

**Minutes of the Regular Board Meeting
Tuesday, December 10, 2013 - 7:00 p.m.
Board Room, Catholic Education Centre**

Chair:	M. Pascucci		
Vice-Chair:	S. Hobin		
Trustees:	A. Abbruscato	A. da Silva	F. Di Cosola
	P. Ferreira	B. Iannicca	S. McLauchlan
	E. O'Toole	T. Thomas	L. Zanella
Student Trustees:	N. Lizzi	M. MacNeil	
Director of Education:			J. B. Kostoff
Associate Director of Corporate Services and Chief Financial Officer:			J. Hrajnik
Associate Director of Instructional Services:			S. McWatters
Superintendents:	D. Amaral	B. Bjarnason	C. Blanchard
	T. Cruz	J. Geiser	S. Kendrick
	M. Mazzorato	N. Milanetti	D. Oude-Reimerink
	L. Papaloni	C. Pitoscia	G. P. Robinson
	S. Steer	L. Storey	M. Vecchiarino
Assistant Superintendents:		D. Finegan-Downey	E. Fischer
General Managers:	B. Campbell	J. Cherepacha	R. Eberhardt
	T. Fioravanti	R. Moriah	
Recorder:	L. Mackereth		

A Routine Matters

1. Call to Order and Attendance
Chair M. Pascucci called the meeting to order at 7:00 p.m.
2. Opening Prayer
Chair of the Board, M. Pascucci led the Opening Prayer and asked everyone to join in a moment of silence honouring Nelson Mandela.

3. Declaration of Interest (*as defined in the Municipal Conflict of Interest Act*)
The following trustees declared an interest in agenda items H3 - (2013-2014 Revised Estimates-Operating Budget) and H5 - (Proposed Multi-Year Strategy-Accumulated Surplus):

Trustee M. Pascucci–family member belongs to OECTA

Trustee S. Hobin–family members belong to OECTA

Trustee B. Iannicca–family members belong to OECTA and CUPE 2026

Trustee A. da Silva–family member belongs to OECTA

Trustee A. Abbruscato–family members belong to OECTA

Trustee L. Zanella–family member belongs to OECTA

Student Trustee M. MacNeil–family member belongs to OECTA

Student Trustee N. Lizzi–family member belongs to OECTA

Trustee F. Di Cosola declared an interest in agenda item H3-(2013-2014 Revised Estimates-Operating Budget), family member belongs to CUPE at another board.

Motion 007 (13-12-10) by S. Hobin

Seconded by S. McLauchlan

**THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.
CARRIED**

4. Approval of the Agenda

The following item was added to the agenda:
Eiii - Student Voice Council Report

The following agenda items were revised:
E i 1-Board Committee Composition – Audit Committee start time 5:00 p.m.
In Camera Agenda date December 10, 2013

i) Approval of Consent of Calendar Item

Motion 008 (13-12-10) by T. Thomas

Seconded by A. da Silva

**THAT THE AGENDA BE APPROVED, AS AMENDED.
CARRIED**

5. Approval of the Minutes of the Regular Board Meeting of November 26, 2013

Motion 009 (13-12-10) by F. Di Cosola

Seconded by P. Ferreira

**THAT THE MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 26, 2013,
BE APPROVED.**

CARRIED

6. Approval of the Minutes of the Organizational Board Meeting of December 3, 2013

Motion 010 (13-12-10) by B. Iannicca

Seconded by A. da Silva

**THAT THE MINUTES OF THE ORGANIZATIONAL BOARD MEETING OF
DECEMBER 3, 2013, BE APPROVED.**

CARRIED

- i) Business Arising from the Minutes
Nil

C Pastor's Remarks

Nil

D Delegations

Nil

E Information/Reports from Trustees, for Receipt

- i) Regular Reports
Board Committee Composition

J. B. Kostoff, Director of Education, outlined the committee positions that needed to be addressed. The outcome is as follows:

Audit Committee-F. Di Cosola, E. O'Toole, T. Thomas
Discipline Committee-A. Abbruscato, S. Hobin, S. McLauchlan, T. Thomas, L. Zanella
Special Education Advisory Committee (SEAC)- P. Ferreira, L. Zanella, S. Hobin, B. Iannicca
School Year Calendar Committee-T. Thomas, S. McLauchlan
Central Committee for Catholic School Advisory Councils-A. Abbruscato, E. O'Toole
Secondary School Scholarships & Awards-A. Abbruscato, B. Iannicca
STOPR Joint Ad Hoc Committee-L. Zanella, A. da Silva, T. Thomas

Motion 011 (13-12-10) by A. da Silva

Seconded by L. Zanella

THAT THE BOARD COMMITTEE COMPOSITION REPORT, BE APPROVED.

CARRIED

ii) Good News Items

Trustee B. Iannicca shared the following good news:

St. Paul Catholic Secondary School SHSM class led by John Mondelli and Sandro De Luca built a boardwalk in the Cawthra Bush. Collaboratively with the Municipality of Peel, students worked very hard and were very successful in accomplishing the goal.

Trustee P. Ferreira shared the following good news:

Congratulations to the St. Herbert community for staging an excellent Christmas concert showcasing quality talent. The amazing performances were organized by the very gifted J. Dombrady.

Trustee S. Hobin shared the following good news:

It was a successful couple of days last week for the St. Francis of Assisi intermediate girls' and boys' volleyball teams. On Wednesday, the St. Francis of Assisi boys' team captured the Dufferin-Peel Catholic District School Board Volleyball Championship. A day later, the girls' team also won the Dufferin-Peel championship. The girls' team has now won the championship seven times in the last eight years. Thank you to the boys' coaches, teachers Mark Naughton and Jaime Ohinski.

I attended two Breakfasts with Santa last Saturday morning. St. Helen School hosted many families to a pancake breakfast with pictures with Santa. Special thanks to Principal Connie Gale, her staff and school council. It was a huge success. Then I travelled to St. Louis School where I found a packed gym with people having breakfast, winning prizes, visiting booths and again having pictures with Santa. Special thanks to Principal L. DiGiambattista, her staff and school council. They all must be exhausted! Both were a big success.

And to date, thank you to St. Helen, St. Clare, St. Luke St. Sebastian, St. Margaret of Scotland, Christ the King, St. Louis, All Saints and St. Christopher Schools for their invitations to Advent Mass. All are beautiful with wonderful choirs and dedicated priests and staff to prepare the students and organize the Masses. My most sincere thanks to all who have been involved in these Masses.

In each class at St. Sebastian School, the students are decorating a tree from a country around the world. Each tree is different as you can imagine. Each tree will be auctioned and all the funds will go to ShareLife. The trees are on display at the school. Again another School Council project!

I also look forward to hearing St. Mark School sing at the CEC on Wednesday morning at 10:30. I know all who have a chance to hear the choir will be both impressed and inspired.

And finally, I would like to thank all the administrators and staffs of my schools for their dedication in presenting Christmas concerts over the next few days. There is so much hard work and patience above and beyond their teaching duties. Thank you for helping to make Christmas so special for these students.

Trustee S. McLauchlan shared the following good news:

Congratulations to staff and students participating in the Brampton North East Arts Olympics “Over the Rainbow—What a Wonderful World”. This event brought together leadership students with PIP classes and Moderate/Severe Needs classes from six schools—Cardinal Newman and St. Agnes elementary schools and Cardinal Ambrozic, Notre Dame, Holy Name of Mary and St. Thomas Aquinas secondary schools. The event was an inspirational, special day for participants and those in attendance.

Congratulations to the St. Thomas Aquinas Secondary School community as they showed their solidarity in the fight against violence towards women by painting a pinky pink.

Our Lady of Providence School generated almost \$2000 through the sale of student paintings at their silent auction benefiting typhoon relief.

Trustee E. O’Toole shared the following good news:

Thank you to all schools for the invitations to join staff and students at various school Masses and Christmas concerts.

Trustee E. O’Toole joined students and staff of Our Lady of Mount Carmel Secondary School and participated in Out of the Cold at St. Michael’s Cathedral in Toronto.

Special thanks were offered to our priests who preside over liturgies for the students.

iii) Student Voice Council Report

Student Trustee M. MacNeil provided the following update:

As the holiday season is quickly approaching, students are very excited to spend their Christmas break with their families, and will enjoy the break from tests and assignments for two weeks. The next Student Voice Council meeting will occur early next year to plan and prepare for Student Voice events for the upcoming school year.

Student Trustee N. Lizzi provided the following update:

As members of the Catholic Board Council (CBC) of the Ontario Student Trustees' Association, student trustees would like to report that the CBC is beginning to prepare for a province-wide mass in May of 2014.

F Reports from Committees, for Receipt

1. Minutes of the Special Education Advisory Committee Meeting, November 13, 2013—L. Zanella

Motion 012 (13-12-10) by L. Zanella

Seconded by P. Ferreira

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, NOVEMBER 13, 2013, BE RECEIVED.

CARRIED

G Information/Reports from Administration, for Receipt

1. Director's Annual Report: Strategic System Plan 2012-13—J. B. Kostoff

Director of Education, J. B. Kostoff noted the Director's Annual Report is a requirement under the Education Act. The report, identifying successes of 2012-2013, will be posted on the Board website. Trustees requested an electronic copy.

Motion 013 (13-12-10) by T. Thomas

Seconded by B. Iannicca

THAT THE DIRECTOR'S ANNUAL REPORT-STRATEGIC SYSTEM PLAN 2012-13, BE RECEIVED.

CARRIED

2. Dufferin-Peel Catholic District School Board—Strategic Board Plans Portfolio: Loving, Learning, Leading—J. B. Kostoff

J. B. Kostoff, Director of Education identified the documents of the portfolio:

- Dufferin-Peel Catholic District School Board Strategic System Plan 2010-2015
- Dufferin-Peel Catholic District School System Direction, 2010-2015
- Dufferin-Peel Catholic District School Board System Direction, 2010-2015-Year 4
- Dufferin-Peel Catholic District School Board Catholic Board Learning Plan, 2013-2016
- Dufferin-Peel Catholic District School Board Corporate Plan, 2013-2016 (including the Catholic Board Strategic Plan for Information Communication Technology, 2013-2016)
- Dufferin-Peel Catholic District School Board Equity and Inclusive Education Plan, 2013-2016

The portfolio will be distributed to Principals and Vice Principals, School Council Chairs, and the Ministry of Education.

In response to trustees' inquiries, J. B. Kostoff, Director of Education noted that the timeline of the documents is aligned with Ministry requirements and a committee will begin the process of determining the next Strategic Plan in the new year.

In response to Trustee Di Cosola, staff noted the current board will establish the new strategic plan and it will be the new board's responsibility to monitor it.

Motion 014 (13-12-10) by S. McLauchlan Seconded by P. Ferreira

**THAT THE REPORT, DUFFERIN-PEEL CATHOLIC DISTRICT SCHOOL BOARD-
STRATEGIC BOARD PLANS PORTFOLIO: LOVING, LEARNING, LEADING, BE
RECEIVED.**

CARRIED

3. Expansion of the French Immersion Program into Secondary Schools
—D. Oude-Reimerink/S. Kendrick

J. B. Kostoff, Director of Education introduced the report, noting it is a pathway for students to continue in the French Immersion program.

D. Oude-Reimerink, Superintendent of Program, explained the first cohort of students continuing in French Immersion at the secondary level will attend Grade 9 in September 2016. Considering available accommodation and appropriately qualified staff, two secondary sites have been selected to host the program. Cardinal Leger Secondary School will host the program in the north and Loyola Catholic Secondary School will host the French Immersion Program in the south. Consideration for additional future secondary school sites will be reviewed based on the growth during the cyclical review of programs.

Associate Director S. McWatters commented staff has been working on the establishment of the pathway for the Secondary Program and curriculum development following the direction of the Strategic Plan and the Catholic Board Learning Plan.

In response to Trustee E. O'Toole's inquiry regarding choosing the sites, Director J. B. Kostoff advised the sites are determined based on a variety of factors including the location's ability to house and support the population, traffic demands, parent interest, funding and the Strategic Plan. Associate Director S. McWatters noted that during the review process for the program, the information considered was provided by various departments including Human Resources, Planning, and Program departments.

Trustee E. O'Toole voiced concern with regard to informing parents. Staff noted

on-going program information is communicated through various sources, for example the website, newsletters, parent/guardian information nights and school council.

J. B. Kostoff, Director of Education, reaffirmed the locations were identified based on selection criteria such as space accommodation, other programs and staffing. Letters will be sent home to students in the French Immersion Program identifying the secondary locations and information will be communicated through newsletters and will be posted on the school webpage.

Trustee E. O'Toole requested clarification of the Grade 9 registration process for parents/guardians of students who no longer wish to continue in the French Immersion Program and wish to register at the local secondary school for the regular program. Director J. B. Kostoff advised that since this query is not in relation to this report, staff would review the data and bring forward a report to the January Board meeting.

In response to Trustee S. Hobin's inquiry regarding the Secondary programs in French Immersion, staff identified research and development of the resources and supports for the program are in process.

Trustee B. Iannicca inquired about staffing for French Immersion. Director J. B. Kostoff indicated that the French Immersion program will be staffed with qualified teachers.

In response to Trustee S. McLauchlan's Extended French inquiry, staff noted that the various French programs in place will continue and the introduction of French Immersion at the secondary level provides another level of programming for students opting for this program.

Trustee A. da Silva inquired about the differences between French Immersion and Extended French. Staff noted the number of hours, number of subjects and nature of the subjects as the board continues to follow the Ministry requirements and expectations for the various programs of French Language instruction.

Motion 015 (13-12-10) by S. Hobin

Seconded by A. Abbruscato

**THAT THE REPORT, EXPANSION OF THE FRENCH IMMERSION PROGRAM INTO
SECONDARY SCHOOLS, BE RECEIVED.**

CARRIED

H Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Administration and Finance Committee Meeting, December 2, 2013—S. Hobin

Motion 016 (13-12-10) by S. Hobin

Seconded by A. da Silva

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, DECEMBER 2, 2013, BE RECEIVED.

CARRIED

2. Minutes of the Faith and Program Committee Meeting, December 9, 2013 —E O’Toole (*The Minutes were distributed at the meeting*)

Motion 017 (13-12-10) by S. McLauchlan

Seconded by L. Zanella

THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING DECEMBER 9, 2013, BE RECEIVED.

CARRIED

3. 2013-2014 Revised Estimates – Operating Budget—G. P. Robinson (*Moved to Agenda Item L2*)
4. 2013-2014 Revised Estimates-Capital Budget-G. P. Robinson

Motion 018 (13-12-10) by P. Ferreira

Seconded by F. Di Cosola

1. **THAT THE REPORT, 2013-2014 REVISED ESTIMATES-CAPITAL BUDGET, BE RECEIVED.**

CARRIED

Motion 019 (13-12-10) by A. da Silva

Seconded by P. Ferreira

2. **THAT THE BOARD ADOPT A BALANCED 2013-2014 REVISED CAPITAL BUDGET POSITION WITH CAPITAL EXPENDITURES TOTALLING \$89.6 MILLION, AS ESTIMATED, SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED.**

CARRIED

5. Proposed Multi-Year Strategy-Accumulated Surplus- G. P. Robinson (*Moved to Agenda Item L1*)

I Notices of Motion

Nil

J Additional Business

Nil

K Questions asked of, and by Board Members

Trustee M. Pascucci noted that unauthorized vehicles were parked in Trustee parking. As meetings extend late into the evening, it was requested that spaces indicated for Trustees be available for them. In response staff advised additional signs would be posted on the doors to the building and security would be advised to tag unauthorized vehicles.

Trustee A. da Silva inquired if other boards are adopting the new trustee expense policies and if there are implications if the board does not follow. Staff advised the law requires that the board have the policies in place by January 1, 2014 and that an attestation noting the altering of the by-laws will be signed and forwarded to the Ministry.

Motion 020 (13-12-10) by A. da Silva

Seconded by S. Hobin

THAT THE BOARD WRITE A LETTER TO THE MINISTRY IDENTIFYING THAT SOME OF THE RESTRICTIONS THAT HAVE BEEN PUT INTO THE POLICY ARE NOT CONDUSIVE TO THE WAY THAT TRUSTEES WORK.

DEFEATED

L Declared Interest Items

The following trustees declared an interest and left the meeting:

Trustee M. Pascucci–family member belongs to OECTA

Trustee S. Hobin–family members belong to OECTA

Trustee B. Iannicca–family members belong to OECTA and CUPE 2026

Trustee A. da Silva–family member belongs to OECTA

Trustee A. Abbruscato–family members belong to OECTA

Trustee L. Zanella–family member belongs to OECTA

Student Trustee M. MacNeil–family member belongs to OECTA

Student Trustee N. Lizzi–family member belongs to OECTA

Motion 021 (13-12-10) by T. Thomas

Seconded by S. McLauchlan

THAT TRUSTEE P. FERREIRA ASSUME THE CHAIR FOR AGENDA ITEM L.

CARRIED

1. Proposed Multi-Year Strategy-Accumulated Surplus- G. P. Robinson

J. Hrajnik, Associate Director of Corporate Services and Chief Financial Officer, reviewed the information contained in the report, clarified the multi-year strategy and the proposed use of the funds.

S. McWatters, Associate Director of Instructional Services identified the funds would be used to assist in new curriculum supplements and core resources for the new Religious Education curriculum, Social and Environmental Studies, and Mathematics supports.

J. B. Kostoff, Director of Education, identified the allocation of funds to ICT for the procurement of tablets for students. Public relations funds will be used to support the Full Day Kindergarten program, Catholicity, and communications to the community. Allocation of funds to libraries would be used for Mathematics, Aboriginal and Catholicity resources.

Trustee S. McLauchlan commended the staff on the financial prudence. In response to the inquiry of the Ministry 1% compliance rule, Associate Director J. Hrajnik noted the board is compliant.

In response to Trustee F. Di Cosola's inquiry about accumulated surplus, Associate Director J. Hrajnik advised that it has been accumulated over time. Staff are diligent to save money and are cautious on spending. This one-time funding is not used towards staffing, as positions need to be financially sustainable.

Motion 022 (13-12-10) by T. Thomas

Seconded by S. McLauchlan

1. THAT THE REPORT, PROPOSED MULTI-YEAR STRATEGY-ACCUMULATED SURPLUS, BE RECEIVED.

CARRIED

Motion 023 (13-12-10) by F. Di Cosola

Seconded by S. McLauchlan

2. THAT THE THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE ALLOCATION OF \$16.1 MILLION OF ITS ACCUMULATED SURPLUS TO PROVIDE FOR THE FOLLOWING:

- **\$2.0 million to address the shortfall in the Board's Sinking Fund Interest requirement.**
- **\$2.0 million to address Compliance for Public Sector Accounting Board (PSAB) reporting.**
- **\$2.9 million to address PSAB reporting requirement – Employee Future Benefits Liability.**
- **\$5.0 million to address Modernization, Efficiencies and adjustments to the**

Grants for Student Needs (GSN) Funding Model.

- **\$1.0 million to address Utilities/Contracts.**
- **\$0.6 million for Textbooks.**
- **\$1.7 million for ICT Requirements - Tablets**
- **\$0.2 million for Public Relations**
- **\$0.3 million for Libraries – Math / Aboriginal / Catholicity**
- **\$0.4 million for Math Supports**

CARRIED

Trustee F. Di Cosola declared an interest and left the meeting.

2. 2013-2014 Revised Estimates – Operating Budget—G. P. Robinson

G. P. Robinson, Superintendent of Financial Services and Treasurer advised the report provided a summary of the reporting of the 2013-2014 Revised Estimates – Operating Budget financial package to be filed with the ministry on December 13, 2013.

J. Cherepacha, General Manager of Financial Services, provided a detailed explanation of the Revenue and Expenditure Summary by Category and the Grants for Student Needs (GSN) Comparative Analysis which was included with the report.

Motion 024 (13-12-10) by S. McLauchlan Seconded by T. Thomas

- 1. THAT THE REPORT, 2013-2014 REVISED ESTIMATES-OPERATING BUDGET, BE RECEIVED.**

CARRIED

Motion 025 (13-12-10) by T. Thomas Seconded by S. McLauchlan

- 2. THAT THE BOARD ADOPT A COMPLIANT 2013-2014 REVISED OPERATING BUDGET POSITION WITH OPERATING EXPENDITURES TOTALING \$844.3 MILLION, AS ESTIMATED IN APPENDIX A AND SUBJECT TO MINOR CHANGES ONCE THE MINISTRY FINANCIAL REPORTING PACKAGE IS COMPLETED, AND CONTINUES TO INCLUDE THE BOARD APPROVED USE OF \$4.9 MILLION FOR EMPLOYEE FUTURE BENEFIT LIABILITIES AND MINOR TCA (TANGIBLE CAPITAL ASSET).**

CARRIED

Motion 026 (13-12-10) by S. McLauchlan Seconded by T. Thomas

- THAT THE BOARD MOVE TO RECESS FOR FIVE MINUTES.**

CARRIED

M In Camera Session

Motion 027 (13-12-10) by A. Abbruscato

Seconded by L. Zanella

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N Rise and Report

Motion 028 (13-12-10) by P. Ferreira

Seconded by F. Di Cosola

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE'S RECOMMENDATIONS BE ADOPTED.

CARRIED

O Future Meetings

Regular Board Meetings

January 28, 2014

February 25, 2014

March 25, 2014

April 29, 2014

May 27, 2014

June 17, 2014

p Adjournment

Motion 029 (13-12-10) by T. Thomas

Seconded by F. Di Cosola

THAT THE MEETING BE ADJOURNED.

CARRIED