xaviour

   THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD MEETING, NOVEMBER 16, 2016, BE RECEIVED.

   CARRIED

2. Minutes of the Special Education Advisory Committee Meeting, December 14, 2016

   Motion 071 (17-01-24) by S. Hobin Seconded by L. del Rosario

   THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, DECEMBER 14, 2016, BE RECEIVED.

   CARRIED

G Information/Reports from Administration, for Receipt

1. Letter of Retirement—F. Bernard, Principal

   M. Mazzorato, Director of Education, highlighted Principal F. Bernard’s career at Dufferin-Peel and her tireless work to support students and families. Director Mazzorato wished Principal Bernard all the best in her retirement.

   Trustee D. D’Souza thanked Principal Bernard for her service and wished her well in her retirement.
Motion 072 (17-01-24) by F. Di Cosola Seconded by D. D’Souza

THAT THE LETTER OF RETIREMENT RECEIVED FROM F. BERNARD, PRINCIPAL, BE RECEIVED WITH REGRET.

CARRIED

2. Director’s Annual Report 2015-16—M. Mazzorato

M. Mazzorato, Director of Education, presented the annual report noting, in the interest of environmental stewardship, the report will be posted on the Board website and will be communicated to the community.

Motion 073 (17-01-24) by A. Abbruscato Seconded by A. da Silva

THAT THE DIRECTOR’S ANNUAL REPORT 2015-16, BE RECEIVED.

CARRIED

H Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Administration and Finance Committee Meeting, January 10, 2017—F. Di Cosola

Motion 074 (17-01-24) by F. Di Cosola Seconded by S. Xaviour


CARRIED

Motion 075 (17-01-24) by F. Di Cosola Seconded by S. Xaviour

THAT THE ADMINISTRATION AND FINANCE COMMITTEE TERMS OF REFERENCE 2017, BE ADOPTED.

CHAIR: F. Di Cosola
VICE CHAIR: S. Xaviour
STUDENT TRUSTEES: (January to August) J. Alvi, T. Glod (September to December) TBD
STUDENT RESOURCE STAFF: Superintendent, Financial Services J. Cherepacha
Superintendent, Planning & Operations D. Del Bianco
Superintendent, Human Resources & Employee Relations C. Pitoscia
Superintendent, Learning Technologies and Chief Information Officer R. Eberhardt
MONITORING: Associate Director of Corporate Services, Chief Financial Officer and Treasurer J. Hrajnik

The Administration and Finance Committee will,
1) review policies, consisting of general principles relating to the effective stewardship of board resources such as real property planning, financial planning, human resources and employment, accommodation, plant, transportation and technology and make
appropriate recommendations to the Board of Trustees or refer to the Board’s By-Law/Policies Review Committee for consistency as necessary;
2) consider matters pertaining to all corporate services;
3) ensure that the annual financial goals and objectives are aligned with the board’s multi-year strategic plan for development of the operating and capital budget;
4) consider the financial implications of any overall budget variances as necessary through review of the interim financial reports;
5) review all matters pertaining to advocacy, partnerships and community relations.
6) review matters as referred by the Board and make appropriate policy recommendations.

REPORTS TO: The Board of Trustees
MEETINGS: Once a month, at the discretion of the Chair

CARRIED

Motion 076 (17-01-24) by F. Di Cosola  Seconded by S. Xaviour
THAT THE PROPOSED 2017-2018 BUDGET CALENDAR AND THE PROCESS FOR PUBLIC BUDGET CONSULTATION, AS OUTLINED IN THE REPORT, BE APPROVED.

CARRIED

Motion 077 (17-01-24) by F. Di Cosola  Seconded by S. Xaviour
THAT TRUSTEE T. THOMAS REPRESENT THE DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD ON THE PEEL SAFE AND ACTIVE ROUTES TO SCHOOL (PSARTS) COMMITTEE FOR 2017.

CARRIED

2. Minutes of the Faith and Program Committee Meeting, January 17, 2017
—L. del Rosario

Motion 078 (17-01-24) by L. del Rosario  Seconded by A. da Silva
THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING, JANUARY 17, 2017, BE RECEIVED.

CARRIED

Motion 079 (17-01-24) by S. Hobin  Seconded by L. del Rosario
THAT SUBMISSION OF THE RESOLUTION, FUNDING FOR STUDENTS WITH DIVERSE LEARNING NEEDS INCLUDING SPECIAL EDUCATION NEEDS, TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.

MOVED BY:  Trustee S. Hobin
SECONDED BY:  Trustee L. del Rosario
TOPIC:  FUNDING FOR STUDENTS WITH DIVERSE LEARNING NEEDS INCLUDING SPECIAL EDUCATION NEEDS
WHEREAS:  The principles of the draft ministry resources Learning for All: K-12, the aligned Inter-Ministerial Provincial Transition Framework and commitments to supporting successful transitions for all students (PPM 156) are founded on beliefs that all students can succeed and that student well-being, achievement, student
voice and engagement need to be supported in an inclusive learning environment; and
WHEREAS: School boards continue to be challenged in their ability to design effective school and system improvement plans when funding and other pressures may arise in delivering a ministry-mandated criterion-referenced curriculum with related expected practices while adhering to a universal design for learning approach which honours success for all through personalized instruction; and
WHEREAS: Building capacity of staff through professional learning in support of all diverse learners is critical to student well-being and student achievement; recognizing the need to have adequate time for consolidation and practice of new learning; and
WHEREAS: The Ministry of Education, Ministry of Child and Youth Services and Ministry of Health’s mental well-being, special education and renewed mathematics strategies will need sustainable commitments to keep pace with growth communities and to respond to changing needs and societal demands in equitable and transparent ways; and
WHEREAS: School boards continue to be faced with challenges related to providing specialized programming, support and human resources to ensure that all students achieve their fullest potential.

THEREFORE BE IT RESOLVED
THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION PETITION THE MINISTRY OF EDUCATION TO REVIEW ON-GOING EQUITABLE AND SUSTAINABLE FUNDING AND CONTINUE TO ADDRESS THE CHANGING NATURE AND COMPLEXITY OF STUDENT NEEDS AND REQUIRED SUPPORTS BY PROVIDING ADEQUATE FUNDING THAT REFLECTS THE ACTUAL NEED WITHOUT RESULTING IN THE REALLOCATION OF FUNDING FROM OTHER BUDGET LINES.

CARRIED

Motion 080 (17-01-24) by A. da Silva Seconded by D. D’Souza

THAT SUBMISSION OF THE RESOLUTION, STUDENT TRANSPORTATION FUNDING, TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.

MOVED BY: Trustee A. da Silva
SECONDED BY: Trustee D. D’Souza
TOPIC: STUDENT TRANSPORTATION FUNDING

WHEREAS: Funding for student transportation by the Ministry of Education has not been reviewed in a comprehensive manner for several years, save for the Effectiveness and Efficiency (E&E) reviews; and need to be supported in an inclusive learning environment; and
WHEREAS: The provision of student transportation services is paramount in ensuring school safety and safe arrival of students to and from...
school, as well as being relied upon by many families to transport all students including the very young and students with special needs; and

WHEREAS:

Costs associated with transportation to increase (i.e., fuel costs, cap and trade program, fleet costs, etc.); and

WHEREAS:

Cost adjustment increases have been provided only to school boards with transportation deficits.

THEREFORE BE IT RESOLVED

THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION PETITION THE MINISTRY OF EDUCATION TO REVIEW TRANSPORTATION FUNDING IN AN EFFORT TO INCREASE FUNDS TO ALLOW SCHOOL BOARDS TO PROVIDE A LEVEL OF SERVICE THAT MEET THE NEEDS OF ALL ELIGIBLE STUDENTS AND FAMILIES WITHIN THEIR RESPECTIVE DISTRICTS.

CARRIED

Motion 081 (17-01-24) by S. Hobin Seconded by E. O’Toole

THAT SUBMISSION OF THE RESOLUTION, DAILY OCCASIONAL TEACHER ROSTER CAPS, TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.

MOVED BY: Trustee S. Hobin
SECONDED BY: Trustee E. O’Toole
TOPIC: DAILY OCCASIONAL TEACHER ROSTER CAPS

WHEREAS:

Daily occasional teacher roster caps are articulated in local collective agreements; and

WHEREAS:

Recent local OECTA – OT negotiations were restricted with respect to addressing daily occasional teacher list caps by OECTA Central Agreement status quo clauses as a result of central table negotiations; and

WHEREAS:

Certain school boards are faced with challenges in providing adequate coverage for permanent teacher absence due to restrictions as a result of the daily occasional teacher cap size as found in local agreement language pre-dating the 2012 round of negotiations; and

WHEREAS:

Seniority based hiring as per Regulation 274 negates the original intent of an Occasional Teacher CAP; and

WHEREAS:

The ability to call upon and place qualified occasional teachers is critical to ensure student well-being, achievement and safety.

THEREFORE BE IT RESOLVED

THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION PETITION THE MINISTRY OF EDUCATION TO REMOVE REFERENCE TO A DAILY OCCASIONAL TEACHER LIST CAP FROM ALL CENTRAL TABLE DISCUSSIONS, THEREBY GIVING BOARDS THE OPPORTUNITY TO RENEGOTIATE THIS ITEM LOCALLY BETWEEN INDIVIDUAL SCHOOL BOARDS AND THEIR LOCAL BARGAINING UNIT.

CARRIED

Minutes – Regular Board Meeting – January 24, 2017
Motion 082 (17-01-24) by F. Di Cosola
Seconded by T. Thomas

THAT SUBMISSION OF THE RESOLUTION, ONTARIO REGULATION 274/12 – HIRING PRACTICES, TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.

MOVED BY: Trustee F. Di Cosola
SECONDED BY: Trustee T. Thomas
TOPIC: ONTARIO REGULATION 274/12 – HIRING PRACTICES

WHEREAS: Regulation 274 has been imposed upon school boards with regards to hiring practices; and
WHEREAS: Regulation 274 stipulates that occasional teachers be ranked in terms of seniority and placed on a roster; and
WHEREAS: Regulation 274 outlines a prescribed process and timeline for the posting of available teaching positions; and
WHEREAS: Regulation 274 stipulates consistency in teacher assignment supports student achievement and well-being; and
WHEREAS: Regulation 274 has ramifications in terms of providing consistency and continuity of teachers in classrooms; and
WHEREAS: Regulation 274 has ramifications in terms of hiring practices addressing individual student needs and ability to hire staff who are reflective of the diversity in the school communities they serve; and
WHEREAS: School Boards are directed to hire from the top five qualified candidates limiting management rights.

THEREFORE BE IT RESOLVED THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION PETITION THE MINISTRY OF EDUCATION TO REVIEW REGULATION 274 – HIRING PRACTICES, TO ALLOW SCHOOL BOARDS TO EXERCISE MANAGEMENT RIGHTS IN HIRING AT THE LOCAL SCHOOL BOARD LEVEL THEREBY ENSURING CONSISTENCY OF CONTINUOUS TEACHER ASSIGNMENTS IN CLASSROOMS FOR BOTH LONG TERM VACANCIES AND PERMANENT VACANCIES.

CARRIED

3. Public Budget Consultation Webcast—J. Cherepacha/B. Campbell

J. Cherepacha, Superintendent of Financial Services, reviewed the report, the proposal of the implementation of a Public Budget Consultation Webcast, a media tool used to invite the community to provide input into budget matters. This webcast is scheduled for Wednesday April 26, 2017 at 1:00 p.m. and 7:00 p.m. Details of the webcast will be provided by the Communications Department. Staff responded to questions of clarification. Trustee B. Iannicca requested an electronic copy of the report.
Motion 081 (17-01-24) by D. D’Souza Seconded by E. O’Toole

THAT THE REPORT, PUBLIC BUDGET CONSULTATION WEBCAST, BE RECEIVED.
CARRIED

Motion 082 (17-01-24) by E. O’Toole Seconded by S. Hobin

THAT THE PUBLIC BUDGET CONSULTATION WEBCAST, PART OF THE PUBLIC BUDGET CONSULTATION PROCESS FOR 2017-2018, BE APPROVED.
CARRIED

I Notice of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members

1. Trustee B. Iannicca requested an analysis on costs to operate and maintain busettes, the budget utilized, the benefits of having them and challenges of smaller schools. Superintendent T. Lariviere indicated a full review is currently in process.

2. Trustee B. Iannicca requested card access to schools in trustees’ wards.

3. Trustee B. Iannicca requested that recycling good on one side (GOOS) paper be collected at the Catholic Education Centre.

4. In response to Trustee F. Di Cosola’s inquiry about teachers assigning work through e-learning on snow days, R. Eberhardt advised every teacher and student have accounts for Desire2Learn. M. Mazzorato, Director of Education, noted that it has not been stated that teachers are to provide e-learning types of assignments on snow days. The technology is available and staff will review the development of readiness for teachers.

5. Trustee A. da Silva requested ongoing updates on bus driver shortages.

6. Trustee E. O’Toole requested the challenge of licensed busette drivers be addressed in the report.

7. In response to Trustee S. Hobin’s inquiry regarding ice in the school yard, D. Del Bianco, Superintendent of Planning and Operations advised there are currently no issues with supply of salt and sand. Expectations can be reviewed with contractors and the issues addressed.

8. In response to Trustee S. Hobin, M. Mazzorato advised staff will review and report usage of the Desire2Learn (D2L) Platform.

9. In response to Trustee S. Hobin’s inquiry, Superintendent C. Blanchard advised upon registration each student receives a password and access to the Desire2Learn platform.
10. Trustee E. O’Toole requested trustees be provided with a common trustee newsletter. Staff will provide prior to the March break.

L Declared Interest Items

The following Trustees left the meeting for the declared interest item.
Trustee M. Pascucci—family member belongs to OECTA
Trustee B. Iannicca—family members belong to OECTA LTO and CUPE 2026
Trustee S. Hobin —family members belong to OECTA and OECTA OT
Trustee A. da Silva—related to the Trustee Code of Conduct
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT

Trustee E. O’Toole assumed the Chair.

1. Minutes of the Regular Board Meeting, December 13, 2016, Item L Declared Interest Items

    Motion 083 (17-01-24) by L. del Rosario     Seconded by T. Thomas

    THAT THE MINUTES OF THE REGULAR BOARD MEETING, DECEMBER 13, 2016,
    ITEM L, BE APPROVED.

    CARRIED

Trustees who had declared an interest rejoined the meeting.

M In Camera Session

Motion 084 (17-01-24) by F. Di Cosola     Seconded by E. O’Toole

    THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN
    CAMERA SESSION.

    CARRIED

N Rise and Report

Approved the Minutes of the In Camera Session of the Regular Board Meeting, December 13, 2016; Minutes of the In Camera Session of the Administration and Finance Committee Meeting, January 10, 2017; Minutes of the In Camera Session of the Faith and Program Committee Meeting, January 17, 2017.
Received: Administrative Update and Legal Matter.

Motion 085 (17-01-24) by D. D’Souza     Seconded by E. O’Toole

    THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED
    AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

    CARRIED
Future Meetings

February 28, 2017  April 25, 2017  June 20, 2017
March 28, 2017  May 23, 2017

Adjournment

Motion 086 (17-01-24) by T. Thomas  Seconded by L. del Rosario

THAT THE MEETING BE ADJOURNED at 9:45 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 7

MINUTES OF THE
SPECIAL BOARD MEETING
JANUARY 31, 2017

1. THAT THE MINUTES OF THE SPECIAL BOARD MEETING, JANUARY 31, 2017, BE APPROVED.
Minutes of the Special Board Meeting
Tuesday, January 31, 2017    7:00 p.m.
Board Room, Catholic Education Centre

Chair: M. Pascucci
Trustees: A. Abbruscato        A. da Silva        L. del Rosario
F. Di Cosola          E. O’Toole        S. Xaviour

Director of Education: M. Mazzorato
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral        C. Blanchard        J. Cherepacha
T. Cruz            D. Del Bianco        R. Eberhardt
D. Finegan-Downey    E. Fischer        T. Lariviere
C. Pitoscia         S. Steer        L. Storey
M. Vecchiarino

Legal Counsel: W. Lopez
General Manager: B. Campbell        T. Davis
Recorder: L. Mackereth
Regrets: Trustee D. D’Souza
Trustee B. Iannicca
Trustee S. Hobin
Trustee T. Thomas

A Routine Matters

1. Call to Order and Attendance
M. Pascucci, Chair of the Board, called the meeting to order at 7:06 p.m.

2. Acknowledgement of First Nations Sacred Territory
M. Pascucci, Chair of the Board, acknowledged the sacred territory of the Mississaugas of the New Credit.

3. Opening Prayer
M. Pascucci, Chair of the Board, led the Opening Prayer.

3. Declaration of Interest
The following trustees declared an interest in agenda items:
• H1 Minutes of the Contract and Negotiations Committee Meeting, January 31, 2017
• M1 Minutes of the In Camera Session of the Contract and Negotiations Committee Meeting, January 31, 2017
• M2 Memorandum of Settlement (Extension Agreement)
• M3 Memorandum of Settlement (Extension Agreement)
• M4 Memorandum of Settlement (Extension Agreement)
Trustee M. Pascucci—family member is a member of OECTA
Trustee A. Abbruscato—family members are members of OECTA and OECTA OT
Trustee A. da Silva—related to the Trustee Code of Conduct

Motion 087 (17-01-31) by F. Di Cosola Seconded by E. O’Toole

THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.

CARRIED

4. Approval of the Agenda

Motion 088 (17-01-31) by F. Di Cosola Seconded by E. O’Toole

THAT THE AGENDA BE APPROVED.

CARRIED

5. Approval of the Minutes

Nil

i) Business Arising from the Minutes

Nil

B Awards and Presentations

Nil

C Pastor’s Remarks

Nil

D Delegations

Nil

E Information/Reports from Trustees, for Receipt

i) Regular Reports

Nil

ii) Good News Items

Nil

F Reports from Committees, for Receipt

Nil

G Information/Reports from Administration, for Receipt

Nil

H Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Contract and Negotiations Committee Meeting, January 31, 2017

This item moved to Agenda Item L.
I  Notice of Motion
Nil

J  Additional Business
Nil

K  Questions asked of, and by Board Members
Nil

L  Declaration of Interest

The following trustees who had declared an interest left the meeting:
Trustee M. Pascucci—family member is a member of OECTA
Trustee A. Abbruscato—family members are members of OECTA and OECTA OT
Trustee A. da Silva—related to the Trustee Code of Conduct

Trustee E. O’Toole assumed the Chair and declared a recess at 7:12 p.m.
The meeting resumed at 7:19 p.m.

1. Minutes of the Contract and Negotiations Committee Meeting, January 31, 2017
The minutes, which included the terms of reference, were distributed at the meeting.

CONTRACT NEGOTIATIONS COMMITTEE
TERMS OF REFERENCE

CHAIR:    E. O’Toole
VICE-CHAIR:  D. D’Souza

COMMITTEE MEMBERS
TRUSTEES:                    L. del Rosario, F. Di Cosola, D. D’Souza, E. O’Toole, T. Thomas, S. Xaviour
                               (ALL TRUSTEES WITHOUT A CONFLICT OF INTEREST)

RESOURCE STAFF
PRIMARY:   Superintendent of Human Resources & Employee Relations                   C. Pitoscia
                       Manager of Employee Relations       J. Horgan

MONITORING:  Associate Director of Corporate Services, Chief Financial Officer
                       and Treasurer of the Board                                                                       J. Hrajnik

STAFF:                                     Human Resources & Employee Relations Department

PROPOSED TERMS OF REFERENCE
Revised
1) On the basis of recommendations received from Executive Council as per the work of the local
negotiation teams operating with the leadership of the Superintendent of Human Resources &
Employee Relations and the Manager of Employee Relations, the proposed terms of reference include:
• the approval of a mandate and negotiating parameters for the board’s negotiating teams;
• a mandate to review contractual matters with respect to the central and local collective agreements
for unionized employee groups, as well as the employment terms and working conditions for non-
unionized employee groups; and
• making appropriate recommendations for consideration to the Board of Trustees.

Reports to:   The Board
Meetings:     At the Call of the Chair – 7:00 pm or as predetermined.

Motion 089 (17-01-31) by L. del Rosario     Seconded by F. Di Cosola

THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING,
JANUARY 31, 2017, BE RECEIVED.

CARRIED
M  In Camera Session

Motion 090 (17-01-31) by A. Abbruscato  Seconded by S. Xaviour

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N  Rise and Report

Approved extensions of Central Agreements.

Motion 091 (17-01-31) by S. Xaviour  Seconded by F. Di Cosola

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O  Future Meetings

Regular Board Meetings:
February 28, 2017
March 28, 2017
April 25, 2017
May 23, 2017
June 20, 2017

P  Adjournment

Motion 092 (17-01-31) by L. del Rosario  Seconded by S. Xaviour

THAT THE MEETING BE ADJOURNED AT 7:26 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

MINUTES OF THE
MISSISSAUGA PUBLIC LIBRARY BOARD MEETING
DECEMBER 14, 2016

1. THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD MEETING, DECEMBER 14, 2016, BE RECEIVED.
1.0 **Call to Order/Excused Absences**

The meeting was called to order at 5:40 p.m.

92:16 Resolved that R. Chopra, N. Dakroub, J. Kovac and P. Mak be excused from the meeting.

Moved by H. Hastilow
Seconded by A. Maraschiello
Carried

1.1 **Approval of Agenda**

93:16 Resolved that the agenda be approved as presented.

Moved by L. Naismith
Seconded by Councillor M. Mahoney
Carried
1.2 **Declaration of Conflict of Interest**
There were no conflicts of interest declared.

1.3 **Delegations**
Environics Analytics Presentation by Hugh Hibbert, Director Consulting Services, Environics Analytics; David Ferreira, City Brand Manager; Wanda Day, City Marketing Consultant

The City’s Communications Department, in conjunction with its research partner Environics Analytics, is assisting the Mississauga Library System with research that will provide insights into the current library patron base and well as potential library patrons.

Next steps: An abridged version of the presentation will be sent to Board members followed by a final research report in early 2017.

2.0 **Consent Agenda**

94:16 Resolved that the Consent Agenda be approved as presented.

Moved by M. Almond
Seconded by A. Maraschiello
Carried

3.0 **CEO’s Highlights**
The Director informed the Board that the Library Budget was passed by Council.

4.0 **Policy Review**
There were no policies scheduled for review at this meeting.

5.0 **Internal Monitoring Reports**

5.1 **Business Plan 2017**
The Director summarized key points in the Business Plan 2017.

5.2 **Operating Grant Fund Transfer**

95:16 Resolved that the Operating Grant Fund Transfer Report dated December 14, 2016 be received for information.

Moved by Councillor M. Mahoney
Seconded by T. Thomas
Carried

6.0 **Ends**

6.1 **Central Library Redevelopment**
The Report was deferred to the January meeting.
6.2 Draft Work Plan 2017


Moved by A. Maraschiello  
Seconded by L. Naismith  
Carried

7.0 Governance  
There were no items scheduled for discussion.

8.0 Ownership Linkage  
There were no items scheduled for discussion.

9.0 Board Advocacy  
There were no items scheduled for discussion.

10.0 Board Development  

11.0 Incidental Information

12.0 Other Business

12.1 Action Log Review  
The Chair drew the Board’s attention to the action log and inquired if they had any comments or items they wanted to include.

The Director provided additional information about the consultation on Ministry funding to be held on February 1st, 2017. M. Almond and L. Naismith will attend. The Director will prepare a report on the Library’s impact on the community through Maker Mississauga and Newcomer programs.

13.0 In Camera Agenda

13.1 Pursuant to Ontario Public Library Act Section  
(4)(d) labour relations or employee negotiations

13.2 (4) (b) personal matters about an identifiable individual  
Re: Semi-Annual Review of CEO’s Efforts
Mississauga Public Library Board Meeting
Wednesday, December 14, 2016

97:16 Resolved that item 13.2 be deferred to the January meeting.

Moved by A. Maraschiello
Seconded by H. Hastilow
Carried

98:16 Resolved that the Board go into closed session at 6:50 p.m.

Moved by L. Naismith
Seconded by H. Hastilow
Carried

14.0 Board Self-Evaluation
A. Maraschiello led the self-evaluation. He thanked everyone for coming to the meeting on time and well-prepared. He commented on how everyone’s full participation in the discussions contributed to an interesting meeting. Everyone was respectful and adhered to the Rules of Order.

100:16 Resolved that the Board adjourn at 7:20 p.m.

Moved by L. Naismith
Seconded by A. Maraschiello
Carried

NEXT MEETING
The next meeting of the Library Board will be held on January 18, 2017 at Central Library.

_______________________   __
Secretary/Treasurer      Chair
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 2

MINUTES OF THE
CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING
JANUARY 12, 2017

1. THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING JANUARY 12, 2017, BE RECEIVED.
Central Committee for Catholic School Councils Meeting
Minutes of Thursday, January 12, 2017
Board Room, Catholic Education Centre

Chair: G. Rodney
Vice Chair: Trustee: S. Xaviour
Superintendent: S. Steer

Members Present: S. Steer Superintendent
G. Rodney Chair
S. Gos Principal/VP Association Secondary
C. Jack Principal/VP Association Elementary
M. Vecchiarino CEC
B. Wilson School Year Elementary Representative
K. Cesprite School Year Secondary Representative
P. Olivieri SEAC/CCCSC Liaison
B. Wilson ACCESS DP Representative
M. Kutin Morais OAPCE Rep
S. Choon Brampton East Caledon Dufferin Malton Elementary
K. Cesprite Brampton East Caledon Dufferin Malton Secondary
K. Dancy Brampton North East Elementary
M. Rodrigues Brampton North East Secondary
G. Rodney Brampton West – Elementary
J. Timbol Brampton West - Secondary
R. Reid Mississauga South Rep - Secondary
F. Fola Mississauga South Rep - Elementary
A. Freitas Mississauga East Rep - Elementary
S. Olmedo Mississauga East Rep - Secondary
A. Villers Mississauga Brampton Central - Elementary
M. Lavanya Perez Mississauga Brampton Central - Secondary
L. Davoli Mississauga North Rep - Elementary

Regrets: G. Ogundele P. Oliveira
P. MacDonald

Recorder: C. Child

A Routine Matters
1. Call to Order and Attendance
G. Rodney called the meeting to order at 7:00 p.m.
2. Acknowledgement of First Nations Sacred Territory
   Committee Chair G. Rodney acknowledged the sacred territory of the Mississaugas of the New Credit.

3. Opening Prayer
   Liturgy prepared by A. Fung-Fook

4. Welcome and Introduction
   a. Welcome and Declaration of CCCSC representatives
      1. Declaration of conflict of interest – NIL
   b. Declaration of Alternates by Family of Schools

   c. Identification of Observers
      M. Licata               V. Kameka
      J. Creighton            M. Kutin Morais

5. Approval of Minutes Of December 8, 2016
   THAT THE MINUTES OF THE DECEMBER 8, 2016 MEETING BE APPROVED
   Moved by K. Magdangal and K. Cesprite
   CARRIED

6. Business arising from the Minutes – NIL

7. Approval of the Agenda
   THAT THE AGENDA BE APPROVED
   Moved by K. Magdangal and K. Cesprite
   CARRIED

B Business Matters
1. Election of the CCCSC Vice-Chair – G. Rodney
   Maximum of 3 one year consecutive terms
   S. Steer to share job description via C. Child email following meeting
   Election deferred to next meeting in the hopes that we will have full membership

C Presentations
1. NIL

D Reports
1. Updates/Information/Reports from Trustees for Receipt – S. Xaviour
   Happy New Year! The Board of Trustees has re-elected Mario Pascucci as Chair.
   Newly elected Vice Chair Sharon Hobin
   Trustee S Xavier is the Trustee Rep for CCCSC, taking over for Frank Di Cosola and the alternate will be Thomas Thomas.

2. Superintendent Report – S. Steer
   1. Busy season consolidation of first term learning and at secondary looking at CPT data and preparing fulsome reporting. FDK revised curriculum and parents/guardians will be receiving info on revised reporting for June reporting. We will discuss Communication of
2. Holidays in Catholic school lots of social justice, community outreach and marginalized families have received the benefit of the initiatives undertaken in your school. Please relay this gratitude to your Councils.

3. OAPCE Report – K. Magdangal
Karen advised us that we have a new DRAPCE Representative moving forward on our Central Committee - Mariana Kutin Morais will be the DRAPCE rep
Chuck Farmer will then be the Alternate for DRAPCE
Karen will stay on with OAPCE until the fall AGM as she is the provincial treasurer. Her daughter is graduating out of secondary school.
Education.
Few items:
• Pearson Education asked DRAPCE to sit on the panel for Interactive Growing in Faith for students to use online. This week we accessed online product to experience and discuss how it will be shared broadly to all parents within DPCDSB. Other boards have the curriculum but do not have online access.
• C. Child to send out the flyer following the meeting so that our School Council Chairs can share the online access for Growing In Faith.
• S. Steer, on behalf of the Board, thanked Karen for all her work, dedication and commitment to Catholic Education
• G. Rodney also acknowledged the team work that they have experienced together and the pleasure to attend many Conferences with Karen Magdangal.

4. SEAC Report – P. Olivieri sent in the following:
   There is detailed information available on www.dpcdsb.org
   There will be a session February 23 for Special needs/diverse learners on mathematics at home for grades K -6 at the board office.
   April 4 & 6 for ALL students Read & Write gold session to be held at St. Marcellinus.

5. Diocesan Report – G. Ogundele sent his regrets with the following info:
   There will be a Parish Representative Meeting soon, details will be available to all Parish Representatives once finalized.
   This will be shared via Principals to all local School Councils Parish Representatives.

   nil

7. Family of Schools Monthly Report – attached

E

Information / Committee Updates – G. Rodney

1. Correspondence – nil

2. CCCSC In-Service Committee Update – G. Rodney
   If your school has had any speakers, workshops using your ProGrant we would like to have their names so that we could give this to the Chair to use at the Marketplace as we would like to have --- repository of speakers
Updates/Information/Reports from Trustees for Receipt – S. Steer

1. Reminders 2017:
   i. April/May: Volunteer of the Year nominations
   ii. Beginning of May: Deadline for ProGrants
      Focus Well-Being and Math Literacy is the focus for this year.
      S. Steer asked for volunteers to prepare a ProGrant on behalf of the CCCSC. S. Gos, G. Rodney and C. Jack volunteered.
      We would like to create a Repository of Speakers: Gail Vax-Oxlade possible Financial Literacy speaker, PLASP puts on a Speaker each year that is hugely attended, MTC light
   iii. July 17, 2017: Report back on ProGrant spending

Other:
Striking up and renewing relations of Well-being strategy over the next 3 years. This would be a daytime initiative. Encompass strategies for all. Teams that are trained in Suicide prevention and follow up. We need to train these members and see how to support students at risk.
S Steer asked for volunteer parents willing to sit on this day initiative on the Elementary and Secondary panel for the parent voice: R. Reid, B. Wilson and L. Davoli volunteered. Details will be forwarded.
Feb. 7th ProGrant at St Timothy is open to the community 6:30 p.m. Sarah Westbrook free Mental Health, self-esteem and supporting students.
Feb. 8th at Father McGivney with the students during the day and coming in see Parents during the evening at 6:30 p.m.

Agenda items for next meeting
   Election of Vice Chair

Closing Prayer – Hail Mary

Adjournment at 7:45 P.M.

Future Meetings
   Thursday, February 2, 2017
   Thursday, March 2, 2017
   Thursday, April 6, 2017
   Thursday, May 11, 2017
   Thursday, June 1, 2017 – Volunteer of the Year Award Presentation
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 3

MINUTES OF THE
SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
JANUARY 18, 2017

1. THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, JANUARY 18, 2017, BE RECEIVED.
Special Education Advisory Committee Meeting  
Wednesday, January 18, 2017, 7:00 p.m.  
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and Church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Committee Members:  
S. Hobin, Chair, trustee, Mississauga Wards 2 & 8  
C. Koczmara, Community Living Mississauga  
L. del Rosario, Trustee, Mississauga Wards 6 & 11  
T. Thomas, Trustee (Alternate), Mississauga Wards 5  
B. Iannicca, Trustee (Alternate), Mississauga Ward 7  
M. Del Rosario, ABC Association for Bright Children  
N. Vrbanek, ABC Association for Bright Children (Alternate)  
D. Farrace, Brampton Caledon Community Living  
C. Munroe, Autism Ontario, Peel Chapter  
J. Hatton, Autism Ontario, Peel Chapter (Alternate)  
L. Gaylie, Easter Seals Ontario  
N. Lewis, Canadian Mental Health Association/Peel  
D. Logan, Epilepsy Halton Peel Hamilton  
V. Okrugic, VOICE/Peel Parents for Hearing Impaired Children  
M. Demata, VOICE/Peel Parents for Hearing Impaired Children (Alternate)  
L. Silvestri, Learning Disabilities Association of Peel Region  
H. Bialowas, Down’s Syndrome Association of Peel: Caring Network  
C. Encila, Down’s Syndrome Association of Peel: Caring Network (Alternate)  
P. Olivieri, CCCSC, Member at Large  
A. Pawlak, Member at Large  

Staff:  
S. McWatters  
T. Cruz  
D. Finegan-Downey  
E. Fischer  
C. Bova  
W. Brunton  
K. Richardson  
J. Pratt  
G. Brown  
C. Kyte  
D. Lean  
L. Romano-Dwyer  
S. Sweet  
M. Minnick  
S. Pompili Bosco  
P. Atkinson  
T. Cameron  
L. Hutchison  
J. Toste  
H. Gremmen  
D. Hart  
R. Mittica  
P. Boniferro  
L. Eschli  
K. Donaher

REGrets:  
C. Munroe, C. Encila  
ABSENT:  
A. Pawlak, N. Vrbanek

MINUTES

A Routine Matters

1. Call to Order and Attendance  
The meeting was called to order at 7:07 p.m. by Chair Hobin. Regrets were noted, guests welcomed and attendance was taken.

2. Chair Hobin read, as part of our By-Laws, under Routine Matters:
Acknowledgement of First Nations Sacred Territory – “We would like to acknowledge that this is the sacred territory of the Mississaugas of the New Credit.”

3. Opening Prayer – We Are United in Christ
   Chair Hobin led us in prayer.

4. Approval of Agenda

   Moved by C. Koczmary
   THAT THE AGENDA BE APPROVED.
   CARRIED

5. Approval of Minutes – SEAC Meeting, December 14, 2016
   C. Koczmary requested that the minutes (I) show all supervisory officer changes that were made effective November 1, 2016

   Moved by D. Farrace
   THAT THE MINUTES OF DECEMBER 14, 2016 BE APPROVED AS AMENDED.
   CARRIED

6. Previous Business - NIL

B Presentations and Staff Reports

1. Policy Consultation: D. Amaral, Superintendent, Strategy, Policy and Global Learning
   D. Amaral reviewed section 169 of the Education Act, Roles of the Trustees. There is a policy which identifies a process to review and/or develop a policy in Dufferin-Peel called *Policy Review and Development*.
   Dufferin-Peel reviews policies every 5 years on a cycle. In total we have 1 procedural by-law which dictates and manages how we run our meetings and 139 policies. This year, approximately 68 policies are up for review. The Board of Trustees sets the policies and associated with the policies are the procedures which identify how the policy is implemented (*General Administrative Procedures - GAP*). We have 208 Procedures in Dufferin-Peel which are also reviewed every 5 years. Public consultation is also part of Policy 1.00: *Policy Review and Development*. Trustee Hobin recommended that certain policies being reviewed be brought to SEAC for input.
   Superintendent Amaral reviewed Policies 2.10: *Approval and Use of Student Learning Materials*; 2.32: *Board Learning Plan for Student Achievement*; 10.00: *Homework – Kindergarten to Grade 12* and the corresponding GAP: 415.00. Moving forward, policies are becoming statements of our beliefs and expectations and regulations are being moved to our procedures (GAPs). SEAC was asked to comment on the policies and additional comments can be sent to R. Della-Spina by Monday, January 23, 2017. Questions were taken and responses given.

C Budget - NIL

D Updates/Information/Reports from Trustees

1. B. Campbell, General Manager of Communications and Community Relations, provided Trustees with a DP Quick Fact Sheet. Chair Hobin handed out and shared with all members.

2. S. Hobin attended Ontario Trustee Association Conference. The large boards met to talk about issues that have come up, one being funding for Special Education. Most boards are running a deficit and have had to cut back on staffing. Chair Hobin reviewed with members, the budget here in Dufferin-
Peel, and how the board is able to support Special Education through funding from other budget lines within the Board.

3. Currently: reviewing 68 by-laws; reviewing all programs and what other new programs we can offer; no top up grants coming from the Ministry for schools that are below capacity. There are 2 schools scheduled to close; 2 new schools were awarded for Brampton North and Bolton in 2018–2019.

4. January 11, 2017 Dufferin-Peel hosted Transition to Junior Kindergarten. J. Toste reported that we had a very successful evening and approximately 120 parents attended. Special Education Consultants from all areas were in attendance. Parents received packages to take home. Feedback from parents was very positive and appreciative.

5. At Faith and Program, the young man who produced the Claymation video ‘The Nativity’ spoke to the committee about his talent and his personal goals. Superintendent Cruz reinforced how important it is to have our students share their stories at the board table.

E Reports from Community Associations

1. C. Koczmara from Community Living Mississauga (CLM) brought to the table a funding issue explained on their website. CLM is part of a network of service providers who form a planning body for the Developmental Services Sector in Peel Region, The Peel Planning Group. There is a lack of resources and support in the Peel Region. Concerns are shared by hundreds of individuals and families who receive support and were mentioned in the Ombudsman of Ontario’s report titled Nowhere to Turn. Information can be found on the CML website. A public awareness campaign/petition is currently being run and concerns of the underfunding crisis they are faced with will be brought to the provincial legislature in February. The petition can be found at www.itisunacceptable.com.

2. D. Farrace of Brampton Caledon Community Living (BCCL) reported that new eligibility rules were put in place as of January 2017 for Trans Help. You can visit the website for information and online applications at https://www.peelregion.ca/transhelp/apply.

3. C. Koczmara shared a new service launched by the Ontario government, ReportON, for the general public who suspect or have witnessed abuse or neglect of adults with a developmental disability. This could be friends, family, caregiver or strangers. Visit the website for more information http://www.mcss.gov.on.ca/en/mcss/programs/developmental/reportON/index.aspx.

F Work Groups

1. PRO Grant Update - M. Minnick, S. Pompili Bosco
   Work groups were set up for each area that members volunteered to support:
   • April 1, 2017 CCCSC will hold their annual Marketplace at St. Joseph S.S., S. Pompili Bosco
   • April 4 & 6, 2017 Technology: Read/Write Gold will take place at St. Marcellinus S.S., P. Atkinson
   • May 2 – 30, 2017 Planning and Networking for Transitions, L. Hutchison

G Information and Correspondence

1. L. Silvestri of Learning Disabilities Association of Peel Region shared a general invite. February 14, 2017 there will be a drop-in at Vic Johnson Arena in Streetsville in honour of “Hazel McCallion Day” from 4 – 9 p.m. Residents from all communities are welcome.
H Communication

1. The Ministry of Education is hosting a feedback session on the Provincial Framework for Alternative Education Programs and Courses K-12 which is in draft form. They are inviting a SEAC representative to attend along with Dufferin-Peel staff. This session will take place on Friday, February 17, 2017 from 10 a.m. to 3 p.m. at the Mississauga Grand Banquet Facility. Volunteer names were taken and once confirmed by the Ministry of how many representatives we can send, names will be drawn. The name(s) drawn will be notified by email and information forwarded.

I Questions asked of, and by Committee Members

1. D. Farrace asked if there were practical programs being run to teach practical skills and is it up to each individual school? Staff explained the model which Dufferin-Peel follows aligning functional academic and adaptive life skills programs to the strengths and needs of each individual student. Families and students contribute to assessment data that they feel will support the needs of the student. At the secondary level, K-Codes, which are completely alternative programming and not based on Ontario curriculum expectations, are used for students in Planning for Independence Programs.

2. C. Koczmar asked if there was a form of standardized overview for Special Education that teachers new to delivering programs can review? Staff referred to the seven year transition plan which is the framework used as well as mentoring, professional development, and support from consultants. There are programs which are common through all of our Planning for Independence classes and other programs are based on individual student needs.

3. D. Farrace questioned what the trend is in Dufferin-Peel on interest in the trades, is there programming, is there an increase/decrease of interest? S. Hobin shared with members that in Dufferin-Peel, we are not cutting back and for several years have identified the shortage of trades across Canada and therefore continually encouraging students to investigate trades. Schools invite the colleges and trade associations to come in to do presentations and hold information fairs. There are Experiential Learning opportunities in every school. Secondary schools have various programs such as the Ontario Youth Apprenticeship Program (OYAP) that promote the trades as well as Specialist High Skills Majors for grade 11 & 12 students which allow students to graduate with a Specialized High Skill Major certification in a particular discipline. S. Hobin reiterated the challenge that many parents still want their children to go to university and not trades/apprenticeship programs.

J Public Questions

K Future Meetings


L Adjournment

Moved by  C. Koczmar:

THAT THE MEETING BE ADJOURNED AT  9:39 PM.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 4

MINUTES OF THE
CONTRACT AND NEGOTIATIONS COMMITTEE MEETING
FEBRUARY 28, 2017

(to be distributed at the meeting)

1. THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING FEBRUARY 28, 2017, BE RECEIVED.
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 1

THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE:
INTERIM PROGRESS MONITORING

1. THAT THE REPORT, THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE: INTERIM PROGRESS MONITORING, BE RECEIVED.
BACKGROUND

Aligned to the Multi-Year Strategic Plan (MYSP) 2014 – 2019 developed by the board of trustees, the Catholic Board Improvement Learning Cycle, 2016-2017 (CBILC), is an improvement plan which identifies specific goals, action steps, expected practices and potential measures by which evidence of impact can be demonstrated.

As identified in several reports that have been previously presented to the board of trustees, staff are committed to informing trustees of the system’s collective learning and progress related to the goals outlined in the CBILC. This report and accompanying presentation provides an interim summary of our progress associated with the nine (9) core principles of the CBILC by highlighting certain achievements to date aligned to each core principle.

DISCUSSION

Catholicity:

With the support of the Religious Education and Faith Formation Department, there has been a clearly defined system-wide focus, intended to deepen student understanding and interpretation of scripture through connecting learning experiences to modern contexts with a focus on scripture. Adult Faith Formation activities have been provided at the Board, family of schools and school levels for both instructional and corporate departments. Various resources have been provided for schools to build capacity in religious instruction for all learners, including students in Kindergarten and students with differing abilities. Schools continue to find ways to incorporate scripture into students every day experiences such as focusing on a scripture passage of the week, or by including a scriptural passage on each assessment that students complete.

Catholic Learning Environment-Literacy and Numeracy:

Aligned to the Ministry of Education’s Renewed Mathematics Strategy, Dufferin-Peel’s Comprehensive Mathematics Strategy identifies a balanced approach to mathematics instruction and assessment. Principles of Assessment For, As and Of Learning and timely, descriptive feedback continue to be a focus in all professional development offerings and in the intentional work of schools. Staff have embraced a collective commitment to ensuring that students who were not successful in achieving the standard on the 2016 EQAO Assessment are identified and that their learning is closely monitored and supported this year.

As such, each school has identified, by name:

- Students in grade 4 who did not achieve the standard on the Grade 3 EQAO Assessment
- Students in grade 7 who did not achieve the standard on the Grade 6 EQAO Assessment
• Students in grade 10 who did not achieve the standard on the Grade 9 EQAO Assessment
• Students in grade 11 who did not were not successful on the OSSLT

Knowing the Learner continues to be an area of focus for schools. With the support of the Family of Schools Superintendent, the Family of Schools Consultant and the Special Assignment Teacher, schools have developed implementation and monitoring plans to address the needs of these specific students and to provide intentional, precise instruction. Diagnostic assessments are used to determine areas of need, and a team approach is used to support students to improve their achievement.

**Catholic Learning Environment-Catholic Community, Culture and Caring:**

As mandated by the Ministry of Education, all school boards must administer a school climate survey every two years. In the Spring of 2015, each school examined their own individual data to create action plans and inform the work of the local Catholic Community, Culture and Caring Action Team. Data pertaining to the number of students who identify as racialized or being a diverse learner, student sense of well-being and safety, and student sense of engagement continues to inform the work of the system.

The 2017 student and parent/guardian survey has recently been released with overwhelmingly positive response rates. Modelled after a framework prominent in the research of school climates, the survey examines intellectual engagement, academic engagement and social engagement. Moving forward, staff will use this baseline data to inform local school action plans and system initiatives to support student engagement and well-being.

**Catholic Learning Environment-Pathways and Transitions:**

The *Creating Pathways to Success* document and associated requirements have been fully implemented and in order to support Individual Pathways Planning, staff and student access to the *All About Me Portfolio* and *myBlueprint* have increased substantially. Each school has established a Creating Pathways for Success Advisory Committee. Special Education and Learning Services continues to provide various pathways and transitions for students with differing abilities and a scan of all programs and services offered in the system is underway to ensure equity of access to specialized classes and programs. Community Connected Experiential Learning, K-12, will continue to be a focus moving forward.

**Catholic Community Engagement:**

Indigenous Land Acknowledgement has been extremely well received by the system and by our community partners. All Board and committee meetings begin with the acknowledgment, and meetings throughout the system in schools and other Board sites also begin with the acknowledgement. A First Nations, Metis and Inuit Advisory Circle has been established and has met twice to seek input from our community partners. Through various professional development opportunities, issues of equity, diversity, and inclusion continue to be highlighted. Staff will engage in collecting data regarding student engagement and sense of inclusion by participating in focus groups with students from each secondary school.

Projects such as the *Healthy Schools 5,4,2,1* initiative in Brampton Northeast are indicative of our positive and productive relationships with organizations such as Peel Public Health. Through the Regional Program Survey, staff continue to investigate the level of interest in the community for expanding regional programs at the elementary and secondary panels.
Parish – Home – School Relations:
All schools have completed and posted to their websites their unique pastoral plans which have been provided to local pastors for input. Dufferin-Peel has developed a @ScriptureDP Twitter and opporUnity@DPEquity continues to promote Catholic social awareness. A specific emphasis has been to ensure that parish teams are invited to school and board events throughout the school year. Furthermore, with an effort to continue to highlight the important role of trustees, special focus has been placed on ensuring that trustees are invited to all school and system events. Eucharistic Ministers continue to be trained by the Religious Education and Faith Formation Department.

Stewardship of our Physical Environment:
Recognizing the advantages to moving toward cashless schools, SchoolCashOnline continues to be phased in throughout the system. To date, 104 schools are using online payment with the remaining schools expected to be phased in by the end of April, 2017. Internal audit and regional audits continue. Electronic Funds Transfer (EFT) payments have been introduced to provide an efficient service for vendor payment.

With trustee input and feedback, the Long Term Facilities Master Plan is being developed. Historical and projected enrolments have been presented and the Facility Condition and Energy Management Plan will be presented at an upcoming Administration and Finance Committee meeting.

Planning for a system review with respect to a document management system is underway. Online reporting in all areas of the Teacher Personnel and Support Services Departments has been reviewed and all current hard copy and written communication is being reviewed and changed to electronic communication.

Technology:
Recent data indicates that there has been a significant increase in the amount of devices that are available for student use. Bandwidth continues to increase. Technology coaches have provided many workshops and support sessions for educators across the Board. Teachers continue to access in real time, remotely “Tech Tuesdays”, online training about various technological tools. Additionally, educators continue to access the repository of presentations on the YouTube channel. Twenty-five eLearning courses are offered as part of the day-school program and 84% of these classes are filled to capacity.

Sacredness of our Environment:
Using measurement tools such as PaperCut, data regarding paper usage would suggest that there continues to be room for improvement. All schools are Eco-School certified and it is anticipated that this will continue for 2016-2017. A concerted effort has been made to reduce the use of water bottles by providing pitchers of water for meetings at the CEC and continuing to encourage students to bring reusable water bottles to school. Evidence from school waste audits confirms that recycling initiatives in schools are increasing the percentage of recycled goods that are deposited in receptacles.

The Board’s Energy Conservation and Demand Plan (2014-2019) identifies goals with respect to reducing energy. Preliminary data would suggest that strategic planning and implementation of energy-saving initiatives is having an impact on reducing the Board’s energy consumption and our ecological footprint.
NEXT STEPS:

During the four (4) remaining months of the school year, staff will continue to work towards achieving the goals outlined in the CBILC. Data regarding our progress will continue to be collected with the aim of providing trustees a fulsome review of our achievements and a draft of the year 2 CBILC at the September board meeting.

THE FOLLOWING RECOMMENDATION IS PROVIDED FOR CONSIDERATION:

1. THAT THE REPORT, THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE: INTERIM PROGRESS MONITORING, BE RECEIVED.

Prepared by: D. Amaral, Superintendent, Strategy, Policy and Global Learning
M. Mazzorato, Director of Education

Submitted by: D. Amaral, Superintendent, Strategy, Policy and Global Learning
M. Mazzorato, Director of Education

Dated: February 28, 2017
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 1

MINUTES OF THE
BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING
JANUARY 31, 2017

1. THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, JANUARY 31, 2017, BE RECEIVED.

2. THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE TERMS OF REFERENCE FOR 2017, BE ADOPTED.

CHAIR: A. Abbruscato
VICE CHAIR: B. Iannicca
TRUSTEES: A. da Silva, L. del Rosario, F. Di Cosola, D. D’Souza, S. Hobin, E. O’Toole, M. Pascucci, T. Thomas, S. Xaviour, Student Trustees (ALL TRUSTEES)

RESOURCE STAFF:
PRIMARY- Director of Education M. Mazzorato
Associate Director of Corporate Services, Chief Financial Officer and Treasurer J. Hrajnik
Superintendent of Strategy, Policy and Global Learning D. Amaral
ADDITIONAL: Records Management, Privacy and Access Administrator G. Coish

The Board By-Law/Policies Review Committee shall:
 a) as directed by the Board, and as required by Article 12.2, the Committee shall conduct the annual review of Procedural By-Law #1-01, of the Dufferin-Peel Catholic District School Board;
 b) review and recommend any amendments to the Procedural By-Law #1-01, or recommend continuance of the Articles therein;
 c) review current and/or recommend new Policies as applicable and necessary.

REPORTS TO: The Board
MEETINGS: January, February, May, October, or at the Call of the Chair.
Approved Minutes of the Board By-Law/Policies Review Committee
Tuesday, January 31, 7:00 p.m.
Board Room, Catholic Education Centre

Chair: A. Abbruscato
Trustees: A. da Silva
F. Di Cosola
L. del Rosario
E. O’Toole
M. Pascucci
S. Xaviour
Regrets: D. D’Souza
S. Hobin
B. Iannicca
T. Thomas
Director of Education: M. Mazzorato
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral C. Blanchard J. Cherepacha
General Counsel: W. Lopez
General Manager: B. Campbell
Staff: G. Coish
Recorder: E. D’Anna

A. Routine Matters
1. Call to Order and Attendance
   Chair A. Abbruscato called the meeting to order at 7:05 p.m.

2. Acknowledgement of First Nations Sacred Territory

   The statement read by the Chair at the meeting:
   “We would like to acknowledge that this is the sacred territory of the Mississaugas of the New Credit.”

3. Opening Prayer
   Chair of the Board By-Law/Policies Review Committee, A. Abbruscato led the Opening Prayer.
   
   The Chair called for a suspension of the Board By-Law/Policies Review Committee to convene a Special Board Meeting.

   Moved by M. Pascucci

   THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING BE POSTONED UNTIL AFTER THE ADJOURNMENT OF THE SPECIAL BOARD MEETING TONIGHT.

   CARRIED.
Upon conclusion of the Special Board Meeting, Chair of the Board, M. Pascucci called for the reconvening of the Board By-Law/Policies Review Committee.

Moved by M. Pascucci

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE BE RECONVENED CARRIED.

The Board By-Law/Policies Review Committee resumed at 7:15 p.m.

4. Declaration of Interest
Nil

5. Approval of the Agenda

Addition to the Agenda:
A 7 Board By-Law/Policies Review Committee Terms of Reference.

Moved by A. da Silva

THAT THE AGENDA BE APPROVED, AS AMENDED. CARRIED.

i) Approval of Consent of Calendar Items
Nil

6. Approval of Minutes – Nil
 ii) Business Arising from the Minutes –

7. Proposed Terms of Reference

D. Amaral, Superintendent of Strategy, Policy & Global Learning, presented the Terms of Reference for the 2017 Board By-Law/Policies Review Committee for consideration and approval by the trustees.

Moved by S. Xaviour

THAT THE REPORT, BOARD BY-LAW/POLICIES REVIEW COMMITTEE PROPOSED TERMS OF REFERENCE 2017, BE RECEIVED. CARRIED.

Moved by S. Xaviour


CHAIR: A. Abbruscato
VICE-CHAIR: B. Iannicca
MEMBERS: A. da Silva, L. del Rosario, F. Di Cosola, D. D’Souza, S. Hobin, E. O’Toole, M. Pascucci, T. Thomas, S. Xaviour, Student Trustees (ALL TRUSTEES)
The Board By-Law/Policies Review Committee shall:

a) as directed by the Board, and as required by Article 12.2, the Committee shall conduct the annual review of Procedural By-Law #1-01, of the Dufferin-Peel Catholic District School Board;

b) review and recommend any amendments to the Procedural By-Law #1-01, or recommend continuance of the Articles therein;

c) review current and/or recommend new Policies as applicable and necessary.

Reports to: The Board

Meetings: January, February, May, October, or at the Call of the Chair.  

**CARRIED.**

B. **Awards and Presentations**

Nil

C. **Pastor’s Remarks**

Nil

D. **Delegations**

Nil

E. **Updates/Information/Reports from Trustees, For Receipt**

i) Regular Reports

ii) Good News Items

F. **Reports from Committees, For Receipt**

Nil

G. **Information/Reports from Administration, For Receipt**

Nil

H. **Trustee, Committee, Administration Reports, Requiring Action**

1. **Policy 7.15: Trustee Honoraria and Expenses**

   J. Cherepacha, Superintendent Financial Services, presented Policy 7.15: Trustee Honoraria and Expenses. At the request of a trustee, this policy has received minor revisions. The policy will be reviewed again at a later date, together with policy 5.25: Student Trustees, to ensure all aspects of the policies are aligned with regulations, Ministry issued documents and other Board policies. The policy has also been revised to include provisions which permit trustees to purchase home office equipment at a depreciated value, as determined by the financial services department, at the end of their term. Meeting attendance amounts for trustees has been
updated to include meetings of the Central Committee for Catholic School Councils and the Audit Committee. Minor revisions to grammar and punctuation and to ensure alignment with style guides which articulate standards for the writing and design of documents have also been included. Specific reference to student trustees and supervision by a parent/guardian has been removed and will be added to Policy 5.25: Student Trustees. The financial implications for this revised policy are minimal and relate only to the resale value of the office equipment. The General Administrative Procedures (GAPS) and other relevant resource documents are identified in the reference section of the policy and appended to this report. The policy will be reviewed again at a later date.

Moved by L. del Rosario

THAT THE REPORT, POLICY 7.15: TRUSTEE HONORARIA AND EXPENSES, BE RECEIVED.

CARRIED.

Discussion ensued.

Trustee S. Xaviour left the meeting.

Moved by M. Pascucci

THAT THE REPORT, POLICY 7.15: TRUSTEE HONORARIA AND EXPENSES BE REVIEWED FULLY BY STAFF AND BROUGHT BACK TO THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE AT A FUTURE DATE.

CARRIED.

The Chair moved to recess for ten minutes at 8:55 p.m.

The meeting reconvened at 9:05 p.m. at which time it was noted that quorum was lost.

The By-Laws/Policies Review Committee could not be re-called after the recess, a quorum was not present.

The Chair A. Abbruscato adjourned the meeting at 9:10 p.m. Trustees in attendance were A. Abbruscato, A. da Silva, F. Di Cosola, L. del Rosario and E. O'Toole.
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 2

MINUTES OF THE
ADMINISTRATION AND FINANCE COMMITTEE MEETING
FEBRUARY 7, 2017

1. THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING FEBRUARY 7, 2017, BE RECEIVED.

2. THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE ALLOCATION OF $1.0 MILLION OF ITS ACCUMULATED SURPLUS TO PROVIDE FOR THE PHASE-IN OF NEW RELIGION EDUCATION CURRICULUM.
Minutes of the Administration and Finance Committee Meeting  
Tuesday, February 7, 2017 - 7:00 p.m.  
Board Room, Catholic Education Centre

Chair: F. Di Cosola  
Vice Chair: S. Xaviour  
Trustees: L. del Rosario  S. Hobin  B. Iannicca  M. Pascucci  
Student Trustees: J. Alvi  T. Glod

Director of Education: M. Mazzorato  
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik  
Associate Director of Instructional Services: S. McWatters  
Superintendents: D. Amaral  C. Blanchard  J. Cherepacha  D. Del Bianco  R. Eberhardt  T. Lariviere  C. Pitoscia

General Counsel: W. Lopez  
General Managers: B. Campbell  T. Davis  B. Hester  R Moriah  
Recorder: L. Mackereth  
Regrets: Trustee A. Abbruscato  Trustee D’Souza  Trustee T. Thomas  Trustee E. O’Toole  Trustee A. da Silva

A Routine Matters

1. Call to Order and Attendance  
   At 7:06 p.m., F. Di Cosola, Chair of the Administration and Finance Committee, called the meeting to order.

2. Acknowledgement of First Nations Sacred Territory  
   Committee Chair F. Di Cosola acknowledged the sacred territory of the Mississaugas of the Credit.

3. Opening Prayer  
   Committee Chair F. Di Cosola led the Opening Prayer.

4. Declaration of Interest  
   The following trustees declared an interest in agenda items:  
   - H1 Proposed Multi-Year Strategy – Accumulated Surplus  
   - M2 In Camera Item  
   - Trustee S. Hobin–family members belong to OECTA and OECTA OT  
   - Trustee M. Pascucci–family member belongs to OECTA  
   - Trustee B. Iannicca–family members belong to CUPE 2026 and OECTA OT
Moved by S. Xaviour

THAT THE DECLARED INTEREST ITEMS BE MOVED TO ITEM L.

CARRIED

5. Approval of the Agenda

Moved by S. Hobin

THAT THE AGENDA BE APPROVED.

CARRIED

5. Minutes of the Administration and Finance Committee Meeting, January 10, 2017
   i) Business Arising from the Minutes-Nil

Moved by L. del Rosario

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, JANUARY 10, 2017, BE APPROVED.

CARRIED

B Awards and Presentations
   Nil

C Pastor’s Remarks
   Nil

D Delegation

E. Price – Sibling Policy, St. James Catholic Global Learning Centre

Moved by B. Iannicca

THAT THE DELEGATION, E. PRICE, SIBLING POLICY, ST. JAMES CATHOLIC GLOBAL LEARNING CENTRE, BE RECEIVED.

CARRIED

E Price, parent, speaking on her own behalf, delegated the board seeking consideration of sibling priority at St. James Catholic Global Learning Centre.

In response to Trustee S. Hobin’s inquiry, the delegate advised she went through the lottery process for the first child’s registration and it was communicated at that time that a second child would also be required to go through the lottery process.

E Information/Reports from Trustees, for Receipt

i) Regular Reports

   a) Ontario Catholic School Trustees’ Association (OCSTA) Update - T. Thomas/M. Pascucci

      Trustee M. Pascucci advised the OCSTA Board of Directors Meeting was held February 3, 2017.
Moved by S. Hobin

THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION VERBAL UPDATE, BE RECEIVED.

CARRIED

b) Student Transportation of Peel Region (STOPR) Update—D. D’Souza
Nil

i) Good News Items
Nil

F Updates/Information/Reports from Committees, for Receipt
Nil

G Information/Reports from Administration, for Receipt

1. STOPR Governance Committee Meeting Minutes, November 18, 2016—D. Del Bianco

Moved by L. del Rosario

THAT THE MINUTES OF THE STOPR GOVERNANCE COMMITTEE MEETING, NOVEMBER 18, 2016, BE RECEIVED.

CARRIED

2. Long Term Facilities Master Plan Historical and Projected Enrolment—D. Del Bianco

Moved by L. del Rosario

THAT THE REPORT, LONG TERM FACILITIES MASTER PLAN HISTORICAL AND PROJECTED ENROLMENT, BE RECEIVED.

CARRIED

D. Del Bianco Superintendent of Planning and Operations, supported by the Planning Department team, indicated the report is the first step in the Long Term Facilities Master Plan (LTFMP). S. Cox, Manager of Planning, reviewed the report, an overview of historic enrolments, for the period 2006-2026, and long term enrolment projections for elementary and secondary. The projections, based on the October 31, 2016 actual enrolment, are the basis of developing recommendations in the Long Term Facilities Master Plan (LTFMP).

Enrolment growth is anticipated over the next ten years, but there will be areas of the board experiencing enrolment decline. The board’s LTFMP will reflect enrolment changes through new schools or additions to schools, realignment of school boundaries, program changes and pupil accommodation reviews.

Staff responded to questions of clarification.
3. Transportation Reassessments (2017)—D. Del Bianco

Moved by L. del Rosario

THAT THE REPORT, TRANSPORTATION REASSESSMENTS (2017), BE RECEIVED.

CARRIED

D. Del Bianco Superintendent of Planning and Operations, reviewed the report which outlined the scope and schedule for the proposed transportation reassessment related to Dufferin-Peel Catholic District School Board. This report represents a new step in the STOPR Reassessment process, providing efficiencies to the transportation model.

Transportation reassessments proposed for Dufferin-Peel include St. Albert of Jerusalem Elementary School, St. Jean Brebeuf Elementary School and St. Cornelius Elementary School. Traffic Safety Councils will be engaged to do an assessment. The changes will become effective in September 2017.

Trustee F. Di Cosola passed the Chair to Trustee S. Xaviour.

Trustee F. Di Cosola indicated that information should not be released until it has come to the board.

Trustee F. Di Cosola resumed the chair.


THAT THE REPORT, INTERIM BUDGET REPORT – 4 MONTHS ENDING DECEMBER 31, 2016, BE RECEIVED.

CARRIED

J. Cherepacha, Superintendent of Financial Services, and B. Hester, General Manager of Financial Services summarized the information contained in the report. The report provided the status of the current year’s budget versus actual expenditures for the period September 1, 2016 to December 31, 2016. The report highlighted financial, enrolment, staffing areas. Staff will continue to monitor and report. There are no budget concerns at this time.

J. Cherepacha responded to questions of clarification.

5. Catholic Board Improvement Learning Cycle: Presentation from Health and Safety and Records Management Departments—C. Pitoscia

Moved by S. Xaviour

THAT THE REPORT, CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE: PRESENTATION FROM HEALTH AND SAFETY AND RECORDS MANAGEMENT DEPARTMENTS, BE RECEIVED.

CARRIED
C. Pitoscia, Superintendent of Human Resources and Employee Relations, introduced the presentation, Walking Forward Together: Stewardship of our Physical Environment.

L. Schaule, Manager of Health and Safety and G. Coish, Records Management and Access & Privacy Administrator, shared the departmental actions to support the movement to a paperless environment, ongoing initiatives, effective management of digital records and compliance with the law, policies and standards.

Trustee F. Di Cosola passed the Chair to Trustee S. Xaviour.

In response to Trustee F. Di Cosola’s inquiry, G. Coish indicated inactive Ontario Student Records (OSR) are retained at the school for five years. They are then purged in accordance with the Ministry of Education OSR guideline and sent to the archives in paper format. Schools may access an electronic transcript.

Trustee F. Di Cosola resumed the chair.

6. 2017-2018 Budget Update—J. Cherepacha

Moved by S. Xaviour

THAT THE REPORT, 2017-2018 BUDGET UPDATE, BE RECEIVED.

CARRIED

J. Cherepacha, Superintendent of Financial Services, provided a brief update of 2017-2018 budget process and noted the Grants for Student Needs (GSN) announcement is expected in March 2017. There is no expectation of additional funding or change to the phase-in reductions to benefit benchmarks, the operations grant or the board administration grant.

Superintendent J. Cherepacha advised a Budget Information Session for Trustees is scheduled for April 4, 2017 and the Public Budget Consultation Webcast will take place April 26, 2017.

H Trustee, Committee, Administration Reports, Requiring Action

1. Proposed Multi-Year Strategy-Accumulated Surplus—J. Cherepacha

This item was moved to Section L Declared Interest.

I Notices of Motion

Nil

J Additional Business

Nil

K Questions asked of, and by Board Members

1. D. Del Bianco, Superintendent of Planning and Operations, responded to Trustee S. Hobin’s questions of clarification regarding the STOPR Governance Committee Meeting minutes.
2. In response to Student Trustee T. Glod’s inquiry concerning students walking to school on days when busing is cancelled due to inclement weather, M. Mazzorato, Director of Education, advised the board has an obligation to keep schools open if at all possible; parents and students must make their own decision on alternate means of transportation or remaining at home.

3. Student Trustee T. Glod inquired about cancellation of extracurricular activities when busing is cancelled. Staff will review and report.

4. Trustee S. Xaviour inquired about the status of adding the Dufferin-Peel logo to schools. D. Del Bianco, Superintendent of Planning and Operations, advised that an architect has been retained to redesign the boulevard signs. The intention is to have the new signage installed as part of the new school construction, at the CEC and administrative buildings, and develop an installation plan at existing schools.

5. In response to Trustee S. Xaviour’s inquiry about access to Dufferin-Peel information through an app, R. Eberhardt, Superintendent of Learning Technologies and CIO, advised there is no current project being undertaken. Staff continue to work on functionality and research.

L Declared Interest Items
The following trustees, who had declared an interest, left the meeting:

Trustee B. Iannicca–family members belong to CUPE 2026 and OECTA OT
Trustee M. Pascucci–family member belongs to OECTA
Trustee S. Hobin–family members belong to OECTA and OECTA OT

1. Proposed Multi-Year Strategy-Accumulated Surplus—J. Cherepacha

Moved by L. del Rosario

THAT THE REPORT, PROPOSED MULTI-YEAR STRATEGY-ACCUMULATED SURPLUS, BE RECEIVED.

CARRIED

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer introduced the report, the previously approved accumulated surplus with the addition of $1M to support the new Religious Education curriculum.

J. Cherepacha, Superintendent of Financial Services, reviewed the report. The proposed changes to the accumulated surplus balance include an overall reduction of $1.5 million due to the year-end deficit position and a relocation of $1.0 million to phase in the new religious education program. J. Cherepacha responded to questions of clarification.

M. Mazzorato, Director of Education, indicated the new Religious Education program contains a digital resource component for parishes.

Moved by S. Xaviour

THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE ALLOCATION OF $1.0 MILLION OF ITS ACCUMULATED SURPLUS TO PROVIDE FOR THE PHASE-IN OF NEW RELIGION EDUCATION CURRICULUM.

CARRIED
Moved by L. del Rosario

THAT THE BOARD APPROVE THE TOTAL ACCUMULATED SURPLUS BALANCE OF $46.8 MILLION.

CARRIED

Trustees who had declared an interest rejoined the meeting.

In Camera Session

Moved by S. Xaviour

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

Rise and Report

Approved the In Camera Minutes of the Administration and Finance Committee Meeting, January 10, 2017, a financial matter and received a personnel matter.

Moved by F. Di Cosola

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

Future Meetings

March 7, 2017  May 9, 2017
April 4, 2017  June 6, 2017

Adjournment

Moved by M. Pascucci

THAT THE MEETING BE ADJOURNED AT 9:45 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 3

MINUTES OF THE
FAITH AND PROGRAM COMMITTEE MEETING
FEBRUARY 14, 2017

1. THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING FEBRUARY 14, 2017, BE RECEIVED.

2. THAT POLICY 1.75: CHAPELS IN SECONDARY SCHOOLS, BE APPROVED AND ADOPTED, AS AMENDED.

3. THAT POLICY 5.11: PUBLIC RELATIONS, BE APPROVED AND ADOPTED, AS AMENDED.
Minutes of the Faith and Program Committee Meeting  
Tuesday, February 14, 2017 - 7:00 p.m.  
Board Room, Catholic Education Centre

Chair: L. del Rosario  
Vice Chair: A. da Silva  
Trustees: A. Abbruscato, F. Di Cosola, S. Hobin, B. Iannicca, E. O'Toole, M. Pascucci  
Student Trustees: J. Alvi, T. Glod  
Director of Education: M. Mazzorato  
Associate Director of Instructional Services: S. McWatters  
Superintendents: D. Amaral, C. Blanchard, T. Cruz, R. Eberhardt, D. Finegan-Downey, T. Lariviire, L. Papaloni, T. Peel, S. Steer, L. Storey  
General Counsel: W. Lopez  
General Manager: B. Campbell  
Recorder: C. Turco  
Regrets: Trustee D. D’Souza, Trustee T. Thomas, Trustee S. Xaviour

A Routine Matters

1. Call to Order and Attendance  
Committee Chair L. del Rosario called the meeting to order at 7:00 p.m.

2. Acknowledgement of First Nations Sacred Territory  
Committee Chair L. del Rosario acknowledged the sacred territory of the Mississaugas of the New Credit.

3. Opening Prayer  
Committee Chair L. del Rosario led the opening prayer.

4. Declaration of Interest  
Nil

5. Approval of the Agenda  
i) Approval of Consent of Calendar Items-Nil

Addition to the In Camera Agenda

Moved by E. O’Toole

THAT THE AGENDA BE APPROVED, AS AMENDED.  
CARRIED

Minutes – Faith and Program Committee Meeting – February 14, 2017
6. Minutes of the Faith and Program Committee Meeting, January 17, 2017

Moved by S. Hobin

THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING, JANUARY 17, 2017, BE RECEIVED.

CARRIED

Business Arising from the Minutes
Nil

C Awards and Presentations

1. Walking Forward Together in Hope - T. Lariviere

T. Lariviere, Superintendent, Mississauga East Family of Schools, introduced Vice Principals A. Aguilar, M. Pallotta and E. Oliveira who introduced a video presentation that focused on the Catholic Education Week theme, Walking Forward Together in Hope, and the use of social media.

Moved by B. Iannicca

THAT THE PRESENTATION, WALKING FORWARD TOGETHER IN HOPE, BE RECEIVED.

CARRIED

C Pastor’s Remarks
Nil

D Delegations
Nil

E Updates/Information/Reports from Trustees, for Receipt

i) Regular Reports – Nil

ii) Student Voice Council Report – Student trustee J. Alvi noted that the last student voice council meeting was cancelled due to inclement weather. The meeting has been rescheduled for Wednesday, February 15.

iii) Good News Items - Nil

F Reports from Committees, for Receipt

1. Minutes of the Special Education Advisory Committee Meeting, January 18, 2017

Moved by S. Hobin

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, JANUARY 18, 2017, BE RECEIVED.

CARRIED
G Information/Reports from Administration, for Receipt


Moved by S. Hobin

THAT THE REPORT, SECONDARY RELIGIOUS EDUCATION UPDATE, BE RECEIVED.

CARRIED

C. Blanchard, Superintendent of Program and Learning Services outlined the report and introduced S. Peterson, Coordinator of Religious Education and Faith Formation, who reviewed the revised *Ontario Catholic Secondary Curriculum Policy Document Grades 9-12 for Religious Education*. The document is aligned with *Growing Success* and is expected to be fully implemented by September 2018.

In response to Trustee S. Hobin, S. Peterson advised secondary teachers will receive professional development on the new curriculum. Elementary schools have received Grade 1 to Grade 3 of the new *Growing in Faith, Growing in Christ* religion program. All elementary schools have digital access and student resources. Parishes will review the digital materials at the zone meeting.

*Fully Alive* is fully implemented for Grade 1 to Grade 8; Grade 4 is under review; and Grade 5 should be ready for September 2018.

Trustee F. Di Cosola inquired about communication to each parish indicating resources are available on-line.

In response to Trustee E. O’Toole, S. Peterson advised each school prepares and facilitates their assessments and principals ensure that standards are met.

2. Catholic Learning Environment: Enlightening Pathways to Success through Experiential Learning - S. Steer/C. Blanchard/ T. Cruz

Moved by S. Hobin

THAT THE REPORT, CATHOLIC LEARNING ENVIRONMENT: ENLIGHTENING PATHWAYS TO SUCCESS THROUGH EXPERIENTIAL LEARNING, BE RECEIVED.

CARRIED

S. Steer, Superintendent of Well-Being, Experiential Learning and Learning Services, outlined the report and introduced M. Di Filippo, Consultant for Experiential Learning, OYAP and Technical Studies and P. Comeau, Coordinator of Student Success and Secondary Program, who shared a video presentation and a success story about the Women in the Non-Traditional Trades mentorship program.

Staff responded to trustee questions about opportunities for women in various industries and trades, how experiential learning is accessed, where mentoring takes place, how best to broaden awareness of opportunities for students, and opportunities to share the video with more students and Catholic school councils. Discussions occurred about opportunities for students in Planning for Independence, indicating upcoming related presentations to SEAC and Faith and Program Committee. Staff addressed information on student interest in trades, and in
co-op opportunities.
S. McWatters, Associate Director, Instructional Services, indicated a report on MyBluePrint, which would address some of the questions, would be coming forward at a future Faith and Program Committee meeting. Trustee S. Hobin noted challenges for parents of students with diverse learning needs related to post-secondary school training.

3. Catholic Learning Environment: Knowing and Supporting English Language Learners
—C. Blanchard/ T. Cruz/ S. Steer

Moved by A. da Silva

THAT THE REPORT, CATHOLIC LEARNING ENVIRONMENT: KNOWING AND SUPPORTING ENGLISH LANGUAGE LEARNERS, BE RECEIVED.
CARRIED

C. Blanchard, Superintendent of Program and Learning Services, introduced the report and supporting presentation by M. Bueno, Academic Coordinator of MISA, ELL, FSL and Ministry Initiatives, J. Kubica, Student Settlement Support Worker and C. Murphy, Secondary Principal Program.

Staff highlighted examples of students from diverse backgrounds and school experiences and how staff create dynamic learning profiles based on personal, cultural, and educational information that reflect the English Language Learners in their schools. A supporting video provided additional emphasis on the English Language Learner (ELL) students we serve.

In response to a question about whether we survey students to get a sense of their integration into schools, staff indicated that information is gathered and used to help support the students.

4. Catholic Learning Environment: Enhancing the Voices of Students with Differing Abilities
— T. Cruz /C. Blanchard/S. Steer/R. Eberhardt

Moved by E. O'Toole

THAT THE REPORT, CATHOLIC LEARNING ENVIRONMENT: ENHANCING THE VOICES OF STUDENTS WITH DIFFERING ABILITIES, BE RECEIVED.

T. Cruz, Superintendent of Special Education and Learning Services, introduced the report which provided an overview of technology supports in place which align to the priorities outlined in the Catholic Board Improvement Learning Cycle.

A supporting video, Responding to Our Needs Through Technology, was shared.

Staff responded to questions about video closed captioning, indicating that through discussion with parents and review by trained staff, students requiring this support would be identified.

In response to questions about technology in the classroom, staff indicated that technology is continuously updated to meet the needs of learners. Ongoing professional development is provided to teachers and other support staff to support the use of technology.
Trustee, Committee, Administration Reports, Requiring Action

1. Policy 1.75: Chapels in Secondary Schools—C. Blanchard

Moved by F. Di Cosola

**THAT THE REPORT, POLICY 1.75: CHAPELS IN SECONDARY SCHOOLS, BE RECEIVED.**

*CARRIED*

C. Blanchard, Superintendent of Program and Learning Services introduced the report recommending that *Policy 1.75 Chapel in Secondary Schools* be received with revisions as identified in the appendix of the report. Revisions include a scriptural reference, definition of school chapels and continued reference to the Archdiocese Guidelines for Secondary Chapels. There are no financial implications for the revised policy. There are two General Administrative Procedures (GAP) associated with this policy: 528:00 Chapels in Secondary Schools and 528:01 Blessing of Permanent Chapels. Both will be reviewed and updated pending trustee input and approval of Policy 1.75. C. Blanchard introduced S. Peterson, Coordinator of Religious Education and Faith Formation who responded to questions related to diocesan approval for a parish priest to conduct a funeral in a school chapel, access to chapels by students of other faith and the provision of prayer space for students of other faith.

Trustee F. Di Cosola indicated that every effort should be made to have chapels blessed within one year of opening. Trustee A. da Silva requested reference to de-commissioning of a chapel and discarding religious artifacts be included.

M. Mazzorato, Director of Education, indicated that these points would not affect Policy 1.75, but would be reflected in the revisions to the related GAP.

*Trustee Abbruscato left the meeting at 9:00pm*

Moved by S. Hobin

**THAT POLICY 1.75: CHAPELS IN SECONDARY SCHOOLS, BE APPROVED AND ADOPTED, AS AMENDED.**

*CARRIED*

2. Policy 5.11: Public Relations—D. Amaral

Moved by B. Iannicca

**THAT THE REPORT, POLICY 5.11: PUBLIC RELATIONS, BE RECEIVED.**

*CARRIED*

D. Amaral, Superintendent of Strategy, Policy and Global Learning introduced the report recommending minor revisions. Trustee M. Pascucci made reference to social media as being one of the growing communication channels we use. He requested the addition of building public confidence in Catholic education and trustees as stewards of Catholic education and the Board be included in the policy.
Moved by M. Pascucci

THAT POLICY 5.11: PUBLIC RELATIONS, BE APPROVED AND ADOPTED, AS AMENDED.

CARRIED

I Notices of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members

1. Trustee S. Hobin inquired about installation of security cameras in new schools citing security concerns with student property in hallways. Superintendent Steer advised that elementary schools do not have security cameras and the new schools have coat racks in the classrooms rather than in the hallways. Staff will bring request for information to planning and operations.

2. Trustee S. Hobin inquired if staff has had discussions with police services regarding their ability to recognize the characteristics of individuals with Autism, citing a hypothetical situation where youth with Autism, who are able to drive or who may be out in the community on their own, may be stopped by police. Superintendent T. Cruz indicated a recent presentation was given to Peel Police regarding some of the needs of our students, what that can look like and some strategies when approaching individuals. The information regarding interaction with students with identified needs is also embedded in the school/police protocol.

Trustee F. Di Cosola requested staff connect with local police services across the region regarding a presentation outlining how they are trained to deal with citizens with Autism.

3. Trustee S. Hobin inquired about impact of bullying.

Superintendent C. Blanchard indicated that our Catholic Community, Culture and Caring survey includes a segment on the impact of bullying. We also have a survey to gather information from parents regarding bullying concerns.

4. Trustee B. Iannicca asked staff to determine the cost to retrofit elementary schools with security cameras.

5. Trustee B. Iannicca requested that staff provide a report identifying from what areas students come to attend our Regional programs.

6. Trustee B. Iannicca requested a report with information on the number of students with anaphylaxes.

7. Trustee M. Pascucci inquired about the cost of membership fees to the Brampton Chamber of Commerce. It was noted by other trustees that the trustee memberships are complimentary.
8. Trustee F. Di Cosola asked if there would there be consideration for lockers in elementary schools to store personal electronic devices.

L Déclare l'intérêt en matière de la question
Nil

M Salle en huis clos

Moved by S. Hobin

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N Rapport de l'assemblée

Approved Minutes of the In Camera Session of the Faith and Program Committee Meeting of January 17, 2017
Received Private Legal Matter

Moved by F. Di Cosola

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O Réunions futures

March 21, 2017 April 18, 2017 May 16, 2017
June 13, 2017

P Adjournement

Moved by B. Iannicca

THAT THE MEETING BE ADJOURNED AT 10:15 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 4

MINUTES OF THE
BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING
FEBRUARY 21, 2017

1. THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, FEBRUARY 21, 2017, BE RECEIVED.

2. THAT POLICY 1.02: TRUSTEE CODE OF CONDUCT, BE APPROVED AND ADOPTED, AS AMENDED.

3. THAT POLICY 8.60: FUNDNG OF NEW PROGRAMS, BE RENAMED FUNDING OF NEW PROGRAMS AND/OR SERVICES.

4. THAT POLICY 8.60: FUNDING OF NEW PROGRAMS AND/OR SERVICES BE APPROVED AND ADOPTED, AS AMENDED.

5. THAT POLICY 16.00: INVESTMENT OF BOARD FUNDS, BE APPROVED AND ADOPTED, AS AMENDED.

6. THAT POLICY 1.30: APPOINTMENTS, BE APPROVED AND ADOPTED, AS AMENDED.

7. THAT POLICY 6.49: SCHOOL ESTABLISHMENT, MAINTENANCE, CLOSURE AND CONSOLIDATION, BE RESCINDED.

8. THAT POLICY 6.55: SCHOOLS, NEW AND AMALGAMATED – NAMING OF, BE APPROVED AND ADOPTED, AS AMENDED.

9. THAT POLICY 6.60: SCHOOL SITES, BE APPROVED, AS AMENDED.

10. THAT POLICY 6.62: SCHOOL SITES – OUTDOOR PLAYGROUND EQUIPMENT ON SCHOOL BOARD PROPERTY, BE RESCINDED.

11. THAT POLICY 2.32: BOARD LEARNING PLAN FOR STUDENT ACHIEVEMENT AND WELL-BEING BE RENAMED “POLICY 2.32: MULTI-YEAR STRATEGIC PLAN AND THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE.”

12. THAT POLICY 1.32: MEMBERS-AT-LARGE TO REPRESENT THE BOARD ON COMMITTEES ESTABLISHED BY OUTSIDE AGENCIES, BE APPROVED AND ADOPTED, AS AMENDED.

13. THAT POLICY 1.33: SCHOOL BOARD REPRESENTATION ON MUNICIPAL LIBRARY BOARDS, BE RESCINDED.
14. THAT POLICY 8.15: AWARD OF MERIT BE RENAMED “CATHOLIC AWARD OF MERIT”.

15. THAT POLICY 8.15: CATHOLIC AWARD OF MERIT, BE APPROVED AND ADOPTED, AS AMENDED.
Unapproved Minutes of the Board By-Law/Policies Review Committee
Tuesday, February 21, 2017 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: A. Abbruscato
Trustees: A. da Silva
F. Di Cosola
L. del Rosario
S. Hobin
E. O’Toole
M. Pascucci
Regrets: D. D’Souza
B. Iannicca
T. Thomas
S. Xaviour

Director of Education: M. Mazzorato
Associate Director of Corporate Services Chief Financial Officer and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral D. Del Bianco C. Pitoscia
General Counsel: W. Lopez
General Manager: B. Campbell
Staff: G. Coish
Recorder: E. D’Anna

A. Routine Matters
   1. Call to Order and Attendance
      Chair A. Abbruscato called the meeting to order at 7:04 p.m. Regrets were noted.

   2. Acknowledgement of First Nations Sacred Territory

   The statement was read by the Chair at the meeting:

   “We would like to acknowledge that this is the sacred territory of the Mississaugas of the New Credit.”

   3. Opening Prayer
      Chair of the Board By-Law/Policies Review Committee, A. Abbruscato, led the opening prayer.

   4. Declaration of Interest
      Nil
5. Approval of the Agenda

Addition to the Agenda:
H 6 Policy 6.49
M revised In-Camera Agenda

Trustee Di Cosola requested agenda item H 14 – Policy 20.00: *Fees for Learning Materials and Activities* be moved to agenda item H2 to accommodate a parent in attendance at the meeting. Trustee Di Cosola distributed questions from the parent who was not able to delegate.

*Moved by A. da Silva*

**THAT THE AGENDA BE APPROVED, AS AMENDED.**

*THAT THE AGENDA BE APPROVED, AS AMENDED.*

i) Approval of Consent of Calendar Items
   Nil

6. Approval of Minutes

*Moved by S. Hobin*

**THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, JANUARY 31, 2017, BE APPROVED.**

**THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE MEETING, JANUARY 31, 2017, BE APPROVED.**

ii) Business Arising from the Minutes
    Nil

B. Awards and Presentations
   Nil

C. Pastor’s Remarks
   Nil

D. Delegations
   Nil

E. Updates/Information/Reports from Trustees, For Receipt
   i) Regular Reports - Nil
   ii) Good News Items - Nil

F. Reports from Committees, For Receipt
   Nil

G. Information/Reports from Administration, For Receipt
   Nil

__Unapproved Minutes – Board By-Law/Policies Review Committee – Meeting of February 21, 2017__
H. **Trustee, Committee, Administration Reports, Requiring Action**

1. **Policy 1.02: Trustee Code of Conduct**

D. Amaral, Superintendent, Strategy, Policy and Global Learning introduced Eric Roher from Borden Ladner Gervais LLP. E. Roher is National Leader of the Education Focus Group at Borden Ladner Gervais LLP. Mr. Roher practices in the areas of education law, labour relations and employment law. He advises a range of public and private sector employers, as well as school boards and independent schools. Mr. Roher walked the committee through the draft revised Policy 1.02: *Trustee Code of Conduct*. The policy was last revised in 2010. In May, 2015, a revised draft policy was presented to trustees for consideration and input. The draft revised policy and report reflects input and feedback from trustees. Policy 1.02: *Trustee Code of Conduct* articulates guiding principles, responsibilities and duty to comply with legislation for all trustees. It sets the framework under which trustees fulfill their roles as stewards of the Dufferin-Peel District School Board. It has received substantial revisions to align more closely with the *Education Act* R.S.O. 1990 and the *Municipal Conflict of Interest Act*.

**Moved by S. Hobin**

**THAT THE REPORT, POLICY 1.02: TRUSTEE CODE OF CONDUCT, BE RECEIVED.**

*CARRIED.*

Trustee M. Pascucci thanked Mr. Roher and Board staff for the report.

In response to Trustee M. Pascucci, D. Amaral responded that policy 7.15: *Trustee Honoraria and Expenses* and Policy 5.25: *Student Trustees* will be brought to the committee and will reference Student Trustees.

E. Roher responded to a question from Trustee Pascucci that relates to trustees declaring an interest if sitting on a bargaining committee and have a distant family member who works for the Board. Mr. Roher went on to explain what the courts have deemed, recommended that trustees recuse themselves from collective bargaining matters if a perceived conflict exists. He suggested articulated that it is imperative that trustees be seen to be acting in the best interest of the public they serve. All trustees are expected to comply with *Municipal Conflict of Interest Act* (MCIA), which requires that trustees declare and disclose the general nature of the interest for all direct and indirect pecuniary conflicts of interest and abstain from making a decision.

E. Roher explained why the language of “upholding” is used in the draft revised policy and quoted from section 218.1 of the *Education Act*: duties of a trustee. All trustees are expected to comply with the following duties as set out in section 218.1 of the *Education Act*: “uphold the implementation of any board resolution after it is passed by the board”. The term “uphold” is from the *Act*.

In response to Trustee Di Cosola, E. Roher indicated that an individual is still protected by freedom of expression.

E. Roher would like to gather the questions from the trustees and have a response after looking at the interpretations from other boards. It is in the best interest of the board and prudent to declare a conflict if there is doubt.
In response to a question from Trustee L. del Rosario, M. Mazzorato indicated that any trustee can make a motion. It is within the Procedural By-Law to consider a recent decision of the board by making a motion to reconsider.

Trustee O'Toole suggested that under Decorum, the chair should require a motion when considering requesting a trustee to leave a meeting due to inappropriate behaviour.

E. Roher pointed out that this does not preclude the trustee from challenging the Chair. The addition will be added.

E. Roher clarified that the Education Act identifies processes by which trustees can be addressed for absences only at meetings of the committee of the whole. Absence from committee meetings is not referenced in the legislation. E. Roher recommended that this matter could be recommended to be included in the Procedural By-Law.

Discussion ensued with respect to remoteness of a potential conflict of interest as related to family members. Consensus amongst trustees was to adhere to the language of the MCIA which identifies a spouse, parent or child.

Moved by A. da Silva

THAT POLICY 1.02: TRUSTEE CODE OF CONDUCT, BE APPROVED AND ADOPTED, AS AMENDED.

Mr. Roher left the meeting at 8:15 p.m.

2. Policy 20:00 – Fees for Learning

Moved by A. da Silva

THAT THE REPORT, POLICY 20.00: FEES FOR LEARNING MATERIALS AND ACTIVITIES, BE RECEIVED.

CARRIED.

Trustee Di Cosola spoke briefly on the handout subject: School Fees. The issue came to him from a parent at one of his schools who was unable to delegate. The issue focuses on the transparency of the policy and GAP 531.00 and 704.02. Questions were raised.

The questions were presented to staff for response and/or further investigation.

Discussion ensued around student fees, activity fees and school generated funds.

M. Mazzorato responded that in-service training will be provided.

3. Policy 8.60: Funding of New Programs

Moved by M. Pascucci

THAT THE REPORT, POLICY 8.60: FUNDING OF NEW PROGRAMS, BE RECEIVED.

CARRIED.
J. Hrajnik, Associate Director, Corporate Services, Chief Financial Officer & Treasurer, presented Policy 8.60: *Funding of New Programs*, which was last revised in 2011. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board. The policy applies to any request for new and/or changes to existing programs and services, or when alterations are requested to be made to existing programs and/or services that result in adjusted and/or additional costs to the Board affecting either the operating or capital budget. This policy is for renaming purposes only with no financial implications to the revised draft policy. There are no General Administrative Procedures associated with this policy,

It was pointed out by J. Hrajnik that the policy is to identify a sustainable source of funding for any new programs and/or services. The Board is required by legislation to ensure a balanced budget. Trustees would identify a funding source and work with staff to implement.

After further discussion, it was decided that M. Mazzorato would amend the wording in the policy to identify that trustees would work with staff once funding is identified.

**Moved by L. del Rosario**

**THAT POLICY 8.60: FUNDING OF NEW PROGRAMS, BE RENAMED FUNDING OF NEW PROGRAMS AND/OR SERVICES.**

*CARRIED.*

**Moved by S. Hobin**

**THAT POLICY 8.60: FUNDING OF NEW PROGRAMS AND/OR SERVICES BE APPROVED AND ADOPTED, AS AMENDED.**

*CARRIED.*

4. Policy 16.00: Investment of Board Funds

**Moved by L. del Rosario**

**THAT THE REPORT, POLICY 16.00: INVESTMENT OF BOARD FUNDS, BE RECEIVED.**

*CARRIED.*

J. Hrajnik presented Policy 16.00: *Investment of Board Funds* which was last revised in 2010. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board. The policy articulates the Board’s commitment to utilizing resources in a fiscally responsible manner. There are no General Administrative procedures associated with this policy.

**Moved by S. Hobin**

**THAT POLICY 16.00: INVESTMENT OF BOARD FUNDS, BE APPROVED AND ADOPTED, AS AMENDED.**

*CARRIED.*
5. Policy 1.30: Appointments

Moved by F. Di Cosola

THAT THE REPORT, POLICY 1.30: APPOINTMENTS, BE RECEIVED.  

CARRIED.

C. Pitoscia, Superintendent of Human Resources and Employee Relations, presented the report providing background information. Policy 1.30: Appointments was last revised in 1982. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board.

Policy 1.30: Appointments applies to the appointment of the director of education and the director of education’s responsibility for informing the board of trustees of any appointment, transfer, leave suspension or dismissal of any supervisory officer, principal or management personnel. It has not been the practice of the Board staff to bring forward appointments and employment status information related to management personnel for a significant period of time.

In response to a question from Trustee del Rosario, J. Hrajnik pointed out that General Managers would fall under reporting to the director and appointments would not be brought to the trustees.

Moved by S. Hobin

THAT POLICY 1.30: APPOINTMENTS, BE APPROVED AND ADOPTED, AS AMENDED.  

CARRIED.

6. New Policy: Progressive Discipline for Employees

Moved by M. Pascucci

THAT THE REPORT, NEW DRAFT POLICY: PROGRESSIVE DISCIPLINE FOR EMPLOYEES, BE RECEIVED.  

CARRIED.

C. Pitoscia, introduced K. Greco, Principal Secondary Employee Relations. A new policy: Progressive Discipline – All employees is designed to support transparent practices for employees and to ensure public confidence in matters related to the professional conduct of the Dufferin-Peel Catholic District School Board employees.

The Board has an established set of reasonable policies, procedures and guidelines for all employees in order to safeguard employee and student wellbeing and safety. The new draft policy is presented for discussion and input at this time.

Discussion ensued around progressive discipline and the framework of the new policy. It was noted that the Board staff will also engage in consultation process with employee groups regarding this draft policy and any related draft General Administrative Procedures.
7. Policy 6.49: School Establishment, Maintenance, Closure and Consolidation

Moved by E. O’Toole

THAT THE REPORT, POLICY 6.49: SCHOOL ESTABLISHMENT, MAINTENANCE, CLOSURE AND CONSOLIDATION, BE RECEIVED.

CARRIED.

D. Del Bianco, Superintendent of Planning and Operations, presented the policy which was last revised in 2004. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board.

Policy 6.49: School Establishment, maintenance, Closure and Consolidation articulates the Board’s commitment to establishing the number and kin of schools as aligned to Ministry of Education regulation and direction. The Board staff is proposing rescinding Policy 6.49 as there are a number of existing policies and General Administrative Procedures which not only capture, but also expand on, the contents of this policy.

Moved by S. Hobin

THAT POLICY 6.49: SCHOOL ESTABLISHMENT, MAINTENANCE, CLOSURE AND CONSOLIDATION, BE RESCINDED.

CARRIED.

8. Policy 6.55: Schools, New and Amalgamated, Naming of

Moved by A. da Silva

THAT THE REPORT, POLICY 6.55: SCHOOLS, NEW AND AMALGAMATED – NAMING OF, BE RECEIVED.

CARRIED.

D. Del Bianco, Superintendent of Planning and Operations presented Policy 6.55: Schools, New and Amalgamated – Naming of which was last revised in 2009. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board. The policy identifies the process by which schools are named by the board of trustees.

Trustee M. Pascucci would like to amend the policy to include the Byzantine Right.

Moved by F. Di Cosola

THAT POLICY 6.55: SCHOOLS, NEW AND AMALGAMATED – NAMING OF, BE APPROVED AND ADOPTED, AS AMENDED.

CARRIED.
9. Policy 6.60: School Sites

Moved by L. del Rosario

THAT THE REPORT, POLICY 6.60: SCHOOL SITES, BE RECEIVED.

CARRIED.

D. Del Bianco, Superintendent of Planning and Operations presented Policy 6.60: School Sites. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board. The policy identifies the process and criteria used in the determination of the size and location of a school site.

Moved by F. Di Cosola

THAT POLICY 6.60: SCHOOL SITES, BE APPROVED, AS AMENDED.

CARRIED.


Moved by A. da Silva

THAT THE REPORT, 6.62: SCHOOL SITES – OUTDOOR PLAYGROUND EQUIPMENT ON SCHOOL BOARD PROPERTY, BE RECEIVED.

CARRIED.

D. Del Bianco, Superintendent of Planning and Operations presented Policy 6.62: School Sites – Outdoor Playground Equipment on School Board Property. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board. The policy identifies the Board’s endorsement, in principle, of the installation of outdoor playground equipment on School Board property, where the funds for the equipment has been secured through school-based fundraising initiatives. Staff is proposing that this policy be rescinded as Policy 4.20 (Fundraising) and its associated General Administrative Procedure 538.00 (Fundraising) which were updated in August 2012 to identify school improvement projects.

In response to a question from Trustee Hobin, Superintendent D. Del Bianco confirmed that staff work with School Counsel before they proceed with fundraising in order to make the right choices in the type of school play-ground equipment they should purchase.

Moved by S. Hobin

THAT POLICY 6.62: SCHOOL SITES – OUTDOOR PLAYGROUND EQUIPMENT ON SCHOOL BOARD PROPERTY, BE RESCINDED.

CARRIED.

11. Policy 2.32: Board Learning Plan

Moved by L. del Rosario

THAT THE REPORT, POLICY 2.32: MULTI-YEAR STRATEGIC PLAN AND THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE, BE RECEIVED.

CARRIED.
D. Amaral, Superintendent of strategy, Policy and Global Learning presented Policy 2.32: *Board Learning Plan for Student Achievement and Well-Being*, which was last revised in 2010. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board.

Board staff are recommending that Policy 2.32: *Board Learning Plan for Student Achievement and Well-Being* receive substantial revisions to reflect the legislated role of trustees in creating Multi-Year Strategic Plans and staff’s responsibility to create one-year improvement plans to meet the goals identified.

After discussion it was decided that it was important that we identify the role of the Trustee with the support or collaboration with the Director.

Trustee da Silva felt it was necessary to identify and have the vision identified more clearly.

D. Amaral indicated that the policy will incorporate reinforcing the second year and developing the vision as well. The report will come back to committee for review.

**Moved by L. del Rosario**

THAT POLICY 2.32: BOARD LEARNING PLAN FOR STUDENT ACHIEVEMENT AND WELL-BEING BE RENAMED “POLICY 2.32: MULTI-YEAR STRATEGIC PLAN AND THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE.”

*CARRIED.*

12. Policy 1.32: *Members-at-Large to Represent the Board on Committees Established by Outside Agencies*

**Moved by E. O’Toole**

THAT THE REPORT, POLICY 1.32: MEMBERS-AT-LARGE TO REPRESENT THE BOARD ON COMMITTEES ESTABLISHED BY OUTSIDE AGENCIES, BE RECEIVED.

*CARRIED.*

D. Amaral, Superintendent, Strategy, Policy and Global Learning presented Policy 1.32: *Members-at-Large to Represent the Board on Committees Established by Outside Agencies* was last revised in 2011. This policy is recommended for review in keeping with the five-year cyclical review of policies within the Dufferin-Peel Catholic District School Board.

This policy would apply in situations where outside agencies are requesting representation from the Board. Although requests for representation have not been made in the last several years, staff is recommending that this policy remain should the need arise. Board staff are recommending that Policy 1.32: *Members-at-Large to Represent the Board on Committees Established by Outside Agencies* receive minor revisions as identified in the draft revised policy appended to this report. A new General Administrative Procedure has also been created and appended to this report which identifies the process and procedure by which selection of representatives will occur and the manner in which this policy will be implemented.
M. Mazzorato, responded to Trustee Hobin that the request to attend World Youth Day would come from the Archdiocese requesting representation from our board.

Moved by S. Hobin

**THAT POLICY 1.32: MEMBERS-AT-LARGE TO REPRESENT THE BOARD ON COMMITTEES ESTABLISHED BY OUTSIDE AGENCIES, BE APPROVED AND ADOPTED, AS AMENDED.**

*CARRIED.*

13. Policy 1.33: *School Board Representation on Municipal Library Boards*

Moved by M. Pascucci

**THAT THE REPORT, POLICY 1.33: SCHOOL BOARD REPRESENTATION ON MUNICIPAL LIBRARY BOARDS, BE RECEIVED.**

*CARRIED.*

D. Amaral, Superintendent, Strategy, Policy and Global Learning presented Policy 1.33: *School Board Representation on Municipal Library Boards*. The policy was last revised in 2011. This policy is recommended to be rescinded.

Board staff are recommending that Policy 1.33: *School Board Representation on Municipal Library Boards* be rescinded. The composition and membership of a public library board is defined in the *Public Libraries Act*, R.S.O. 1990, c. P. 44 (*the Act*). As a result of amendments to *the Act* in 2002, school board representation was no longer required on public library boards. Brampton and Mississauga maintained representation for several years afterwards, but only Mississauga retains school board representation today represented by a trustee. Should representation be sought by the various public library boards in the future, policy 1.32: *Members at Large to Represent the Board by Outside Agencies* would still apply. There are no General Administrative Procedures associated with this policy and there is no financial implication in rescinding this policy.

Moved by A. da Silva

**THAT POLICY 1.33: SCHOOL BOARD REPRESENTATION ON MUNICIPAL LIBRARY BOARDS, BE RESCINDED.**

*CARRIED.*

14. Policy 8.15: *Award of Merit*

Moved by F. Di Cosola

**THAT POLICY 8.15: AWARD OF MERIT BE RENAMED “CATHOLIC AWARD OF MERIT”**.

*CARRIED.*

Policy 8.15: *Award of Merit* was last revised in 2008. This policy is recommended for review in keeping with the five year cyclical review of policies within the Dufferin-Peel Catholic District School Board.

Board staff are recommending that Policy 8.15: *Award of Merit* receive minor revisions as identified in the draft revised policy appended to this report. The draft revised policy reflects our
Catholic nature by renaming the recognition the Catholic Award of Merit. The policy has been revised to provide for more flexibility in its implementation. There are no financial implications for the draft revised policy and there are no General Administrative Procedures associated with this policy.

THAT POLICY 8.15: CATHOLIC AWARD OF MERIT, BE APPROVED AND ADOPTED, AS AMENDED.

CARRIED.

I. Notice of Motion - Nil

J. Additional Business

K. Questions Asked of, and by, Board Members

L. Declared Interest Items - Nil

M. In-Camera Session

Moved by M. Pascucci

THAT THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED.

The Chair called a 5 minute break.

N. Rise and Report

Received private legal matter.

Moved by F. Di Cosola

O. Future Meetings

April 2017 – the date to be determined
May 30, 2017 – 7:00 p.m.

P. Adjournment

Moved by L. del Rosario

THAT THE MEETING BE ADJOURNED AT 10:50 P.M.

CARRIED.
PREAMBLE

Whereas the aim of Catholic education and the Dufferin-Peel Catholic District School Board (the “Board”) is the development of each student toward personal fulfillment and responsible citizenship motivated by the Spirit of the Gospel and modeled on the example of Jesus Christ, each member of the board of trustees (“trustee”) shall, within the duties prescribed by applicable laws and regulations, and reflecting a ministry within the Catholic Church:

a) acknowledge that Catholic schools are an expression of the teaching mission of the Catholic Church;

b) provide an example to the Catholic community by active participation in the communal life of a parish, and by a personal lifestyle that reflects the teaching of the Catholic Church;

c) provide the best possible Catholic education according to the programs approved by the Canadian Conference of Catholic Bishops and the provincial Minister of Education;

d) recognize and defend the democratic and corporate authority of the Board;

e) respect the confidentiality of the Board;

f) strictly support all Board policies;

g) ensure the affairs of the board are conducted with openness, justice and compassion;

h) work to improve personal knowledge of current Catholic educational research and practices;

i) affirm a strong sense of Christian Catholic community; and

j) provide support, encouragement and prayer for the efforts of all persons engaged in the ministry of Catholic education in Canada.

This Code of Conduct is applicable to all trustees.

1. INTEGRITY AND DIGNITY OF OFFICE

Trustees occupy positions of public trust and confidence and are expected to discharge their duties and responsibilities in a professional, impartial and Catholic manner, consistent with Gospel values, the
teachings of the Catholic Church, the Education Act (Ontario) and its regulations (the “Education Act”),
the Municipal Freedom of Information and Protection of Privacy Act (Ontario) and its regulations (the 
“MFIPPA”), the Municipal Conflict of Interest Act (the “MCIA”), the Board’s by-laws and policies and any 
other laws that may be applicable to the trustee’s duties.

It is imperative that the trustees be, and be seen to be, acting in the best interests of the public they serve. 
Trustees are elected to represent all stakeholders in the school district by articulating and supporting a 
shared commitment to excellence in Catholic education that promotes student achievement and well-
being through the delivery of effective and appropriate education programs and effective stewardship of 
the Board’s resources.

Trustees are governors, advocates and community leaders. As governors, trustees provide strategic 
direction, oversight and evaluation to ensure the development and delivery of quality education programs 
in order to maximize the achievement and well-being of all students. As advocates, they inform and 
influence public perceptions and provincial education law and policy. As community leaders, trustees 
engage with the public to build understanding, guidance and active support for publically funded Catholic 
education.

2. DECORUM

As elected representatives in a civil society, trustees share in the responsibility for creating a positive 
environment that is safe, harmonious, comfortable, inclusive and respectful. Trustees shall, at all times, 
act with decorum and shall be respectful of other trustees, the director of education, staff, all members 
of the Board’s community, as well as the public. As stewards of the system, trustees are held to a high 
standard of conduct and should serve as role models of exemplary behavior reflective of the values 
articulated in the Ontario Catholic School Graduate Expectations.

Among other things, trustees must:

- respect and comply with all applicable federal, provincial and municipal laws;
- demonstrate honesty and integrity;
- respect differences in people, their ideas, and their opinions;
- treat one another with dignity and respect at all times, and especially when there is disagreement;
- respect and treat others fairly, regardless of, for example, race, ancestry, place of origin, colour, 
  ethnic origin, citizenship, religion, gender, sexual orientation, age, or disability; and
- respect the rights of others.
- trustees shall refrain from engaging in conduct during meetings of the board and at all other times 
  that would discredit or compromise the integrity of the board.

Subject to the duty of a trustee under section 218.1(e) of the Education Act to uphold the implementation 
of any board resolution after it is passed by the board of trustees, a trustee may comment on, or disagree 
with, a decision taken by the board of trustees. A trustee may not make disparaging remarks about a 
trustee or a group of trustees in expressing such comment or disagreement or speculate on the motives 
of a trustee or a group of trustees.

Any trustee who fails or refuses to comply with the rules of the board, uses offensive language, disobeys 
the decisions of the chair or the board of trustees on points of order, or makes any disorderly noise or 
disturbance may be ordered by the chair, by motion to be put to a vote, to leave for the remainder of the
meeting, and in the case of a refusal to do so, may, on the order of the chair, be removed from the room where such meeting is taking place and/or the boardroom and Board office. Such a removal will be recorded in the minutes of the meeting (see section 207(3) of the Education Act).

3. COMPLYING WITH THE LAW

All trustees will and will be seen to comply with the letter and spirit of all of the laws of Canada and the Province of Ontario, and any contractual obligations of the Board.

The trustees acknowledge they may only act on behalf of the board of trustees through resolution and may not act individually or purport to represent the interests of the board of trustees without the knowledge and consent of the board of trustees shown through resolution.

It is every trustee’s responsibility to ensure that all information they communicate in the course of their duties is accurate and complete.

It is every trustee’s responsibility to familiarize themselves with their duties and any requirements of them as prescribed by the Education Act, the MFIPPA, the MCIA and any other laws that may be applicable to the trustee’s duties from time to time, and/or Ministry of Education requirements and the Board’s by-law, policies and general administrative procedures.

4. SPECIFIC REQUIREMENTS UNDER PART VI OF THE EDUCATION ACT

(as amended effective December 15, 2009, by Bill 177 — An Act to amend the Education Act with respect to student achievement, school board governance and certain other matters)

All trustees are expected to comply with the following duties as set out in section 218.1 of the Education Act:

“A member of a board shall,

a) carry out his or her responsibilities in a manner that assists the board in fulfilling its duties under this Act, the regulations and the guidelines issued under this Act, including but not limited to the board’s duties under section 169.1;

b) attend and participate in meetings of the board, including meetings of board committees of which he or she is a member;

c) consult with parents, students and supporters of the board on the board’s multi-year plan under clause 169.1(1)(f);

d) bring concerns of parents, students and supporters of the board to the attention of the board;

e) uphold the implementation of any board resolution after it is passed by the board;

f) entrust the day to day management of the board to its staff through the board’s director of education;

g) maintain focus on student achievement and well-being; and
h) comply with the board’s code of conduct.”

**Additional Duties of the Chair**

In addition to the duties of trustees set out in section 218.1 of the *Education Act*, the chair of the board is expected to comply with the additional duties set out in s. 218.4 of the Act:

“In addition to any other duties under the Act, the chair of a board shall,

a) preside over meetings of the board;

b) conduct the meetings in accordance with the board’s procedures and practices for the conduct of board meetings;

c) establish agendas for board meetings, in consultation with the board’s director of education or the supervisory officer acting as the board’s director of education;

d) ensure that members of the board have the information needed for informed discussion of the agenda items;

e) act as spokesperson to the public on behalf of the board, unless otherwise determined by the board;

f) convey the decisions of the board to the board’s director of education or the supervisory officer acting as the board’s director of education;

g) provide leadership to the board in maintaining the board’s focus on the multi-year plan established under section 169.1;

h) provide leadership to the board in maintaining the board’s focus on the board’s mission and vision; and

i) assume such other responsibilities as may be specified by the board.”

**Board Responsibility for Student Achievement and Effective Stewardship of Resources**

The board must also be responsible for student achievement and effective stewardship of resources as set out in s. 169.1(1) of the Act:

“Every board shall,

(a) promote student achievement and well-being;

(a.1) promote a positive school climate that is inclusive and accepting of all pupils, including pupils of any race, ancestry, place of origin, colour, ethnic origin, citizenship, creed, sex, sexual orientation, gender identity, gender expression, age, marital status, family status or disability;

(a.2) promote the prevention of bullying;

(b) ensure effective stewardship of the board’s resources;
(c) deliver effective and appropriate education programs to its pupils;

(d) develop and maintain policies and organizational structures that,

   (i) promote the goals referred to in clauses (a) to (c), and

   (ii) encourage pupils to pursue their educational goals;

(e) monitor and evaluate the effectiveness of policies developed by the board under clause (d) in achieving the board’s goals and the efficiency of the implementation of those policies;

(f) develop a multi-year plan aimed at achieving the goals referred to in clauses (a) to (c);

(g) annually review the plan referred to in clause (f) with the board’s director of education or the supervisory officer acting as the board’s director of education...”

5. UPHOLDING DECISIONS

Trustees shall:

a) accept that authority rests with the board and that they have no individual authority other than that delegated by the board;

b) uphold the implementation of any board resolution after it is passed by the Board;

c) comply with board policies and procedures; and

d) refrain from speaking on behalf of the board unless authorized to do so.

6. CONFLICT OF INTEREST

All trustees are expected to comply with MCIA, attached as Appendix A, which requires that trustees declare and disclose the general nature of the interest for all direct and indirect pecuniary conflicts of interest and abstain from making a decision.

Trustees are not permitted to vote on or discuss matters in which they have a direct or indirect pecuniary interest. The direct or indirect pecuniary interest of a parent, spouse or child is deemed to be the interest of the trustee. Subsection 3(1) of the MCIA provides:

“For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse, same-sex partner or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member.”

Any direct or indirect financial interest on the part of the trustee may raise a conflict of interest. A direct conflict of interest will arise where the trustee himself or herself stands to benefit or suffer financially by a decision of the board of trustees.
Where a trustee, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, or any other conflict of interest in any matter and is present at a meeting of the board at which the matter is the subject of consideration, the trustee shall:

a) prior to any consideration of the matter of the meeting, disclose the interest and the general nature thereof;

b) not take part in the discussion of, or vote on any question in respect of the matter;

c) not discuss the issue with any other person;

d) not attempt in any way whether before, during or after the meeting to influence the voting on such question; and

e) leave the meeting or the part of the meeting during which the matter is under consideration.

Where the interest of the trustee has not been disclosed by reason of the trustee’s absence from the meeting, the trustee shall disclose the interest and otherwise comply with the above requirements of the first meeting of the board of trustees attended by the trustee after the meeting referred to above.

When the meeting is open to the public, every declaration of interest shall be recorded in the minutes of the board meeting. When the meeting is not open to the public, every declaration of interest shall be recorded in the minutes of the next meeting of the board of trustees that is open to the public.

It is an expectation of the board that trustees will not only comply with the requirements of the *MCIA*, but also avoid conflicts of interest as defined by this Code of Conduct.

Every trustee is responsible and accountable for exercising good judgement and avoiding situations that might present a conflict of interest or the appearance of a conflict of interest, and where a conflict of interest might exist each trustee has an affirmative duty to disclose such conflict when it becomes apparent.

No trustee shall use his or her position, authority or influence for personal, financial or material gain. Every trustee shall uphold and enhance all Board business operations by:

a) maintaining an unimpeachable standard of integrity in all their relationships, both inside and outside the Board;

b) fostering the highest standard of professional competence amongst those for whom they are responsible;

c) complying with and being seen to comply with the letter and spirit of:

1. The laws of Canada and the Province of Ontario,
2. Contractual obligations applicable to the Board; and

ii. rejecting and denouncing any business practice that is improper or inappropriate or may appear to be improper or inappropriate.
A trustee shall not use his or her position, authority or influence to give any person or organization special treatment that might, or might be perceived to, advance the interests of the trustee.

A trustee must not participate in any decision or recommendation in which he or she may have a financial, commercial or business interest.

All trustees shall disclose a conflict of interest and/or the general nature of the interest, to the board of trustees.

7. **CONFIDENTIALITY**

All trustees acknowledge that as part of their duties to the Board, they may be privy to private, confidential and/or legally privileged financial, business and/or commercial information belonging to the Board that may provide a financial, business, commercial or competitive advantage, and that they may be privy to private and confidential student and personnel information, and/or legal matters and opinions. Such information may include, but is not limited to, information relating to the Board’s organizational structure, operations, business plans, technical projects, business costs, research data results, inventions, trade secrets or other work produced, developed by or for the Board.

Except as required by law, all trustees and former trustees agree not to use, directly or indirectly, for the trustee’s benefit or for the benefit of any person, organization, firm, or other entity, the Board’s proprietary or confidential information disclosed or entrusted to that trustee, and trustees recognize that such inappropriate use of confidential information for their benefit may constitute a breach of trust contrary to section 122 of the *Criminal Code* (Canada).

The confidentiality of personal/educational student and family information received in the course of duties must be respected, protected and kept confidential. Information received should not be discussed or reviewed in public or where another student, parent, employee or member of the school community or public could accidentally overhear or read such information.

Except as required by law, and in accordance with the *Education Act* and the *MFIPPA*, all trustees agree not to use or disclose the personal and/or educational information of students and their families that may come to the attention of a trustee.

Except as required by law, and in accordance with the *MFIPPA*, all trustees agree not to use or disclose the personal and/or employment information of Board employees and their families that may come to the attention of a trustee.

A trustee’s duty of confidentiality with respect to private and confidential financial, business and/or commercial information, personnel information, student information, and legal matters and opinions survives their term as trustee.

8. **BOARD RESOURCES**

No trustee shall use Board resources for personal gain. Trustees recognize that such inappropriate use of Board resources directly or indirectly for their benefit may constitute a breach of trust contrary to section 122 of the *Criminal Code* (Canada).
All trustees shall comply with Board policies and general administrative procedures regarding the use of Board resources including information technology resources.

9. ENFORCEMENT OF CODE OF CONDUCT AND THE MCIA

In accordance with the provisions of section 218.3 of the Education Act, a breach of this Code of Conduct by a trustee may be dealt by the following procedures:

A trustee who has reasonable grounds to believe that another trustee has breached this Code of Conduct may bring the alleged breach to the attention of the board of trustees.

If an alleged breach is brought to the attention of the board of trustees, the board of trustees shall make inquiries into the matter and shall, based on the results of the inquiries, determine whether there has been a breach.

If the board of trustees determines that a trustee has breached this Code of Conduct, the board of trustees may impose one or more of the following sanctions:

a) Censure of the trustee.

b) Barring the trustee from attending all or part of a meeting of the board or a meeting of a committee of the board.

c) Barring the Trustee from sitting on one or more committees of the Board, for the period of time specified by the Board.

A trustee, who is barred from attending all or part of a meeting of the board or a meeting of a committee of the board, is not entitled to receive any materials that relate to that meeting or that part of the meeting that are not available to the members of the public.

In appropriate circumstances, the board of trustees may also resolve to disassociate the board from any action or statement of a trustee.

If a board of trustees determines that a trustee has breached this Code of Conduct, the board shall give the trustee written notice of the determination and of any sanction imposed by the board of trustees.

The notice shall inform the trustee that he or she may make written submissions to the board of trustees in respect of the determination or sanction by the date specified in the notice that is at least 14 days after the notice is received by the trustee.

The board of trustees shall consider any submissions made by the trustee and shall confirm or revoke the determination within 14 days after the trustee’s submissions are received.

If the board of trustees revokes a determination that a trustee has breached this Code of Conduct, any sanction imposed by the board is also revoked.

If the board of trustees confirms a determination that a trustee has breached this Code of Conduct, the board shall, within 14 days after the trustee’s submissions were received, confirm, vary or revoke the sanction(s) imposed by the board of trustees.
If a sanction is varied or revoked, the variation or revocation shall be deemed to be effective as of the date the original determination about the alleged breach was made by the board of trustees.

Despite subsection 207(1) of the Education Act which requires meetings of the board of trustees to be open to the public, but subject to the requirements below for specific resolutions of the board to be made in public, the board may close to the public the part of the meeting during which a breach or alleged breach of this Code of Conduct is considered when the breach or alleged breach involves any of the following matters:

a) the security of the property of the board;

b) the disclosure of intimate, personal or financial information in respect of a trustee or committee, an employee or prospective employee of the board or a student or his or her parent or guardian;

c) the acquisition or disposal of a school site;

d) decisions in respect of negotiations with employees of the Board; or

e) litigation affecting the board.

The board of trustees shall do the following things by resolution at a meeting of the board, and the vote on the resolution shall be open to the public:

a) Make a determination that a trustee has breached this Code of Conduct.

b) Impose a sanction on a trustee for a breach of this Code of Conduct.

c) Confirm or revoke a determination regarding a trustee’s breach of this Code of Conduct.

d) Confirm, vary or revoke a sanction after confirming or revoking a determination regarding a trustee’s breach of this Code of Conduct.

A trustee who is alleged to have breached this Code of Conduct shall not vote on any of the resolutions listed above.

When a resolution listed above is passed, the resolution shall be recorded in the minutes of the meeting.

The Statutory Powers Procedure Act does not apply to any the enforcement provisions under section 218.3 of the Education Act.

Nothing in this Code of Conduct prevents a trustee’s breach of the MCIA from being dealt with in accordance with the MCIA.

Guidelines for Gifts and Hospitality

Moderate hospitality and gifts are an accepted courtesy of a business relationship. However, the recipients should not allow themselves to reach a position whereby they might be influenced in making a business decision as a consequence of accepting such hospitality.

(i) Offering or Accepting Gifts & Hospitality
Although the exchange of common courtesies, such as the occasional gift or meal of nominal value is recognized as acceptable business practice, there is a danger in offering or accepting hospitality, gifts, gratuities or favours that could be mistaken for improper payment.

Trustees should not use their position for improper gain or benefit, nor under any circumstances accept gifts of cash, bonds, securities, personal loans, airline tickets, use of a vacation property or costly entertainment.

(ii) Conditions for Accepting Gifts & Hospitality

A trustee may accept the hospitality of another person or gift from another person, in the course of the professional relationship, if:

a. the trustee believes that the donor is not trying to obligate them, or improperly influence a decision;

b. it is “normal business practice” for the purposes of courtesy and good business relations; and

c. acceptance is legal and consistent with generally accepted ethical standards.

(iii) Examples of Acceptable Gifts

Examples of acceptable gifts include:

a. Holiday gifts, such as fruit baskets or candy;

b. Inexpensive advertising and promotional materials (e.g. Give-a-ways, such as pens or key chains); or

c. Inexpensive awards to recognize service and accomplishment in civic, charitable, educational or religious organizations (such as nominal gift certificates to book stores).

(iv) Gifts of Considerable Value

Where it would be extraordinarily impolite or otherwise inappropriate to refuse a gift of obvious value, the gift may be accepted on behalf of the Board. Such gifts may not be taken for the trustee’s home use or enjoyment. Trustees might ask themselves if public knowledge of the gift would cause personal embarrassment or embarrassment to the Board. If there is still uncertainty regarding what is considered an appropriate gift to give or receive, this should be discussed with the chair/vice-Chair, as appropriate.

(v) Reporting Gifts & Hospitality

Trustees must notify the chair by e-mail and the chair must notify the vice-chair of any gifts and hospitality received including meals, over $200.00.

All forms (which are available from the office of the director) will be retained in the office of the chief executive officer and secretary to the board.
DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD
BOARD POLICY

<table>
<thead>
<tr>
<th>Board Policy Number:</th>
<th>1.30</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>Appointments</td>
</tr>
<tr>
<td>Reference:</td>
<td></td>
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<tr>
<td>Effective Date:</td>
<td>(15) 1969; Revised (306) 1982</td>
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</table>

“And God has appointed in the church first apostles, second prophets, third teachers; then deeds of power, then gifts of healing, forms of assistance, forms of leadership, various kinds of tongues.” 1 Corinthians 12:28

Governance under the Education Act gives the board of trustees' responsibility for the appointment of the Director of Education who shall be the Secretary of the Board.

The Director of Education is the only Dufferin-Peel Catholic District School Board official who reports directly to the board of trustees. All other staff, including the supervisory officers, report through to the Director of Education.

The Director of Education shall notify the board of trustees of all proposed appointments, transfers, promotions and leaves of absence of Superintendents, Principals and Vice Principals.

The Director of Education shall make recommendations to the board of trustees on all dismissals and suspensions of Superintendents, Principals and Vice Principals.
DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD
BOARD POLICY

<table>
<thead>
<tr>
<th>Board Policy Number:</th>
<th>1.32</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>Members-at-Large to Represent the Board on Committees Established by Outside Agencies</td>
</tr>
<tr>
<td>Reference:</td>
<td>(39) January 16, 1996; Revised (146) April 26, 2011</td>
</tr>
</tbody>
</table>

"Work willingly at whatever you do, as though you were working for the Lord rather than for people."

-Colossians 3: 23

The Dufferin-Peel Catholic District School Board (the Board) values representation on committees established by outside agencies. Engaging in opportunities to serve on committees established by outside agencies aligns with the mission, the vision and the goals established by the Board and promotes Catholic Community Engagement.

The Board shall advertise in the community for separate school supporters to serve as representatives of the Board on government and community agencies. All representatives must be separate school supporters, reside within the jurisdiction of the Board and be 18 years of age or older. Representatives must not be employees of the Dufferin-Peel Catholic District School Board and should have demonstrated an understanding of the goals of Catholic education.
While it is optional under the Provincial Public Libraries Act for Municipal Library Boards to maintain representation from School Boards, the Dufferin-Peel Catholic District School Board shall continue to seek and maintain representation on Municipal Library Boards without its jurisdiction.

With the exception of any Trustee representative, the Director of Education, or delegate, shall advertise in the local communities where the library boards operate, for Separate School Supporters to serve as Board representatives to Municipal Library Boards.

Candidates shall be sought through the Central Committee for Catholic School Councils (CCCSC) school newsletters, board and school websites, parish bulletins, local newspapers and media, as necessary.

**REGULATIONS**

1.33  **School Board Representation on Municipal Library Boards**

All applicants will be requested to apply, in writing, with letters of reference, to the Secretary of the Board;

The names of the applicants will be reviewed by the Administration and Finance Committee, and this committee, shall recommend candidates to the Board;

The final recommended candidate(s) submitted to the Board, for approval, have the opportunity to present before the Board at an appropriate Board meeting.

Once appointed as a Board’s representative on a Municipal Library Board, other than a Trustee, a meeting shall be convened with a Board Liaison person, to review the priorities of the Board and its expectations of the representatives.

All appointed representatives, on behalf of the Board of Trustees, to Municipal Library Boards, shall:
a) Forward, in a timely manner, the minutes of all meetings held, to the Board and Committee Information Officer;

b) Submit an annual report, to the Board and Committee Information Officer, reviewing the activities of the past year and a perspective of their role as it relates to the Dufferin-Peel Catholic District School Board.

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<table>
<thead>
<tr>
<th>Board Policy Number:</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>School Establishment, Maintenance, Closure and Consolidation</td>
</tr>
<tr>
<td>Reference:</td>
<td>General Administrative Procedures 527.00 – School Consolidation</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>(259) April 27, 2004</td>
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</table>

The Board shall determine the number and kind of schools to be established and maintained and the attendance area for each school, and close or consolidate schools in accordance with policies established by the Board from guidelines issued by the Ministry of Education.
<table>
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<tr>
<th>Board Policy Number:</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>Schools, New and Amalgamated – Naming of</td>
</tr>
<tr>
<td>Reference:</td>
<td></td>
</tr>
<tr>
<td>Effective Date:</td>
<td>(240) April 22, 2003; Revised (161) May 26, 2009</td>
</tr>
</tbody>
</table>

“The nations shall see your vindication, and all the kings your glory; and you shall be called by a new name that the mouth of the Lord shall give.”

Isaiah 62:2

Schools within Dufferin-Peel Catholic District School Board shall be named in honour of God, Mary, canonized Roman Catholic saints or an outstanding Roman Catholic figure or outstanding individual associated with the Holy See of Rome.
This policy and associated General Administrative Procedure (GAP) is intended to outline the size and characteristics of school sites as deemed acceptable by Dufferin-Peel Catholic District School Board (the Board).

**1.0 School Facilities**

1.1 Optimum Size for new schools in new development areas:

1.1.1 **Elementary School**: (kindergarten to grade 8) size shall be approximately 450 – 650 pupil places. New schools shall be planned accordingly.

1.1.2 **Secondary School**: (grade 9 to grade 12) size shall be approximately 1000 – 1400 pupil places. New schools shall be planned accordingly.

1.1.3 In determining the recommended size of the school, factors such as size of the catchment area, number of reserved school sites, and future growth, are to be considered.

**2.0 School Site Size**

2.1 School site sizes will be secured in accordance with Ontario Regulation 20/98: Education Development Charges – General, of the *Education Act*.

**3.0 Partnerships and Co-Build Opportunities**

3.1 Partnerships and co-build opportunities will be considered where appropriate.
DUFFERIN‐PEEL CATHOLIC DISTRICT SCHOOL BOARD
BOARD POLICY

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<tr>
<th>Board Policy Number:</th>
<th>6.62</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>School Sites – Outdoor Playground Equipment on School Board Property</td>
</tr>
<tr>
<td>Reference:</td>
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</table>

The Dufferin‐Peel Catholic District School Board endorses, in principle, the installation of outdoor playground equipment on School Board property, where the funds for the equipment have been secured through school‐based fundraising initiatives.
DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD
BOARD POLICY

<table>
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<tr>
<th>Board Policy Number:</th>
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<tr>
<td>Subject:</td>
<td>Catholic Award of Merit</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>(169) May 27, 2008</td>
</tr>
</tbody>
</table>

“Whatever you do, work at it with all your heart, as working for the Lord, not for human masters, since you know that you will receive an inheritance from the Lord as a reward. It is the Lord Christ you are serving.”

- Colossians 3: 23-24

The Dufferin-Peel Catholic District School Board (the Board) shall recognize and honour individuals or organizations, for their exceptional contributions and distinguished service on behalf of the Board and to Catholic education, through advocacy, service and/or witness.

Nominations for the Catholic Award of Merit may be initiated by a trustee or the director of education. The director of education will bring the recommendation(s) to the board of trustees for approval. A plaque bearing the inscription “Catholic Award of Merit, Dufferin-Peel Catholic District School Board” shall be presented to the recipient at a regular meeting of the board of trustees.
Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.” 1 Peter 4:10

The Dufferin-Peel Catholic District School Board (the Board) is required by legislation to ensure balanced budget compliance. This policy will apply to any request for new and/or changes to existing programs and services, or when alterations are requested to be made to existing programs and/or services that result in adjusted and/or additional costs to the Board affecting either the operating or capital budgets.

No new program or service will be approved unless the source of sustainable funding is identified. Examples of sustainable funding sources include:

a) Additional new grants from the province or other levels of government;

b) New revenues raised by the Board;

c) Savings generated through cost reductions in other budget areas.

A comprehensive report must clearly describe the new/altered programs and/or services requested and clearly describe the source of sustainable funding to be utilized.
“Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.” 1 Peter 4:10

The Dufferin-Peel Catholic District School Board (the Board) strives to optimize the utilization of its cash resources within statutory limitations and its basic fiduciary responsibility to protect and preserve capital, while maintaining liquidity to meet on-going financial requirements.

The Board may invest its surplus funds in securities that are prescribed under the Education Act and Ontario Regulation 41/10 – Part IV Eligible Investments.

The following are prescribed, for the purposes of subsection 241 (1) of the Act, as securities that a board may invest in:
1. Bonds, debentures, promissory notes;
2. Deposit receipts, deposit notes, certificates of deposit or investment, acceptances or similar instruments, the terms of which provide that the principal and interest shall be fully repaid no later than two years after the day the investment was made.

The priorities for the investment of funds are as follows:
1. Legality of investments;
2. preservation of principal;
3. maintenance of liquidity; and
4. competitive rate of return.

The Superintendent of Financial Services is responsible for the development and maintenance of suitable procedures to provide for effective control and management of investments. The procedures include the following requirements:
 All investments are confirmed by signature by the individual making the investment and approved by signature as per Board Policy Number 6.70 – Signing Authority.
 All cash management transactions are recorded and interest earnings distributed to the various funds accordingly.