Regular Board Meeting

Tuesday, January 23, 2018, 7:00 pm
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

A. Routine Matters
   1. Call to Order and Attendance
   2. Acknowledgement of First Nation Sacred Territory
   3. Opening Prayer
   4. Declaration of Interest
   5. Approval of the Agenda
      a. Approval of Consent of Calendar Items
   6. Approval of Minutes, Regular Board Meeting, December 12, 2017
      a. Business Arising from the Minutes

B. Awards and Presentation

C. Pastor’s Remarks
   Father Frank Portelli, Director of the Office of Catholic Youth in the Archdiocese of Toronto

D. Delegations

E. Updates/Information/Reports From Trustees, For Receipt
   1. Regular Reports
   2. Good News Items

F. Information/Reports From Committees For Receipt
   1. Minutes of the Mississauga Public Library Meeting, November 15, 2017
   2. Minutes of the Special Education Advisory Committee Meeting, December 6, 2017

G. Information/Reports From Administration For Receipt

H. Trustee, Committee, Administration Reports Requiring Action
   1. Motions Recommended by the Faith and Program Committee January 16, 2018
   2. OCSTA Resolutions
   3. New Vision for Transportation - Discussion Paper
I. Notice of Motion

J. Additional Business

K. Questions Asked of, and by, Board Members

L. Declared Interest Items

M. In Camera Session
   See In Camera Agenda

N. Rise and Report

O. Future Meetings
   February 27, 2018, March 20, 2018, April 24, 2018, May 22, 2018, June 19, 2018

P. Adjournment
OPENING PRAYER

O ALMIGHTY GOD
OUR FATHER IN HEAVEN
FROM WHOM ALL GOODNESS AND TRUTH ON
EARTH HAVE COME FORTH
GRANT TO US –
THE CATHOLIC COMMUNITY GATHERED AT THIS MEETING
THE VISION TO RECOGNIZE
AND THE VIGOR TO ESPOUSE
SOUND PRINCIPLES OF EDUCATIONAL THEORY
AND PRACTICE IN A SPIRIT OF BALANCED
JUDGEMENT
AND WITH PROPER PERSPECTIVE
GIVE US ALSO THE COURAGE
TO TURN AT ALL TIMES
ONTO THE PATH OF HIGHER GOODNESS
IN OUR DELIBERATIONS
ADMINISTRATIVE DECISIONS
AND COURSES OF ACTION
Remembering our Deceased
January 2018

Let us remember the students, staff, and family members of staff who have recently passed away, and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Students / Former Students
► Joey Lucia, former student, Robert F. Hall Secondary School.

Staff / Former Staff
► Giovanna Sartor, mother of Maria Cerminara, former teacher.
► Ana Sundrica, teacher, Notre Dame Catholic Secondary School.
► Rupert “Bob” Byrne, retired teacher.
► Yogarajah (Yogi) Arumugam, retired mechanic, Keaton Centre.
► Paolo De Rango, teacher, St. Cornelius School.

Family Members of Staff / Former Staff
► Micheline Delcroix, mother-in-law of Connie Speir, secretary, Adult and Continuing Education.
► Michael Birmingham, father of Maria Birmingham, student monitor, Cardinal Leger Secondary School.
► Dianne Battaglia, mother of Tina O’Donnell, teacher, St. John the Baptist School.
► Regina Crespi, mother of Michela Jach, teacher, St. Timothy School.
► Alisa Shkalla, daughter of Fatbardha Shkalla, LINC occasional teacher, Adult and Continuing Education.
► Andre LaForge, brother-in-law of Lori Banks, teacher, St. Elizabeth Seton School.
► Carol Leyes, mother of Theresa Leyes, teacher, St. Edmund Campion Secondary School.
► Maria Gilda Correia, mother of Jane Posa (Correia), teacher, St. Monica School.
► Mary Magdalen Petrovich, mother of Jane Petrovich, occasional teacher.
► Carolyn Mary Des Cotes, wife of Gord Des Cotes, teacher, St. Aloysius Gonzaga Secondary School.
► Robert Michael Johnston, father-in-law of Dominika Telech, teacher, St. Leonard School.
► Angelo Mifsud, father-in-law of Sharon Mifsud, principal, Employee Relations.
► Richard Slusarek, brother of Zofia Kameka, head secretary, St. Sebastian Catholic School; uncle of Desiree Long, teacher, St. Helen School.
► Vincenzo Bellerba, uncle of Tony Pietrantuono, head custodian, St Lucy Catholic School; Lina Pietrantuono, head secretary, St Bonaventure Catholic School; Melanie Pietrantuono, designated early childhood educator, St Anthony School.
► Angelina Leuzzi, mother of Mirella Piccinin, education resource worker, St. Raymond; mother of retired teacher Tina Lotesto; grandmother of Ida Lotesto, teacher, St. Teresa of Avila; Julia Fralick, teacher, Loyola Catholic Secondary School.

Jerry Ryan, uncle of Nancy Tallevi, facility and accountability officer, CEC; Kathy Newman, head secretary, St. Francis Xavier Secondary School; Donna Coulson, retired teacher; great-uncle of Matthew Coulson, education resource worker, St. Julia Elementary School; brother-in-law of the late Eileen Fleming, retired teacher; brother-in-law of the late Brian Fleming, former director of education.


Norman Johnson, father-in-law of Annette Johnson, teacher, St. Margaret of Scotland School.

Ridwan Poerba, father of Natalie Poerba, principal, Holy Spirit Catholic School; father of Nila Poerba, teacher, St. Ursula Catholic School.

Angelina Leuzzi, mother of Mirella Piccinin, education resource worker, St Raymond School; Tina Lotesto, retired teacher; grandmother of Ida Lotesto, teacher, St Teresa of Avila School; Julia Fralick, teacher, Loyola Secondary School.

Edward DeRoche, father of Sue Steer, superintendent, Well-Being, Experiential Learning and Learning Services.

Sandra Bojic, mother-in-law of Tunde Szekeres, teacher, San Lorenzo Ruiz School.

Frank Andrews, brother of Eileen Nestor, psychologist.


Jan Zola, father-in-law of Marek Mierzynski, teacher, St. Leonard School.

Margaret Therese Taylor, mother of Peggy Carlone, teacher, St. Herbert School.


Stephanie Cherkas, mother-in-law of Maria Cherkas, education resource worker, Holy Cross School.


Emilia Ceravolo, mother of Anne Tognon, retired head secretary, Corpus Christi School; grandmother of Lori Dias, teacher, St. Hilary School; Sabrina Tognon, teacher, St. Bernadette School; Amanda Tognon, teacher, St. Alphonsa School and St. Daniel Comboni School; Claudia Ceravolo, designated early childhood educator, All Saints School.

Salvatore Mucciaccio, grandfather of Amanda Sarria, designated early childhood educator, St. Josephine Bakhita School.

Carmela Policelli, grandmother of Lucia Newland, teacher, St. Alfred Elementary School; Simona Dei-Rocini, teacher, St. Joseph Secondary School.

Antonio Merza, brother of Annalyn Galarion, teacher, St. Augustine Secondary School.

Domenic Caracciolo, father of Santina Casiero, teacher, St. Aloysius Gonzaga Secondary School; uncle of Maria Caracciolo, teacher, St. Martin Secondary School.

Benjamin Rios, 2 year old brother of Alexandria Rios, student, St. Elizabeth Seton School.

Judy Ollivierre, wife of Flavian Ollivierre, retired building operator, Keaton Centre.

Rayner Charles Erskine Hayhow, father of retired principal Marilyn Hayhow. 

And, also for those whose passing we have not mentioned, we know that God will not forget.
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 5 a a

CALENDAR ITEM
EMPLOYEE POPULATION REPORT
AS OF DECEMBER 31, 2017

1. THAT THE EMPLOYEE POPULATION REPORT AS OF DECEMBER 31, 2017, BE RECEIVED.
Regular Board Meeting

January 23, 2018

Employee Population Report
Strategic Goal: Catholicity Learning Environment
Administration/Operational

BACKGROUND

Human Resources provide staffing reports to the Board for receipt in September, January and April of each year. As required, the Employee Population Report as of December 31, 2017 is submitted.

THE FOLLOWING RECOMMENDATION IS PROVIDED FOR CONSIDERATION:

THAT THE EMPLOYEE POPULATION REPORT AS OF DECEMBER 31, 2017, BE RECEIVED.

Prepared by: Christine Romanick, HRIS Officer
Submitted by: Stephanie Strong, Superintendent of Human Resources & Employee Relations
Date: January 11, 2018
# EMPLOYEE POPULATION REPORT
## AS OF DECEMBER 31, 2017

### TEACHER PERSONNEL

<table>
<thead>
<tr>
<th></th>
<th>Elementary</th>
<th>Secondary</th>
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</thead>
<tbody>
<tr>
<td><strong>Head Count</strong></td>
<td><strong>FTE</strong></td>
<td><strong>Head Count</strong></td>
</tr>
<tr>
<td>Co-Ordinators</td>
<td>6</td>
<td>4</td>
</tr>
<tr>
<td>Consultants</td>
<td>25</td>
<td>15</td>
</tr>
<tr>
<td>Def Lvs Secondments Tch Ex</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td>Department Heads</td>
<td>235</td>
<td></td>
</tr>
<tr>
<td>Letter of Permission</td>
<td>3</td>
<td>2.5</td>
</tr>
<tr>
<td>Long Term Occasionals</td>
<td>297</td>
<td>228</td>
</tr>
<tr>
<td>Principals</td>
<td>125</td>
<td>29</td>
</tr>
<tr>
<td>Teachers</td>
<td>3245</td>
<td>2005</td>
</tr>
<tr>
<td>Vice Principals</td>
<td>53</td>
<td>60</td>
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<tr>
<td><strong>Total Academic Staff</strong></td>
<td>3769</td>
<td>2592</td>
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<tr>
<td>Educational Resource Wrks</td>
<td>641</td>
<td>620.7</td>
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<tr>
<td>Designated Early Childhood Educators</td>
<td>308</td>
<td>308.0</td>
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### SUPPORT SERVICES PERSONNEL

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<tr>
<th></th>
<th>Head Count</th>
<th>FTE</th>
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<tbody>
<tr>
<td>Trustees (includes Student Trustees)</td>
<td>13</td>
<td>13.0</td>
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<tr>
<td>Supervisory Officers</td>
<td>18</td>
<td>18.0</td>
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<tr>
<td>Mid Management</td>
<td>164</td>
<td>163.8</td>
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<tr>
<td>A.P.S.S.P.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Psychology</td>
<td>47</td>
<td>37.2</td>
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<tr>
<td>- Social Work</td>
<td>43</td>
<td>36.8</td>
</tr>
<tr>
<td>- Speech Language Pathology</td>
<td>38</td>
<td>33.0</td>
</tr>
<tr>
<td>- Child &amp; Youth Work</td>
<td>100</td>
<td>99.5</td>
</tr>
<tr>
<td>Secretarial &amp; Clerical Staff</td>
<td>451</td>
<td>434.5</td>
</tr>
<tr>
<td>Maintenance &amp; Custodial Staff</td>
<td>647</td>
<td>646.8</td>
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<tr>
<td>Cleaners</td>
<td>55</td>
<td>27.6</td>
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<tr>
<td>Temp Employees</td>
<td>127</td>
<td>105.4</td>
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<tr>
<td>Student Monitors</td>
<td>899</td>
<td></td>
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</tbody>
</table>

### Sub Staff

<table>
<thead>
<tr>
<th></th>
<th>Elementary</th>
<th>Secondary</th>
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</thead>
<tbody>
<tr>
<td><strong>Head Count</strong></td>
<td><strong>FTE</strong></td>
<td><strong>Head Count</strong></td>
</tr>
<tr>
<td>Certified Occasional Teachers</td>
<td>908</td>
<td></td>
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<tr>
<td>Educational Resource Wrks Supplies</td>
<td>141</td>
<td></td>
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<tr>
<td>Adult Education</td>
<td>20</td>
<td></td>
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<tr>
<td>Continuing Education</td>
<td>67</td>
<td></td>
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<tr>
<td>International Language</td>
<td>329</td>
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<tr>
<td>OPSEU</td>
<td>100</td>
<td></td>
</tr>
</tbody>
</table>

**Sub Total**: 2602

**Total Staff - FTE**: 9735.8

Prepared By: C. Romanick
HRIS Officer, Human Resources

Submitted By: S. Strong
Superintendent, Human Resources & Employee Relations

SS:cr

January 11, 2018
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 6

MINUTES OF THE REGULAR BOARD MEETING
DECEMBER 12, 2017

1. THAT THE MINUTES OF THE REGULAR BOARD MEETING DECEMBER 12, 2017, BE APPROVED.
Minutes of the Regular Board Meeting  
Tuesday, December 12, 2017 - 7:00 p.m.  
Board Room, Catholic Education Centre  

Chair: M. Pascucci  
Vice Chair: A. da Silva  
Trustees: A. Abbruscato, L. del Rosario, F. Di Cosola  
S. Hobin, B. Iannicca, E. O’Toole  
T. Thomas, S. Xaviour  
Student Trustees: S. Cameron, K. Tom  

Director of Education: M. Mazzorato  
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik  
Associate Director of Instructional Services: D. Amaral  
Superintendents: W. Brunton, J. Cherepacha, T. Cruz  
D. Finegan-Downey, S. Gos, M. Lewis  
C. Murphy, T. Peel, S. Steer  
L. Storey, S. Strong, M. Vecchiarino  
Counsel: M. Beck  
General Managers: B. Campbell, T. Davis, B. Hester  
R. Moriah  
Recorder: L. Mackereth  
Regrets: Trustee D. D’Souza  

A Routine Matters  

1. Call to Order and Attendance  
Chair M. Pascucci called the meeting to order at 7:00 p.m.  

2. Acknowledgement of First Nations Sacred Territory  
Chair of the Board, M. Pascucci acknowledged the sacred territory of the Mississaugas of the Credit First Nation.  

3. Opening Prayer  
Chair of the Board, M. Pascucci led the Opening Prayer.  

4. Declaration of Interest  
The following trustees declared an interest in agenda items:  
H 3 2017-2018 Revised Estimates – Operating  
H 5 DPCDSB Executive Compensation Program Final Submission  
M 1 Minutes of the In Camera Session of the Regular Board Meeting, November 21, 2017  
Item 4  
Trustee M. Pascucci—family member belongs to OECTA  
Trustee S. Hobin —family members belong to OECTA  
Trustee A. Abbruscato—family members belong to OECTA  
Trustee B. Iannicca—family members belong to OECTA and CUPE 2026
5. Approval of the Agenda
Deleted from the Agenda – H 2 Motions Recommended at Faith & Program Committee, December 11, 2017
Renumber Agenda Items: H 3 becomes H 2, H 4 becomes H 3 and H 5 becomes H 4


Trustee M. Pascucci—family member belongs to OECTA
Trustee A. Abbruscato—family members belong to OECTA
Trustee B. Iannicca—family members belong to OECTA and CUPE 2026
Trustee S. Hobin —family members belong to OECTA

Motion 015 (17-12-12) by F. Di Cosola Seconded by S. Xaviour

THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.
CARRIED

Motion 016 (17-12-12) by B. Iannicca Seconded by S. Xaviour

THAT THE BOARD SUSPEND BY-LAW 6.7 AND RECEIVE THE DELEGATION.
CARRIED

Motion 017 (17-12-12) by T. Thomas Seconded by L. del Rosario

THAT THE AGENDA BE APPROVED, AS AMENDED.
CARRIED

6. Minutes of the Regular Board Meeting, November 21, 2017, excluding item H 3

Motion 018 (17-12-12) by S. Hobin Seconded by E. O’Toole

THAT THE MINUTES OF THE REGULAR BOARD MEETING, NOVEMBER 21, 2017, EXCLUDING ITEMS H 3, BE APPROVED.
CARRIED

7. Minutes of the Organizational Board Meeting, December 5, 2017

Motion 019 (17-12-12) by L. del Rosario Seconded by S. Xaviour

THAT THE MINUTES OF THE ORGANIZATIONAL BOARD MEETING, DECEMBER 5, 2017, BE APPROVED.
CARRIED

i) Business Arising from the Minutes
Nil
B  Awards and Presentations

Peel Youth Charter

Director of Education, M. Mazzorato, shared the history of the Peel Youth Charter, Peel Children’s Rights Charter and Peel Youth Violence Prevention Strategy. These documents have been shared with the Dufferin-Peel communities since 2007 and remain on display in many schools today. The Dufferin-Peel Catholic District School Board acknowledged the importance of these Charters, and recognized them on the 10th anniversary.

Trustee S. Hobin thanked C. Soplet for her work with the Peel Poverty Program.

Motion 020 (17-12-12) by S. Hobin Seconded by B. Iannicca

THAT THE PRESENTATION, PEEL YOUTH CHARTER, BE RECEIVED.
CARRIED

C  Pastor’s Remarks

M. Mazzorato, Director of Education, introduced a videotaped Advent interview featuring Father Liborio Amaral, Pastor of St. Mary’s Catholic Church, Brampton.

Motion 021 (17-12-12) by A. da Silva Seconded by S. Xaviour

THAT THE PASTOR’S REMARKS FROM FATHER LIBORIO AMARAL, BE RECEIVED.
CARRIED

D  Delegations

1. M. Nichols – Educator Teams

Motion 022 (17-12-12) by S. Xaviour Seconded by T. Thomas

THAT THE DELEGATION, M. NICHOLS, EDUCATOR TEAMS, BE RECEIVED.
CARRIED

M. Nichols – Educator Teams

M. Nichols, parent, delegated the board to express his concern that all kindergarten classes are not staffed with a Dedicated Early Childhood Educator (DECE) and a teacher. The Ministry has indicated that educator teams are effective and essential to the program.

Trustees asked questions of clarification of the delegate and staff. Staff responded that the Ministry does not provide funding to staff a DECE for a FDK class of 15 or less students.
E Updates/Information/Reports from Trustees, for Receipt

i) Regular Reports
   a) Board Committee Composition

   M. Mazzorato, Director of Education, outlined the committee positions that needed to be addressed.

   Chair of the Board, M. Pascucci reviewed the 2018 chairs and vice chairs of committees elected at the Organizational Board Meeting December 5, 2017:
   - Administration and Finance Committee is comprised of all Trustees and Student Trustees. The Chair is Trustee A. Abbruscato and Vice Chair is Trustee S. Hobin.
   - Faith and Program Committee is comprised of all Trustees and Student Trustees. The Chair is Trustee L. del Rosario and the Vice Chair is Trustee S. Xaviour.
   - Board By-Law/Policies Review Committee is comprised of all Trustees and Student Trustees. The Chair is Trustee B. Iannicca and the Vice Chair is Trustee T. Thomas.

Audit Committee
The Chair and Vice Chair of the Audit Committee will be elected at the Audit Organizational Meeting.

Motion 023 (17-12-12) by S. Hobin Seconded by T. Thomas


CARRIED

Contract and Negotiations Committee
All Trustees without conflict
Trustees A. da Silva, D. D’Souza. L. del Rosario, F. Di Cosola, E. O’Toole, T. Thomas, S. Xaviour are members of the Contract and Negotiations Committee for 2018. The Chair is Trustee F. Di Cosola and the Vice Chair is Trustee D. D’Souza.

Discipline Committee
All trustees are members of the Discipline Committee (expulsions and suspension appeals) for 2018.

Special Education Advisory Committee (2 + 2 Alternates)

Motion 024 (17-12-12) by T. Thomas Seconded by A. Abbruscato

THAT TRUSTEES L. DEL ROSARIO AND S. HOBIN ARE MEMBERS AND TRUSTEES B. IANNICCA AND S. XAVIOUR ARE ALTERNATE MEMBERS OF THE SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) FOR 2018.

CARRIED
Supervised Alternative Learning for Excused Pupils (1+ 1 Alternate)

**Motion 025 (17-12-12) by F. Di Cosola  Seconded by L. del Rosario**

THAT TRUSTEES T. THOMAS AND S. HOBIN ARE MEMBERS OF THE SUPERVISED ALTERNATIVE LEARNING FOR EXCUSED PUPILS COMMITTEE (SAL) FOR 2018.

*CARRIED*

Central Committee for Catholic School Councils (1 + 1 Alternate)

**Motion 026 (17-12-12) by S. Hobin  Seconded by L. del Rosario**


*CARRIED*

Dufferin-Peel Friends and Advocates of Catholic Education (DP-FACE)

**Motion 027 (17-12-12) by S. Xaviour  Seconded by A. Abbruscato**


*CARRIED*

Challenged Material Committee (2)

**Motion 028 (17-12-12) by E. O’Tooke  Seconded by B. Iannicca**


*CARRIED*

School Year Calendar Committee (1 + 1 Alternate)

**Motion 029 (17-12-12) by T. Thomas  Seconded by L. del Rosario**


*CARRIED*

Multi-Year Strategic Planning Committee

**Motion 30 (17-12-12) by A. da Silva  Seconded by T. Thomas**

THAT ALL TRUSTEES ARE MEMBERS OF THE MULTI-YEAR STRATEGIC PLANNING COMMITTEE FOR 2018.

*CARRIED*
Elections were conducted in accordance with the Board’s Procedural By-Law. Nominations for Chair of the Multi-Year Strategic Planning Committee for 2018 were opened by Chair M. Pascucci. Trustee S. Hobin was nominated by Trustee A. Abbruscato. Trustee S. Hobin was asked by Chair M. Pascucci if she wished to allow her name to stand in nomination. Trustee S. Hobin accepted the nomination.

In accordance with Board practice, Chair M. Pascucci, requested further nominations three times. Trustee S. Hobin was acclaimed the Chair of the Multi-Year Strategic Planning Committee.

Nominations for the Vice Chair of the Multi-Year Strategic Planning Committee for 2018 were opened by Chair M. Pascucci. Trustee F. Di Cosola was nominated by Trustee S. Xaviour. Trustee F. Di Cosola was asked by Chair M. Pascucci if he wished to allow his name to stand in nomination. Trustee F. Di Cosola accepted the nomination.

In accordance with Board practice, Chair M. Pascucci, requested further nominations three times. Trustee F. Di Cosola was acclaimed the Vice Chair of the Multi-Year Strategic Planning Committee.

Secondary School Scholarships and Awards Committee (1+ 1 Alternate)

Motion 031 (17-12-12) by B. Iannicca Seconded by A. Abbruscato


CARRIED

STOPR Governance Committee (1+ 1 Alternate)

Motion 032 (17-12-12)by F. Di Cosola Seconded by L. del Rosario


CARRIED

Joint Ad Hoc Transportation Committee (Co-Chair of STOPR Governance + 2)

Motion 033 (17-12-12) by F. Di Cosola Seconded by A. Abbruscato


CARRIED

Trustee Committee Membership: External Agencies

Brampton Board of Trade
Trustees D. D’Souza, A. da Silva and S. Xaviour represent the Dufferin-Peel Catholic District School Board on the Brampton Board of Trade for 2018.
Brampton School Traffic Safety Council (1 + 1 Alternate)
Trustee A. da Silva advised this meeting takes place during the workday whereas the Mississauga Traffic Safety Council meets in the evening. Trustee S. Xaviour indicated the coterminous board has trustee and staff participation on this committee. Chair M. Pascucci requested this item be referred to the first Administration and Finance Committee meeting in 2018. Trustee E. O’Toole suggested the Chair send a letter to the Brampton Safety Council requesting accommodation to Trustees and suggest conducting their meetings in the evening.

Caledon School Traffic Safety Committee
Trustee F. Di Cosola represents the Dufferin-Peel Catholic District School Board on the Caledon School Traffic Safety Committee for 2018.

Trustee F. Di Cosola requested the Chamber of Commerce, Bolton be removed.

Mississauga Board of Trade
Trustees A. Abbruscato, L. del Rosario, S. Hobin, B. Iannicca, E. O’Toole, M. Pascucci and T. Thomas represent the Dufferin-Peel Catholic District School Board on the Mississauga Board of Trade for 2018.

Mississauga Public Library Board
Trustee T. Thomas represents the Dufferin-Peel Catholic District School Board (Year 4 of a 4 year term)

Mississauga Traffic Safety Council
Trustee T. Thomas represents the Dufferin-Peel Catholic District School Board (Year 4 of a 4 year term)

OCSTA Directors
Trustee M. Pascucci and Trustee T. Thomas are OCSTA Directors (Year 2 of a 2 year term)

Peel Safe and Active Routes to School
Director of Education M. Mazzorato advised staff will bring information to Administration and Finance Committee.

ii) Good News Items

Trustee A da Silva shared:

**St. Cecilia School**
St. Cecilia is one of fifteen schools in Ontario selected by the Toronto Maple Leafs to host a "Maple Leafs Birthday Game Viewing Party” on Tuesday, December 19th, 2017. On this day, students will gather in our gym to watch the Maple Leafs take on the Carolina Hurricanes at 2 p.m. The game takes place at a special start time to commemorate the 100th anniversary of the storied franchise. Students will be wearing blue and white and Maple Leafs gear to show their team spirit. The Maple Leafs will also be providing each student with a “rally towel” to help cheer on their hometown team. The school will be receiving a giant Maple Leafs flag as well, which will be proudly displayed in our school. Additionally, the Maple Leafs are providing us with memorabilia to assist with school fundraising initiatives. St. Cecilia was selected to be a host school due to our work with the “Hockey Scholar” STEM resource in our Grade 5 through 8 classrooms. Our students have thoroughly enjoyed interacting with this valuable Math and Science resource and look forward to participating in this special event in recognition of their hard work.
Notre Dame Catholic Secondary School

Notre Dame Catholic Secondary School supports #AntiBullyingWeek2017. The Notre Dame community believes every child has the right to learn in a safe environment. With a variety of intentional activities, students were involved in Anti-Bullying education and awareness. The actions centred on making our schools safer, where bullying and violence are replaced with kindness and respect. Students posted works of kindness, work pink shirts, had a moment of silence, listened to reflections, and heard the passionate messages of guest speakers Mike Neuts (makechildrenbetternow.com) and Leo Barbe (@thinkdontshoot). Students were challenged to reflect on making positive choices and to consider their legacy when making decisions so learning and teaching can be at their fullest.

Grade 12 student Wendy Zhou, who is President of Notre Dame DECA, led her team into the Regional Competition on November 18. She welcomed, organized, and trained new and returning students to the Club. Wendy achieved a top mark on the exam and placed in the top ten in her category of BSM (Business Service Marketing) for the Oral Role-Play event. She received special recognition at the awards ceremony at the Regionals. Wendy and 10 other students have qualified for the Provincial Competition in Toronto.

Students lined up to check their blood type at Notre Dame’s annual blood donor awareness event. Each year this is an overwhelming success and more students get involved as awareness grows. Local blood donor clinics provide for our community’s hospitals for birthing mothers, trauma patients and cancer patients. Canadian Blood Service’s “What’s Your Type” event is designed to have students discover their blood type prior to blood donor clinics. You can donate at 17 years of age.

St. Thomas Aquinas Secondary School

This weekend, the Service with a Smile club at St. Thomas Aquinas Secondary School are hosting a Christmas party for homeless youth in Brampton.

Preparing decorations, crafts, games and serving food are just some of the ways the school club will be helping Regeneration Outreach Community, a homeless shelter dedicated to providing a safe space and support programs. Children will also receive a wrapped present from Santa, many of whom would not otherwise get to experience this kind of Christmas.

“The environment here at St. Thomas Aquinas is truly amazing,” said Olivia Novak, Chaplaincy Leader at St. Thomas Aquinas Secondary School, Dufferin-Peel Catholic District School Board. “Students and staff work together every day towards a common purpose, combining faith and dedication to help our local community.”

The Service with a Smile team is comprised of 58 committed high school students who work together to make a difference, often staying every day after school to ensure community events like the Regeneration Christmas party take place.

Bringing people together and sharing Christmas spirit is another way the students at Ontario’s Catholic schools go above and beyond to make a loving difference in their community.

Pauline Vanier Catholic School

Our Grade 2/3 class have welcomed Baby Amariyah and her mother to their classroom as they are all participating in the Roots of Empathy program. This program teaches children about feelings their own feelings and the feelings of others. At school, in preparation for Christmas, we
celebrated a wonderful Advent Mass with Fr. Jan. Furthermore, our staff are busy preparing for our Christmas Carousel Night. An evening of singing, dancing, craft making, cookie decorating, community building and a special visit from Santa. Finally, our Catholic Advisory Council has been working hard sorting through many new and gently used community donations for our Christmas Market for Kids.

**Our Lady of Peace School**
On Friday, December 22 from 1:15 p.m.-2:00 p.m., our gymnasium will be full of Christmas spirit through the gift of song. Each class has prepared a song to sing. They will be led by our School Choir. All parents and guardians are welcome to join in and sing with us. In partnership with our Peel Police Liaison officers, we will be holding a Christmas food drive to collect non-perishable food items to help feed those in need over the Christmas holidays. Students are asked to bring in one non-perishable food item to pack into the police cruiser on Tuesday, December 12, 2017 at 10 a.m.

**St. Brigid School**
St. Brigid is having its annual Christmas Festival on the evening of December 6. This Catholic School Council sponsored event is open to students and their families and features craft and other Christmas activities. Our Kindergarten classes are having a Christmas Celebration on December 21 at 2 p.m. We are having Advent Liturgies for the whole school every Monday in December. We have our Advent Mass at St. Jerome Parish on December 13. During Advent, we will be running a coat drive, a food drive and will have a mitten and hat tree. We will have a Christmas Spirit Week to raise money for ShareLife the week of December 18.

**St. Joseph Elementary School**
The Advent season is alive at St. Joseph. Student and Parent Council members collaborated in decorating our foyer as we started the month of December. Father Jan joined us as we celebrated the first week of Advent with a Mass and lighting of the first candle. Our kindergarten teams are hosting a Christmas Open House for their students and parents. On December 19th at noon, our Catholic School Council is organizing the annual School-wide Christmas Luncheon for the students and staff. Tables will be set up for the entire school to sit down for a meal together. Santa Claus will hopefully make an appearance. On December 21, our Grade 5/6 class will present our Virtue of Hope assembly to the school community.

**St. Kevin School**
St. Kevin School community celebrated the beginning of the Advent Season by gathering together on December 4th for our Advent Mass. We were pleased that many family members were able to join us and we thank Fr. Gustavo Campos for presiding over the Mass. We are excited about the upcoming volleyball game on December 21 where Peel Police will challenge St. Kevin staff and the Intermediate Volleyball teams to a fun-filled game. We are also looking forward to Christmas Spirit Week, which will include a Sing-a-long and the Christmas Extravaganza. Classes are preparing diligently for their performances. We congratulate our many students who received the Sacrament of Reconciliation on November 9th.

**St. Monica School**
We are continuing with our St. Monica School “Gifts of Warmth” tradition. To help those in need this winter we will be collecting NEW mittens, gloves, hats, scarves, winter headbands, earmuffs, socks, jackets, snowsuits and neck warmers. The posts on the first floor will be decorated with yarn. For each new item a student, community member or staff bring in, they will receive a cut out lightbulb and print their name on it to acknowledge their kind and generous donation. We
will give our gifts of warmth to those in need through St. Vincent De Paul Society or St. Louise Outreach. Special thanks to M. Scalise, T. Gratton, Grade 6 Extended French and Grade 1 students for coordinating.

St. Augustine Secondary School
Advent season at St. Augustine Secondary School is filled with wonderful activities in preparation for the coming of Jesus on Christmas Day. The school is busy collecting items for our Annual Christmas Basket Drive, which helps the members of our own school community and their families, helping over 15 families in our school. Our Advent liturgy will take place on December 14, 2017. We will be celebrating our students who display the virtues and make a difference in our school with our Breakfast of Champions on December 8, 2017. Our Christmas Art Show will take place in our cafetorium on December 7, 2017. Our Annual Dunk the Halls Basketball fundraiser and buy out will be held on December 20, 2017.

Trustee S. Hobin shared:

Thank you the all of the schools for their outstanding work providing advent activities. Thank you to our parish priests for coming to our schools and celebrating masses

Loyola Catholic Secondary School
Advent in the Classrooms– the Chaplaincy club students received a wreath and 4 advent candle holders with battery operated candles to place on the sacred table in each Period 1 classroom. Thank you to the Planning for Independence class for washing the sacred table cloths. Every Morning Prayer begins with students “lighting” the advent candle and gathering around the wreath during the prayer. Advent in the Building – Advent wreaths and battery candles have been placed in all meeting areas, the matrix; an Advent banner is hung in the cafeteria, decorations are up in the matrix and main office. Thank you to M. Heist and office staff.

Advent Masses in the Chapel – We are grateful our St. Ignatius of Loyola parish priests, Fr. Tim Hanley and Fr. Charles Egbulefu, can celebrate 7 advent masses in our chapel during Period 2 classes. Two classes per grade attend each mass for a total of 150 people per mass. Students volunteer as readers and altar servers. Masses are Dec 4, 5, 6, 8, 18, 19, and 20. The Senior Girls’ Basketball team competed at OFSAA-no trophy but still a huge win for the team to have the experience and opportunity. Over $2000 was raised by our students to help support Breakfast Club. The “Put Your Pinkies Up” campaign was run to raise awareness around the root causes of violence against women. The Food Drive and Toy Drives are running throughout December as well as a Civvies Day to raise money for the St. Vincent de Paul Society to help support families through Christmas. A charity hockey tournament is running with Peel Police and our male and female hockey teams to collect toys for Toys for Tots. The photography students organized a photo shoot with the young women in the PACE program (through Archbishop Romero) to prepare photo packages of them with their babies for Christmas. This was a special outreach initiative driven by students and with heart.

Loyola at Mass
To engage the students and meet them where they are at, before mass, we watch a YouTube video called Bored at Mass? and the Chaplain’s explanation follows. We begin mass with Gregorian chant from YouTube to enhance the sense of peace. After mass is ended, we watch a video on the charity: Canadian Samaritans for Africa and discuss how we will be supporting this charity and learning about the stories of the women. We will also provide cash support.
A 6 Pg. 11

Lolli-Pips – Our Planning for Independence class, under Ms. Van Gorp, is selling lollipops for 25 cents and all proceeds will be donated to Canadian Samaritans for Africa.

Mississauga South
I attended an Advent Retreat for Staff of Mississauga South Family of Schools held at Queen of Apostles on Nov 29 from 4-7pm, including a priest from Haiti speaking on the need for more schools in his country, and before dinner we walked outside by candlelight to see Shepherd’s Field, real live sheep and a nativity scene. It was a very moving evening.

Christ the King Catholic School
December at CTK began with our Virtue assembly and the Helping Hands Breakfast where the school community was invited to enjoy some Christmas goodies while donating gift cards for families in need. All throughout November until Dec. 13, students and staff donated Canadian Tire money, gift cards and toys in support of our Toys for Tots campaign. Students then enjoyed having Breakfast with Santa, caroling throughout the school and Advent Assemblies, hosted each week by students and Youth Faith Ambassadors; Father Bernard led our Advent Mass. Finally, our school performed CTK’s Christmas Cheer by Candlelight Christmas Concert for our school community.

St. Sebastian Catholic School
Community Outreach is alive and well at St. Sebastian. Along with many Advent activities St. Sebastian Junior Choir will go to the “Evergreen Retirement” home to sign for seniors on Wednesday, December 13th, 2017 as they have done each year for the last 6 years.

St. Rose of Lima School
They have been busy at St. Rose of Lima. The Junior Math Mania team won a gold medal, Intermediate won a Silver Medal at Mississauga North Math Mania Competition November 28th. Girls Intermediate Volleyball team won MN Family title and went on to the Board Competition December 7th. St. Rose of Lima has entered 5 classes into the CBC Music Class Challenge. We can be viewed on YouTube: CBC Music Class Challenge St. Rose of Lima.

All Saints School
We had a busy liturgical month in December with our school Advent Mass on December 12, student leadership teaching the Rosary, our Virtue of Hope Assembly and Mindfulness Mondays with Christian Meditation. Our grade 2s ended November with the sacrament of Reconciliation and our Grade 7 students met at the church for Confirmation information. Our YFA are collecting food for Eden House and attended the YFA Youth Rally. Our intermediate basketball concluded and junior basketball continues, as will our student CCCC group who led Anti-Bullying activities. Our junior students supported their literature study by seeing Wonder and the grade 6s will go to the Rose Theatre this month. Our CSAC planned a month of activities with our Marketplace to fundraise for the school’s support of the St. Vincent de Paul Christmas Campaign, a fun movie night and a planned school dance. The Eco team will attend workshops this month and we will end the month with our Nativity Theme Christmas Concert.

St. Christopher School
At St. Christopher, awesome things are happening! From selling candy canes for ShareLife or collecting gifts for the ‘Families Helping Families’ campaign, we are all so busy putting others’ needs before ours, reaching out to the needy among us. Our Annual one time donation fundraiser met and exceeded the goal of collecting funds to enhance student programming at St. Christopher. Our Youth Faith Ambassadors were enthusiastically moved at the Mississauga South
Youth Faith Rally and brought the message of Mary our Mother back to the school, along with a large scale hand-made Rosary to use for school prayer. Our community gathered together for a wonderful faith filled, prayerful Advent Mass on December 13 with a focus on “Waiting in Joyful Hope”. There is lots of excitement around the upcoming holidays and the New Year. Our wish for you and your families is a peaceful holiday, with peace for yourself and all the blessings of the New Year. Merry Christmas.

St. Clare School
The season of Advent is upon us and St. Clare staff and students will be involved in a variety of activities to prepare for the coming of our Lord and Saviour. We will celebrate Advent Mass at the church. Our choir has been practicing and will be singing at the Advent Mass, as well as at the Seniors’ Mass. Staff and students are preparing for our Christmas Concert, “Tis the Season”. The Youth Faith Ambassadors will be attending the Youth Faith Rally. They have prepared our Advent Giving Tree and will be collecting gift cards to help families in need. Our Catholic School Council has been setting up for the annual Christmas Store as part of their fundraising efforts. Our Student Council is organizing Spirit Week from December 18 until December 22. In addition to the daily fun activities, they will be selling cookies for ShareLife. Our Intermediate Boys’ Volleyball Team won first place at the Family Tournament and are going to the Board Tournament.

St. Francis of Assisi School
As we enter into the wonderful season of Advent, SFA begins our Christmas Family Angel Tree, helping families in need to make Christmas a special one, and as well, we are working on with our Christmas Food Drive. Our intermediate students showed off their ballroom dancing skills with their showcase performance for families. Each SFA student had a chance at throwing rocks at the Rocks & Rings Curling Activity as we prepare for the upcoming Winter Olympics. Our Youth Faith Ambassadors participated in the Mississauga South Youth Faith Rally at Blessed Trinity. It’s beginning to look a lot like Christmas with our daily class chosen Christmas carols, candy grams, FDK Christmas concert and Christmas Spirit Week. Thank you Father Bernard for celebrating with us at our Advent Mass. Happy Birthday Jesus!

St. Helen School
St. Helen is in the Christmas spirit and anxiously awaiting the most special day of the year to celebrate the birth of Jesus. The halls are decorated with the Nativity Scene as well as Santa coming down the chimney with care and the Christmas tree is shining with angels for St. Vincent de Paul. The St. Helen Advent Mass took place on December 6 for the school and entire community officiated by Fr. Saji. Children from Grades 1 to Grade 4 were invited to attend a play at Iona Catholic Secondary School on December 8, put on by the Iona drama students. Our social justice projects have been established to assist those in need this Christmas season. Weave an “Angels on the Tree Program”, whereby students pick an angel and purchase an item named on the angel to be donated back to those in need in the community. Toys and games are also collected to be donated. We also work with the St. Christopher Parish to assist families in need. The St. Helen Catholic School Council organized a Breakfast with Santa event on Saturday, November 25 in the school. Families and staff came to have breakfast with Santa and celebrate as a community. Pictures of children with Santa were a big hit and the pancakes flipped by parents were delicious! December 13 at 7 p.m., the annual St. Helen Christmas Concert will take place involving all students in a beautiful musical production. December 22 at 9:30 a.m., we will have our Christmas Virtue of Hope Assembly with a liturgy and sing-a-long with all the students caroling and a surprise visit from the North Pole. Silver Creek field trips for grades 5, 6, 7 and 8
take place in December for a wonderful outdoor experience. We also said good-bye and a huge thank you to Mrs. Connie Gale as she moves into her retirement. Mrs. Gale you will be missed.

**St. Louis School**

It’s Advent at St. Louis School. We begin each Monday of Advent with the lighting of our Advent candles. It is a time of anticipation and hope. Our Future Ace Leaders present each candle and light each candle with a reading from Luke. These Youth Faith Leaders also lead their groups in the creation of an Advent craft. Breakfast with Santa will occur on December 9, 2017 from 8:30 a.m. to 11 a.m. It is an annual event here at St. Louis, dating back 26 years, hosted by our Catholic School Advisory Committee. We end the month with our kindergarten concerts and a sing-a-long on the last day of school in the morning.

**St. Luke Catholic School**

Throughout December, the students at St. Luke reflected on Advent and the true meaning of Christmas. We celebrated Advent with a school Mass which was attended by our parent community and Fr. Neil. We had a Christmas Winter Wonderland Talent Show which highlighted the gifts and talents of our students. Santa visited our school and the kids were ecstatic!! The St. Luke community attended our Primary Craft Night and enjoyed making Christmas crafts with their kids. Our Youth Faith Ambassadors were busy working on our Angel on the Tree Drive which promotes our OCGSE and the Gospel message ‘Truly I tell you, just as you did it to one of the least of these who are members of my family, you did it to me.’ St. Luke wrapped up with a trip to the cinema where all students from K to 8 enjoyed this community building activity. Thank you also to the St. Luke School Council for a wonderful, informative meeting with me. There is so much hard work being completed by this council on behalf of the St. Luke students.

**St. Mark School**

Director of Education from Jacmel Haiti, Pere Benoit, visited a number of our Mississauga South Schools during his two-week visit. This included making plans for another container with Father Tim and Father Charles from Saint Ignatius Loyola Parish and the three elementary schools, St. Mark, St. Clare and All Saints. This initiative will begin in January and run until June where students and school communities will collect donations to be shipped to Haiti to the schools overseen by Pere Benoit. Father Tim spoke of this initiative with parents at Confirmation registration evening, as an integral part of servitude that our grade 7 students at all three of his schools will be involved in, putting our “virtues into action”. Pere Benoit was part of the Mississauga South Advent Retreat where he thanked the work of Dufferin-Peel in providing the much-needed school supplies for his students and schools. The same happened at the CEC at Tuesday Mass where he celebrated Mass with DP employees and spoke of the good works our schools have taken, along with the gratitude he and our Haitian brothers and sisters have for our ongoing support. At the Mississauga South Youth Faith Rally, M. Masucci along with members of her staff and students presented on “Hope for Haiti”, the ongoing initiatives our schools are involved in and the invitation for all schools/students to partake in another container supporting Jacmel.

**Iona Catholic Secondary School**

I was so pleased to attend a wonderful school council meeting with an outstanding attendance! We heard about the great work of the council as well as the outstanding working of the math department in improving the experience of students who are taking Applied Math and also about the advances in helping with the students who are transitioning from Grade 8 to Grade 9 in
math. The council is planning their parent engagement evening which I am sure will be very successful.

Trustee S. Xaviour shared:

Father Francis McSpiritt Catholic School
In alignment with the Dufferin-Peel Catholic Board Improvement Learning Cycle, the Eco Team at Father Francis McSpiritt has been working towards educating staff and students on the 3 Rs. When we reduce, reuse, and recycle, we throw fewer things away. This, in turn, helps us to save energy, natural resources, and money. As Stewards of the environment, we believe that it is our basic human responsibility to take care of Mother Earth, our home. To reduce energy consumption, paper consumption, and waste production the Eco Team has been making announcements, visiting classes, and implementing various initiatives such as boomerang lunch days, waste campaign, ban the bottle, used Crayola collection, and lights off. To help reduce the amount of garbage, the collection of used ink and toner cartridges as well as ordinary household batteries is encouraged. The Eco Team also actively engages in weekly energy and waste audits and posts the data on our Eco Wall for everyone to see that together, we can make a difference. Our goal is to promote awareness of the sacredness of our environment so that all members of our Catholic school community can be collaborative contributors and take action to protect and preserve all life and the environment. We highlight what we believe to be the basic human responsibility and that is to be stewards of our earth. By educating others, we hope that everyone will do their part and live an Eco-Friendly way of life in our beautiful world created by God.

St. Andre Bessette Catholic School
We hosted our annual Boys and Girls Night in for our Grade 6 students. They participated in cooperative, confidence building and informative group activities – hip hop, Zumba, healthy snacks, positive role model crafts.

The new murals have been painted in the school. We have a great hawk as a mascot. The library has 21st century icons as a focus and the foyer is a beautiful modern word wall of the Catholic Graduate Expectations.

We had a week long Anti-Bullying Week with many interactive activities and presentations as well as theme days.

School Council organized a Christmas photo experience for students and photos will be going home to families before Christmas.

Holy Name of Mary Catholic Secondary School
The week of November 20th was Business Week at HNM. We had events all week including our Power Breakfast and Business SHSM Assembly with guest speaker Annette Vershuren, former CEO of Home Depot Canada.

The week of November 28th was Arts Week at HNM. We had events all week including our HNM’s Got Talent Assembly where students showcased their talents in front of the whole school. December 4th was our COOP fair in the Library.
Trustee A. Abbruscato expressed her thanks to the students and staff of Father Michael Goetz Secondary School for the wonderful performance Kaleidoscope 2017 Winter Wonderland and commended them for their hard work.

Trustee F. Di Cosola congratulated staff and students from Robert F. Hall Catholic Secondary School for continuing with their 22-year tradition. They collected 8,760 pairs of socks for the homeless in Toronto. The socks provided to the Good Shepherd Ministries for distribution.

F Reports from Committees, for Receipt

1. Minutes of the Administration and Finance Committee Meeting, November 7, 2017

   Motion 034 (17-12-12) by F. Di Cosola  Seconded by S. Xaviour
   
   THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, NOVEMBER 7, 2017, BE RECEIVED.
   
   CARRIED

2. Minutes of the Faith and Program Committee Meeting, November 14, 2017

   Motion 035 (17-12-12) by L. del Rosario  Seconded by A. da Silva

   THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING, NOVEMBER 14, 2017, BE RECEIVED.
   
   CARRIED

3. Minutes of the Special Education Advisory Committee Meeting, November 15, 2017

   Motion 036 (17-12-12) by S. Hobin  Seconded by L. del Rosario

   THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, NOVEMBER 15, 2017, BE RECEIVED.
   
   CARRIED

G Information/Reports from Administration, for Receipt

1. Director’s Annual Report 2016-2017—M. Mazzorato

   Motion 037 (17-12-12) by T. Thomas  Seconded by S. Xaviour

   THAT THE DIRECTOR’S ANNUAL REPORT 2016-2017, BE RECEIVED.

   CARRIED

M. Mazzorato, Director of Education, noted the Ministry of Education requirement, provided an overview of the annual report to the community relative to the Board’s Multi-Year Strategic Plan, board activities, highlighted statistical information and provided representative examples of the family/church partnership to provide a Catholic education. In keeping with the strategic priority of reducing the carbon footprint, the document will be posted to the board website.
2. Letter of Retirement, P. Schmidt, Principal

Trustee M. Pascucci passed the Chair to Trustee A. da Silva.

Motion 038 (17-12-12) by A. Abbruscato Seconded by M. Pascucci

THAT THE LETTER OF RETIREMENT FROM P. SCHMIDT, PRINCIPAL, BE RECEIVED, WITH REGRET.

CARRIED

Director of Education, M. Mazzorato, highlighted Principal P. Schmidt’s career at Dufferin-Peel, noting his current initiatives and tireless work on behalf of students. Director Mazzorato wished Principal Schmidt all the best in his retirement.

Trustee A. Abbruscato thanked Principal Schmidt for his service and wished him well in his retirement.

Trustee M. Pascucci resumed the Chair.

3. Letter of Retirement, T. Wisnicki, Principal

Motion 039 (17-12-12) by F. Di Cosola Seconded by S. Xaviour

THAT THE LETTER OF RETIREMENT FROM T. WISNICKI, PRINCIPAL, BE RECEIVED, WITH REGRET.

CARRIED

Director of Education, M. Mazzorato, highlighted Principal T. Wisnicki’s career at Dufferin-Peel noting his support of artistic, musical and athletics endeavors and his hospitality in the school community. Director Mazzorato wished Principal Wisnicki all the best in his retirement.

Trustee F. Di Cosola recognized Principal Wisnicki for his support of Catholic education, thanked him for his service and wished him well in his retirement.

Student Trustee K. Tom thanked Principal Wisnicki for his service on behalf of the students of R. F. Hall Catholic Secondary School.

H Trustee, Committee, Administration Reports, Requiring Action

1. Motions Recommended by the Administration and Finance Committee, November 28, 2017

Motion 040 (17-12-12)

(i)

Moved by S. Hobin Seconded by E. O’Toole

Topic: FUNDING FOR STUDENTS WITH DIVERSE LEARNING NEEDS, INCLUDING SPECIAL EDUCATION NEEDS
Whereas: The principles of the draft ministry resources Learning for All: K-12, the aligned Inter-Ministerial Provincial Transition Framework and commitments to supporting successful transitions for all students (PPM 156) are founded on beliefs that all students can succeed and that student well-being, achievement, student voice and engagement need to be supported in an inclusive learning environment; and

Whereas: School boards continue to be challenged in their ability to design effective school and system improvement plans when funding and other pressures may arise in delivering a ministry-mandated criterion-referenced curriculum with related expected practices while adhering to a universal design for learning approach which honours success for all through personalized instruction; and

Whereas: Building capacity of staff through professional learning in support of all diverse learners is critical to student well-being and student achievement; recognizing the need to have adequate time for consolidation and practice of new learning; and

Whereas: The Ministry of Education, Ministry of Child and Youth Services and Ministry of Health’s mental well-being, special education and renewed mathematics strategies will need sustainable commitments to keep pace with growth communities and to respond to changing needs and societal demands in equitable and transparent ways; and

Whereas: School boards continue to be faced with challenges related to providing specialized programming, support and human resources to ensure that all students achieve their fullest potential.

Therefore be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review on-going equitable and sustainable funding and continue to address the changing nature and complexity of student needs and required supports by providing adequate funding that reflects the actual need without resulting in the reallocation of funding from other budget lines.

(ii)
Moved by M. Pascucci
Seconded by S. Hobin

Topic: STUDENT TRANSPORTATION FUNDING

Whereas: Funding for student transportation by the Ministry of Education has not been reviewed in a comprehensive manner for several years, save for the Effectiveness and Efficiency (E&E) reviews; and

Whereas: The provision of student transportation services is paramount in ensuring school safety and safe arrival of students to and from school,
as well as being relied upon by many families to transport all students including the very young and students with special needs; and

Whereas: Costs associated with transportation continue to increase (i.e., fuel costs, cap and trade program, fleet costs, etc.); and

Whereas: Cost adjustment increases have been provided only to school boards with transportation deficits.

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review transportation funding in an effort to increase funds to allow school boards to provide a level of service that meets the needs of all eligible students and families within their respective districts.

(iii)
Moved by T. Thomas Seconded by L. del Rosario

Topic: DAILY OCCASIONAL TEACHER ROSTER CAPS

Whereas: Daily occasional teacher roster caps are articulated in local collective agreements; and

Whereas: Recent local OECTA – OT negotiations were restricted with respect to addressing daily occasional teacher list caps by OECTA Central Agreement status quo clauses as a result of central table negotiations; and

Whereas: Certain school boards are faced with challenges in providing adequate coverage for permanent teacher absence due to restrictions as a result of the daily occasional teacher cap size as found in local agreement language pre-dating the 2012 round of negotiations; and

Whereas: Seniority based hiring as per Regulation 274 negates the original intent of an Occasional Teacher cap; and

Whereas: The ability to call upon and place qualified occasional teachers is critical to ensure student well-being, achievement and safety.

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to remove reference to a daily occasional teacher list cap from all central table discussions, thereby giving boards the opportunity to renegotiate this item locally between individual school boards and their local bargaining unit.
(iv) Moved by S. Hobin  Seconded by A. da Silva

Topic: ONTARIO REGULATION 274/12 – HIRING PRACTICES

Whereas: Regulation 274 has been imposed upon school boards with regard to hiring practices; and
Whereas: Regulation 274 stipulates that occasional teachers be ranked in terms of seniority and placed on a roster; and
Whereas: Regulation 274 outlines a prescribed process and timeline for the posting of available teaching positions; and
Whereas: Regulation 274 stipulates consistency in teacher assignment supports student achievement and well-being; and
Whereas: Regulation 274 has ramifications in terms of providing consistency and continuity of teachers in classrooms; and
Whereas: Regulation 274 has ramifications in terms of hiring practices addressing individual student needs and ability to hire staff who are reflective of the diversity in the school communities they serve; and
Whereas: School boards are directed to hire from the top five qualified candidates limiting management rights; and
Whereas: The Ontario Equity Action Plan requires boards to make a concerted effort to recruit, hire and retain a diverse and qualified teaching population.

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review Regulation 274 – Hiring Practices, to allow school boards to exercise management rights in hiring at the local school board level thereby ensuring consistency of continuous teacher assignments in classrooms for both long term vacancies and permanent vacancies, including the ability to staff so as to reflect local boards’ population diversity.

(v) Moved by M. Pascucci  Seconded by T. Thomas

Topic: EXECUTIVE COMPENSATION PROGRAM DEVELOPMENT COSTS

Whereas: Ontario Regulation 304/16, “Executive Compensation Framework” (the “regulation”), under the Broader Public Sector Executive Compensation Act, 2014 (the “BPSECA”) was introduced to ensure
responsible and transparent administration of executive compensation in school boards and other public sector organizations; and

Whereas: The responsibility to develop, approve and adopt an Executive Compensation Program for designated school board executives as defined in the regulation has been given to boards of trustees; and

Whereas: The Ministry of Education has provided the Ontario Catholic School Trustees Association and other central bargaining agents with funding to support labour relations, negotiation processes and contract agreements; and

Whereas: Boards of trustees are required to engage in the development, consultation and provision of an Executive Compensation Program; and

Whereas: The development and provision of a local Executive Compensation Program compliant with BPSECA and the regulation requires independent advice, resources and support.

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to reimburse school boards for any and all costs and fees associated with the development and implementation of the executive compensation programs for their designated executives.

(vi)
Moved by B. Iannicca Seconded by F. Di Cosola

Topic: OCCASIONAL TEACHER COSTS

Whereas: School boards are required to provide occasional teacher coverage for teachers who are absent from work; and

Whereas: The provision of coverage is governed by Collective Agreements (CAs) which detail absence category and duration; and

Whereas: The Grants for Student Needs (GSN) funding provided by the Ministry of Education has not changed in accordance with the centrally negotiated contracts as at 2012; and

Whereas: Employees have access to 11 days of absence due to illness, 5 emergency day absences, an Earned Leave program, carry-over of unused sick days for top-up purposes and a Short Term Leave and Disability program of 120 days; and
Whereas: Average absenteeism and occasional teacher costs for boards have been trending upward; and

Whereas: Increased costs associated with absenteeism may come at the expense of programs and resources to support student well-being and achievement.

Therefore be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to increase the amount of funding provided to school boards to offset the increased costs associated with the provision of occasional teacher coverage.

(vii) THAT AN OCSTA RESOLUTION BE PREPARED FOR THE RECRUITMENT AND FUNDING OF SCHOOL BUS DRIVERS.

(viii) THAT AN OCSTA RESOLUTION BE PREPARED TO ADDRESS THE RECRUITMENT OF ERWS.

(ix) THAT AN OCSTA RESOLUTION BE PREPARED TO ADDRESS THE SHORTAGE OF FRENCH TEACHERS AND REQUESTING THE MINISTRY ASSIST IN THE RECRUITMENT OF FRENCH TEACHERS.

(x) THAT AN OCSTA RESOLUTION BE PREPARED REQUESTING MINISTRY REVIEW OF HONORARIA AND TAXATION OF TRUSTEE HONORARIA.

CARRIED UNANIMOUSLY

2. 2017-2018 Revised Estimates-Operating Budget—J. Cherepacha

   This item moved to L Declared Interest.


   Motion 041 (17-12-12) by L. del Rosario

   Seconded by B. Iannicca

   THAT THE 2017-2018 REVISED ESTIMATES-CAPITAL BUDGET, BE RECEIVED.

   CARRIED

   J. Cherepacha, Superintendent of Financial Services, reviewed the information provided in the report. The revised estimates submitted provide an opportunity to reflect changes since the original estimates were submitted to the Ministry of Education in June 2017.

   Motion 042 (17-12-12) by S. Hobin

   Seconded by L. del Rosario

   THAT THE PROPOSED 2017-2018 REVISED CAPITAL BUDGET POSITION WITH CAPITAL EXPENDITURES TOTALING $89.9 MILLION, SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED, BE APPROVED.

   CARRIED
4. DPCDSB Executive Compensation Program Final Submission
   *This item moved to I Declared Interest.*

I Notice of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members

1. Trustee A. Abbruscato noted a particular incident with busing for a child with special needs. Staff requested the details be forwarded to Superintendent D. Del Bianco.

2. Trustee S. Hobin sought clarification around fundraising for school boards and alternative means to generate revenues. Superintendent J. Cherepacha advised the ministry has provided fundraising guidelines for schools and the board has policies and procedures for school fundraising. Fundraising is to be for a specific purpose and the funds must be used for the specific purpose.

3. Trustee S. Hobin inquired about additional funding, sponsorships and donations. Superintendent J. Cherepacha advised that General Administrative Procedure (GAP) 704.04 covers donations offered to the board.

4. Trustee S. Hobin indicated some parents text their children during class time. Director of Education M. Mazzorato indicated the issue is dealt with at the school level. Staff is reviewing the personal use policy and GAP.

5. Trustee S. Hobin inquired about the government providing a tax break to companies who work in schools for a lower fee. Superintendent J. Cherepacha advised the board cannot make changes to federal and provincial taxes, but offered the suggestion of parent and student voice to the governments.

6. In response to Trustee S. Hobin’s inquiry about mathematics and parent impact on student success, Superintendent C. Murphy explained that the successes are shared; Grade 9/10 teachers are working with Grade 7/8 teachers, sharing good practices. Staff endeavor to promote parent understanding.

7. Trustee S. Hobin inquired about the hiring process for principals and vice principals. Director of Education M. Mazzorato indicated staff will prepare a report.

8. Trustee B. Iannicca inquired about the costs of Overseas Excursions and the costs preventing some students from attending. Associate Director D. Amaral indicated students may fundraise. Staff will take back for review. Financial Services will send fundraising information to schools and trustees.

9. Trustee F. Di Cosola, noting the recently published Auditor’s report, noted that absenteeism in Ontario in schools has becomes a challenge for boards and inquired if the Ministry funds
supply teachers. Superintendent J. Cherepacha advised an allocation of funding is included in the GSN to cover occasional teacher costs but it does not cover the full expense.

Trustee F. Di Cosola, noted that collective agreements were negotiated at the ministry level, and requested an analysis of the absentee rate and the amounts allocated in GSN.

Trustee B. Iannicca requested the number of schools that used school budget to offset absenteeism.

L **Declared Interest Items**

*Trustees M. Pascucci, A. Abbruscato, S. Hobin and B. Iannicca had declared an interest and left the meeting.*

*Trustee E. O’Toole assumed the Chair.*

1. **2017-2018 Revised Estimates-Operating Budget—J. Cherepacha**

   **Motion 043 (17-12-12) by S. Xaviour Seconded by T. Thomas**

   THAT THE 2017-2018 REVISED ESTIMATES-OPERATING BUDGET, BE RECEIVED.

   **CARRIED**

   J. Cherepacha, Superintendent of Financial Services accompanied by B. Hester, General Manager of Financial Services, reviewed the report, a summary of the reporting of the 2017-2018 Revised Estimates – Operating Budget financial package that is to be filed with the Ministry.

   The transition to the Employee Life and Health Trust should be completed this year.

   **Motion 044 (17-12-12) by T. Thomas Seconded by L. del Rosario**

   THAT THE 2017-2018 REVISED ESTIMATES TOTAL OPERATING BUDGET OF $969.6 MILLION, SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED, AND INCLUDING $3.5 MILLION TO BE FUNDED FROM ACCUMULATED SURPLUS FOR COMPLIANCE PURPOSES, $2.6 MILLION FOR OPERATING NEEDS AND $0.9 MILLION FOR OSAB REPORTING REQUIREMENTS, BE APPROVED.

   **CARRIED**

2. **DPCDSB Executive Compensation Program Final Submission to the Ministry of Education—M. Mazzorato**

   **Motion 045 (17-12-12) by L. del Rosario Seconded by F. Di Cosola**

   THAT THE DPCDSB EXECUTIVE COMPENSATION PROGRAM FINAL SUBMISSION, BE RECEIVED.

   **CARRIED**
Motion 046 (17-12-12) by F. Di Cosola Seconded by S. Xaviour

THAT THE DPCDSB EXECUTIVE COMPENSATION PROGRAM FINAL SUBMISSION TO THE MINISTRY OF EDUCATION, BE APPROVED.

CARRIED

M In Camera Session

Motion 047 (17-12-12) by T. Thomas Seconded by L. del Rosario

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N Rise and Report

- Minutes of the In Camera Session of the Regular Board Meeting, November 21, 2017
- Minutes of the In Camera Session of the Administration and Finance Committee Meeting, November 7, 2017
- Minutes of the In Camera Session of the Faith and Program Committee Meeting, November 14, 2017
- Personnel Matter
- Legal Matter

Motion 048 (17-12-12) by S. Xaviour Seconded by T. Thomas

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O Future Meetings

January 23, 2018  March 20, 2018  May 22, 2018
February 27, 2018  April 24, 2018  June 19, 2018

P Adjournment

Motion 049 (17-12-12) by B. Iannicca Seconded by F. Di Cosola

THAT THE MEETING BE ADJOURNED at 9:40 p.m.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD, NOVEMBER 15, 2017

1. THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD, NOVEMBER 15, 2017, BE RECEIVED.
MISSISSAUGA PUBLIC LIBRARY BOARD
Regular Meeting
Minutes of the meeting held on Wednesday, November 15, 2017 at 5:30 p.m., Sheridan Library, 2225 Erin Mills Pkwy, L5K 1T9 - MISSISSAUGA, ON

Present:
Margot Almond
Raj Chopra (Acting Chair)
Harry Hastilow
Councillor Matt Mahoney
Priscilla Mak
Laura Naismith
Val Ohori

Absent:
Nokha Dakroub
Councillor John Kovac
Antonio Maraschiello
Thomas Thomas

Staff Present:
Rose Vespa, Director
Sue Coles, Manager of Facilities and Operations
Mike Menary, Manager, Planning, Development & Analysis
Laura Reed, Manager, Central Library & Community Development
Jennifer Stirling, Manager, Digital Library Services & Collections
Sven Tretrop, Manager, IT Architecture & Innovation

Minutes Recorded: Anne Marie Solleza

1.0 Call to Order/Excused Absences
The meeting was called to order at 5:35pm by Acting Chair R. Chopra.

89:17 Resolved that N. Dakroub, A. Maraschiello, T. Thomas and Councillor J. Kovac be excused from the meeting.

Moved by L. Naismith
Seconded by Councillor M. Mahoney
Carried

1.1 Tour of Sheridan Library

S. Coles introduced Elizabeth MacDonald, Senior Librarian for Sheridan Library. E. Macdonald led the tour and provided the Board with lots of insights into the library services offered, the demographics served by the branch and the strong partnership it has with the PICS (Polycultural Immigrant and Community Services).
Mississauga Public Library Board Meeting  
Wednesday, November 15, 2017

The Acting Chair thanked E. MacDonald for the short but informative tour.

1.2 Approval of Agenda

90:17 Resolved that the agenda be approved as presented.

Moved by L. Naismith  
Seconded H. Hastilow  
Carried

1.3 Declaration of Conflict of Interest

There were no conflicts of interest declared.

1.4 Delegations

Ted Sharp, Supervisor, Library Collection and Development, did his semi-annual presentation on trends using data from Collection HQ. He answered questions from several Board members and the Chair thanked him for his lively and interesting presentation.

2.0 Consent Agenda

Councillor M. Mahoney advised that City Council had adopted a new procedure with regard to consent agenda. The CEO assured she will contact the City Clerk to find out more about the new procedure.

91:17 Resolved that the Consent agenda be approved as presented and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained.

Moved by P. Mak  
Seconded by M. Almond  
Carried

3.0 CEO Report

The CEO highlighted the many community events that happened in October including OLA’s (Ontario Library Association) Child and Youth Expo held at the Civic Centre’s 12th Floor. Mississauga Library staff acted as greeters to 160 attendees from libraries across the province.

P. Mak inquired if the province would provide feedback from the results of the survey as it would be nice to know what other libraries had to say. The CEO said the feedback may come in the form of a decision relative to funding. Traditionally, the province makes important announcements about libraries at the OLA Superconference.
92:17 Resolved that the CEO Report dated November 15, 2017 be received for information.

Moved by L. Naismith
Seconded by Councillor M. Mahoney
Carried

4.0 Policy Review
There were no policies scheduled for review.

5.0 Executive Limitations/Internal Monitoring Reports

5.1 Key Performance Indicator Report
M. Menary presented the Key Performance Indicator (KPI) Report, seeking approval for a draft framework that will become the basis for quarterly KPI reporting. He explained the KPIs were developed based on key objectives aligned to the Board’s Ends. Should the Board approve, staff will propose recommendations and next steps at the following Board Meeting in December.

93:17 Resolved that the Key Performance Indicator Report including the draft framework dated November 6, 2017 be approved.

Moved by V. Ohori
Seconded by P. Mak
Carried

5.2 Project Outcome (TD Summer Reading Club)
Tamara Stojakovic, Manager for Social Engagement presented the Project Outcome Report for TD Summer Reading Club(TDSRC) . The survey was conducted from July 17 to August 31, 2017. The survey was available in paper at the library and available online via the library’s website. 793 surveys were submitted. Results indicate that participants had increased knowledge, confidence and added new skills. Over all, comments were very positive with requests for more programs and more prizes.

L. Naismith asked about flexibility in terms of the kinds of questions the library could ask in its surveys. Staff replied that while Project Outcome has total control, it is member-driven and they are very responsive to feedback and suggestions.

The Board also asked how Mississauga compared to other libraries. T. Stojakovic promised to send this information to the Board as well verify some of the numbers for accuracy.
94.17 Resolved that the Project Outcome (TD Summer Reading Club) Report dated November 15, 2017 be received.

Moved by V. Ohori
Seconded by P. Mak
Carried

5.3 Program Partnership Guidelines
E. Conly presented the report on Program Partnership Guidelines. This report had been requested by the Board at a previous meeting.

A Joint Programming Criteria document and a Joint Programming Agreement are used across the library system for establishing program partnerships. The forms have recently been updated to reflect the new organizational structure and once the Program Coordinators have been hired, communication will be sent to programming staff informing them of the updates to the current Program Partnership Guidelines. Additionally, the City of Mississauga Compliance Standard Operating Procedure Development Project is currently underway. The outcomes of which will ensure that the library is meeting all requirements for program partnerships as outlined by the City of Mississauga.

95:17 Resolved that the Report on Program Partnership Guidelines dated November 6, 2017 be received.

Moved by L. Naismith
Seconded by P. Mak
Carried

6.0 Ends
6.1 Project Update – Express Libraries
J. Stirling, Manager, Digital Services & Collections, gave a presentation on Express Libraries.

Express Libraries provide a mechanism to extend library services outside of the traditional library walls or to extend the services of a branch to meet needs after hours. This pilot will help the leadership team evaluate how express services can be integrated into the library’s future directions and expansion services in the future.

The purchase of the express library kiosk, related project and pilot costs will be obtained through a capital envelope of $250,000 for 2019 (pending council approval). Pending leadership and board direction, the library is exploring realistic options to evaluate the possibility of moving this project up to the 2018 planning window. Any additional operating costs will be determined based on the scope of the project and will be included in a future operating budget request. Additional information will be forthcoming once this evaluation has been completed.
96:17 Resolved that the report Project Update on Express Libraries dated November 6, 2017 be received.

Moved by H. Hastilow
Seconded by Councillor M. Mahoney
Carried

7.0 Governance
7.1 Workplan
There were no changes to the workplan.

8.0 Ownership Linkage
There were no items included for discussion.

9.0 Board Advocacy
There were no items scheduled for discussion.

10.0 Board Development
There were no items scheduled for discussion.

11.0 Incidental Information

11.1 Upcoming Events/Meetings with Rotating Chair
P. Mak is confirmed to chair the December meeting where a review of the chairing duties will also be discussed.

11.2 Update on SOLs Meeting
M. Almond provided an update to the Board regarding the SOLs meeting she attended on November 5, 2017.

Funding: the Province has concluded that it should strengthen its coordination role regarding digital content, but how it will do that remains unclear. Possibilities include a shared provincial online library and/or expanded use of buying consortia (such as those managed by SOLS).

The 7th edition of the Public Library Guidelines, used for accreditation of libraries, and to help libraries self-assess their status, has been released. It may be useful in next year’s Board evaluation and in the development of KPIs for our library. It is possible that the government may tie funding to accreditation in the future.

SOLS shared a report from FOPL (copy attached). Another library lobbying day is being held on November 23, 2017 at Queen’s Park.
Various libraries are working on strategic plans. One Board reported that the consultant they engaged taught them how to do street interviews which was valuable for them for each non-users.

The Brampton Library Board is interested in reviving our plans for joint Board discussions. It is suggested that our CEO call their CEO to arrange this.

The next SOLS meeting will be Saturday April 14, 2018 at the Niagara-on-the-Lake library.

12.0 Other Business

12.1 Action Log Review
Deferred to December meeting.

13.0 In Camera Agenda
Deferred to December meeting.

14.0 Board Self-Evaluation
M. Almond led the self-evaluation. She thanked the members for their full participation in the meeting and the really good conversations that was had. She thanked staff for coming and providing valuable input to the discussion. She was very pleased to hear about all the exciting things that are going on in the library and thrilled for all the innovative plans that are underway. She acknowledged and thanked R. Chopra for chairing the meeting.

15.0 Adjournment

97:17 Resolved that the Board adjourn at 7:45pm

Moved by L. Naismith
Seconded by H. Hastilow
Carried

NEXT MEETING
The next Library Board meeting will be on December 13, 2017 at Central Library.
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 2

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
DECEMBER 6, 2017

1. THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING
DECEMBER 6, 2017, BE RECEIVED.
Special Education Advisory Committee Meeting  
Wednesday, December 6, 2017, 7:00 p.m.  
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and Church, is to provide, in a responsible manner, a Catholic education, which develops spiritual, intellectual, aesthetic, emotional, social and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Committee Members:  
Sharon Hobin, Chair, Trustee, Mississauga Wards 2 & 8  
Christine Koczmara, (Vice-Chair), Community Living Mississauga  
Luz del Rosario, Trustee (Alternate), Brampton Wards 2, 5 & 6  
Bruno Iannicca, Trustee (Alternate), Mississauga Ward 7  
Thomas Thomas, Trustee (Alternate), Mississauga Ward 5  
Myra Del Rosario, ABC Association for Bright Children  
Nancy Vranek, ABC Association for Bright Children (Alt.)  
Dely Farrace, Brampton Caledon Community Living  
Janice Hatton, Autism Ontario, Peel Chapter  
Airene Cunanan, Autism Ontario, Peel Chapter (Alt.)  
Lissette Gaylie, Easter Seals Ontario  
Nisha Lewis, Canadian Mental Health Association/Peel  
TBD, Epilepsy Halton Peel Hamilton  
Veronika Okrugic, VOICE/Peel Parents for Hearing Impaired Children  
Maria Demata, VOICE/Peel Parents for Hearing Impaired Children (Alt.)  
Leslie Silvestri, Learning Disabilities Association of Peel region  
Heather Bialowas, Down’s Syndrome Association of Peel: Caring Network  
Celeste Encila, Down’s Syndrome Association of Peel: Caring Network (Alt.)  
Bobbi Wilson, CCCSC, Member at Large  
Andrew Pawlak, Member at Large

REGRETS:  B. Iannicca, V. Okrugic, M. Demata

ABSENT:  T. Thomas, N. Vranek, A. Cunanan, L. Silvestri, A. Pawlak

MINUTES

Prior to the start of the meeting, an Advent mass - First Week of Hope, was celebrated by Fr. Martin Pereira in the St. John XXIII Chapel. Families of SEAC Members attended and Luc Gaylie, son of Lissette, led us in song. Thanks were expressed by Chair Hobin and Superintendent Cruz to Fr. Martin, Luc Gaylie for the gift of music, Lissette for printing the programs for the mass and to all the staff members going
above the call of duty at this very special time. The evening liturgy and presentation for our families was wonderful. A small reception followed the mass prior to the meeting.

A Routine Matters

1. Call to Order and Attendance
   Meeting was called to order at 7:45 p.m. Guests were welcomed, regrets noted and attendance taken.
2. Chair Hobin read, as part of our By-Laws, under Routine Matters: Acknowledgement of First Nations Sacred Territory – “We would like to acknowledge that this is the sacred territory of the Mississaugas of the New Credit, and thank them for being stewards of this land.”
3. Opening Prayer – Advent Prayer of Hope
   The prayer was projected on the screen and Chair Hobin led us in prayer.
4. Approval of Agenda

   Moved by Dely Farrace
   THAT THE AGENDA BE APPROVED.

   CARRIED

5. Approval of Minutes, SEAC Meeting, November 15, 2017

   Moved by Laurie Eschli
   THAT THE MINUTES OF NOVEMBER 15, 2017 BE APPROVED.

   CARRIED

6. Previous Business

B Presentations and Staff Reports

1. The Animals of Canada - 150th Anniversary – video created by a student S. Pompili Bosco gave a brief introduction about student, Johnny Vaivala, who created the video. Johnny is in his 6th year of the Communications program at St. Marcellinus S.S. A brief clip of the 28 minute video was shown of all the animals across the country in celebration of Canada’s 150th Anniversary. Johnny also did the Nativity which was shown last year at SEAC and has a YouTube channel that you can subscribe to. To view the video in its entirety please go to https://www.youtube.com/watch?v=EGXNFRglwvY.

   Motion by C. Koczmara
   THAT STUDENT, JOHNNY VAVALA BE INVITED TO A FUTURE SEAC MEETING TO TALK ABOUT HIS WORK.

   CARRIED

C Budget - Nil

D Updates/Information/Reports from Trustees

1. Draft Special Education in Ontario kindergarten to grade 12: Policy and Resource Guide 2017; M. Minnick and S. Pompili Bosco
S. Pompili Bosco and M. Minnick reviewed the highlights of the draft document and showed members how to access and maneuver through the document. Members were encouraged to go onto the Ministry of Education’s website under Special Education, and review the document *Special Education in Ontario, Kindergarten to Grade 12: Policy and Resource Guide (2017)*. Chair Hobin asked that the link be sent to schools in January for the school newsletters to make parents aware of the document. Staff will also meet with the Family of School Consultants and provide information for them to share at their meetings.

2. The Board held the annual Organization Meeting on the evening of December 5, 2017. Mario Pascucci was re-elected as Chair and Anna da Silva as Vice-Chair. Some committee chairs have changed. S. Hobin and L. del Rosario have put their names forward to continue to represent SEAC. A final decision will take place at the Board Meeting on December 12, 2017.

3. Trustees have been busy with various activities happening at the schools.

4. Thursday, December 7, 2017, the board will have a webinar at 1:00 p.m. and at 7:00 p.m. There will be a presentation on programs and curriculum and then questions will be taken. Any questions not answered during the webinar will be published on the website. Members must register in order to ask questions and registration can be found on the board website. Many school councils are meeting tomorrow night and will take part in the webinar.

5. The Minister of Finance, Charles Sousa and other invited MPP’s will be meeting with Trustees on Friday, December 8, 2017 to discuss Special Education and budget. This was a last minute invitation. Members asked if we could send out an invitation to Mitzie Hunter, Minister of Education to come to a future SEAC meeting.

E Reports from Community Associations

1. N. Lewis of Canadian Mental Health Association/Peel shared that there is a need for increased supports for those with addictions in the Central West community. CMHA Peel Dufferin is establishing a Responsive Addiction Clinic to provide immediate access to life-saving treatment by offering same-day counselling and addiction medication. This is the first rapid access addiction clinic in the Central West region that accepts all patients, including self-referrals and walk-ins, in addition to referrals from family doctors, hospital emergency departments and the community. Individuals who are addicted to alcohol, opioids or other drugs are seen with or without an appointment or physician referral. The clinic will operate in Brampton, Bramalea, Caledon, Dufferin, and North Etobicoke on a rotating basis to promote easy access to services.

2. C. Koczmarak of Community Living Mississauga shared that their Employment Resource Program received a 3-year Trillium Grant to continue work with the school boards re transition planning and employment. This is related to information shared last year involving Dufferin-Peel Catholic District School Board high schools. Key elements of the funded project include: begin discussion of employment in the early years of high school; offer in-class components that explore career options, employment expectations, health and safety at work and other employment-related topics; offer workshops for teaching staff who are working with the students; offer a summer program to support individuals who have an intellectual disability and are in school to secure a summer job; support students in their final year of high school in finding a cooperative experience that will continue to give paid work after graduation.

F Work Groups - NIL
G  Information and Correspondence

1. SELSD Secondary – Video on Inclusion; S. Pompili Bosco, Rosanna Comisso

SEAC has identified inclusion as an area of focus in the goal setting process. Special Education and Learning Services Department respond to this shared belief since we always put students at the center of all we do. On November 8th and November 15th a professional learning opportunity was provided for all secondary school teams in the system. The focus for the day was working collaboratively with school teams to support meaningful inclusion and the team process for students in secondary schools. The sessions provided an opportunity for school teams, including Support Services personnel, to collaborate and begin to reflect on their own school plans to support team and inclusion. At the November 8th session, David Amaral, Associate Director, delivered a powerful and inspirational address to the group. As he stated: “A child is a child, is a child. Their disability does not define them”. A video of this speech was also shared at the November 15th session. The sessions provided an environment that fostered staff development and the students provided a voice to the experience. Students from the Communication Technology Class at St. Roch planned and prepared a video tape of the November 15th day so that we can share these types of activities with other system partners. The students in the Hospitality program at St. Roch provided the morning and lunch refreshments. The Jean Vanier video that was shared on both days, in which he speaks to inclusion, will be shown at the January SEAC meeting.

H  Communication

I  Questions asked of, and by Committee Members

1. Members requested that the flyer for ‘Supporting the Transition of Children with Differing Abilities into Kindergarten 2018’ be sent electronically.

J  Public Questions

K  Future Meetings

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L  Adjournment

Chair Hobin and Trustee del Rosario extended a Merry Christmas to the members.

Moved by L. Eschli:

THAT THE MEETING BE ADJOURNED AT 9:10 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 1

MOTIONS RECOMMENDED BY THE FAITH AND PROGRAM COMMITTEE JANUARY 16, 2018

1. THAT THE FAITH AND PROGRAM COMMITTEE TERMS OF REFERENCE 2018, BE APPROVED.

   CHAIR: Luz del Rosario
   VICE CHAIR: Shawn Xaviour
   RESOURCE STAFF: Superintendent of Program and Learning Services C. Murphy
                   Superintendent of Special Education and Learning Services T. Cruz
                   Superintendent of Well-Being, Experiential Learning and Learning Services S. Steer
   TRUSTEES: A. Abbruscato, L. del Rosario, D. D’Souza, A. da Silva, F. Di Cosola, S. Hobin,
               B. Iannicca, E. O’Toole, M. Pascucci, T. Thomas, S. Xaviour
   STUDENT TRUSTEES: (Jan-Aug) S. Cameron, K. Tom
                      (Sept-Dec) TBD
   MONITORING: Associate Director, Instructional Services D. Amaral

TERMS OF REFERENCE

The following matters are within the jurisdiction of the Faith and Program Committee and its members:

(1) review matters with respect to Program and Learning Services in the elementary and secondary panels of schools and make appropriate recommendations to the board of trustees;
(2) review matters with respect to Adult and Continuing Education and Global Learning programs and make appropriate recommendations to the board of trustees;
(3) review matters with respect to Special Education and Learning Services including funding, and make appropriate recommendations to the board of trustees;
(4) review matters with respect to Well-Being, Experiential Learning and Learning Services and make appropriate recommendations to the board of trustees;
(5) review other Faith and Program matters referred by the board of trustees and make appropriate recommendations;
(6) provide opportunities for trustees and staff to share and develop our Catholic faith, through retreats and adult faith formation activities;
(7) promote dialogue among all the partners in Catholic education and maintain liaison with the Archdiocese/local parishes and schools and make appropriate recommendations regarding mutual concerns; and
receive input, through staff as appropriate, from the following:

- Principals/Vice Principals – Elementary and Secondary
- Academic Coordinators and Consultants
- Teachers (O.E.C.T.A.) – Elementary
- Teachers (O.E.C.T.A.) – Secondary
- Ontario English Catholic Teachers’ Association Occasional Teachers (OECTA/OT)
- Educational Resource Workers (ERW), Designated Early Childhood Educators (DECE), Dufferin-Peel Educational Resource Workers Association (DPERWA)
- Ontario Public Service Employees Union (OPSEU)
- Catholic School Chaplains of Ontario (CSCO)
- Others, as appropriate

REPORTS TO: The board of trustees
MEETINGS: Once a month, at the discretion of the Chair

2. OCSTA RESOLUTIONS

(vii)
Moved by: M. Pascucci

TOPIC: SCHOOL BUS DRIVER RETENTION CONCERNS

WHEREAS: The Education Act supports the transportation of students to and from school; and

WHEREAS: School boards across the province have experienced significant school bus delays and cancellations for consecutive years as a result of school bus driver shortages and training/retention issues; and

WHEREAS: The ongoing busing delays and inadequate service levels have impacted the educational experience and well-being of students and their families, and the operations of schools and the board; and

WHEREAS: The Ministry has supported the cost of transportation through the Student Transportation Grant, however, adjustments for inflation and cost pressures are netted against a transportation surplus, if it exists.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to work with school boards and School Bus Operator Associations to develop a sustainable framework and funding model designed to recruit and retain school bus drivers.
TOPIC: TRUSTEE HONORARIA

WHEREAS: Ontario Regulation 357/06, Honoraria for Board Members (the “regulation”) under the Broader Public Sector Accountability Act (BPSAA) has restricted the base amount calculation for Trustees for the four (4) year term beginning December 2014; and

WHEREAS: The enrolment amount for a member in each year of the four (4) year term has caused the honoraria calculation to decrease in boards that experienced enrolment decline; and

WHEREAS: The Ministry of Education, together with Trustee Associations, have negotiated salary increases in collective agreements with all other school board employee groups, including the recent executive compensation program for Directors and Supervisory Officers; and

WHEREAS: The proposed executive compensation frameworks were based on an accountability and complexity matrix that grouped boards by level according to core factors and non-core factors that recognize the complexities of larger boards dealing with enrolment, number of schools, staffing levels, overall budget size, geographic complexity and community partnerships; and

WHEREAS: Proposed changes to tax exemptions under federal legislation would impact the total compensation paid to members of provincial and territorial legislative assemblies and to certain municipal office-holders.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to lift the restrictions on the trustee honoraria calculation for increases and revise the calculation to reflect the core and non-core factors reflected in the executive compensation framework.

TOPIC: QUALIFIED FRENCH TEACHER RECRUITMENT & RETENTION

WHEREAS: School boards across the province are experiencing persistent challenges with the recruitment of qualified French Teachers; and

WHEREAS: Regulation 274 stipulates that all new teachers must be placed on the occasional teachers list for daily supply work as one of the eligibility requirements for full time consideration, limiting school boards’ ability to attract permanent teachers who are qualified to teach French; and

WHEREAS: Catholic District school boards have a smaller pool for recruitment of teachers as they must be Catholic and qualified to teach French; and
WHEREAS: Teachers are able to request assignments outside of French (within their areas of qualification) as soon as they are offered permanent placement; and

WHEREAS: All school boards have difficulty in recruiting and retaining teachers who are qualified to teach French in volumes that are consistent with the increasing demand for the expansion of French language programs across the province.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review Regulation 274 – Hiring Practices and the additional constraints it places on school boards with regard to the recruitment of teachers who are qualified to teach French, so as to explore regulatory changes with respect to hiring practices in the area of French instruction that would address the shortage of teachers qualified to teach French.

(x)
Moved by: S. Hobin

TOPIC: SUPPORT STAFF RECRUITMENT & RETENTION

WHEREAS: School boards are experiencing persistent challenges with the recruitment and retention of qualified Educational Resource Workers and Designated Early Childhood Educators; and

WHEREAS: Increased absenteeism coupled with inadequate supply coverage within these two occupational groups places students at increased risk and increases health and safety risks for staff; and

WHEREAS: Increased absenteeism within these two occupational groups places increased liability on school boards; and

WHEREAS: School boards are in direct competition for supply staff who are typically employed by more than one employer; and

WHEREAS: The compensation for Educational Resource Workers Designated Early Childhood Educators can vary from school board to school board, increasing the likelihood of “job shopping” among boards.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review universal standards with regard to qualifications and salary for support staff to equalize the competitive market for school boards.
Moved by:  B. Iannicca

TOPIC:  AIR CONDITIONING IN ALL SCHOOLS

WHEREAS:  The number of extremely warm weather days experienced throughout the school year is increasing; and

WHEREAS:  The heat and humidity experienced during these extreme warm weather days is negatively impacting the learning environments of students and staff; and

WHEREAS:  The renewal funding provided to school boards by the Ministry of Education is not adequate to address school boards’ outstanding renewal needs and introduce air conditioning into schools in a timely manner.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to provide adequate funding and develop an implementation strategy to introduce air conditioning into all schools in order to minimize the impact that extreme warm weather days have on the learning environments of students and staff.
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 2

OCSTA RESOLUTIONS

1. THAT THE REPORT, OCSTA RESOLUTIONS, BE RECEIVED.

2. THAT THE OCSTA RESOLUTION PERTAINING TO FUNDING FOR MATHEMATICS COURSES, BE APPROVED.
OCSTA RESOLUTIONS

Strategic Goal: Catholic Community Engagement

Policy/Governance

BACKGROUND

The Ontario Catholic School Trustees’ Association (OCSTA) has requested draft resolutions for consideration at their Annual General Meeting to be held from April 26 to April 28, 2018. The resolution process provides member boards with the opportunity to bring forward important issues, which have provincial implications, to the attention of all trustees in the province. The deadline for submissions is January 31, 2018.

DISCUSSION

Trustees were asked to submit resolutions for consideration. Six resolutions were reviewed at the November 28 meeting of the Administration and Finance Committee. Of these, five were put forward for approval at the December 12 meeting of the entire board of trustees as presented, with an additional one being put forward for approval with amendments. Five additional resolutions were put forward for approval at the January 16 meeting of the Faith and Program Committee. Of these, four were moved as presented and one was approved with amendments. One additional resolution is appended to this report (appendix i) for review and consideration. The six additional resolutions are to be approved at the January 23 meeting of the entire board of trustees. Once finalized, all resolutions will be submitted to OCSTA for consideration at the Annual General Meeting.

THE FOLLOWING RECOMMENDATIONS ARE PROVIDED FOR CONSIDERATION:

1. THAT THE REPORT, OCSTA RESOLUTIONS, BE RECEIVED.

2. THAT THE OCSTA RESOLUTION ATTACHED BE APPROVED FOR REVIEW AND CONSIDERATION.

Prepared by: M. Vecchiarino, Superintendent, Policy, Strategy and Global Learning

Submitted by: M. Vecchiarino, Superintendent, Policy, Strategy and Global Learning

Date: January 17, 2018
MOVED BY: DUFFERIN-PEEL CDSB

SECONDED BY:

TOPIC: FUNDING FOR MATHEMATICS COURSES

WHEREAS: Boards endeavor to achieve excellence in mathematics achievement for all students; and

WHEREAS: The current secondary staffing model is centered around an overall student to staff ratio; and

WHEREAS: Some students may benefit from a lower class size to support their mathematics achievement; and

WHEREAS: Under the current staffing model, larger class sizes are the result of creating smaller class sizes in order to support some students’ mathematics achievement; and

WHEREAS: To support student mathematics achievement in all pathways, some class sizes would require to be supported at a lower teacher/pupil ratio.

THEREFORE, BE IT RESOLVED THAT:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to provide funding to support decreased teacher/pupil ratios to allow school boards flexibility to support all mathematics pathways.
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 3

NEW VISION FOR TRANSPORTATION - DISCUSSION PAPER

1. THAT THE REPORT, NEW VISION FOR TRANSPORTATION - DISCUSSION PAPER, BE RECEIVED.

2. THAT THE BOARD OF TRUSTEES IDENTIFY TWO TRUSTEES TO PARTICIPATE IN THE MINISTRY OF EDUCATION’S NEW VISION FOR TRANSPORTATION ENGAGEMENT SESSION.
Regular Board Meeting

JANUARY 23, 2018

NEW VISION FOR TRANSPORTATION – DISCUSSION PAPER

Strategic Goal: Stewardship of Our Physical Environment

Policy/Governance

PURPOSE:

The purpose of this report is to provide an overview of the Ministry of Education’s recently released discussion paper regarding their New Vision for Student Transportation and to identify trustee involvement in the corresponding February 13, 2018 school board engagement session.

BACKGROUND:

In December 2017 the Ministry of Education announced the release of its discussion paper on the new vision for student transportation in Ontario (Appendix-A). This new vision is intended to “focus on how transportation can support the goals of the education system now and into the future” (Ministry of Education, Memorandum 2017:B15, New Vision for Student Transportation – Discussion Paper, Appendix-B). This new vision is also intended to support future policy decisions as they relate to funding and accountability.

The discussion paper outlines four areas that are intended to guide the development of a new transportation policy framework. These four areas include:

- Responsiveness: does the service contribute to student achievement and excellence?
- Equity: are transportation services accessible for all students?
- Safety and Well-being: are the services conducive to student safety and well-being?
- Accountability: are services provided in an efficient and effective manner?

As part of the engagement process, the Ministry of Education will be hosting engagement sessions with local school boards.

DISCUSSION:

On February 13, 2018, the Ministry of Education will be hosting an engagement session regarding their New Vision for Transportation discussion paper and have invited local school boards to attend. The number of attendees has been limited to five per school board. This will include the Director of Education, (two) trustee representatives and (two) other members of administration.

Staff is developing an online survey which will include the questions outlined in the discussion paper. The survey will be distributed to a number of internal stakeholders including the Special Education Advisory Committee (SEAC), Central Committee for Catholic School Councils (CCCSC), and the
elementary and secondary principal/vice principal associations. The information collected through this survey will be shared with the Ministry of Education prior to their March 29, 2018 deadline for public consultation.

At the conclusion of the process the Ministry of Education intends on producing a summary report which they anticipate will be made available in fall 2018. It is expected that the summary report will include short and long term recommendations for the Ministry of Education to consider in the development of their future policy and funding decisions.

THE FOLLOWING RECOMMENDATIONS ARE PROVIDED FOR CONSIDERATION:

1. THAT THE REPORT ENTITLED, NEW VISION FOR TRANSPORTATION – DISCUSSION PAPER, BE RECEIVED.

2. THAT THE BOARD OF TRUSTEES IDENTIFY TWO TRUSTEES TO PARTICIPATE IN THE MINISTRY OF EDUCATION’S NEW VISION FOR TRANSPORTATION ENGAGEMENT SESSION.

Prepared by: D. Del Bianco, Superintendent of Planning and Operations
Submitted by: D. Del Bianco, Superintendent of Planning and Operations
Date: January 23, 2018
Discussion paper on a new vision for student transportation in Ontario
We invite you to provide your feedback to help us understand what's important to you about student transportation. Please send your feedback to the discussion questions in this paper to ST.newvision@ontario.ca.

The Ontario Public Service endeavours to demonstrate leadership with respect to accessibility in Ontario. Our goal is to ensure that Ontario government services, products, and facilities are accessible to all our employees and to all members of the public we serve. This document, or the information that it contains, is available, on request, in alternative formats. Please forward all requests for alternative formats to ServiceOntario at 1-800-668-9938 (TTY: 1-800-268-7095).
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Une publication équivalente est disponible en français sous le titre suivant : *Document de discussion sur une nouvelle vision du transport des élèves en Ontario, 2017*

This publication is also available on www.ontario.ca.
A Message
from the Minister of Education

At first glance, it’s a clear and simple goal: make sure that all Ontario students arrive safely at school, on time and ready to learn. As a primary student, I took the bus to school, and I remember how important this was in giving my parents peace of mind.

Every school day in Ontario, more than 800,000 students – more than two in five – rely on student transportation services to get them to and from school safely, punctually, and efficiently. Every Ontario school board provides transportation services to eligible students through funding from the provincial government.

Our student transportation system is built on a strong foundation of dedicated drivers, transportation providers, school boards, and their consortia, who jointly deliver student transportation. We recognize that in 2017, this system is faced with both challenges and opportunities that will determine its long-term success.

With shifting enrolment demographics, student transportation needs are changing. In addition, technology and innovation are offering new, more effective and more accessible, ways to transport students to school and to co-curricular activities. We know that we can do more to promote healthy physical activity, student safety and environmental sustainability in our system. The effect of these challenges and opportunities is magnified as the number of students being transported continues to grow.

We are responding to these challenges and opportunities with a fresh look at the overall delivery of student transportation. To begin the process, we are creating a new vision for student transportation that reflects the needs of students, families, and schools, today and in the future.
I am pleased that Joan Green and Michel Paulin have agreed to lead this engagement. Our executive co-leads have extensive experience promoting student achievement and well-being, as well as administering academic and operational education policy, including finance, facilities and transportation. Their complementary skills and expertise will guide us as we work together to create a new vision for student transportation.

Your input is crucial to our success. We want your ideas! All of our stakeholders and partners have made tremendous contributions to student transportation in Ontario. We want you to help us create a new vision for a system that is safe, responsive, equitable, and accountable.

Sincerely,

Mitzie Hunter, MBA
Minister
Help Us Form a New Vision for Student Transportation

Every day, transportation consortia and school bus operators work to improve our student transportation system. To continue to get students to where they need to be, we must consider both current challenges and emerging possibilities. In the spirit of constant improvement, our goal with this new vision is to deliver a safe, responsive, equitable and accountable student transportation system that takes advantage of everything that technology and innovation can offer in the 21st century. Transportation should be as supportive of student success and well-being as possible.

We can capitalize on what is working well now, address problems that need solutions, and imagine a bold, exciting future. In a world where ride-sharing, automation and new modes of rapid transit are transforming the ways people in Ontario move, it is time that we envision new approaches to student transportation.

Building on past work by the ministry, partners, and stakeholders, this discussion paper will support a thorough review of student transportation services. We will consider the perspectives of students, families, communities, educators, school boards and their partners. We will ask those who set policy, administer the system, and provide and use these services to reflect on the core values and all components of Ontario’s student transportation services. This dialogue aims to create a shared commitment to a new, innovative and dynamic student transportation system.

This engagement will explore innovative options and suggest new approaches that can enhance the quality and effectiveness of student transportation.
A new vision will help us achieve desired outcomes in each of the following three broad areas:

**Readiness for learning:**
- We will enhance the transportation environment to make sure that it supports students’ preparedness for learning during the school day, and is responsive to their needs.

**Sustainability and responsibility:**
- We will embrace innovation for better use of resources to support continuous improvement of the student transportation system and enhanced accountability.

**Community confidence:**
- We will foster shared responsibility for safety, student well-being and support for all families in Ontario.

With your participation, this engagement will deliver:
- Short-term recommendations that may be achievable within existing funding, operational and legislative frameworks; and
- Long-term recommendations that will take advantage of innovation and may require significant changes to existing funding, operational and legislative frameworks.

This discussion paper provides you with background on how student transportation is delivered today. It outlines the four pillars that are the foundation of this review, and sets out questions for your consideration. It identifies priorities and approaches that can help build a more responsive, equitable, safe and accountable transportation system.

Our final report will recommend strategies, partnerships, best practices and innovations to create a sustainable student transportation system that supports the education goals outlined in *Achieving Excellence: A Renewed Vision for Education in Ontario*. We will create a new vision for student transportation that is ready for the future.
The Current State of Student Transportation in Ontario

About 40 per cent of Ontario students currently receive transportation services. Within school boards, the proportion of transported students ranges from 10 to 86 per cent. Service levels vary because of differences in local geography, population density and eligibility policies.

While most transportation services are provided through school buses (79 per cent), some students are transported using aircraft to travel to and from remote locations or in vans or taxis, usually for specialized transportation needs. Some school boards use available public transit instead of private transportation providers. Others choose to provide transportation services in urban areas that are served by public transit.
School boards determine which students receive transportation, based on eligibility criteria they set, such as walking distance to school. School boards may also offer transportation for other reasons, such as specific programs, specialized student needs and transportation for students who encounter hazards within their walking distance.

The Student Transportation Delivery Model
All Ontario school boards provide transportation services to eligible students, based on their own eligibility policies. Student transportation is delivered by several partners working together.

The Ministry of Education provides annual funding to school boards for student transportation services through the Student Transportation Grant. School boards develop their transportation budget based on what they expect to receive from the Ministry of Education, and allocate the grant to meet local priorities. In 2017–18, the Student Transportation Grant is projected to be $919.6M, an increase of about 45 per cent ($285.5M) since 2003.
The Ministry of Transportation is responsible for licensing and setting standards for the safe operation of school buses in Ontario through the Highway Traffic Act and its regulations.

School boards oversee, fund and provide resources for transportation consortia. School boards also set eligibility policies for transportation. School boards within the same consortium can have different eligibility policies.

The transportation consortia are responsible for administering policies, planning services, awarding and managing contracts with transportation providers and auditing their performance for contract compliance.

To increase efficiency in student transportation, the Ministry of Education asked all school boards to begin consolidating transportation functions into consortia in the 2006–07 school year. A transportation consortium is an organization formed by two to five school boards operating in the same geographical area. There are now 33 transportation consortia covering all but one of the 72 school boards in the province.

Transportation consortia and the Ministry of Education have worked with providers to modernize the sector and increase system effectiveness and efficiency. Changes include greater clarity about roles and responsibilities, new leading practices, better use of data and routing technology, and improved contract and performance management.

Transportation providers are contracted by transportation consortia and school boards for service delivery. They also provide quality assurance for vehicles, drivers and driver safety training.
Starting Points for Discussion

Student transportation in Ontario faces a number of concerns that are relevant to one or more of the pillars of responsiveness, equity, safety and well-being, and accountability.

These pillars are the guiding values that define how student transportation is designed and delivered. The pillars support the achievement of the desired outcomes in the three broad areas defined above:

- readiness for learning
- sustainability and responsibility
- community confidence

The four pillars shown here are aligned with Ontario’s goals for education. They will guide Ontario’s new vision for student transportation.
• **Responsiveness** *(focuses on service levels)*
  Are all of the students who are being transported receiving the service they need to achieve excellence?

• **Equity** *(focuses on accessibility)*
  Are transportation services accessible to all those students who require them to be successful?

• **Safety and well-being** *(focuses on environments conducive to physical and psychological safety)*
  Are the transportation services conducive to student safety and well-being?

• **Accountability** *(focuses on quality assurance)*
  Are services being provided in an efficient and effective manner, and producing the desired outcomes?

Together, consideration of these four key pillars will guide Ontario’s new student transportation policy framework and its future implementation.

We are looking for creative solutions to enhance the quality of service to our students and communities. To achieve that, our conversation must focus on viable possibilities for change and improvement, and consider the advantages offered by technology and innovation.

Concerns identified by students, families, other stakeholders and partners will provide the starting points for discussions on how we can create a new vision for student transportation. We are confident that as we address the strengths and weaknesses of the current system, new approaches and innovative ideas will emerge from our consultations.
The Value of Public Engagement

To make sure that our system continues to meet the needs of Ontario’s students and families, we are asking for your advice and feedback on a new vision for student transportation. We want to hear your views on the issues and challenges that have affected your experience with student transportation. We also want your ideas on innovations and opportunities that will help shape the future.

The review will take place over the next year, and will include input from stakeholders such as parents, students, educators, transportation consortia and transportation providers. In addition, the co-leads of this review will meet with two reference groups: one made up of transportation experts within the education sector and one comprising advisors working in the broader transportation industry. These groups will provide insight on forward-thinking approaches for sustainable, responsive and valued services.

Public engagement offers many benefits. It will:

- Provide direct feedback from a wide range of partners and stakeholders
- Contribute to the development of a new funding approach that addresses current realities and emerging needs
- Present innovative strategies that can improve the effectiveness and efficiency of the student transportation system
- Provide information on the effectiveness and efficiency of student transportation

Your feedback, combined with insights drawn from research and experiences from student transportation in other jurisdictions, will help create the new vision for student transportation in Ontario.
Key Discussion Questions

The work we have done in the past to improve the student transportation system has been successful because of clear communication with engaged partners and stakeholders. This is a large and diverse group that includes students, families, school boards, consortia, transportation service providers, education sector groups, school business officials, unions, ministries, agencies and municipalities.

As we create a new vision for the future, your input is essential. To get the best advice on how to move forward, we need your feedback on the following questions, which are organized according to our four pillars. When answering these questions, please consider the diverse and unique needs of children and families across the province.

Our new vision will also support our Indigenous partners, francophone communities, and families whose children have disabilities and special needs. In addition, it will take into account the range of needs of remote, northern, rural and urban communities.

The questions in this paper will begin our conversation with all stakeholders who have an interest in improving our student transportation system. There will be opportunities to contribute to this dialogue through stakeholder meetings and online written submissions.

We urge all participants to consider these and any other questions before they attend the engagements. Seek out other opinions. Talk to your children, neighbours, friends, teachers, principals – anyone whose informed opinion can help us transform student transportation in Ontario. We are looking for your input on the current system and we are very interested in what you think is possible if we “dream big” about what the future of student transportation in Ontario could be.
We look forward to your feedback to help guide this review. If you think there is something important we haven’t addressed, we want to hear about that too!

These questions are designed to prompt discussion to help us transform student transportation in Ontario. Some suggested topics that reflect current discussions on student transportation are listed for your consideration in the boxes below. Note that there are many other innovative ideas about the scope and nature of these services that can be part of the conversation, and will help us shape a new vision.

**Responsiveness – service levels**

*When answering the following questions about student transportation, consider your own experiences with: access to programs, customer service, timeliness of service, scheduling for programs outside school hours and workplace experiential learning programs.*

1. Do you think that Ontario students are well-served in the current system?
2. Which aspects of service are working well to help support students in achieving excellence?
3. What’s not working?
4. How can we improve service by focusing on innovations and partnerships that will help us create a more responsive transportation system?

**Equity – accessibility**

*When answering the following questions about student transportation, consider your own experiences with: provisions for students with special needs, inclusiveness of communities, comparability of service to other Ontario jurisdictions and walking distances.*

1. Do you think that all Ontario students are receiving the transportation services that they need?
2. Does the student transportation system adequately take into account the diverse needs of different types of students?
3. Do you have any specific examples of situations that show that there is an equity issue that needs to be addressed?

4. What sorts of innovations and partnerships could help us create a more equitable and accessible transportation system?

Some current topics for consideration

**Ride times**
Some school boards set maximum ride time guidelines, ranging from 60 to 90 minutes. School boards may also specify exemptions to maximum ride times.

**Special needs**
About 200,000 Ontario students are identified as having special education needs. It is important that the system continue to meet the needs of students who require specialized transportation.

**Courtesy transportation**
Some school boards provide this to students who are not eligible for transportation based on distance or other criteria. In these cases, students are provided with transportation if they live on an existing school bus route with available seats. Criteria for access differ among school boards.

**Support for families**
Student transportation services can significantly impact the day-to-day routines of families. Changes to pick-up and drop-off times can affect the work hours of parents and other caregivers. Students may have different pick-up and drop-off addresses due to joint custody or child care arrangements.
Safety and well-being – safe and respectful transportation environment

When answering the following questions about student transportation, consider your own experiences with: student behaviour, student health and activity levels, student safety training, ride times, vehicle condition and certification, driver competence and preparedness, road safety and emergency provisions.

1. Do you believe that Ontario is doing enough to support the safety and well-being of students, staff and drivers?
2. What improvements could be made to safety and well-being for students as they are being transported to and from school?
3. Do you have any specific examples of situations where safety and well-being is being compromised? What is the biggest risk to safety and well-being?
4. How can we enhance safety and well-being in the transportation environment to ensure that it supports students’ preparedness for learning during the school day?

Accountability – quality assurance

When answering the following questions about student transportation, consider your own experiences with: routing, efficient use of resources, transparency, continuous improvement initiatives, environmental responsibility and reliable, sustainable service.

1. Do you believe that we are receiving good value for the money spent on student transportation?
2. How could the efficiency and affordability of the transportation system be improved? Are there innovative approaches that could help?
3. When it comes to delivering responsive, equitable, and safe student transportation, what roles and/or responsibilities do you feel Ontario, school boards and transportation providers should have?
4. What changes would create a more accountable and transparent transportation system?
5. What can we do to ensure an adequate supply of well-trained school bus drivers?
Some current topics for consideration

Avoiding hazards
Students who live within the walking distance threshold of their schools may be provided with transportation when safety hazards (e.g., railway tracks, high-speed roads) are identified. Criteria for defining hazards differ among school boards.

School bus safety training
The types and levels of training are determined by school boards and the consortia, and vary across the province. The Ministry of Education is providing school boards with school bus rider safety videos and on-site school bus safety training.

Public health and the environment
Physical inactivity among children and vehicle emission levels are growing concerns.

Service sustainability
Due to increasing demand for service, labour market conditions leading to driver shortages, and investments in new technologies and more fuel-efficient vehicles, costs for transportation can be unpredictable, and differ significantly between boards.
Moving Forward

Your feedback will help us to create a new vision for student transportation in Ontario. Your participation will allow us to develop a deeper understanding of what we are currently doing right, and what is required to expand our horizons and enhance the value of student transportation for students and communities.

Ontario’s students deserve the best transportation services we can give them. With that in mind, we hope to hear from people across the province to ensure a rich and diverse range of opinions from as many voices as possible.

The questions in this paper will begin our conversation with all stakeholders who have an interest in improving our student transportation system. There will be opportunities to contribute to this dialogue through stakeholder meetings and online written submissions.

Thank you for taking the time to reflect on these important questions and for providing your insights and suggestions. Together, we can make sure that our policies and programs provide the best possible transportation for our students wherever they live and go to school in Ontario.
The future is now

Technology already plays a major role in student transportation in Ontario, and that role is expanding rapidly. All transportation consortia in Ontario use route planning software to plan and optimize routes, using student, school board, and geographic information system (GIS) data.

They also use technology to manage their systems and communicate with service providers and users. They often provide current information to parents (e.g., information on transportation eligibility, late bus notifications, trip cancellation information) through online portals, text messages and social media.

This is only the beginning. As in most areas of modern life, technological innovations will radically change the nature of student transportation. As you think about the questions in this discussion paper, consider how current and future innovations might shape the ways in which students can get to and from school.

Some examples:
- GPS-equipped school buses
- “where’s my bus?” apps
- “rate your ride” apps
- ride-sharing apps for caregivers
- apps that coordinate walking to school
- ride-sharing services (e.g., Uber, Lyft)
- alternative-fuel vehicles
I am writing to provide you with information about the release of the Discussion paper on a new vision for student transportation in Ontario to support stakeholder engagements in creating a New Vision for Student Transportation, and provide engagement details and timelines.

As announced in July, the ministry is undertaking a broad engagement over the next year to develop a new vision for student transportation. This new vision will focus on how transportation can support the goals of the education system now and into the future. The new vision will also provide guidance for future policy development such as funding and accountability.

REFERENCE GROUPS

To lead this engagement, the ministry also announced two executive co-leads with extensive school board administration experience in Ontario, Joan Green and Michel Paulin. As part of the engagement, and to support the co-leads as they develop this new vision, two reference groups were established:

1) Innovation Reference Group – members of this group will provide ideas from an external perspective on innovative and transformational opportunities in student transportation, and is comprised of experts in the subjects of public transit, climate change, design thinking, ride-sharing and automation, transportation safety, and education equity.
2) Transportation Reference Group – members of this group will provide expert, technical feedback on matters related to student transportation operations and delivery, as well as policy-making and oversight, and is comprised of representatives from the Council of School Business Officials (COSBO), the Ontario Association of School Business Officials (OASBO) Transportation Committee, the Independent School Bus Operators Association (ISBOA), the Ontario School Bus Association (OSBA), and the four trustees’ associations.

In both reference groups, members have no formal responsibilities and the group will not be providing any formal recommendations to the two co-leads, but will be solicited for their expertise and advice over the course of the engagement. It should also be noted that their membership does not replace their association’s participation in the engagement. Both reference groups will have their first meeting in the weeks ahead, and their membership is attached in Appendix A for reference.

DISCUSSION PAPER

To guide the development of a new vision for student transportation, a discussion paper was developed by the executive co-leads to strengthen student transportation in Ontario.

The discussion paper lays out the current state of student transportation, the recognition that challenges and opportunities exist, and is an invitation for stakeholders to provide feedback and concerns, as well as contribute to the renewed vision through innovative ideas, all under the desired outcomes of enhancing readiness for learning, continuous improvement and accountability, and fostering community confidence.

There will also be opportunity to share feedback online through the Open Consultations Directory, where public submissions as a response to the discussion paper will be accepted.

STAKEHOLDER ENGAGEMENT SESSIONS

Using the Discussion Paper as the guide for dialogue, the executive co-leads will be inviting stakeholder groups to meet with them (See Appendix B for the stakeholder list). Ministry staff will begin reaching out to these organizations on behalf of the co-leads to schedule a session date and time, which is expected to begin in the new year. If possible, scheduling will attempt to coincide with existing stakeholder meetings and conferences.

In addition, the ministry intends to organize supplementary sessions in other regions of the province which are intended to provide an opportunity for local school boards, transportation consortia, operators, and parents/student groups to provide their perspectives at the regional level. These sessions are not intended to replace representation at the stakeholder engagement sessions. The ministry will work with the respective provincial organizations in determining participation in these sessions.
At the conclusion of the process, the executive co-leads will produce a summary report in fall 2018, as a product of the feedback received from the stakeholder engagement sessions and responses from the public through the Open Consultations website based on the released discussion paper. It is expected that the summary report will include short and long term recommendations for the ministry to consider to achieve our student transportation goals both now and into the future.

The ministry looks forward to working with school boards and our other stakeholder groups over the course of this engagement. Your collaboration and input has been valuable thus far and will continue to be important as we develop the new vision for student transportation.

For any questions, please contact Cheri Hayward, Director, School Business Support Branch, at cheri.hayward@ontario.ca or (416) 327-7503.

Original signed by

Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

cc: Joan Green, Executive Co-Lead
    Michel Paulin, Executive Co-Lead
    Senior Business Officials
    Transportation consortia managers
    Ontario School Bus Association
    Independent School Bus Operators Association
Appendix A – Reference Group Membership

Innovation Reference Group

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Alex Milojevic</td>
<td>Chair, Ontario Regional Committee, Canadian Urban Transit Association</td>
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<tr>
<td>Brett Chang</td>
<td>Senior Public Policy Associate, Uber</td>
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<tr>
<td>Brian J. Patterson</td>
<td>President &amp; CEO, Ontario Safety League</td>
</tr>
<tr>
<td>Kate Berry</td>
<td>Senior Program Manager, Active &amp; Safe Routes to School</td>
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<tr>
<td>Matthew Adams</td>
<td>Assistant Professor, University of Toronto</td>
</tr>
<tr>
<td>Patrick Case</td>
<td>Assistant Deputy Minister, Education Equity Secretariat</td>
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<tr>
<td>Robert Siddall</td>
<td>Chief Financial Officer, Metrolinx</td>
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<tr>
<td>Rosana Salvaterra</td>
<td>Co-Chair, Council of Ontario Medical Officers of Health</td>
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<tr>
<td>Helen Kerr</td>
<td>Professor, Strategic Innovation Lab, OCADU</td>
</tr>
<tr>
<td>Raktim Mitra</td>
<td>Associate Professor, Ryerson University</td>
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Transportation Reference Group

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<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>Frank Healey</td>
<td>Independent School Bus Operators Association</td>
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<tr>
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<td>Kevin Langs</td>
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<td>Kirk Flach</td>
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<td>David Frier</td>
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<td>Wendy Dobson</td>
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<tr>
<td>Julie Cherepacha</td>
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<td>Brian Jeffs</td>
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<tr>
<td>Jean Lemay</td>
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<tr>
<td>Cathy Abraham</td>
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<td>Patrick Daly</td>
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<td>Simon Fecteau</td>
<td>Association des conseils scolaires des écoles publiques de l’Ontario</td>
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### Appendix B

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<th>New Vision for Student Transportation - Stakeholder Engagement List</th>
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<td>Council of Ontario Directors of Education</td>
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<td>The Central Planning and Policy Circle of the First Nation Lifelong Learning Table</td>
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