

MINUTES

Regular Board Meeting

Memorial of St. Vincent

Tuesday, January 22, 2019, 7:00 pm

Board Room, Catholic Education Centre

Chair:	S. Hobin
Vice Chair:	T. Thomas (via teleconference)
Trustees:	B. Corbet, A. da Silva (via teleconference) D. D'Souza, L. del Rosario, F. Di Cosola, B. Iannicca, M. Pascucci, S. Pascucci (via teleconference), S. Xaviour
Student Trustee:	F. Rosario
Director of Education:	M. Mazzorato
Associate Director of Instructional Services:	D. Amaral
Associate Director of Corporate Services:	D. Del Bianco
Executive Superintendent of Finance, Chief Financial Officer and Treasurer:	J. Cherepacha
Superintendents:	W. Brunton, D. Finegan-Downey, S. Gos, B. Hester, J. Kuran, M. Lewis, C. MacDonald, C. Murphy, L. Papaloni, T. Peel, S. Steer, L. Storey, M. Thomas
Counsel:	M. Beck
General Managers:	B. Campbell, T. Davis, C. Kyte, R. Moriah,
Recorder:	L. Mackereth
Regrets:	Student Trustee R. Pinto

A. Routine Matters

1. Call to Order and Attendance
Chair S. Hobin called the meeting to order at 7:00 p.m. asking all to join in singing O' Canada.
Trustees A. da Silva, S. Pascucci and T. Thomas were in attendance via teleconference.
2. Acknowledgement of First Nations Sacred Territory
Chair of the Board, S. Hobin acknowledged the sacred territory of the Mississaugas of the Credit First Nation.
3. Opening Prayer
Chair of the Board, S. Hobin led the Opening Prayer.

4. Approval of Agenda

Amendments to the Agenda:

Items C 1 and D 1 were moved prior to item B

Removed B 2 Peel Food Charter

Removed In Camera Report M 5

Addition of an In Camera Verbal Report

Motion 050 (19-01-22)

Moved by S. Xaviour

Seconded by L. del Rosario

THAT THE AGENDA BE APPROVED, AS AMENDED.

CARRIED

a. Approval of Calendar Items

a. Employee Population Report as of December 31, 2018

Motion 051 (19-01-22)

Moved by S. Xaviour

Seconded by T. Thomas

THAT THE REPORT TO THE BOARD OF TRUSTEES, EMPLOYEE POPULATION REPORT, BE RECEIVED.

CARRIED

5. Declaration of Interest

The following trustees declared an interest in A 6 Minutes of the Regular Board Meeting, December 11, 2018 item L1:

Trustee S. Hobin —family members belong to OECTA

Trustee M. Pascucci—family member belongs to OECTA

Trustee S. Pascucci—family member belongs to OECTA

Trustee B. Iannicca—family members belong to OECTA and CUPE 2026

Motion 052 (19-01-22)

Moved by M. Pascucci

Seconded by D. D'Souza

THAT THE DECLARED INTEREST ITEM BE MOVED TO AGENDA ITEM L.

CARRIED

6. Approval of Minutes, Regular Board Meeting, December 11, 2018

Motion 053 (19-01-22)

Moved by B. Iannicca

Seconded by S. Xaviour

THAT THE MINUTES OF THE REGULAR BOARD MEETING, DECEMBER 11, 2018, EXCLUDING A 6 ITEM L1, BE APPROVED.

CARRIED

- a. Business Arising from the Minutes - Nil

C. Pastor's Remarks

Reverend Fr. Ricardo Davis, Associate Pastor, Merciful Redeemer Parish

Fr. Ricardo Davis, Associate Pastor, Merciful Redeemer Parish, shared his call to his ministry and how his educational background in the film industry allows him to connect with students.

Motion 054 (19-01-22)

Moved by F. Di Cosola

Seconded by D. D'Souza

THAT THE PASTOR'S REMARKS, REVEREND FR. RICARDO DAVIS, BE RECEIVED.

CARRIED

D. Delegations

1. M. Czarnecka, French Immersion Program, St. Jude

M. Czarnecka, parent, delegated on behalf of Grade 8 parents at St. Jude and St. Pio of Pietrelcina. The delegation provided their proposal to open a secondary French Immersion Program for St. Jude and St. Pio of Pietrelcina elementary students at Philip Pocock Catholic Secondary School.

In response to Trustee M. Pascucci, the delegate advised she represents both schools as the program starts at St. Pio and transfers to St. Jude.

M. Mazzorato, Director of Education, advised staff will review the impact of the delegation's proposal.

Motion 055 (19-01-22)

Moved by S. Pascucci

Seconded by B. Iannicca

THAT THE DELEGATION, M. CZARNECKA, FRENCH IMMERSION PROGRAM, ST. JUDE, BE RECEIVED.

CARRIED

Motion 056 (19-01-22)

Moved by M. Pascucci

Seconded by S. Pascucci

THAT A REPORT ANALYZING THE DELEGATION PROPOSAL FOR OPENING A SECONDARY FRENCH IMMERSION PROGRAM AT PHILIP POCOCK BE REFERRED TO THE FAITH AND PROGRAM COMMITTEE.

CARRIED

B. Awards and Presentation

1. St. Junipero Serra Relic

M. Mazzorato, Director of Education, presented the historical information of the St. Junipero Serra relic. K. Mennano, teacher at St. Edmund Campion, provided the opportunity to have the relic displayed in front of the altar in the St. John XXIII chapel.

Motion 057 (19-01-22)

Moved by A. da Silva

Seconded by B. Corbet

THAT THE PRESENTATION OF THE ST. JUNIPERO SERRA RELIC, BE RECEIVED.

CARRIED

2. Peel Food Charter

This item was removed from the agenda.

3. Ontario Catholic School Trustees' Association

Ontario Catholic School Trustees' Association (OCSTA) President Bev Eckensweiler, Executive Director N. Milanetti and FACE Project Manager Carole Allen presented on the value of OCSTA membership and responded to questions of clarification.

Motion 058 (19-01-22)

Moved by M. Pascucci

Seconded by T. Thomas

THAT THE PRESENTATION BY OCSTA BE RECEIVED.

CARRIED

C. Pastor's Remarks

This item was moved prior to Item B.

D. Delegations

This item was moved prior to Item B.

E. Updates/Information/Reports from Trustees for Receipt

1. Regular Reports – Nil
2. Good News Items

Trustee A. da Silva shared:

St. Augustine Secondary School

Our St. Augustine news this month may be a bit lighter due to our focus on academic EQAO/CPT/Exam preparation. Prior to Christmas Break, our Student Council hosted a range of activities to promote school spirit, including a spirit of giving for all students - a free Christmas Lunch. Our new cafeteria provider facilitated a lunch which was very well received by over 500 students. Even our administrators and Peel Regional Police officers participated in the serving. During the month of December, St. Augustine hosted a well-attended Co-operative Education Showcase which highlighted the positive participation and representation of our students in various work placements throughout our local Brampton community. Looking ahead, teaching staff and administration have worked together, throughout December and early January, to plan for an Innovation Day of activity focused on Science and Technology at St. Augustine on February 13. We look forward to welcoming students and staff from elementary schools on that day. Finally, our student-led Multicultural Group has been meeting regularly to plan for upcoming Black History Month learning activities.

St. Joseph (Brampton)

St. Joseph School opened its doors on January 7, 2019 for what is going to be a fantastic year for all of us. Staff and students returned with smiles and a renewed commitment to being the best they can be in everything they do daily. Staff, students and community said good bye but not for long to school Principal, Mrs. Parker. Michelle Boissonneault, a very experienced retired administrator with Dufferin-Peel will be overseeing daily operations at St. Joseph School. We also said goodbye to Mrs. Carnovale, FDK LTO in December and welcomed back Mrs. Paddle after her maternity leave.

January reminds us of the Virtue of Self-Control/Decision Making. Staff and students will be working on ways to make *good* decisions that will not only impact them but also others in our school community through classroom discussions, activities and ultimately our Virtue Assembly at the end of the month when we recognize students who truly exemplify our Virtue of the month. January is also FDK registration month. We look forward to all the *new* members joining our St. Joseph School community. Information regarding registration has been relayed via the December and January newsletters as well as the school website.

Staff continue to provide students with support in the area of mathematics but also in technology. The Edwins, which were rolled out in December, are actively being utilized by our students with support from teachers. There is a renewed sense of excitement for learning and pride in taking care of these computers. We are so proud of our students.

Our daily lunch time activities under the voluntary supervision of teachers include Homework Club, Arts Club, Rosary Club and soon to come, Lego Club. These 40 minute sessions allow students to engage in supervised activities that they enjoy. For those students who opt to go outside, we have a variety of outdoor equipment students can access. Also, our Recess Guardians (trained students) engage with our students teaching

them appropriate outdoor games. As a result of all these opportunities, there has been a noticeable decrease in conflict outside. Our goal at St. Joseph Catholic School is to embrace the child and give all of the children opportunities to feel good about themselves. Through communication and compassion, all students can learn, grow and become God's leaders in society.

St. Kevin

St. Kevin School continues to have an endless variety of activities to keep our students energized and learning. Our teaching staff has set up a STEM team to incorporate Science, Math and Technology. A huge thanks to our Catholic School Council who purchased a class set of Ozobots that allow all our students from JK to Grade 8 to slowly get involved in Robotics.

All our students are now using the on-line IXL Math program that was purchased for all children from Grades 1-8. We have reached the 10,000 question mark which is keeping our kids motivated. A huge thank you to our Catholic School Council for purchasing this service.

The tradition of basketball excellence has been a long tradition at St. Kevin School. We have drop-in basketball programs before school and at both recesses. We will be hosting an invitational basketball tournament on February 6, inviting the top teams from both our Board and the Public Board.

Our Lady of Peace

During the last week before Christmas break, we had several activities taking place. We have a student versus staff Volleyball game with proceeds going to ShareLife. Our YMCA program held an afterschool Christmas concert, our Grade 5 & 5/6 students went to the theatre to see *How the Grinch Stole Christmas*, Our Panther Squad group of junior students organized Reindeer Games in the gym for our Kindergarten to Grade 3 students and our whole school participated in a Christmas Sing-a-long in the last day before the break.

At Our Lady of Peace, January brought a return to normal with students focusing on their learning and work habits and teachers focusing on Math, Language and the multitude of subjects they teach. We had three days of Peel Health Dental Screening. As well, two of our teachers took part in their STEM co-planning day for the upcoming MBC Parent Engagement Night on February 13. This week, our Kindergarten classes participated in pizza dough making workshops sponsored by Pizza Nova. The Grade 7 and 8 students had their second round of Hep B and HPV vaccinations. We had Bus Safety Presentations on Wednesday afternoon. The students were divided into two groups, Kindergarten to Grade 3 and then Grade 3/4 to Grade 8, for these 40 minute presentations. We had 35 of our Grade 8 students sign up and make their first deposit for their Ottawa Trip in May. Overall, it has been a good start to 2019 for Our Lady of Peace School.

St. Brigid

Over the Christmas season, St. Brigid once again showed that we are a community that cares. We had a very successful food drive collecting food for a local food bank for the needy of our city. We also had a coat, mitten, hat, scarf and gloves campaign bringing in dozens of pieces of clothing to be donated to those in need. Our Catholic School Council, staff and several students went to the Knights Table Food Bank and sorted food and toys into dozens of Christmas hampers to be distributed to those who are not as fortunate as we are. We celebrated three Advent liturgies and an Advent Mass with Father Jan. We had a

Christmas Bazaar where over 1000 items were donated by staff and families so that students could get gifts for their families, had them wrapped and put them under their trees. The ultimate in reusing and recycling while bringing Christmas cheer! Our Intermediate boys and girls volleyball teams advanced to the Board finals, finishing in second and fourth place. Our Grade 6 students participated in the RAID program to educate them on the dangers of illegal drugs. Just a few things happening at our wonderful school this past month.

St. Monica

St. Monica School continues to be a busy, welcoming and exciting place this January 2019. Our Healthy Schools team continues to lead our Mindful Mondays and fitness sessions along with Healthy Beverage Promotion (water, water, water). Our Youth Faith Ambassadors are continuing with our pop can drive to support the ventures of the Knights of Columbus Squires. Our extra-curricular activities are going full force: Million Dreams, Culture of Care, our Catholic School Council are revving up for their major fundraiser February dance-a-thon, athletic teams preparing for basketball tournaments, the Knights of Columbus free throw competition held at our school on February 1 and MBC Family Collaboration STEAM.

On January 15, we welcomed many families for our extended French catchment area and we will await to see final registrations for the Grade 5 program. Prior to the information meeting, two of our extended French staff went to our 11 catchment schools to give the personal touch and to answer any questions in regards to the program. May God continue to bless everyone throughout 2019.

Trustee L. del Rosario shared:

Thank you to all the principals, teachers and students of my schools for organizing Christmas concerts. I know it takes a lot of extra time for all in organizing such events. The shows were all beautiful and yet different from each other.

Thank you to staff for the reorganization of the driveway at St. Barbara.

Our Lady of Good Voyage

The annual Council dinner meeting took place in January. Members of the Parish, School Council, school community and school trustee, Luz del Rosario met for an extended Council meeting. School/Parish/Board updates and initiatives were shared and discussed by all school partners.

St. Herbert

St. Joseph's Department Head of Religious Studies asked us to take part in this social justice initiative that unites St. Joseph Secondary with their feeder elementary schools. St. Joseph Secondary created an ACTs (A Call to Serve) Team composed of high school student volunteers to help provide for the needs of young learners. The secondary students supported St. Herbert Reading Boot Camp. Over 20 high school students, some of them former St. Herbert students, were placed on a daily schedule that had 30 of our level 1 and/or 2 students receive support twice a week. The Boot Camp ran for 3 months from October to December running every day after school. We look forward to having the program start up again in February.

St. John XXIII

This January at John XXIII we will be starting Fun Fit Fridays. As part of our partnership with Peel Health, the Public Health Nurse came in to train our students and student leaders in DPA games and activities. Students will be participating in DPA throughout the week with their teachers and every Friday we will participating in DPA together as a school.

St. Joseph Secondary School

The Grade 12 Philosophy class successfully completed a Social Justice project whereby they organized a school supply drive for poverty stricken children living in third world countries. They collected supplies from staff and students from the school community. The proceeds were given to Canadian Food for Children, who then distributed the goods to students in El Salvador. This project allowed the students to live out the gospel message of service in the love of Christ. The PATH (Peer As Teacher Helper) students had another successful semester. Twenty-six Grade 12 students relinquished a spare to take on the challenge of being a teacher's assistant in a junior classroom. As of mid-terms, classes that had a PATH student in them averaged a 4.85% higher average. Finally, #STOPOVERDOSES Health Canada's National **KNOW MORE Awareness Tour** travelled to St. Joseph CSS to educate the students on the health risks associated with opioid use and substance abuse through five interactive displays. The daylong event was well received by the school community

St. Barbara

Congratulations to St. Barbara Elementary School for being awarded Wilde Wood School Zone Safety Award 2018 by Traffic Safety Council. Official presentation will be held on Wednesday, February 6 at City of Mississauga, Council Chambers.

Trustee M. Pascucci shared:

St. Alfred

Our school was recognized for advocating and promoting traffic and student safety. We were awarded the Wilde Wood Safety Award from the Mississauga Safety Council. This is the second year we have won the award.

Our students will be participating in 905 Raptors 7 books for 7 weeks project. All students and staff are excited to be a part of this initiative.

St. Teresa of Calcutta

St. Teresa of Calcutta is super excited to announce that our Grade 5/6 class has been chosen to participate in the Raptors 905 Winter Warm-Up Reading Challenge sponsored through BMO and First Canada.

Students will be reading 7 books, beginning on January 7th for 7 weeks, and writing short book reports at the end of each week. If everyone in the class completes the challenge each student will receive a Certificate of Completion, a t-shirt, two tickets to a 905 Raptors game and get to keep all the books read.

St. Thomas More School

The Youth Faith Ambassadors presented a virtues assembly on Hope at the end of December, complete with a PowerPoint presentation and songs. The Ambassadors held a Christmas Food Drive.

Peel Police and St. Patrick's parish, in partnership with the school, gathered donations from the schools community for the *Cram the Cruiser* initiative for toys, gift cards and food for parish families in need.

Ten of our Grade 8 Youth Faith Ambassadors are attending and representing St. Thomas More School at the ME Family of Schools Youth Faith Rally at St. Kateri Tekakwitha on January 17.

The Parish Youth ministry leader visited Grade 4 to 8 classrooms to promote parish programs and to have an opportunity to get to know and to reach out to the students about faith development.

Staff were invited to attend Advent Liturgies on each Friday of Advent.

Trustee D. D'Souza shared:

Notre Dame Catholic Secondary School

Fall Food Drive: Way to go Notre Dame. On Behalf of Ms.Lorkovic's period one Grade 12 IB class who led the Fall Food Drive, THANK YOU to everyone who took the time to give generously. The Notre Dame community collected 90 boxes of food and hygiene items. This is in addition to \$220 in gift cards and \$1156.15 in cash.

BOYS' NIGHT IN: On November 15 Notre Dame hosted its annual BOYS' NIGHT IN. This amazing, free initiative was designed to build community, reinforce positive morals, values and provide an overall educational enjoyable night for the Grade 9 boys. Boys' Night in aims to build character and reach out to young males when they are impressionable and vulnerable. The night was a great success.

GIRLS' NIGHT IN: Notre Dame Catholic Secondary School held our Girls' Night In on November 22. Students took part in community building activities, listened to a guest speaker, participated in various workshops and ended the night sharing a meal. Students also received a customizable t-shirt for the event. Another successful night at ND.

Guest Speaker Paul Davis: Paul Davis came to Notre Dame C.S.S and completed three fantastic presentations. He spoke to our Catholic School Council, our Notre Dame Mentors and to all of our Grade 9 classes on *Social Networking and Online Safety*. He spoke to parents and students and gave them strategies and information to keep our students safe. To date, Paul has presented to over 480,000 students in Canada and the US.

Advent Mass: On December 5 and 6 Notre Dame came together to pray as a school community to celebrate our Advent Mass with Fr. John and Fr. Ravi from St. Leonard's Parish.

Trustee S. Hobin shared:

All Saints

January has begun welcoming Connie Gale as acting principal. The Catholic School Council's Christmas marketplace raised \$550.00 for the St. Ignatius of Loyola Parish's St. Vincent de Paul Christmas campaign. Families also donated gift cards in support as well as supporting our YFA's food drive and mitten tree. Father Charles continues to visit and prepare our Grade 7 students to receive the sacrament of Confirmation. Intermediate students continue to register and prepare to attend our Quebec City trip in May. The Rosary Apostolate will soon begin visits to support our kindergarten students as the Grade 8 Rosary club will support the other grades in the school. We ended December with our very successful annual Christmas concert after celebrating the season of Advent with our school Mass and Advent celebrations celebrating the virtue of hope. We plan to end the month by celebrating the virtue of self-control.

Christ the King

The return to school started with student reps on our Safe and Healthy Schools Team planning our upcoming Students vs. Teachers and Peel Police Hockey Day at CTK in support of Eden Food for Change. The ever-popular Officer Billy visited Grades 4, 6, and 8 to talk about personal safety and digital citizenship and the Rosary Apostolate has once again started up with their visits. Students have begun practising the virtue of Self-Control as we head into frosty February.

St. Christopher

Our Student Parliament has continued their leadership around the school and their efforts are visible with our successful outreach projects and their most recent candy-grams for ShareLife. We are in the middle of an exciting Mascot change that will see the traditional "Crusader" retired from St. Chris. We can't wait to reveal the new mascot once it has been voted on by our students. Construction has begun on the upper floor to remove the lockers and it looks so spacious and bright. We are looking forward to the many upcoming activities including: Tribute to Disney rehearsals; our upcoming Valentine Dance, Primary Intramurals and a winter electives' day. Many hands are at work, every day, with: study hall helpers; parent literacy coaches; junior peer helpers; PALs; Andre's Angels; intermediate office helpers and more.

St. Clare

Youth Faith Ambassadors and Student Council are currently working on initiatives such as preparing for our Lenten Drive and organizing a Family Movie Night. The Rosary Apostolate volunteers will be visiting classes to pray and learn about the Rosary. The Boys' and Girls' Junior Basketball season has begun. Teachers are organizing Primary Intramural Beach Ball Volleyball, preparing for the Public Speaking competition and starting up the Chess Club. Students in Grades 4, 5, and 6 are involved in a Coding Club. The Youth Education Program this month with Officer Billy will focus on Internet Safety and Bullying. Father Charles will be visiting our Grade 7 students in preparation for Confirmation.

St. Francis of Assisi

SFA is so thankful for the amazing generosity from our community that graciously supported over 15 families for this Christmas season. Your kindness was appreciated by all these families. We welcome back two teachers Mr. Condotta and Ms. Wittemund. Primary intramurals, junior basketball and intermediate hockey, team Steam, Pals Volunteers, Eco schools, Coding Club, Glee Club, Choir all continue. It's always a pleasure to welcome our parents and Trustee Sharon Hobin to our School Council meeting. Special greetings to the Scientist in the School who will be leading some great scientific inquiry for our Grade 8 classes. Grade 7s get to venture the cold and brave the elements at Hockley Valley for our skiing program. We begin to welcome our future Flames with Kindergarten registration. SFA staff and students are wrapping up Term 1, and like this New Year, look forward to a new term.

St. Helen

St. Helen's school's Advent Mass with Father Jaime took place on December 7. Our Rosary Apostolate team visited on December 10. Our students attended a Barra MacNiel's concert on December 11. On December 12 and 13, our junior students visited Silver Creek Outdoor Learning Centre. On December 14 the entire school attended "The Grinch". The Christmas season culminated with a school-wide Christmas Concert on December 19. It was a wonderful opportunity to highlight the season on Advent through song. Thank you to all of our students and staff for their tremendous efforts. On January 8 students participated in a bus safety presentation. There was a dental screening for all grades on January 8 and January 9. FDK Registration took place during the week of January 14. On January 17, 150 members of the community attended the Raptors Game in Toronto. Our month concluded with a Virtues Assembly on Monday January 28. On January 31, St. Helen will support Bell Let's Talk with activities aligning to our Board's Wellness Plan. We would like to congratulate Mrs. Sharon Hobin on being elected Chair of the Dufferin Peel Catholic District School Board of Trustees.

St. Louis

Students in Grades 6, 7 and 8 went to Tim Hortons camp. We always have a great time. This second visit really focused on the necessity of world-wide farming as a means of feeding humanity. Some of the real challenges facing farmers were explored. Teachers were busy completing first term reporting and Grade 6 began the RAID program. Our Grade 7 students will also be receiving their Chrome Books as part of the Edwin rollout.

St. Luke

The New Year began with our OCSGE assemblies. Students who exemplify the Ontario Catholic Graduate Expectations were recognized and received a medallion. The Rosary Apostolate continue to pray with our students. The Little Red Theatre performed *The Snow Queen* for our primary classes. Our Junior boys and girls Basketball teams have begun their seasons and our Intermediate Hockey Team competed in the Mississauga South Hockey Tournament. A number of our teachers are involved in Professional Development in the areas of FDK and Numeracy.

St. Margaret of Scotland

There are over 3000 Canadian soldiers deployed around the world who will not make it home this Christmas. In order to let them know how much we appreciate the sacrifices

they make for us and to bring them a little Christmas cheer, we have teamed up with the Canadian Military to take part in Operation Tiny Troops. The classes of Mme Leone, Ms Wasenda, Ms Dell'Anno and Mme McLeod joined forces to create beautiful Christmas cards that are currently on their way to our troops around the world.

St. Mark

St. Mark School's annual Living Nativity celebrated the true reason for the season with angelic voices of the Primary students, a Christmas Charity Market, a petting farm (camels, sheep, goats, donkey) and two real babies acting as baby Jesus. This community building event is truly a successful one that has grown since its inception six years ago and has extended to include many of the surrounding community members and St. Ignatius Loyola Parish. The event began with a blessing of the stable by Father Charles and special greetings from the Chair of the Board and Trustee, Sharon Hobin. Truly a memorable evening for all, this event is one that will continue to be a special part of St. Mark School.

Iona Catholic Secondary School

Our Good News is that our SST has developed a Peer Tutoring Program at Iona where students tutor students in a variety of subject areas. We have over 20 students currently being tutored. Students have already signed up for semester 2 as the program grows. As we approach exams, new friendships are forming, support (both academic and emotional) is provided and connections are being made.

Loyola Catholic Secondary School

Our Planning for Independence students participated in a puppet show with members of the Famous People Players Theatre. The HOPE Club visited some of the Seniors in our community at the Erin Mills Lodge where they sang Christmas carols and participated in some games. The annual "Feel the Beat" event, held the evening of December 17, showcased the musical talents of our students and staff. We celebrated 7 Advent masses throughout December; masses were held in the Chapel; presiders of the masses were Father Tim and Father Charles from the St. Ignatius Loyola Parish. Trustee Hobin attended Mass as well. Salesian retreat – Six Grade 11 and 12 students attended this overnight retreat at the St. Francis retreat centre in Orangeville with other schools in our board, supervised by Ms. Alilovic and Ms Van Gorp. The students returned to Loyola spiritually charged. The students raised \$1700 for the St. Vincent de Paul Society to help with Christmas baskets. Brother Dan Leckman, S.J. a member of the Jesuit community in Guelph visited our religion classes to describe his vocation and to allow students to ask any questions about his total commitment to God. Chaplaincy Club Discussion Group – We met the 2nd Friday of December after school and discussed finding a favourite saint to pray to. We also reviewed some of the history of St. Ignatius of Loyola and how we can bring faith into our daily life at school. The Varsity Boys Hockey team qualified for the ROPSSAA Finals for January 14 against Mayfield Secondary School. Mayfield won but our students played very well.

St. Rose of Lima

During the month of December our Youth Faith Ambassadors organized Classroom Themed Christmas Boxes for Interim Place and Vita Centre. The themes included winter wear, baby needs, toiletries, games and books, snacks. Youth ambassadors decorated the photocopy paper boxes with Christmas wrap. Each class selected a theme and filled the box. Through

our community's generosity we filled 27 boxes for our social worker, Nancy McHardy, to take to help those in need.

St. Sebastian

During the Christmas season, The St. Sebastian School community once again participated in the

St. Vincent de Paul Christmas Gift Card Appeal for families in need. This campaign ran from November 22 to December 12. A HUGE thank you to all families who participated and donated. The generosity and support from the St. Sebastian community in helping make Christmas special for those less fortunate is truly appreciated. This year St. Sebastian School is pleased to announce that we raised and donated more than \$2500. Congratulations and thank you.

St. Joan of Arc Catholic Secondary School

The staff and students of St Joan of Arc Catholic Secondary School celebrated our Christmas Concert 2018 on December 19. Close to 500 persons attended, including our Chair of the Board Sharon Hobin. Our Music department provided and performed so many beautiful songs including an audience sing along. Many people left wanting more. Thanks to Teachers Nancy Boss, Roman Yasinsky and Ryan Dollimore. The University of Toronto praised our ICT SHSM program and that it produced the best students for their Computer Program.

Motion 059 (19-01-22)

Moved by S. Xaviour

Seconded by L. del Rosario

THAT THE GOOD NEWS ITEMS BE RECEIVED.

CARRIED

F. Information/Reports from Committees for Receipt

1. Minutes of the Central Committee for Catholic School Councils Meeting November 1, 2018

Motion 060 (19-01-22)

Moved by S. Xaviour

Seconded by A. da Silva

THAT THE MINUTES OF THE COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING, NOVEMBER 1, 2018, BE RECEIVED.

CARRIED

2. Minutes of the Administration and Finance Committee Meeting, November 6, 2018

Motion 061 (19-01-22)

Moved by B. Iannicca

Seconded by T. Thomas

**THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING,
NOVEMBER 6, 2018, BE RECEIVED.**

CARRIED

3. Minutes of the Faith and Program Committee Meeting, November 13, 2018

Trustee T. Thomas retired from the meeting at 8:10 p.m.

Motion 062 (19-01-22)

Moved by L. del Rosario

Seconded by S. Xaviour

**THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING,
NOVEMBER 13, 2018, BE RECEIVED.**

CARRIED

4. Minutes of the Audit Committee Meeting November 13, 2018

Motion 063 (19-01-22)

Moved by A. da Silva

Seconded by F. Di Cosola

**THAT THE MINUTES OF THE AUDIT COMMITTEE MEETING, NOVEMBER 13, 2018,
BE RECEIVED.**

CARRIED

5. Minutes of the Special Education Advisory Committee Meeting, December 5, 2018

Motion 064 (19-01-22)

Moved by L. del Rosario

Seconded by B. Iannicca

**THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
MEETING, DECEMBER 5, 2018, BE RECEIVED.**

CARRIED

6. Minutes of the Central Committee for Catholic School Councils Meeting December 6, 2018

Motion 065 (19-01-22)

Moved by S. Pascucci

Seconded by B. Corbet

THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING, DECEMBER 6, 2018, BE RECEIVED.

CARRIED

G. Information/Reports from Administration for Receipt - Nil

H. Trustee/Committee/Administration Reports Requiring Action

1. Motions Recommended by the Audit Committee, January 8, 2019

In response to Trustee D. D'Souza's inquiry about the length of time Deloitte has been the board's external auditors, Executive Superintendent of Finance, Chief Financial Officer and Treasurer, J. Cherepacha advised the last contract was signed three years ago using the Request for Proposal (RFP) process. Deloitte was the external auditor for five years prior to the last RFP.

Trustee D. D'Souza explained that ten years with the same external auditor is not healthy and suggested a new RFP be issued. Executive Superintendent J. Cherepacha indicated the contract ended during the election, there was a change in the board of trustees, changes in the audit committee and there is a two year option built into the contract.

Trustee F. Di Cosola asked if a vendor could be excluded on an RFP. J. Cherepacha advised any vendor who meets the requirement could submit a bid.

The motion recommended by the Audit Committee was to extend the contract for two years. Trustee D. D'Souza requested an amendment to extend for only one year.

Motion 066 (19-01-22)

Moved by A. da Silva

Seconded by S. Pascucci

THAT THE TERMS OF REFERENCE FOR THE AUDIT COMMITTEE 2019, BE APPROVED AND ADOPTED.

TERMS OF REFERENCE AUDIT COMMITTEE – 2019

(Ontario Regulation 361/10 of the Education Act - requirements of Audit Committees)

CHAIR:	Anna da Silva
VICE CHAIR:	Frank di Cosola
BOARD MEMBERS:	Frank Di Cosola, Anna da Silva, Stefano Pascucci
NON-BOARD MEMBERS:	Kevin Travers
MEMBERS:	Rory Keilty
NON-VOTING MEMBERS:	Director of Education
	Associate Director of Corporate Services
	Executive Superintendent of Finance, Chief Financial Officer and Treasurer
	Superintendent of Financial Services
	Internal Auditor

TERM OF OFFICE:

Board Members – appointed by the Board of Trustees annually, up to a 4 year term

Non-Board Members – up to a 3 year term as per *Ontario Regulation 361/10 of the Education Act*

DECLARATION OF CONFLICTS:

As described in *Ontario Regulation 361/10 of the Education Act*, every member of the audit committee shall, when appointed to the committee for the first time and at the first meeting in each fiscal year, submit a written declaration to the chair of the committee declaring whether they have a conflict of interest. Also, if a member becomes aware of a conflict after their appointment, they shall immediately disclose the conflict in writing to the chair.

COMPOSITION:

The Audit Committee shall consist of five (5) members comprised of three (3) trustees of the Board and two (2) non-board members of the community. The Board of Trustees will appoint three (3) trustee members to the audit committee annually. A person who is a non-board member is eligible to be appointed to the audit committee only if they:

- Have accounting, financial management or other relevant business experience that would enable them to understand the accounting and auditing standards applicable to the Board;
- Are not an employee or officer of the Board or of any other board at the time of the appointment;
- Do not have a conflict of interest (does not have a parent, child or spouse who is employed by the Board) at the time of appointment;
- Was identified by the selection committee as identified in *Ontario Regulation 361/10*.

CHAIR:

In each fiscal year at the first meeting of the audit committee following the inaugural or organizational meeting of the Board, the members of the committee shall elect the chair and the vice chair of the committee for the fiscal year from among the members of the committee.

VACANCIES:

For audit committee vacancies refer to *Ontario Regulation 361/10 paragraph 8*.

MEETINGS:

The audit committee will meet at least three (3) times in each fiscal year, or at the call of the chair, with authority to convene meetings as circumstances require and in accordance with *Ontario Regulation 361/10 of the Education Act*. The committee will invite members of management, auditors or others to attend meetings and provide pertinent information, as necessary. The committee may hold private meetings with auditors, the entire Board of Trustees and executive council. Meeting agendas will be prepared and provided in advance to committee members as well as the

Board of Trustees, along with appropriate briefing materials. Minutes will be prepared and distributed to the Board of Trustees. Minutes will be approved by the Board of Trustees.

Each member of the audit committee has one vote. In the event of a tie vote, the chair is entitled to cast a second vote.

A majority of the members of the audit committee that includes at least one member who is not a board member constitutes a quorum for meetings of the committee.

MANDATE:

To assist the Board of Trustees in overseeing and objectively assessing the performance of the Board, its management and its auditors and specific responsibilities for the following activities:

- i) oversight of appropriate accounting practices and financial reporting,
- ii) ensuring internal controls are in place to mitigate financial risk,
- iii) the internal and external audit processes,
- iv) the process for monitoring compliance with federal and provincial laws and regulations,
- v) recommend appointment of the external auditor to the Board of Trustees,
- vi) the process for monitoring the Board's policies, procedures, regulations and code of conduct from an audit perspective,
- vii) the establishment and maintenance of lines of communication between the Board of Trustees and its external auditor, senior management, internal auditor and regional internal audit,
- viii) the safeguarding of Board assets,
- ix) the annual and/or multi-year audit plan of the Board,
- x) the audited financial statements of the Board.

DUTIES:

The Audit Committee will,

- (1) Review the annual audited financial statements of the Board prior to reporting to the Board of Trustees, and consider whether they are complete, and consistent with information known to committee members. The committee will make recommendations to the Board of Trustees for the approval of all annual audited financial statements.
- (2) Ensure risk assessment and risk management policies align with internal controls.
- (3) Review the scope of the internal and external auditor's reviews of the Board's internal controls, any significant findings and recommendations by the internal auditors and the responses of the Board's staff to those findings and recommendations.
- (4) Review and receive reports related to the overall effectiveness of the Board's internal controls, including information technology systems security and control.
- (5) Review with senior management, the internal auditors (including RIAT) mandate, activities, staffing, and organizational structure of the internal audit function. The audit committee will make recommendations to the Board of Trustees on the content of the annual audit plan. They will also review whether there are any unjustified restrictions or limitations on the role of the internal auditor.
- (6) Review the external auditors, terms of engagement, fees and proposed audit scope and approach and any non-audit services provided, including coordination of audit effort with internal audit. Review the performance of the external auditor, and make recommendations to the Board of Trustees on the appointment or discharge of the external auditor. On an as needed basis, meet separately with the external auditor to discuss any matters that the committee or auditor believe should be discussed privately.
- (7) Review the effectiveness of the Board's internal operating procedures for monitoring compliance with federal and provincial laws and regulations as well as the Board's policies, procedures, regulations and code of conduct. Review the results of management's investigation and follow-up of any instances of noncompliance. Review the findings of any examinations by

regulatory agencies, and any auditor observations. Obtain regular updates from management and Board legal counsel regarding compliance matters.

- (8) Receive and review internal audit plan and results of internal audit activities and follow-up on recommendations.
- (9) In accordance with *Ontario Regulation 361/10 of the Education Act*, the audit committee will report to the Board of Trustees on items such as the annual audit plan and summary of work performed by the Board's internal auditor (including RIAT), with a copy submitted to the Ministry of Education. In addition, the committee is required to report to the Board of Trustees on items such as a summary of work performed by the committee, an assessment of the Board's progress in addressing findings and recommendations made by the internal or external auditor and attendance record of committee members.
- (10) Review and assess the adequacy of the audit committee's terms of reference annually, and ensure appropriate disclosure as may be required by law or regulation. Confirm annually that all responsibilities outlined in the terms of reference and *Ontario Regulation 361/10* have been carried out.
- (11) Subject to the approval of the Board of Trustees, obtain legal advice, retain independent accountants or other professionals to advise or assist the committee.
- (12) Report to the Board of Trustees annually, and at any other time that may be required, on the committee's performance of its duties.

Reports to: The Board of Trustees

CARRIED

Motion 067 (19-01-22)

Moved by D. D'Souza

Seconded by B. Iannicca

THAT THE EXTENSION OF THE CONTRACT WITH DELOITTE LLP, CHARTERED PROFESSIONAL ACCOUNTANTS, AS THE BOARD'S EXTERNAL AUDITORS FOR ONE YEAR STARTING WITH THE MARCH 31, 2019 SPECIFIED PROCEDURES REPORT AND EXPIRING WITH THE AUGUST 31, 2019 YEAREND, BE APPROVED.

CARRIED

Motion 068 (19-01-22)

Moved by F. Di Cosola

Seconded by A. da Silva

THAT THE BOARD HIRE AN EXTERNAL AUDITOR TO CONDUCT AN AUDIT ON PAST SCHOOL GENERATED FUNDS OF THE TWO (2) SECONDARY SCHOOLS WITH THE GREATEST AMOUNT WITHIN THE SCHOOL GENERATED FUND SURPLUS ACCOUNT IN THE SCHOOL YEAR 2017-2018.

CARRIED

2. Motions Recommended by the Administration and Finance Committee, January 8, 2019

Motion 069 (19-01-22)**Moved by** F. Di Cosola**Seconded by** D. D'Souza**THAT THE TERMS OF REFERENCE FOR THE ADMINISTRATION AND FINANCE COMMITTEE 2019 BE APPROVED AND ADOPTED.****TERMS OF REFERENCE ADMINISTRATION AND FINANCE COMMITTEE - 2019****CHAIR:** Frank Di Cosola**VICE CHAIR:** Darryl D'Souza**TRUSTEES:** B. Corbet, A. da Silva, L. del Rosario, D. D'Souza, F. Di Cosola, S. Hobin,
B. Iannicca, M. Pascucci, S. Pascucci, T. Thomas, S. Xaviour**STUDENT TRUSTEES:** (Jan-Aug) Rynel Pinto, Faye Rozario
(Sept-Dec) TBD**RESOURCE STAFF:**

Superintendent, Financial Services	B. Hester
Superintendent, Planning & Operations	M. Thomas
Superintendent, Human Resources & Employee Relations	S. Strong
Superintendent, Learning Technologies and Chief Information Officer	R. Eberhardt

MONITORING:

Associate Director, Corporate Services	D. Del Bianco
Executive Superintendent of Finance, Chief Financial Officer and Treasurer	J. Cherepacha

The Administration and Finance Committee will,

1. review policies, consisting of general principles relating to the effective stewardship of board resources such as real property planning, financial planning, human resources and employment, accommodation, plant, transportation and technology and make appropriate recommendations to the Board of Trustees or refer to the By-Law/Policies Review Committee for consistency as necessary;
2. consider matters pertaining to all corporate services;
3. ensure that the annual financial goals and objectives are aligned with the Dufferin-Peel Catholic District School Board (DPCDSB) multi-year strategic plan for development of the operating and capital budget;
4. consider the financial implications of any overall budget variances as necessary through review of the interim financial reports;
5. review all matters pertaining to advocacy, partnerships and community relations.
6. review matters as referred by the Board of Trustees and other committees and make appropriate policy recommendations.

REPORTS TO: The Board of Trustees**MEETINGS:** Once a month, at the discretion of the Chair**CARRIED**

3. Ontario Catholic School Trustees' Association Membership Fee and Friends and Advocates of Catholic Education Levy

Motion 070 (19-01-22)

Moved by S. Pascucci

Seconded by L. del Rosario

THAT THE PAYMENT OF THE ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION (OCSTA) 2018-2019 MEMBERSHIP FEE OF \$188,846.28, BE APPROVED.

CARRIED

Motion 071 (19-01-22)

Moved by M. Pascucci

Seconded by B. Iannicca

THAT PAYMENT OF THE 2018-2019 FRIENDS AND ADVOCATES OF CATHOLIC EDUCATION (FACE) LEVY OF \$9,625.69, BE APPROVED.

CARRIED

I. Notices of Motion - Nil

J. Additional Business - Nil

K. Questions Asked of, and by, Board Trustees

1. Trustee B. Corbet requested that staff investigate the financial and operational viability for changes to transportation courtesy ridership.

2. Trustee B. Iannicca inquired about Catholic School Councils fundraising for outdoor play structures. Associate Director D. Del Bianco advised that new schools are not constructed with outdoor playgrounds. Outdoor playgrounds require CSA certification, on-going review, inspection, and maintenance and for these reasons fundraising is not permitted because there would be an on-going operational cost to DPCDSB.

3. In response to Trustee B. Iannicca's inquiry related to mobile phone use at school, Associate Director D. Amaral indicated that the policy governing the use of personal electronic devices was approved in 2015. Personal electronic devices (PED) can be excellent learning devices. The policy states that Principals may approve the use of PEDs. Students are expected to use their phones reasonably and ethically. As part of the Government consultation they have asked the public about mobile phone use and we expect direction from them in the near future.

4. Trustee B. Iannicca inquired if parents would be able to provide global approval for school excursions. Associate Director D. Amaral advised that a general form for walking excursions is signed at the beginning of the school year. For all other school excursions Risk Management requires parent/guardian approval for specific events.

5. In response to Trustee S. Xaviour, the students featured in the O' Canada video were from St. Joan of Arc Catholic Secondary School.

6. Trustee S. Xaviour noted the recent extreme cold weather day and inquired why secondary busing was not cancelled. Associate Director D. Del Bianco advised the buses were operating. The

parents/guardians have a choice. Busing is provided when the service can be provided safely. Two thirds of the students walk to school.

7. Trustee S. Xaviour, noted the distance change for cannabis stores in relation to schools. Superintendent W. Brunton advised that staff will request feedback from parents/guardians through CCCSC and Administrators will share communications with Catholic School Councils. Associate Director D. Amaral advised the policy would be reviewed at the February By-Law/Policies Review Committee meeting.

8. Trustee S. Pascucci inquired about shade in Kindergarten areas. Director of Education M. Mazzorato advised that through the implementation of early years outdoor places, provisions were made for an element of shade. Trustee Pascucci will provide details for Planning/Operations to review.

Motion 072 (19-01-22)

Moved by B. Corbet

Seconded by M. Pascucci

THAT STAFF INVESTIGATE THE FINANCIAL AND OPERATIONAL VIABILITY OF INTRODUCING WALKING DISTANCES TO BUS STOPS FOR COURTESY RIDERS TO BE CONSISTENT WITH THOSE FOR STUDENTS THAT ARE ELIGIBLE FOR TRANSPORTATION. STOPR'S POLICY ON WALKING DISTANCES ARE CURRENTLY MAXIMUM WALK TO STOP DISTANCES ARE: KINDERGARTEN 0.4 KM, GRADES 1-6 0.8KM, AND GRADES 7-12 1.2 KM.

DEFEATED

L. Declared Interest Items

The Chair was passed to Trustee S. Xaviour.

The following trustees left the meeting prior to discussion of A 6 Minutes of the Regular Board Meeting, December 11, 2018 item L1

Trustee S. Hobin —family members belong to OECTA

Trustee M. Pascucci—family member belongs to OECTA

Trustee S. Pascucci—family member belongs to OECTA

Trustee B. Iannicca—family members belong to OECTA and CUPE 2026

Trustees who had declared an interest returned to the meeting.

Motion 073 (19-01-22)

Moved by L. del Rosario

Seconded by D. D'Souza

THAT THE MINUTES OF THE REGULAR BOARD MEETING, DECEMBER 11, 2018, ITEM L1, BE APPROVED.

CARRIED

M. In Camera Session

Motion 074 (19-01-22)

Moved by S. Xaviour

Seconded by M. Pascucci

THAT THE BOARD OF TRUSTEES MEETING BE ADJOURNED AND THE TRUSTEES IMMEDIATELY CONVENE AN IN-CAMERA MEETING OF THE COMMITTEE OF THE WHOLE IN RESPECT OF PERSONNEL AND LEGAL MATTERS.

CARRIED

N. Rise and Report

Motion 075 (19-01-22)

Moved by B. Corbet

Seconded by S. Xaviour

THAT THE BOARD OF TRUSTEES RECEIVE THE CONFIDENTIAL REPORT OF THE COMMITTEE OF THE WHOLE IN-CAMERA/PRIVATE MEETING WITH REGARDS TO PERSONNEL AND LEGAL MATTERS AND RECOMMEND ADOPTION OF THE RECOMMENDATIONS SET OUT THEREIN.

CARRIED

O. Future Meetings

February 26, 2019

March 26, 2019

April 23, 2019

May 28, 2019

June 18, 2019

P. Adjournment

Motion 076 (19-01-22)

Moved by S. Pascucci

Seconded by L. del Rosario

THAT THE MEETING BE ADJOURNED AT 10:00 P.M.

CARRIED