Regular Board Meeting  
Tuesday, August 22, 2017 - 7:00 P.M.  
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

AGENDA

A Routine Matters
   1. Call to Order and Attendance
   2. Opening Prayer
      a) Declaration of Office and Oath of Allegiance for K. Tom, Student Trustee
         — M. Mazzorato
   3. Acknowledgement of First Nations Sacred Territory
   4. Declaration of Interest
   5. Approval of the Agenda
      i. Approval of Consent of Calendar Items
   6. Approval of Minutes, Regular Board Meeting June 20, 2017
      i. Business Arising from the Minutes
   7. Approval of Minutes, Special Board Meeting July 17, 2017
      i. Business Arising from the Minutes

B Awards and Presentation
   Nil

C Pastor’s Remarks
   Nil

D Delegations

E Updates/Information/Reports from Trustees for Receipt
   i) Regular Reports
   ii) Good News Items

F Information/Reports From Committees For Receipt
   1. Minutes of the Mississauga Public Library Board Meeting, May 17, 2017—T. Thomas

G Information/Reports From Administration For Receipt
   1. St. Nicholas Student Transportation Eligibility—D. Del Bianco

H Trustee, Committee, Administration Reports Requiring Action

I Notice of Motion

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OPENING PRAYER

O ALMIGHTY GOD
OUR FATHER IN HEAVEN
FROM WHOM ALL GOODNESS AND TRUTH ON
EARTH HAVE COME FORTH
GRANT TO US –
THE CATHOLIC COMMUNITY GATHERED AT THIS MEETING
THE VISION TO RECOGNIZE
AND THE VIGOR TO ESPouse
SOUND PRINCIPLES OF EDUCATIONAL THEORY
AND PRACTICE IN A SPIRIT OF BALANCED
JUDGEMENT
AND WITH PROPER PERSPECTIVE
GIVE US ALSO THE COURAGE
TO TURN AT ALL TIMES
ONTO THE PATH OF HIGHER GOODNESS
IN OUR DELIBERATIONS
ADMINISTRATIVE DECISIONS
AND COURSES OF ACTION
Remembering our Deceased
June - July – August 2017

Let us remember the students, staff, and family members of staff who have recently passed away, and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Staff / Former Staff
► Tommaso Rocco DiCarlo, retired custodian, father of Anna DiCarlo-Amendola, teacher, St. Gertrude School; father of Vince DiCarlo, retired principal, father-in-law of Joanne DiCarlo, retired teacher.
► Joan Belanger, secretary at St. Mary's, St. James, St. Catherine of Siena and St. Dominic's Schools.
► Melanie Greenan, vice-principal at Canadian Martyrs Elementary School.

Family Members of Staff / Former Staff
► Barbara Payne, mother of Karen Howe, teacher, St. Rita School.
► Richard Smutnicki, father of Susan Smutnicki, teacher, St. Timothy School.
► Filomena Fabrizio, grandmother of Patricia Mantenuto, teacher, Lester B. Pearson Catholic School; Joanne Mantenuto, teacher, St. Nicholas School.
► Robert Milek, husband of Enza Del Grosso-Milek, principal, St. Marguerite Bourgeoys School; brother of Janet Milek, teacher, San Lorenzo Ruiz School.
► Joanne Doran, sister-in-law of Maureen Baldino, head secretary, St. Francis Xavier Elementary School; Steve Doran, Custodian, St. Thomas Aquinas Secondary School.
► Mark Preston Allen, brother of Jason Allen, teacher, St. Timothy School.
► John Topacio, brother of Annie Rondilla, educational resource worker, St. Brigid and Our Lady of Peace Schools; son of Kelly Topacio, retired electrician.
► Maurice Cross, grandfather of Jennifer Geerts, educational resource worker, St. Rita School.
► Francisco Florindo, grandfather of Chantal Florindo, long-term occasional teacher, St. Catherine of Siena School.
► Frank Baldassi, brother of Sandra Metlin, educational resource worker, St. Jerome School.
► Anna Molella, mother-in-law of Maryann Molella, teacher at Holy Spirit School; Tara Molella, occasional teacher.
► Adelina (Limarzi) Fuoco, grandmother of Antonella Gatto, teacher, St. Francis of Assisi School.
► Eileen Starrett, mother of Tracy Chiarot, attendance secretary, Notre Dame Catholic Secondary School.
► Carol Farmer, mother-in-law of Angela Fleming, designated early childhood educator, St. Aidan Catholic School.
► Mary (Sis) Flaherty (Connors), mother of Joanne McCarthy, teacher, Father Daniel Zanon School.
- **Birute Cepatis**, mother of Ruta Rygelis, retired teacher; grandmother of Aura Rygelis, teacher, St. Anthony School.
- **Seema Farronato**, sister-in-law of Hema Duncan, department secretary, Health Promotion & Wellness, CEC.
- **Edward F. Hudson**, father of Ed Hudson, manager, Data Centre and File Server Operations, ICT, CEC; Jill Conroy, retired teacher; Anne Millar (Hudson) former teacher.
- **Gerry Dodemont**, father of Brenda Dodemont, teacher, St. Marguerite d'Youville Secondary School.
- **Gordon Patterson**, father of Colleen Patterson, psychologist, CEC.
- **Clarisse Daigle**, mother of Nicole Butters, teacher, St. Margaret of Scotland School.
- **Luciano Pizzoli**, father of Miriana Nicoletti, principal, St. Thomas More School; uncle of Bruno DiMarco, custodian, St. Clare School.
- **Marjorie Coates**, mother of Lori McCan, retired teacher.
- **William “Bill” Jeffery**, husband of Carmel Jeffery, retired administrative assistant, Superintendent of Financial Services, CEC.
- **Antonio Guglielmi**, father of Sandra Guglielmi, child and youth worker, Brampton North East.
- **Ethel Marie Seyarto**, mother of Blanca Seyarto, retired teacher.
- **Giovanna Brandolino**, mother of Assunta Miller, head secretary, St. Gerard School.
- **Normand Bilodeau**, father of Denise Bilodeau, lead hand, St. Aloysius Gonzaga Secondary School.
- **Vicenzo Tofalo**, grandfather of Joanna Cecala, designated early childhood educator, St. Sebastian School.
- **Barbara Campbell**, mother of Bruce Campbell, general manager, Communications and Community Relations, CEC; mother-in-law of Paulette Campbell, guidance secretary, St. Marcellinus Secondary School.
- **Gemma Zanini**, mother of Vanda Zanini, teacher, St. Teresa of Avila School; retired teacher Miriam Sangiorgio.
- **Maria Baggetta**, grandmother of Maria Sgambelluri, head secretary, St. Daniel Comboni Elementary School.
- **Walter Selihar**, father of Wally Selihar, retired principal, St. Edmund Campion, Our Lady of Mount Carmel Secondary Schools; grandfather of Hilary Selihar, supply teacher.
- **Emilia DiFilippo**, mother of John DiFilippo, custodian, St. David of Wales; grandmother of Michael DiFilippo, consultant.

And also for those whose passing we have not mentioned, we know that God will not forget.
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 6

MINUTES OF THE REGULAR BOARD MEETING
JUNE 20, 2017

1. THAT THE MINUTES OF THE REGULAR BOARD MEETING, JUNE 20, 2017, BE APPROVED.
Minutes of the Regular Board Meeting
Tuesday, June 20, 2017 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: M. Pascucci
Vice Chair: S. Hobin
Trustees: A. Abbruscato A. da Silva L. del Rosario (via teleconference)
F. Di Cosola B. Iannicca E. O’Toole
T. Thomas S. Xaviour
Student Trustees: J. Alvi T. Glod
Director of Education: M. Mazzorato
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral C. Blanchard J. Cherepacha
T. Cruz D. Del Bianco R. Eberhardt
D. Finegan-Downey E. Fischer T. Lariviere
T. Peel C. Pitoscia S. Steer
L. Storey M. Vecchiarino L. Papaloni
General Managers: B. Campbell T. Davis B. Hester
R. Moriah
Recorder: L. Mackereth
Regrets: Trustee D. D’Souza

A Routine Matters

1. Call to Order and Attendance
   Chair M. Pascucci called the meeting to order at 7:12 p.m.

2. Acknowledgement of First Nations Sacred Territory
   Chair of the Board, M. Pascucci acknowledged the sacred territory of the Mississaugas of the New Credit.

3. Opening Prayer
   Chair of the Board, M. Pascucci led the opening prayer.

4. Declaration of Interest
   The following trustees declared an interest in agenda items H2, M5, M6 and M 7

   Trustee M. Pascucci—family member belongs to OECTA
   Trustee B. Iannicca—family members belong to OECTA OT and CUPE 2026
   Trustee S. Hobin —family members belong to OECTA and OECTA OT
   Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Motion 198 (17-06-20) by A. da Silva  Seconded by E. O’Toole

THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.
CARRIED

5. Approval of the Agenda

Additions to the Agenda:
Letter of Retirement - C. Gale, Principal
In Camera Private Session

Motion 199 (17-06-20) by B. Iannicca  Seconded by T. Thomas

THAT THE AGENDA BE APPROVED, AS AMENDED.
CARRIED

6. Approval of the Minutes of the Regular Board Meeting, May 23, 2017

Motion 200 (17-06-20) by F. Di Cosola  Seconded by A. Abbruscato

THAT THE MINUTES OF THE REGULAR BOARD MEETING, MAY 23, 2017,
BE APPROVED.
CARRIED

i) Business Arising from the Minutes
Nil

B Awards and Presentations

1. 3D Pixel Art Mural – St. Joan of Arc Catholic Secondary School

Superintendent of Mississauga North Family of Schools E. Fischer introduced Principal C. Cini and three teachers from St. Joan of Arc Catholic Secondary School. Arts and Culture SHSM Lead M. Vancardo, Math Teacher M. Katipunan and Art Teacher A. Botelho combined their expertise to support Grade 9 and 10 Open Visual Arts and Locally Developed Math students in collaboration on a cross-curricular initiative to create a piece of art work for the school. The math students were responsible for helping the team determine how much material was needed to make this large mural possible and the total cost and the ratio of colours in the finished product. The visual arts students were responsible for leading the production of the art piece. Many hours of preparation went into this project.

Trustee S. Hobin commended staff on their creativity to bring subject areas together and motivating students.

Trustee E. O’Toole inquired about the possibility to use excess space in elementary schools to store donated supplies for secondary programs.

Trustee L. del Rosario joined the meeting at 7:36 p.m. via teleconference.
Motion 201 (17-06-20) by E. O’Toole Seconded by S. Hobin

THAT THE PRESENTATION, 3D PIXEL ART MURAL, ST. JOAN OF ARC CATHOLIC SECONDARY SCHOOL, BE RECEIVED.

CARRIED

C Pastor’s Remarks

Director of Education, M. Mazzorato, introduced a video presentation featuring Father Thomas Lim, Pastor, Our Lady of the Airways Parish.

Motion 202 (17-06-20) by L. del Rosario Seconded by T. Thomas

THAT THE PASTOR’S REMARKS FROM FATHER THOMAS LIM, PASTOR, OUR LADY OF THE AIRWAYS, BE RECEIVED.

CARRIED

D Delegations

Nil

E Updates/Information/Reports from Trustees, for Receipt

i) Regular Reports
   Nil

ii) Good News Items

Trustee S. Hobin shared:

Trustee S. Hobin offered congratulations to Dr. Mazzorato.

Congratulations to Loyola Catholic Secondary student Zoe Lopez, one of the students in the Board to receive a scholarship from the Congress of Black Women.

St. Helen School

The Grade 4 students were honored by the Mississauga City Program Read to Succeed in Celebration Square with other schools from across the city. Track and Field is well under way and the meet is June 19th. The new Peace and Butterfly Garden is constructed thanks to support from a grant from the Peel Public Health Nurse and the Catholic School Council. Intermediate and primary reading buddies celebrated through Literacy. Classroom visits from the St. Christopher parish staff continued throughout the month of June.

St. Clare School

The healthy schools team organized a Bike Safety Assembly to prepare for Bike to School Week. The intermediate girls and boys’ softball teams participated in the tournament at Dunton Field. The Track and Field Team has been practicing for the Family Meet and the Junior Co-ed Soccer Team worked hard and attended the tournament at the Hershey Centre. With the support of our Catholic School Council, students and staff had a full day of activity with
X-Movement followed by a parent engagement evening. Fr. Charles celebrated a beautiful year-end and graduation Mass for the St. Helen community and staff and students are preparing for the Grade 8 Graduation. The FDK teachers are organizing a celebration for the Year 2 students and staff is preparing for the year end assembly.

**St. Francis of Assisi School** had silver finishes for their Intermediate Girls & Boys Softball Teams, a semi-final finish in Intermediate Beach Volleyball and a semi-final finish in junior soccer. The ECO Team went on a tour of a recycling plant in Brampton and gained new ideas to reduce, reuse and recycle.

**Christ the King School** began the busy month of June by acknowledging National Aboriginal month and the virtue of Fairness. The FDK students put on an amazing Fairness virtue assembly that ended with the Catholic Values Award Ceremony. Congratulations to the Grade 7 students who were recently confirmed. Thanks to a Speak Up grant, the whole school enjoyed an engaging and energetic Anti-bullying presentation by Matthew Jones.

**St. Louis School’s** year-end trip to the Dundurn Castle in Hamilton enabled students to understand what life was like in the early 1800’s and to understand the grand historic figures who built early Canada, both the railway and then the fight to maintain our border. Students discussed the War of 1812 and visited the cemetery where they saw the graves of an 1812 solider, young moms who had died in child birth due to limited doctors, the Cholera “pit” where so many of our early settlers died of diseases. Students we were able to identify Canadian soldiers buried or identified as having been buried overseas and remembered at this cemetery.

June was special as students and staff said farewell to Fr. Jerry who is retiring to the next chapter of his life, after fifty years of the service to over eleven Catholic communities. Thank you Father Jerry.

**St. Luke School** hosted its annual BBQ and fun fair for all students and families. It was great to see so many families come together for some great food and fun to end off the school year. The Grade 8 students are very excited about their upcoming graduation at St. Christopher’s Parish and the Grade 7 students celebrated their Confirmation on June 4th at St. Mary Star of the Sea with Fr. Neil.

**St. Margaret of Scotland School**

June started off on the right foot with the Grade 7 and Grade 8 ballroom dance teams participating in Niagara Falls at the Tulip Classic Ballroom Dance Competition. Both teams did an outstanding job with the Grade 8 team capturing first place. The Grade 7 students received the sacrament of Confirmation, a special moment in their spiritual journey. During **Bike to School Week**, the Grade 4 to 8 students participated in a Bike Rodeo and Road Safety event supported by CAN-BIKE, Peel Police, Peel Public Health and Trek Bicycle Store Mississauga. The bike rodeo was a fun way for students to learn basic bicycle safety information and practice biking in a series of skills stations related to everyday bicycling situations.

**St. Mark School**

The St. Mark School community continued to nurture the relationship they have developed with their Haitian brothers and sisters in Jacmel, Haiti by filling a forty-foot container and inviting families, friends and schools of Dufferin Peel Communities to join in collecting
donations of books, school supplies, sporting goods, clothing, toiletries and shoes. As a testament to our call to be the hands of Christ and led by our Youth Faith Ambassadors, students collected, sorted and packed donations that will be shipped to Le Bon Pasteur Elementary and Secondary school, helping over five hundred students and families. Father Tim Hanley, pastor of St. Ignatius Loyola Parish, led a special blessing of the container, along with Trustee and Vice Chair of the Board, Sharon Hobin, acknowledging and inspiring the St. Mark community to continue working for social justice in our world.

Iona Catholic Secondary School
This year, the Knights of Columbus, in cooperation with the Peel Regional Police, held an essay writing competition for students on the topic How would you make our roads safer and educate your community about road safety. Iona is proud to announce that Grade 9 student, Colette Mbariko took up the challenge and entered the essay writing contest. She worked hard on her essay and came up with some great ideas. As a reward for her efforts, Colette was declared the First Place winner. While at a dinner celebration, and in the presence of several community dignitaries, Colette received her coveted Mayor Crombie Award and $1,000.00. Iona is excited to salute our wonderful ambassador and budding young writer. Keep up the great work Colette.

St. Rose of Lima School
Congratulations to the Grade 5 Gifted Class at St. Rose of Lima School who entered and won the Power4Bones, Strong Bones, Strong Community Contest creating public service announcements about healthy eating and active living! The prize money of $500 went to a Canadian charity of their choice that supports healthy eating and/or active living. The students selected The Riverwood Conservancy located here, in Mississauga.

Sincere congratulations to Addisalem Semagn who is graduating from Father Michael Goetz, Rya Buckley who is graduating from St. Francis Xavier, Shantel Watson who is graduating from Cardinal Leger, and Zoe Lopez who is graduating from Loyola. All these secondary students received awards and scholarships from the Congress of Black Women of Canada, the Mississauga and Area Chapter. The awards were distributed last Sunday at a gathering also attended by Dufferin-Peel staff and our Director M. Mazzorato. We are very proud of these young people.

St. Rose of Lima Principal C. Cauduro shared this letter with me. Such wonderful charitable works from the St. Rose of Lima Community.

“We learned from our local Trustee, Sharon Hobin, and our Superintendent of Schools, Eric Fischer that Eden Food for Change has recently found itself in need of financial support. The principals and vice-principals of Mississauga North spent a day with your staff on April 26th and we were very inspired but what they had to say.
I shared with our students and community the loss of expected grant monies and the need to support Eden Food for Change. As a result, our students decided to donate the proceeds of their weekly Popcorn Sale to your fine organization.
We are happy to say that we raised $1000 during the month of May on your behalf.
Thank you for all of the work you do to support, educate and serve our local community. We hope that this donation will help you to continue your work. “
Sincerely,
C. Cauduro
Principal
Loyola Catholic Secondary School hosted an event to Gain Wisdom from local senior residents. June is Senior Citizen appreciation month and Loyola’s HOPE (Helping Other People Everywhere) club hosted a visit from the local senior’s residence, Erin Mills Lodge. With a Grade 9 Health Care class also participating, the three elderly residents engaged the students about the wisdom they have gained over their long life.

Hamlen urged the students to do everything with enthusiasm. When you have joy in what you do, you can’t ever go wrong. Students also met an elderly couple, Fred and Marie, who have been married for sixty-seven years. Marie said the secret to their long marriage was being truthful, never lying to each other and they are still holding hands. Fred is proud that at age ninety-two he can do almost everything on his own. What is his secret to such a long and healthy life? “I never smoked”. He urged the students to avoid smoking and drinking alcohol and live a long life. Fred lived through the horror of World War II, was shot down from his plane into enemy territory, and captured as a war prisoner until freed. There was no bitterness in his heart with his wife holding his hand close by his side. He then showed photos from his cell phone and the students learned why this generation of seniors are known as the great generation.

Trustee A. da Silva shared:

Bishop Francis Allen School
The little school with a BIG heart is so proud to say that with all of the fundraising activities, we were able to contribute approximately $3000.00 to ShareLife. On June 2, Mrs. Bedford and Mrs. Petrozza’s Grade 6 students participated in a great workshop about physical literacy. The morning workshop was presented by Rising Stars and Cardinal Leger secondary students.

On May 18, Bishop Francis Allen and the Catholic School Council were able to celebrate the 2016/2017 School Year with a BBQ and Fun Fair. Despite the rain, a great time was had by all.

St. Alphonsa Catholic School
This month, St. Alphonsa fulfilled the grant application that enabled them to setup a butterfly garden in the schoolyard. The monarch butterfly is endangered. The only plant that monarchs lay their eggs on is the milkweed, and this is what caterpillars eat when they hatch. The butterfly garden will help to preserve the ecosystem in the area by promoting pollination. The Eco Team would like to thank the entire community for the dedication in helping to make St. Alphonsa a certified Eco School this year. Through Litter-less Lunches, Lights Out Campaigns, The Great Gulp, Earth Hour, and the many Eco lessons you did in the classes, we are so proud of the accomplishments, and look forward to new exciting projects ahead in 2017-2018. We are ending the year with the planting of a butterfly garden, which will support the monarch butterfly population. Eco Team is open to all grades, so we encourage new friends to try it out next year.

Fr. C. W. Sullivan School
We raised $1000 in support of the Special Olympian, Jason Spriggs who will be competing in the Bocce tournament in Brampton during this summer’s games. The school community achieved Silver Certification for Eco Schools and Gold Certification for OPHEA Healthy Schools. The Canada 150 themed Play Day on June 16th features three community partnerships with participation from Century Gardens Recreation Centre, St. John Ambulance and the Brampton Minor Lacrosse Association.
St. Edmund Campion Catholic Secondary School
It is not often that you find teenagers engaged in the arts of sewing, knitting and crocheting these days, but at St. Edmund Campion Secondary School, needles and hooks are common place to a wonderful group of ladies. What started out as making scarves and blankets, quickly turned into hours spent learning how to crochet bonnets, headbands and baby booties, all to be donated to charity of course.

The Wellness and Healthy/Active Living Event was very well attended and extremely engaging for both parents and students. Thank you to the many volunteers for their countless hours of preparation and organization that allowed for this community event to occur. The evening could not have taken place without the support of community partners, parent and student volunteers and the many wonderful staff who worked behind the scenes and who facilitated workshops and hospitality.

On May 6, three students at St. Edmund Campion Catholic Secondary School won awards at the Provincial French Public-Speaking Competition. Schools from across the province were presented and St. Edmund Campion proudly represented Dufferin-Peel. This year the Impromptu Category was introduced for the first time to Le Concours d’art Oratoire, the largest French public-speaking event in Ontario. This category promotes fluency and the ability to speak on the spot to any given topic. The event was held at York University's Glendon College campus.

St. Edmund Campion is proud to announce the following award winners:
Alexandre Meulien, 1st Place, for Francophone category.
Teshi Bollo-Kamara, 1st Place, for Core French,
Jelissa Dawkins, 2nd place for Core French

Cardinal Leger Secondary School
A Retirement Blessing for Principal Lee-Ann O’Leary was shared:
Retirement is a milestone we should consecrate.
A valued colleague has reached retirement after years of dedication, leadership, and creativity. A precious human being has left an indelible imprint on a workplace and on the society.

Lee-Ann, an honor that is due especially for you we pray this:
Thank you for the insight, the guidance, the companionship, the integrity, and for all the sacrifices you made.

May God bless the path you take.
May God bless the future labors with success.
May the newly found freedom bring you great pleasure.
May God bless the body with health and the soul with joy.
May the work here continue to flourish in the absence.
May you continue to spread the kindness and wisdom upon us for many years to come.
May God watch over you and shield you from harm.
May all the prayers be answered.
Amen
Trustee E. O’Toole shared:

**Our Lady of Mercy School**

**St. Joan of Arc Catholic Secondary School**
Congratulations to St. Joan of Arc students who participated in their first Relay for Life on May 30th, walking the school track and engaging in a number of activities for 12 hours to raise money for cancer research. As a school, St. Joan of Arc raised over $10,000 for this worthy cause.

**St. Faustina School**
Congratulations to three Grade 7 students from Mrs. Fazari’s class at St. Faustina School, who submitted stories on *How Do I Define Canada?* which were selected for the Canada 150 Project. Their stories and photographs will appear in a published yearbook with messages for Canadians from Canadians. The featured stories can be found on-line, free for Canadians. The published book will be found in certain bookstores around autumn 2017. The link for the “What’s The Story “ online portal is: [http://www.cbc.ca/2017/whatsthestory](http://www.cbc.ca/2017/whatsthestory)

**St. Albert of Jerusalem School**
Congratulations to the Co-Ed softball team who placed second (finalists) in the Mississauga North Softball Tournament.

Trustee L. del Rosario shared:

**St. Joseph Elementary School**
Congratulations to Grade 7 students, Grace and Symone, from St. Joseph Elementary School, who were nominated for and won the Elmer Safety Award, selected from over 200 applicants in a ceremony held at the Peel Safety Village. The award recognizes their leadership skills and willingness to help others. Police Chief Jennifer Evans was on hand to present the awards to the students.

*Chair of the Board, M. Pascucci presented Student Trustees J. Alvi and T. Glod with token gift and thanked them for their participation.*

**F Information/Reports from Committees, for Receipt**

1. Minutes of the Mississauga Public Library Board Meeting, April 19, 2017
   —T. Thomas

   **Motion 203 (17-06-20) by T. Thomas**
   **Seconded by L. del Rosario**

   **THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD MEETING, APRIL 19, 2017, BE RECEIVED.**

   **CARRIED**
2. Minutes of the Central Committee for Catholic School Councils Meeting, May 11, 2017 —S. Xaviour

Motion 204 (17-06-20) by T. Thomas Seconded by A. da Silva

THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING, MAY 11, 2017, BE RECEIVED.

CARRIED

3. Minutes of the Special Education Advisory Committee Meeting, May 17, 2017 —S. Hobin

Motion 205 (17-06-20) by S. Hobin Seconded by B. Iannicca

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, MAY 17, 2017, BE RECEIVED.

CARRIED

4. Minutes of the Faith and Program Committee Meeting, June 13, 2017

Motion 206 (17-06-20) by L. del Rosario Seconded by E. O’Toole

THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING, JUNE 13, 2017, BE RECEIVED.

CARRIED

G Information/Reports from Administration, for Receipt

1. Remarks from Associate Director, Instructional Services

As we close this cycle of the school year, this chapter of our lives, we continue to be reminded that this is a time – our moment in time, as shared in scripture Ecclesiastes 3:1-8. It is a special time for celebration for each, for witness to and with others, proclaiming our faith, hope and gratitude in the deep rich learning and growth we have been present to in Catholic education in Dufferin-Peel.

In any faith and learning organization, as in any individual school or classroom and individual personal journey, we must take time to look back, gather feedback, assess the context, the evidence and the growth. We gracefully celebrate our milestones and share in the ways and means of creating the new paths, next paths, renewed promises in learning and living as we move forward. This is our call to lead, our call to serve and proclaim the good news of the gospels. As Pope Francis shares, we are stewards of all of our creation, shepherds of our common home and people of hope for the future.

At this time, for each of us in various roles, we look back on the graces of our gifts and talents, co-created, shared and offered to one another, to our trustees, to our director and leadership team, to our learners, younger or older, to our families, our parishes, our teachers, educators, all in membership, all in communities. We have contributed to and experienced many new beginnings, much new life, much growth in living and serving in
the love of Christ this past year and beyond. This is our reason to shout for joy. “Well
done good and faithful servants”.

Indeed, over the year, our communities have been touched by suffering. Yet together we
continue to have supported, formed and been transformed by the strength of one
another in comfort, compassion, relationship and love. This is the love story Christ has
shared and one we have been given in resurrection. Together we have been strong for
one another, sharing light and resurrection for a better today and tomorrow.

The commitment each one of us has witnessed in the past months and the promise for
those ahead is to continue to instill and deepen our focused, strong Catholic leadership
vision, practice and influence in this place, space and time.

Our work is predicated on our commitment to create conditions where strength in
diversity is evidenced in faith formation, reflected in our focus on continuous growth in
achievement and well-being and shared in differentiated programs, supports,
personalized learning, pathways and transitions. Guided by our Holy Father, Pope
Francis, we are committed to be, to become and belong in the sacredness of creation.
Rooted in agape and caritas, love that is at the heart of mercy, grace and charity shown
by God to humanity, we respect human dignity in our mission and vision in Catholic
education. We are strong in continually challenging our ways of doing, being and
belonging.

Through our collaborative work in community, in instruction, in learning and in faith
formation, we stand firm as leaders in Catholic education in the province of Ontario and
more boldly in our nation and world. We pray and work together in partnership, in
membership, to influence, innovate, inspire and imagine – loving, leading, learning.

Through the Board of Trustee strategic plan and our current Catholic Board
Improvement Learning Cycle, we intentionally engage in discernment, strive to listen to
the voices of each and all, and most importantly, witness the wisdom and traditions of
faith in action to inform our decision-making, improvement priorities, and spiritual
growth. We do this through witness and action living out our Ontario Catholic School
Graduation Expectations, our virtues, sacraments and scriptures, all the while in deep
learning from early years to vocation. Our learners are our witnesses to success,
whether they are our graduates or retirees embarking on new paths or those who are
continuing the journey within this learning and faith community.

Over the year, through the leadership and guidance of our Director, we have brought to
Faith and Program, to other board committees and to parent groups through SEAC and
CCAC, reports and presentations that capture a glimpse of the work of the community of
faith leaders and learners across the system. We have witnessed learning in visuals,
virtual voices, in digital forms, in android, in personal and professional encounters, in the
presence of one another, in the voices of some, few, many, and in the quiet of our hearts.
We look back, and we look forward as you will tonight in our directions and planning,
with reflexive action, faith-filled witness, monitoring and responsiveness to the faces of
each learner, where we see and celebrate the face of God.
It has been a privilege to serve this board, so deeply committed to stewardship of Catholic education. Over the years, under our Board of Trustees and our Directors, I have had the opportunity to take on many different roles, most recently as Associate Director and a member of the Executive team. Together we share in community with all of our leadership teams. Our conviction to the “why” of Catholic education, shaped in the mission and our vision for our future in learning in this time and space is foundational; it is pivotal. As the cycle of learning, the circle of life continues, I return to scriptural teaching messaged in Ecclesiastics 3:1-8, “for everything there is a season and a time for every matter under heaven”.

It has been an honour to serve you and with you in Catholic education, in this moment, this time in building God’s Kingdom. It is a good place, a great place, to be, to become, to belong, to grow and to live out extraordinary lives. As we commit to rooting and transforming “new and renewed promises” of Catholic education, proclaimed in the Catholic Education Week theme for this new school year, may we take time to honor our history. May we create new paths of joy through the emergence of the living narratives with our families and our parishes, our students and staff in the Dufferin-Peel community and beyond. May we continue to always be fully alive in our stories, our traditions, our journey ahead in Catholic education.

May God’s blessing be the voice and light guiding the way forward for each and all. To our Board of Trustees, thank you deeply for this enduring gift you so graciously entrust all to hold, cherish and love. Blessings to you.

S. McWatters
Associate Director Instructional Services

Chair of the Board M. Pascucci thanked Associate Director McWatters for her dedication and wished her God’s blessings.

Motion 207 (17-06-20) by B. Iannicca Seconded by A. Abbruscato

THAT THE REMARKS FROM ASSOCIATE DIRECTOR, INSTRUCTIONAL SERVICES, BE RECEIVED.

CARRIED

2. Letter of Retirement- C. Gale

M. Mazzorato, Director of Education, M. Mazzorato recognized Principal C. Gale’s career at Dufferin Peel.

Connie worked as a teacher at St. Mark, Metropolitan Andre as classroom teacher and Special Education Resource teacher before moving onto various roles in the Program Department (Mississauga South Itinerant teacher of the Gifted/Enrichment Program, Generalist Consultant Mississauga South and Consultant to Gifted Programs for 10 years at Dufferin–Peel.

Connie was vice principal for four years at All Saints until she became principal at All Saints Catholic School for six years, then Connie moved on the St. Mark Catholic School
for 7 years and finally for the last four years ending her role as principal at St. Helen Catholic School.

Connie had a passion and expertise for assisting the diverse learners that caused her to venture towards an Itinerant Gifted Consultant in Mississauga South Family of Schools for seven years. In this capacity Connie worked with classroom teachers and administrators in developing and understanding the implementation of curriculum for the gifted students.

Over her career, Connie has always been a truly dedicated professional that worked tirelessly on behalf of the students, staff and communities in her care as teacher, vice principal and principal. The wisdom and understanding she has shared freely with her staff and other colleagues has certainly made a difference in the Dufferin-Peel community.

Director Mazzorato wished Principal Gale all the best in her retirement.

Trustee S. Hobin wished Principal Gale all the best in her future and offered her all of God’s blessings. Trustee Hobin requested the Director’s remarks be read into the minutes.

Motion 208 (17-06-20) by S. Hobin Seconded by B. Iannicca

THAT THE LETTER OF RETIREMENT FROM C. GALE. PRINCIPAL, BE RECEIVED WITH REGRET.

CARRIED

3. The Catholic Board Improvement Learning Cycle – Progress Report- D. Amaral

Motion 209 (17-06-20) by F. Di Cosola Seconded by A. da Silva

THAT THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE – PROGRESS REPORT, BE RECEIVED.

CARRIED

Superintendent of Strategy, Policy and Global Learning D. Amaral, reviewed the report, the details of the progress made to date on reaching the goals outlined in the Catholic Board Improvement Learning Cycle (CBILC). The report examined the evidence associated with the goals with the intent to provide direction to inform the development of the 2017-2018 CBILC. Quick fact sheets were distributed to provide details of the data.

Trustee S. Hobin requested the survey data be provided in whole numbers and percentages. Superintendent D. Amaral advised numbers will be provided for the quick facts and school action plans will be shared with Catholic School Councils. Trustee A. da Silva requested a detailed list of questions and answers by family of schools. Superintendent D. Amaral responded that some of the information is sensitive and staff is sensitive to the Freedom of Information Act. Trustee da Silva would like to see the trends.
Trustee A. da Silva shared her concern of students who have not been baptized and if identified in the survey schools may be able to assist them with the preparation for baptism. Superintendent D. Amaral indicated that RCIA is a church program but staff will work through the Religious Education Coordinator and report.

Trustee F. Di Cosola noted educators who participate in professional development and questioned if educators are permitted to opt out of professional development. Director of Education M. Mazzorato responded that the board does not have the financial or manpower resources to provide professional development to all. Teams receive professional development and go back to their schools to share. Trustee F. Di Cosola requested the number of educators receiving literacy and numeracy professional development.

Student Trustee T. Glod indicated that it is important to Student Voice Council to see that their voices have influenced. They would like to see the acknowledgement of indigenous territory continue and expand and the attention to the environment be strengthened.

In response to Trustee B. Iannicca’s bullying inquiry, Superintendent D. Amaral indicated the school surveys are not available because the board must be cognizant of student privacy and safety.

Trustee B. Iannicca requested the report on Baptism include paragraphs how it would be handled at the local parish level. Director of Education M. Mazzorato indicated the sensitive matter may be worked through the zone meeting.

In response to Trustee S. Hobin, Superintendent D. Amaral advised children who learn differently were provided with supports and principals were reminded to support students with diverse learning needs. Superintendent T. Cruz provided an extensive list of supports.

Researcher K. Russell-Kwan responded to questions of clarification.

Director of Education M. Mazzorato indicated the sharing of this information with Catholic School Councils will be shared through a virtual town hall. Questions from the community will be addressed.

In response to Trustee S. Hobin’s inquiry about the sacraments, Superintendent D. Amaral indicated the school program aligns with the parish in sacramental years.

4. Stewardship and Sustainable Practices Update – T. Peel

Motion 210 (17-06-20) by T. Thomas Seconded by B. Iannicca

THAT THE REPORT, STEWARDSHIP AND SUSTAINABLE PRACTICES UPDATE, BE RECEIVED.

CARRIED
Superintendent of Brampton East/Caledon/ Dufferin/Malton Family of Schools T. Peel provided a progress update of Dufferin-Peel’s participation to evolve and enhance stewardship and sustainability practices in support of the Strategic System Plan 2014-2019 and Year One Action Plan of the Catholic Board Improvement Learning Cycle (CBILC). For the fourth consecutive year, Dufferin-Peel schools are 100% Eco School certified.

Superintendent T. Peel responded to questions of clarification.

Trustee, Committee, Administration Reports, Requiring Action

Trustee S. Xaviour joined the meeting at 9:32 p.m.


Motion 211 (17-06-20) by A. Abbruscato Seconded by B. Iannicca

THAT THE MINUTES OF THE BOARD BY-LAW/POLICIES REVIEW COMMITTEE, MAY 30, 2017, BE RECEIVED.

CARRIED

Motion 212 (17-06-20) by A. Abbruscato Seconded by B. Iannicca

THAT POLICY 7.17: BUSINESS EXPENDITURES – PROTOCOL FOR APPROVAL: DIRECTOR OF EDUCATION, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 1.12: ADMISSIONS – INTERNATIONAL AND WORK STUDY PERMIT STUDENTS, BE RESCINDED.

THAT POLICY 1.10 ADMISSIONS, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 1.06: ELECTRONIC MEETINGS – AUDIO TELECONFERENCING, BE RENAMED ELECTRONIC MEETINGS – TELECONFERENCING.

THAT POLICY 1.06: ELECTRONIC MEETINGS – TELECONFERENCING, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 8.10: INFORMATION POSTED ON THE INTERNET BY SCHOOLS AND TEACHER WEBSITES BE RENAMED INFORMATION POSTED ON SCHOOL WEBSITES AND TEACHER DIGITAL SPACES.

THAT POLICY 8.10: INFORMATION POSTED ON SCHOOL WEBSITES AND TEACHER DIGITAL SPACES BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 6.52: CATHOLIC EDUCATION CENTRE – USE OF, BE RESCINDED.

THAT POLICY 6.50: SCHOOLS – USE OF BUILDINGS, GROUNDS AND FACILITIES BE RENAMED POLICY 6.50: USE OF BUILDINGS, GROUNDS AND FACILITIES.
THAT POLICY 6.50: USE OF BUILDINGS, GROUNDS AND FACILITIES, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 2.32: MULTI-YEAR STRATEGIC PLAN AND THE CATHOLIC BOARD IMPROVEMENT LEARNING CYCLE, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 9.04: DELEGATION OF AUTHORITY BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 2.01: COMPLAINTS – PARENT(S), GUARDIAN(S) AND PUBLIC TO PRINCIPALS AND SENIOR OFFICIALS, BE RESCINDED.

THAT POLICY 2.00: COMPLAINTS - PARENT(S), GUARDIAN(S) AND PUBLIC TO TRUSTEES BE RENAMED POLICY 2.00: ADVOCACY – CONCERNS AND REQUESTS RAISED BY PARENT(S), GUARDIAN(S) AND THE PUBLIC.

THAT POLICY 2.00: ADVOCACY – CONCERNS AND REQUESTS RAISED BY PARENT(S), GUARDIAN(S) AND THE PUBLIC, BE APPROVED AND ADOPTED, AS AMENDED.

THAT POLICY 17.00: SCHOOL BOARD GOVERNANCE META POLICY, BE RESCINDED. CARRIED

Trustee F. Di Cosola requested trustees vote on the motion defeated at committee. Trustee A. Abbruscato suggested the effective date be set to start at the Inaugural Meeting of the Board 2018.

Motion 213 (17-06-20) by F. Di Cosola Seconded by S. Xaviour

THAT THE ANNUAL HONORARIUM FOR TRUSTEES, OTHER THAN A STUDENT TRUSTEE, FOR THE TERM, SHALL BE COMPRISSED OF BASE AMOUNTS AND ENROLMENT AMOUNTS, WHICH WILL BE PAID ON THE BI-WEEKLY PAY SCHEDULE OF THE BOARD EFFECTIVE AFTER THE NEXT ELECTION. CARRIED

Motion 214 (17-06-20) by T. Thomas Seconded by S. Xaviour

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, JUNE 6, 2017, EXCLUDING ITEMS L1 AND L2, BE RECEIVED. CARRIED

Motion 215 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE PROPOSED BALANCED 2017-2018 TOTAL CAPITAL BUDGET OF $79,014,460, BE APPROVED. CARRIED
Motion 216 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE NEW POLICY, PROGRESSIVE DISCIPLINE—ALL EMPLOYEES, BE APPROVED AND ADOPTED.

CARRIED

Motion 217 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE REPORT, POLICY 1.31: APPOINTMENTS AND PLACEMENTS, BE RESCINDED.

CARRIED

3. Minutes of the Contract and Negotiations Committee Meeting, June 20, 2017 —E. O’Toole

The minutes were distributed at the meeting.

Motion 218 (17-06-20) by E. O’Toole Seconded by F. Di Cosola

THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING, JUNE 20, 2017, BE RECEIVED.

CARRIED

I Notice of Motion

Nil

J Additional Business

Nil

K Questions asked of, and by Board Members

1. Student Trustee T. Glod thanked the board and asked they continue to support students through the diversity initiatives.

2. Trustee S. Xaviour apologized for his lateness as he was attending school graduations.

Trustee M. Pascucci passed the Chair to Trustee S. Hobin.

3. Trustee M. Pascucci suggested the MPP Meeting Committee reconvene to schedule a meeting.

L Declared Interest Items

The following Trustees left the meeting for the declared interest item.

Trustee M. Pascucci—family member belongs to OECTA
Trustee B. Iannicca—family members belong to OECTA OT and CUPE 2026
Trustee S. Hobin —family members belong to OECTA and OECTA OT
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT

Trustee E. O’Toole assumed the Chair.
1. Minutes of the Administration and Finance Committee Meeting, June 6, 2017, Items L1 and L2

Motion 219 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, JUNE 6, 2017, ITEMS L1 AND L2, BE APPROVED.

CARRIED

Motion 220 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE PROPOSED COMPLIANT 2017-2018 TOTAL OPERATING BUDGET OF $966,616,540 WHICH INCLUDES $3,624,568 TO BE FUNDED FROM ACCUMULATED SURPLUS FOR COMPLIANCE PURPOSES, $2,795,005 FOR OPERATING NEEDS AND $829,563 FOR PSAB REPORTING REQUIREMENTS, BE APPROVED.

CARRIED

Motion 221 (17-06-20) by T. Thomas Seconded by F. Di Cosola

THAT THE RE-ALLOCATION OF $5.0 MILLION OF ACCUMULATED SURPLUS FROM THE SCHOOL BOARD EFFICIENCIES AND MODERNIZATION ALLOCATION TO PROVIDE FOR THE PHASE IN IMPLEMENTATION OF SECURITY SYSTEM NEEDS AND FOR EXPANSION OF WIFI AND BROADBAND IN THE BOARD, BE APPROVED.

CARRIED

Trustees who had declared an interest rejoined the meeting.

M In Camera Session

Motion 222 (17-06-20) by T. Thomas Seconded by A. da Silva

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N Rise and Report

Approved:
- Minutes of the In Camera Session of the Regular Board Meeting, May 23, 2017
- Minutes of the In Camera Session of the Board By-Laws/Policies Review Committee Meeting, May 30, 2017
- Minutes of the In Camera Session of the Administration and Finance Committee Meeting, June 6, 2017
- Minutes of the In Camera Session of the Faith and Program Committee Meeting, June 13, 2017
- Minutes of the In Camera Session of the Contract and Negotiations Committee Meeting, June 20, 2017
- Personnel Matters

Received:
- Administrative Appointments and Transfers
Motion 223 (17-06-20) by B. Iannicca  Seconded by S. Xaviour

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED
AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O  Future Meetings

P  Adjournment

Motion 224 (17-06-20) by E. O’Toole  Seconded by T. Thomas

THAT THE MEETING BE ADJOURNED AT 11:00 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 7

MINUTES OF THE SPECIAL BOARD MEETING
JULY 17, 2017

1. THAT THE MINUTES OF THE SPECIAL BOARD MEETING, JULY 17, 2017, BE APPROVED.
Minutes of the Special Board Meeting  
Monday, July 17, 2017 - 7:00 p.m.  
Board Room, Catholic Education Centre

Chair: M. Pascucci  
Vice Chair: S. Hobin  
Trustees:  
A. Abbruscato  
A. da Silva  
L. del Rosario  
B. Iannicca  
E. O’Toole  
T. Thomas  
(Dr. Peter, via teleconference)

Director of Education: M. Mazzorato  
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik  
Associate Director of Instructional Services: S. McWatters  
Superintendent of Strategy, Policy and Global Learning: D. Amaral  
Guest: E. Roher, LLB

Recorder: L. Mackereth  
Absent: Trustee S. Xaviour  
Regrets: Trustee D. D’Souza  
Trustee F. Di Cosola

A Routine Matters

1. Call to Order and Attendance  
Chair M. Pascucci called the meeting to order at 7:02 p.m.

2. Acknowledgement of First Nations Sacred Territory  
Chair of the Board, M. Pascucci acknowledged the sacred territory of the Mississaugas of the New Credit.

3. Opening Prayer  
Chair of the Board, M. Pascucci led the opening prayer.

4. Declaration of Interest  
Nil

5. Approval of the Agenda  
i. Approval of Consent of Calendar Items

   Motion 225 (17-07-17) by L. del Rosario Seconded by T. Thomas

   THAT THE AGENDA BE APPROVED.  
   CARRIED
6. Approval of the Minutes
Nil

B Awards and Presentations
Nil

C Pastor’s Remarks
Nil

D Delegations
Nil

E Updates/Information/Reports from Trustees, for Receipt
   i) Regular Reports
      Nil
   ii) Good News Items
      Nil

F Information/Reports from Committees, for Receipt
Nil

G Information/Reports from Administration, for Receipt
Nil

H Trustee, Committee, Administration Reports, Requiring Action
Nil

I Notice of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members
Nil

L Declared Interest Items
Nil

M In Camera Session

Motion 226 (17-07-17) by A. Abbruscato Seconded by B. Iannicca
THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.
CARRIED
Rise and Report
Executive Compensation and a Personnel Matter

Motion 227 (17-07-17) by B. Iannicca Seconded by T. Thomas

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED. CARRIED

Future Meetings
August 22, 2017
September 26, 2017
October 24, 2017
November 21, 2017
December 5, 2017 Organizational Board Meeting
December 12, 2017

Adjournment

Motion 228 (17-07-17) by A. da Silva Seconded by E. O’Toole

THAT THE MEETING BE ADJOURNED AT 9:00 P.M. CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER D 1

DELEGATION
P. SOMERS, SPOKESPERSON FOR CALEDON SCHOOL TRAFFIC SAFETY COMMITTEE

ST. NICHOLAS ELEMENTARY SCHOOL BUSING

1. THAT THE DELEGATION REPRESENTING THE CALEDON SCHOOL SAFETY COMMITTEE REGARDING ST. NICHOLAS ELEMENTARY SCHOOL BUSING, BE RECEIVED.
REGISTRATION FORM FOR DELEGATIONS

All delegations are required to submit a Registration Form outlining the key points to be presented, as well as a written copy of the intended presentation. This documentation must be submitted, no later than by 1:00 p.m., five (5) working days before the date of the meeting, for the request to be considered. Trustees may ask questions of clarification after the presentation in accordance with Board Procedural By-Law #1-01, Article 6. Delegations are reminded that no decision on the issues presented will be made at the meeting. Delegations are allotted five minutes to present.

Meeting name & date:  Board Meeting - August 22, 2017   Subject:  St.Nicholas Elementary School Busing

☐ I wish to speak ONLY on my own behalf.
☑️ I wish to delegate as a spokesperson for: Caledon School Traffic Safety Comit
☐ I am an employee of the Board and my subject cannot be dealt with under a Board Collective Agreement.

Please provide a brief summary of the subject of the delegation.

To provide insight and support to the motion brought forward to STOPR regarding reinstatement for Busing

The Board does not wish to prevent the expression of honest opinion, however, delegates should refrain from negative, critical or derogatory comments about identifiable persons.

Please read Dufferin-Peel Catholic District School Board By-Law # 1-01, Article 6 (see reverse) pertaining to delegations prior to signing, and returning the registration form to the Board and Committee Information Officer. The Board and Committee Information Officer will contact you to confirm the date and time of your delegation.

Please note that delegations will be only heard during the allotted period for delegations. If it is necessary to cancel the delegation, please do so in writing by email, fax or hand delivered copy at least 24 hours prior to the meeting: Phone 905-890-0708, Ext. 24433, Fax 905-890-8837 or Email laurie.mackereth@dpcdsb.org

Delegation Contact Information: *

Name: Phil Somers
Address: [Redacted]
Telephone: [Redacted]
Email: [Redacted]

Date: August 14, 2017  Signature: [Signature]

* Municipal Freedom of Information and Protection of Privacy Act: Personal information is collected under the legal authority of the Education Act, RSO 1990, c. E.2 and will be used by the Board and Committee Information Officer for corresponding with delegates. Questions about this collection should be addressed to the Records Management and Access/Privacy Administrator at 890-0708, Ext. 24443.
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD
MAY 17, 2017

1. THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD, MAY 17, 2017, BE RECEIVED.
MISSISSAUGA PUBLIC LIBRARY BOARD
Regular Meeting
Minutes of the meeting held on Wednesday, May 17, 2017 at 5:30 p.m., Mississauga Central Library, 301 Burnhamthorpe Road West, Mississauga, ON L5B 3Y3

Present: Margot Almond
Raj Chopra
Nokha Dakroub
Harry Hastilow
Councillor John Kovac
Councillor Matt Mahoney
Priscilla Mak
Laura Naismith
Val Ohori

Absent: Antonio Maraschiello
Thomas Thomas

Staff Present: Rose Vespa, Director
Anne Murphy, Manager, Area 1
Alex Maccutchan, Acting Manager, Area 2
Mai Lu, Acting Manager, Area 3
Sue Coles, Acting Manager, Shared Services
Mike Menary, Manager, Planning, Development & Analysis
Sven Tretrop, IT Manager, Architecture & Innovation

Minutes Recorded: Anne Marie Solleza

1.0 Call to Order/Excused Absences
The meeting was called to order at 5:35pm.

46:17 Resolved that A, Maraschiello & T. Thomas be excused from the meeting.

Moved by P. Mak
Seconded by L. Naismith
Carried

1.1 Approval of Agenda

47:17 Resolved that the agenda be approved as presented.

Moved by R. Chopra
Seconded by L. Naismith
Carried
1.2 Declaration of Conflict of Interest
There were no conflicts of interest declared.

1.3 Delegations
Catherine Soplet on Citizen Apprenticeship
C. Soplet provided a recap of the mission and purpose of Citizen Apprenticeship. She also informed the Board that NabrHUBs Inc. is now a fully registered not-for-profit with Industry Canada and held its inaugural Board meeting on March 6, 2017. She thanked the Board again for endorsing the petition on poverty which was presented to the House of Commons in November 2016. She also reiterated her request for support from the Mississauga Library Board.

Councillor M. Mahoney encouraged C. Soplet to touch base with Safe Cities Mississauga and consider partnership/collaboration opportunities with them as one of their core programs aims to provide free tutoring to underprivileged youth.

The Chair thanked C. Soplet for her presentation.

2.0 Consent Agenda

48:17 Resolved that item 2.3 be pulled out from the Consent agenda for discussion and that items 2.0 to 2.2 be approved as presented and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained.

Moved by Councillor J. Kovac
Seconded by N. Dakroub
Carried

3.0 CEO Report

The CEO took the Board members through her report, highlighting recent government updates and system highlights. She answered a few questions regarding recent news reports about funding reductions to Toronto Public Library. She reminded the Board that the funding review is still on-going and that she doesn’t expect to hear concrete results until next year.

49:17 Resolved that the CEO Report dated May 17, 2017 be received for information.

Moved by M. Almond
Seconded by H. Hastilow
Carried
4.0 Policy Review
There were no policies scheduled for review.

5.0 Executive Limitations/Internal Monitoring Reports

5.1 FOPL eBook Advocacy Update
The Director informed the Board that CULC (Canadian Urban Libraries Council) has taken the lead on eBook Fair Pricing advocacy and has formed a sub-committee that deals purposely with E-Books and Digitization. They will continue to find opportunities to make their case as well as discuss mutually beneficial pricing models with publishers, distributors and producers of e-content.

5.2 Code of Conduct
R. Chopra explained that her request for clarification on the library’s Code of Conduct stemmed from a discussion at the OLA Superconference Bootcamp she had attended in February, where a question was raised about how staff deals with homelessness and challenging situations.

Staff made clear that the Code of Conduct serves as an over-all guide for what is accepted customer behaviour. Staff refer to the code when dealing with day-to-day challenges which varies depending on location. It addresses everything from unattended children to noise to responsibility for personal belongings and the need to get permission for recording activities within the Library.

When a more serious incident occurs requiring attendance from Security, an SOR (Security Occurrence Report) is prepared. Appropriate handling of these types of situations is regularly reviewed at staff meetings and in-house customer service training. Special workshops such as the Customer Service and De-Escalation Training by CAMH provide an in-depth team opportunity to learn how to handle customers with mental health issues and/or escalated emotions.

50:17 Resolved that the report Library Code of Conduct dated May 17, 2017 be received for information.

Moved by P. Mak
Seconded by H. Hastilow
Carried

6.0 Ends
6.1 Communications Strategy 2017 – Next Steps

The Director highlighted the 2017 Communications Strategy Report.
The Board suggested that the library consider a wide range of newspapers when issuing press releases, including those that target specific ethnic communities and/or are published in languages other than English.

A suggestion was also made about feature stories geared towards generating interest within a specific location but that could also potentially attract a wider audience.

51:17 Resolved that report Communications Strategy 2017-Next Steps dated May 17, 2017 be received for information.

Moved by L. Naismith  
Seconded by Councillor M, Mahoney  
Carried

6.2 Update on Small Business  
The Director provided an update on services currently being provided by the library to support small businesses. Support is mostly provided in the form of online resources like Lynda.com and Gale Virtual Reference Library. The library also offers one hour seminars on small business resources 4 times a year. It has also developed a 10-minute powerpoint presentation highlighting library resources that MBEC (Mississauga Business Enterprise Centre) has been using for its programs since fall 2016. Next steps will look to having community consultation via Future Directions. These consultations will help to determine if there are any gaps in service provision and, if so, where they might be.

52:17 Resolved that report Update on Small Business dated May 17, 2017 be received for information.

Moved by Councillor J. Kovac  
Seconded by P. Mak  
Carried

6.3 Website Update & Demo  
S. Coles provided an update on the website modernization project. While the library is still at the “understanding the current environment” stage, the new website is expected to go live sometime in late fall 2017. She also conducted a demo on the City’s test site to provide the Board with an idea of what the new City website might look like.

7.0 Governance  
7.1 Review of Governance Policies  
The Director provided the Board with a revised review of the Governance Policies. As requested at the April meeting, specific details have been provided for Policies B3, B5, B6, B9 and B13.

Relative to Policy B9, the Director informed the Board that former Board members will be asked to take part in focus group discussions for the Future Directions master plan.
Mississauga Public Library Board Meeting
Wednesday, May 17, 2017

The Board requested the Director to reword Policy B9 to better reflect the Board’s intent for this policy.

The Board also asked that a recap of the strategic objectives be done annually at the December meeting to determine what has been accomplished, what needs to continue and if new ones need to be added.

8.0 Ownership Linkage
There were no items included for discussion.

9.0 Board Advocacy
There were no items scheduled for discussion.

10.0 Board Development
10.1 SOLS Trustee Council Report
R. Chopra and M. Almond provided an update to the Board on the SOLS Trustees meeting on April 29, 2017 at Meadowvale Library. Sample brochures from other member libraries were passed around for the Board’s perusal.

11.0 Incidental Information
There were no items for discussion.

12.0 Other Business
12.1 Action Log Review
The Chair reviewed the action log. New items were added.

13.0 In Camera Agenda

52:17 Resolved that Board go into closed session at 7:35pm.

Moved by Councillor M. Mahoney
Seconded by N. Dakroub
Carried

14.0 Board Self-Evaluation
The Chair waived the self-evaluation for the meeting.

54:17 Resolved that the Board adjourn at 7:46pm

Moved by R. Chopra
Seconded by L. Naismith
Carried
NEXT MEETING
The next Library Board meeting will be on June 21, 2017 at Malton Community Centre and Library.

________________________   ________________________
Secretary / Treasurer      Chair
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 1
ST. NICHOLAS STUDENT TRANSPORTATION ELIGIBILITY

1. THAT THE REPORT, ST. NICHOLAS STUDENT TRANSPORTATION ELIGIBILITY, BE RECEIVED.
### Regular Board Meeting

#### August 22, 2017

**ST. NICHOLAS STUDENT TRANSPORTATION ELIGIBILITY**

<table>
<thead>
<tr>
<th>Strategic Goal:</th>
<th>Stewardship of Our Physical Environment; Catholic Community Engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration/Operational</td>
<td></td>
</tr>
</tbody>
</table>

#### BACKGROUND

As per the board’s amended transportation policy (No.: 7.10, Transportation Service – Eligibility), in the event that either transportation consortia serving Dufferin-Peel Catholic District School Board (DPCDSB) does not agree with a municipal/town safety council recommendation, as related to the reinstatement and/or continuation of transportation, the matter will be forwarded to the board of trustees for review and decision.

On August 15, 2017 the Student Transportation of Peel Region (STOPR) Governance Committee, consisting of staff and trustee representation from both DPCDSB and Peel District School Board (PDSB), notified the Town of Caledon that it did not agree with a recommendation made by the Caledon School Traffic Safety Committee (CSTSC) regarding the eligibility of St. Nicholas Catholic Elementary School students residing east of Coleraine Drive/Emil Kolb Parkway and provided the following rationale:

> “Consistent with other municipal traffic safety committees and further to our previous correspondence, by approving the establishment of crossing guards at the intersection of Coleraine Drive and King Street West / Harvest Moon Drive, the Town of Caledon School Traffic Safety Committee has identified a viable pedestrian route for student crossing.”

The purpose of this report is to provide a summary of the decision made by the STOPR Governance Committee and all relevant background information.

#### DISCUSSION

In January 2015, STOPR initiated eligibility reassessments for eight schools, one of which was St. Nicholas Catholic Elementary School in Bolton. The reassessment of transportation eligibility for St. Nicholas was specific to residences within the school boundary located east of Coleraine Drive/Emil Kolb Parkway and conducted in response to completion of a new intersection at King Street West/Harvest Moon Drive and Coleraine Drive. Upon completion of the reassessment, transportation eligibility was discontinued for approximately 113 students as pedestrian crossing of King Street West/Harvest Moon Drive was enabled at the new intersection.

Implementation of revised eligibility was deferred for one school year (2015-2016), at the request of the Town of Caledon, to enable investigation and implementation of a guide rail along the east side of Emil Kolb Parkway to enhance safety. Subsequently, Region of Peel staff indicated that a guide rail was not warranted and confirmed that this location was designed as a multi-use intersection to accommodate vehicles, pedestrians, and bicycles. STOPR was, again, requested to defer implementation for another
school year to enable the Town of Caledon to establish a traffic safety committee to assess this circumstance.

The request for a second deferral was denied at that time as it was determined, and presented to trustees at the regular Board meeting on August 30, 2016, that there are numerous examples of intersections throughout the City of Brampton and the City of Mississauga at which students are required to cross under similar circumstances to what was being proposed as part of the St. Nicholas transportation eligibility reassessment and revised eligibility was implemented effective September 2016. The Town of Caledon established two Crossing Guards at this intersection, effective September 2016, and subsequently initiated their CSTSC in December 2016.

The Crossing Guards implemented September 2016, functioned for the entire school year and were reconfirmed as warranted based on additional site inspections conducted September 13, 2016, November 9, 2016, and March 7, 2017. Although confirming that Crossing Guards are warranted, CSTSC has also requested that busing be reinstated. Measurements for the purpose of determining transportation eligibility are conducted along all pedestrian access routes which are established and maintained by the municipality. All three municipalities in Peel Region, through their Traffic Safety Councils, inspect numerous intersections and, where warranted, implement Crossing Guards to enhance the safety of pedestrian routes for students.

**STOPR Governance Committee Rationale**

On August 15, 2017, the STOPR Governance Committee provided a response to the Town of Caledon indicating that their request for the reinstatement of transportation for St. Nicholas students has been denied for the following reason.

“Consistent with other municipal traffic safety committees and further to our previous correspondence, by approving the establishment of crossing guards at the intersection of Coleraine Drive and King Street West / Harvest Moon Drive, the Town of Caledon School Traffic Safety Committee has identified a viable pedestrian route for student crossing.”

Traffic Safety Councils in both Mississauga and Brampton will provide one of the following recommendations after conducting a site inspection.

1. Crossing Guard required, warrants met.
2. Crossing Guard not required, warrants not met.
3. Warrants met, Crossing Guard not established due to unique intersection alignment or traffic pattern.

There are hundreds of Crossing Guards in Peel Region, all of whom are implemented by the municipalities. With Crossing Guards in place, pedestrian routes are deemed appropriate and students are enabled to walk to school. The request to reinstate busing is unique to this situation as an existing, viable pedestrian route enhanced by Crossing Guards is in place.

STOPR has never received a request to provide busing from a municipality in a circumstance where the municipality has approved the establishment of Crossing Guards. Students are provided with transportation service to and from school if they reside in excess of board established distance criteria or if there is no viable pedestrian access route between their residence and school. Neither of the
circumstances exist specific to students affected at this location, therefore busing is not provided. This is consistent with the established practice in place for all pedestrian routes enhanced by Crossing Guards.

Additional Information

Since the formation of CSTSC, there have been two site inspections conducted at this intersection and requests for reinstatement of busing for affected students have occurred at all four meetings of safety council held since its inception. The first site inspection (Appendix-A) was conducted by town staff on behalf of the CSTSC while the second (Appendix-E) was conducted by members of CSTSC. A chronology of communications regarding this issue between CSTSC and STOPR is provided as follows:

- Appendix – A: Original Town of Caledon staff report for CSTSC which identifies no concerns with the intersection and confirms that Crossing Guards are warranted (December 5, 2016).
- Appendix – B: Correspondence from CSTSC confirming Crossing Guards in place for the duration of the school year and requesting reinstatement of busing (December 12, 2016).
- Appendix – C: Correspondence on behalf of STOPR Governance Committee to CSTSC acknowledging Crossing Guard placement and indicating that a response to the bus reinstatement request would be provided upon receipt of the minutes of the CSTSC December meeting as the recommendation for reinstated busing was not consistent with the site inspection and staff report (January 30, 2017).
- Appendix – D: Correspondence from CSTSC indicating that an additional Crossing Guard Warrant Review had been approved and requesting that STOPR defer a response to the busing reinstatement request until after the additional review had been completed (February 22, 2017).
- Appendix – E: Correspondence from CSTSC providing a copy of the March 7, 2017 Crossing Guard Warrant Review and advising of approved resolutions from the April CSTSC meeting, to request retention of busing and active enforcement by the Ontario Provincial Police (OPP) at this intersection (April 11, 2017).
- Appendix – F: Correspondence from STOPR to Town of Caledon requesting clarification regarding resolutions from CSTSC (April 20, 2017).
- Appendix – G: Correspondence from the Town of Caledon responding to April 20, 2017 request for clarification (April 25, 2017).
- Appendix – H: Correspondence from the Town of Caledon indicating that clarification regarding this matter will be placed on the CSTSC June 5, 2017 meeting agenda for further discussion and clarification (May 17, 2017).
- Appendix – I: Correspondence from Superintendent Del Bianco to the Town of Caledon requesting clarification regarding resolutions from CSTSC (May 19, 2017).
CONCLUSION

In January 2015, STOPR initiated eligibility reassessments for eight schools, one of which was St. Nicholas Catholic Elementary School in Bolton. The reassessment resulted in transportation eligibility being discontinued, effective September 2016, for approximately 113 students as pedestrian crossing of King Street West/ Harvest Moon Drive was enabled at the new intersection. The Town of Caledon has established two Crossing Guards at this intersection to assist in student crossings.

STOPR, through the direction of its Governance Committee, has continued to work with the CSTSC to better understand the recommendations as they relate to the intersection of Coleraine Drive and King Street West/ Harvest Moon Drive. Unlike the other traffic safety committees in Mississauga and Brampton, that determine whether or not Crossing Guards are warranted, the CSTSC has recommended that crossing guards are warranted and that transportation be reinstated for St. Nicholas students residing east of Coleraine Drive. These conflicting recommendations caused STOPR to raise the issue with the STOPR Governance Committee, which is comprised of staff and trustees from both Peel DSB and Dufferin-Peel CDSB, as recommendations such as those provided by CSTSC have the potential to impact both school boards. As such, the STOPR Governance Committee denied the request by CSTSC to reinstate busing for St. Nicholas.

As per the board’s amended transportation policy (No.: 7.10, Transportation Service – Eligibility), in the event that either transportation consortia serving DPCDSB does not agree with a municipal/town safety council recommendation, as related to the reinstatement and/or continuation of transportation, the matter will be forwarded to the board of trustees for review and decision.

THE FOLLOWING RECOMMENDATION IS PROVIDED FOR CONSIDERATION:

1. THAT THE REPORT, ST. NICHOLAS STUDENT TRANSPORTATION ELIGIBILITY, BE RECEIVED.

Prepared by: Daniel Del Bianco Superintendent of Planning & Operations
Submitted by: Daniel Del Bianco Superintendent of Planning & Operations
Date: August 16, 2017
Staff Report

To: School Traffic Safety Committee
Meeting: December 5, 2016
Subject: Coleraine Drive and King Street West/ Harvest Moon Drive Intersection – Crossing Guard Review
Submitted By: Steve Mathew, Traffic Technologist

RECOMMENDATIONS

That the Report regarding Coleraine Drive and King Street West/ Harvest Moon Drive Intersection – Crossing Guard Review be received; and

That the pilot project for the Coleraine Drive and King Street School Crossing Guards be extended to the end of the current school year, June 2017.

EXECUTIVE SUMMARY

- Town of Caledon Council directed staff to provide two crossing guards at the intersection of Coleraine Drive and King Street/ Harvest Moon Drive as a pilot program from September to December, 2016.
- Transportation staff conducted pedestrian studies and a site inspection review in September and November, 2016.
- Due to conflicting pedestrian studies, it is recommended that the Crossing Guards pilot program at King and Coleraine be extended to the end of the current school year, June 2017.

DISCUSSION

Background

Based on the decision of the Student Transportation of Peel Region (STOPR) to stop school bus services to S: Nicholas Catholic Elementary School, Town of Caledon Council directed staff to provide two crossing guards at the intersection of Coleraine Drive and King Street as a pilot project to the end of 2016. Staff were also directed to observe the impacts of the pedestrian and vehicle/truck traffic in the area to determine whether permanent crossing guards are warranted.

Pedestrian Study Summary

Staff has conducted one day Pedestrian studies in September and November 2016. Table 1 shows the study results and evaluation criteria based on the Town Crossing Guard Warrant Policy. It should be noted a recount had to be conducted after September 13, in the afternoon, due to a demonstration at the intersection.
Staff Report

Table 1: Study Results and Evaluation Criteria for Town Crossing Guard Warrant Policy

<table>
<thead>
<tr>
<th>TOC Guard Warrant Policy</th>
<th>Before</th>
<th>After</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>September 13, 2016</td>
<td>September 20, 2016</td>
</tr>
<tr>
<td></td>
<td>8:30-9:10 AM</td>
<td>3:45-4:15PM</td>
</tr>
<tr>
<td>1) The number of students (from K-8) benefitting must exceed 10.</td>
<td>Total: 17 Students</td>
<td>Total: 18 Students</td>
</tr>
<tr>
<td></td>
<td>9 unassisted, 8 assisted</td>
<td>14 unassisted, 4 assisted</td>
</tr>
<tr>
<td>2) The average annual daily traffic of the street must exceed 1000</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>3) No reasonable alternate is available</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>4) Two safe gaps in any 5 minute interval during crossing times does not exist.</td>
<td>N/A*</td>
<td>N/A*</td>
</tr>
</tbody>
</table>

The results of the study indicated crossing guards are warranted for the studies conducted on September 13 & September 20, 2016 since the total number of students exceeded 10. Further studies were conducted on November 9, 2016 that indicated crossing guards are not warranted due to decline in students that went down to total of less than 10. Below are the following factors that may have caused the decline in students:

- In October STOPR approved 30 students for courtesy bussing out of 104 St. Nicholas students affected by the original STOPR bussing decision. Town staff understand that courtesy bussing is approved only if there are otherwise empty seats available on other buses that have a route passing the school; and

- More parents may be picking-up and dropping-off students in November due to:
  - the cooler weather; or
  - parental concerns with potential conflicts between vehicles/pedestrians and that Coleraine Drive is part of a preferred truck route.

Gap study is not required at signalized intersection as the Gap times are predetermined by a protected Walk/Do Not Walk phase within the Traffic Signal.
Staff Report

Safety Improvements

The Town of Caledon requested the Region of Peel (who are the road for authority King Street and Coleraine Drive) to review the intersection and make improvements as required. The following safety improvements have been completed:

- Installed Wc-2 School Crossing Ahead Signs to provide advance warnings for motorists;
- Increased the pedestrian walk time for the north leg and south leg to provide more time for students to cross;
- Installed “Stop For Pedestrian” signage for the channelized right-turn from east to north legs;
- Refreshed the pavement markings of the crosswalk; and
- Sightlines have been reviewed and determined adequate for road users.

Traffic Count/Speeds

The Region of Peel was asked to provide current traffic data for use by staff in preparation for this report. The road is as follows:

Coleraine Drive/ Emil Kolb Parkway – 0.2 KM south of Chickadee Lane – June 2016
-Posted Speed 60 km/h:
  - Combined Directional Annual Average Daily Traffic (AADT) – 10529 vehicles/day
  - Combined Directional 85th Percentile Speed – 81 km/h
  - Truck Percentages - 12%

King Street 0.3 KM West of Station Road/Deer Valley Drive – May 2016 – Posted Speed 60 km/h:
  - Combined Directional Annual Average Daily Traffic (AADT) – 7683 vehicles/day
  - Combined Directional 85th Percentile Speed – 73 km/h
  - Truck Percentages - 5%

Collision History

The Region of Peel, by the request of the Town, conducted a full five year review between January 1, 2012 to March 31, 2016 of reported Motor Vehicle Collisions (MVC) for the intersection location. The table below provides a summary of the collisions:

Table 2:

<table>
<thead>
<tr>
<th>YEAR</th>
<th>TOTAL</th>
<th>Collision Types</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>2013</td>
<td>0</td>
<td>n/a</td>
</tr>
<tr>
<td>2014</td>
<td>1</td>
<td>1 Rear End</td>
</tr>
<tr>
<td>2015</td>
<td>5</td>
<td>3 Sideswipe, 1 Turning Movement, 1 SMV other</td>
</tr>
<tr>
<td>2016</td>
<td>1</td>
<td>1 SMV other</td>
</tr>
<tr>
<td>TOTAL</td>
<td>7</td>
<td></td>
</tr>
</tbody>
</table>
Staff Report

Table 2 indicates that the total number of collisions within the last five years is 7 reported collisions, this equates to less than 1.5 accidents per year. Additionally, it should be noted that there were no collisions reported between turning vehicles and pedestrians. From a Transportation standpoint, there does not appear to be a detectable collision pattern that would cause concern.

Recommendation

Observations collected by Town of Caledon Transportation staff are conflicting and may be seasonally/temporarily skewed due to courtesy bussing and the colder weather. It is recommended that the pilot program be extended to the end of the current school year (e.g. end of June 2017) so that further observations can be conducted. Transportation staff will continue to monitor the intersection in 2017 and provide a long term recommendation to determine if the crossing guards are to be permanently placed at the intersection.

FINANCIAL IMPLICATIONS

Operating costs for two additional crossing guards is included in the Town's proposed 2017 operating budget.

ATTACHMENTS

Schedule A- Map of Coleraine Drive/King Street West/ Harvest Moon Drive
Schedule B- Pedestrian Data
Schedule C- Site Inspection Report
## Schedule "C"
### Site Inspection Report

**TOWN OF CALEDON**

<table>
<thead>
<tr>
<th>Observers</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Observed By</strong></td>
<td>Steve Mathew</td>
</tr>
<tr>
<td><strong>Date of Inspection</strong></td>
<td>Tuesday September 13, 2016</td>
</tr>
<tr>
<td><strong>Times:</strong> AM: 8:30-9:10 PM: 3:45-4:15</td>
<td></td>
</tr>
<tr>
<td><strong>Weather Conditions</strong></td>
<td>☒ Dry ☑ Sunny ☐ Rain ☐ Snow ☐ Other:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Location</strong></td>
<td>Coleraine Drive/ King Street/ Harvest Moon Drive</td>
</tr>
<tr>
<td><strong>Name of School(s)</strong></td>
<td>St. Nicholas Elementary School</td>
</tr>
<tr>
<td><strong>Type of Crossing/ Intersection</strong></td>
<td>☒ 4 Way ☐ 3 Way ☐ Mid-block</td>
</tr>
<tr>
<td><strong>Type of Control</strong></td>
<td>☐ No Control ☒ Traffic Lights ☐ Roundabout</td>
</tr>
<tr>
<td></td>
<td>☐ Stop Signs (Traffic Stopped on one Street only)</td>
</tr>
<tr>
<td></td>
<td>☐ All Way Stop (Traffic Stopped in all directions)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Observations</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>School Signs</strong></td>
<td>☒ School Crossing ☐ School Warning ☐ None</td>
</tr>
<tr>
<td><strong>Posted Speed</strong></td>
<td>☐ 40 km/hr ☐ 50 km/hr ☒ 60 km/hr ☐ Other:</td>
</tr>
<tr>
<td><strong>Pedestrian Site Distance</strong></td>
<td>☒ Good</td>
</tr>
<tr>
<td><strong>Sight Obstructions</strong></td>
<td>☐ Trees ☐ Hedges ☐ Fences ☐ Bus Shelter</td>
</tr>
<tr>
<td></td>
<td>☒ News Paper Boxes ☐ None ☐ Other:</td>
</tr>
<tr>
<td><strong>Road Grade</strong></td>
<td>☒ Flat ☐ Incline ☐ Decline</td>
</tr>
<tr>
<td><strong>Road Geometrics</strong></td>
<td>☒ Straight ☐ Curved</td>
</tr>
<tr>
<td><strong>Road Conditions</strong></td>
<td>☒ Dry ☐ Wet ☐ Ice ☐ Snow covered</td>
</tr>
<tr>
<td><strong>Sidewalks</strong></td>
<td>☒ North ☒ East ☒ South ☒ West ☐ Not Present</td>
</tr>
<tr>
<td><strong>Proximity to School</strong></td>
<td>☐ In front of ☐ Within 800 metres</td>
</tr>
<tr>
<td><strong>Crossing Guard</strong></td>
<td>2 Crossing Guards</td>
</tr>
<tr>
<td><strong>Comments</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Results</strong></td>
<td>☒ Warranted ☐ Not Warranted</td>
</tr>
</tbody>
</table>
December 12, 2016

Student Transportation of Peel Region
Keaton Centre
5685 Keaton Crescent
Mississauga, ON L5R 3H5

Dear Sir/Madam:

RE:  STAFF REPORT REGARDING COLERAINE DRIVE AND KING STREET WEST/HARVEST MOON DRIVE INTERSECTION – CROSSING GUARD REVIEW

I am writing to advise that at the School Traffic Safety Committee meeting held on December 5, 2016, the Committee adopted a resolution regarding a Staff Report concerning Coleraine Drive and King Street West/Harvest Moon Drive Intersection – Crossing Guard Review. As a result of the resolution adopted by the Town’s School Traffic Safety Committee, the Crossing Guard Pilot Project will be extended until June 2017.

In addition, the current designated crossing at the noted intersection has been raised by the members of the Committee as a concern for the students expected to travel to school by crossing the intersection. As such, the Committee is requesting that the Student Transportation of Peel Region (STOPR) be requested to reinstate the bussing for St. Nicholas Elementary School to eliminate the concern.

The resolution reads as follows:

That the Report regarding Coleraine Drive and King Street West/Harvest Moon Drive Intersection – Crossing Guard Review be received; and

That the pilot project for the Coleraine Drive and King Street School Crossing Guards be extended to the end of the current school year, June 2017; and

That Student Transportation of Peel Region be requested to reinstate the bussing for St. Nicholas Elementary School; and

That a copy of the Staff Report be provided to Dufferin-Peel Catholic District School Board for information.

For your information, a copy of the Staff Report is enclosed.

As you aware, this matter has raised community interest. At a Council Meeting on October 25, 2016 a resident of the Town presented the concerns of the intersection to members of Council.

Please note that the Town of Caledon School Traffic Safety Committee has delegated authority to provide recommendations on matters outlined in the Terms of Reference on Council’s behalf.

Should you have any questions regarding this matter, please feel free to Laura Hall at 905-584-2272, ext. 4288.

Thank you for your attention to this important matter.

We look forward to your response regarding the request.

Sincerely,

[Signature]
Laura Hall
Deputy Clerk
Corporate Services
E-mail: laura.hall@caledon.ca

cc.  Frank Di Cosola, Trustee, Dufferin-Peel Catholic District School Board
     Steve Mathew, Traffic Technologist, Finance & Infrastructure Services, Town of Caledon
January 30, 2017

Carey deGorter
General Manager, Corporate Services/Town Clerk
Town of Caledon
6311 Old Church Road
Caledon, ON L7C 1J6

Dear Ms. de Gorter,

RE: Staff Report Regarding Coleraine Drive and King Street West/Harvest Moon Intersection – Crossing Guard Review

This will confirm receipt of your December 12, 2016 correspondence, on behalf of the Caledon School Traffic Safety Committee, regarding the above noted issue. The resolution and Staff Report were considered by STOPR Governance Committee at their meeting held January 20, 2017.

The extension of the pilot project for Coleraine Drive and King Street School Crossing Guards to the end of the current school year is acknowledged. Governance Committee noted that the request to reinstate bussing for St. Nicholas Elementary School is not consistent with the data provided in the Staff Report. As such, Governance Committee has deferred response to this request and will await receipt of the approved minutes of the December 5, 2016 Caledon School Traffic Safety Committee meeting in order to better understand the basis of the request to reinstate bussing.

The continuing efforts of Caledon School Traffic Safety Committee to enhance traffic safety in Caledon are appreciated.

Sincerely,

Tom Howe,
Manager STOPR
February 22, 2017

Student Transportation of Peel Region
Attn: Mr. Tom Howe, Manager, STOPR
Keaton Centre
5685 Keaton Crescent
Mississauga, ON L5R 3H5

Dear Mr. Howe:

RE: REQUEST TO REINSTATE BUSSING FOR ST. NICHOLAS ELEMENTARY SCHOOL – CROSSING GUARD REVIEW

I am writing to advise that at the School Traffic Safety Committee meeting held on February 6, 2017, the Committee adopted a resolution regarding the correspondence received from STOPR dated January 30, 2017 concerning a Crossing Guard Review.

The Committee is requesting that the Student Transportation of Peel Region (STOPR) withhold consideration of the matter temporarily with respect to the Committee’s request to reinstate the bussing for St. Nicholas Elementary School until the Town and members of the Committee conduct a crossing guard review and the review is submitted to STOPR.

The resolution reads as follows:

That Town Staff and Committee Members conduct a Crossing Guard Warrant Review for the Coleraine Drive and King Street West/Harvest Moon Intersection; and

That the Crossing Guard Warrant Review be provided to Student Transportation of Peel Region; and

That Student Transportation of Peel Region be requested to respond to the Committee’s request to reinstate bussing for St. Nicholas Elementary School only after the crossing Guard Warrant Review is received.

Please note that the Town of Caledon School Traffic Safety Committee has delegated authority to provide recommendations on matters outlined in the Terms of Reference on Council’s behalf.

Should you have any questions regarding this matter, please feel free to Laura Hall at 905-584-2272, ext. 4288.

Thank you for your attention to this important matter.

Sincerely,

Laura Hall
Deputy Clerk
Corporate Services
e-mail: laura.hall@caledon.ca

cc. Frank Di Cosola, Trustee, Dufferin-Peel Catholic District School Board
    Marcy Macina, Operations Officer, Student Transportation of Peel Region
    Steve Mathew, Traffic Technologist, Finance and Infrastructure Services, Town of Caledon
April 11, 2017

Student Transportation of Peel Region
Attn: Mr. Tom Howe, Manager, STOPR
Keaton Centre
5685 Keaton Crescent
Mississauga, ON L5R 3H5

Dear Mr. Howe:

RE: REQUEST TO REINSTALL BUSSING FOR ST. NICHOLAS ELEMENTARY SCHOOL – CROSSING GUARD REVIEW

I am writing to advise that at the School Traffic Safety Committee meeting held on April 3, 2017, the Committee adopted a resolution regarding the Crossing Guard Warrant Review conducted by Town Staff and Committee Members on March 7, 2017.

The Committee is requesting that the Student Transportation of Peel Region (STOPR) review the inspection report and reinstate the bussing for St. Nicholas Elementary School.

The resolution reads as follows:

That the Student Transportation of Peel Region be requested to retain school bus services for all kindergarten to grade 8 students at St. Nicholas Elementary School; and

That the Ontario Provincial Police be requested to implement active enforcement at the identified intersection to address traffic safety issues and conflicts between vehicles and students, as time and resources permit.

A copy of the Staff Report and Crossing Guard Review is enclosed for information.

Please note that the Town of Caledon School Traffic Safety Committee has delegated authority to provide recommendations on matters outlined in the Terms of Reference on Council’s behalf.

Should you have any questions regarding this matter, please feel free to Laura Hall at 905-584-2272, ext. 4288.

Thank you for your attention to this important matter. We look forward to your response.

Sincerely,

[Signature]
Laura Hall
Deputy Clerk
Corporate Services
e-mail: laura.hall@caledon.ca

cc. Frank Di Cosola, Trustee, Dufferin-Peel Catholic District School Board
    Marcy Macina, Operations Officer, Student Transportation of Peel Region
    Steve Mathew, Traffic Technologist, Finance and Infrastructure Services, Town of Caledon
Meeting: Monday, April 3, 2017
Subject: Site Inspection Review - Coleraine Drive and King Street West/Harvest Moon Drive Intersection
Submitted By: Steve Mathew, Traffic Technologist, Finance and Infrastructure Services

RECOMMENDATIONS

That the Student Transportation of Peel Region be requested to retain school bus services for all kindergarten to grade 8 students at St. Nicholas Elementary School; and

That the Ontario Provincial Police be requested to implement active enforcement at the identified intersection to address traffic safety issues and conflicts between vehicles and students, as time and resources permit.

DISCUSSION

In 2016, the Student Transportation of Peel Region (STOPR) made a decision to remove school bus services to St. Nicholas Elementary School effective the 2016 school year. On Tuesday, August 30, 2016, Town of Caledon Council directed staff to provide two crossing guards at the intersection of Coleraine Drive and King St West as a pilot project.

Based on direction by the School Traffic Safety Committee, Town staff, staff from the Region of Peel, two (2) committee members, the Ontario Provincial Police and representatives from STOPR jointly conducted a site inspection on March 7, 2017 at the intersection of Coleraine Drive and King Street West and Harvest Moon Drive for the students attending St. Nicholas Elementary School. As part of the inspection, the Town used the same inspection form (attached as Schedule A to this report) as used by the City of Mississauga to ensure consistency in reviews across the Region of Peel.

In summary, the following was observed:

- The weather condition was rainy and foggy which likely was the reason why no students were observed crossing at the intersection the morning of March 7, 2017;

- The following safety concerns were observed and noted at this intersection:
  - Vehicles not coming to complete stop on right turns;
  - Heavy turning traffic volumes;
  - Heavy truck traffic volumes;
  - Speeding - Vehicles speeding through the intersection as the light was about to turn red;
  - Vehicles turning left on red;
  - "Red-light runners"; and
  - Illegal U-turns.
• Conflicts between vehicles and students were observed during the site inspection in the afternoon of March 7, 2017. A conflict, in this setting, is defined as vehicles turning through an intersection when students are crossing.

Pedestrian Study Summary

Staff conducted Pedestrian studies on the same day, the table below shows the study results from 2016 to present and evaluation criteria based on the Town Crossing Guard Warrant Policy.

<table>
<thead>
<tr>
<th>TOC Crossing Guard Warrant Policy</th>
<th>Fall 2016</th>
<th>Winter 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, September 13, 2016</td>
<td>Tuesday, September 20, 2016</td>
<td>Tuesday, March 7, 2017</td>
</tr>
<tr>
<td>8:30-9:10 AM</td>
<td>3:45-4:15 PM</td>
<td>8:30-9:10 AM</td>
</tr>
<tr>
<td>1) The number of students (from K-8) benefitting must exceed 10</td>
<td>Total:17 Students</td>
<td>Total:18 Students</td>
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<tr>
<td>2) The average annual daily traffic of the street must exceed 1000</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>3) No reasonable crossing alternative is available</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>Crossing Guard Warranted Yes/No?</td>
<td>Yes</td>
<td>No</td>
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</table>

Recommendations

As a result of the inspection from March 2017, the requirement for two (2) crossing guards was confirmed. Currently, two (2) crossing guards are situated at the intersection as part of a pilot program. In addition, traffic safety concerns (mentioned above and in the site inspection report) were also noted. As such, staff is requesting that the Student Transportation of Peel Region be requested to retain school bus services for all kindergarten to grade 8 students at St. Nicholas Elementary School in an effort to address the safety concerns outlined in the site inspection report. Staff is also recommending that the Ontario Provincial Police implement active enforcement at the intersection to address safety issues and conflicts between vehicles and students crossing.

FINANCIAL IMPLICATIONS

The 2017 budget includes $15,667 for two crossing guards at this intersection. Should STOPR reinstate school bus services for St. Nicholas Elementary School based on the observations and recommendations following the March 7, 2017 site inspection, staff will
re-evaluate the need for crossing guards at this intersection and adjust the 2018 budget, as appropriate.

ATTACHMENTS

Schedule A – Site Inspection Report
Schedule B – Map of Coleraine Drive and King Street/Harvest Moon Drive
### Site Information

**School:** St. Nicholas Elementary School  
**Address:** 120 Harvest Moon Dr, Bolton, ON L7E 2K7  
**School Times:** 9:15 AM  
**WTS:** 3:45 PM  
**Student Population:**  
**French Immersion Population:**  
**No. of Large Buses:**  
**No. of Small Buses:**  
**No. of Students on the Bus:**  
**Location:** Coleraine Drive at King Street West/ Harvest Moon Drive  
**Proximity to School:** in front of  
**Accident History:** Yes  
**Date of Inspection:** 2017 03 07  
**Inspection Time:** 8:40 AM 3:45 PM  
**Prepared By:** Steve Mathew  
**Observers:**

<table>
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<tr>
<th>File Number</th>
<th>Observed By</th>
<th>Comments</th>
<th>Ward</th>
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<tr>
<td>RT.10</td>
<td>Phil Samers - Committee Member</td>
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<tr>
<td>RT.10</td>
<td>Adam Martin-Robbins - Committee Member</td>
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<td>Steve Mathew, Arash Olie - Town Staff</td>
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<td>Marcus Sanderson-CFP</td>
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<td>Richa Dave - Region of Peel Staff</td>
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<tr>
<td></td>
<td>Marcy Macina (AM), Roy Wierenga (AM &amp; PM) - STOPR</td>
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### Site Conditions

**School Signs:**  
**Posted Speed Limit:**  
**Visibility of Crossing Pedestrians:**  
**Sight Obstructions:**  
**Road Grade:**  
**Road Geometrics:**  
**Road Width:**  
**Road Conditions:**  
**Sidewalks:**  
**Route Survey:**  

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<th>PM</th>
<th>AM &amp; PM</th>
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Page 1
### Details

**Weather Conditions:**
- AM: 
  - ☐ Dry
  - ☐ Sunny
  - ☑ Rain
  - ☐ Snow
  - Temperature: __________ Other: __________
- PM: 
  - ☐ Dry
  - ☐ Sunny
  - ☑ Rain
  - ☐ Snow
  - Temperature: __________ Other: __________

**Type of Crossing:**
- ☑ 4 Way Intersection
- ☐ 3 Way Intersection
- ☐ Midblock (i.e., not an intersection)

**Type of Control:**
- ☑ Traffic Lights
- ☐ Yield Signs
- ☐ No Control
- ☐ Adequate Control
- ☐ Stop Signs (Traffic is stopped on one street only)
- ☐ All Way Stop (Traffic is stopped in all directions)

---

### Crossing Guard Warrant Survey

**Location:** Coleraine Drive at King Street/ Harvest Moon Drive

- ☐ Safe Gap Time
- ☑ Signalized Intersection Turning Traffic Count

**Safe Gap Time Calculation (if applicable):**

\[
\text{Safe Gap Time (sec)} = \left( \frac{W}{3.5} + 4 \right)
\]

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### Morning Intervals

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<tr>
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<th>Time (AM)</th>
<th>Gaps</th>
<th># of Gaps</th>
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<td>8:00 - 8:05</td>
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<td>8:35 - 8:40</td>
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<td>North Leg:17v South Leg:13v, West Leg:23v, East Leg:23v</td>
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<td>9:05 - 9:10</td>
<td>North Leg:11v, South Leg:5v, West Leg:12v, East Leg:18v</td>
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### Afternoon Intervals

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<td>North Leg:16v, South Leg:3v, West Leg:34v, East Leg:15v</td>
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<td>3:50 - 3:55</td>
<td>North Leg:8v, South Leg:5v, West Leg:22v, East Leg:32v</td>
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<td>3</td>
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<tr>
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<td>North Leg:14v, South Leg:7v, West Leg:16v, East Leg:20v</td>
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</tbody>
</table>
Observations

Volume of Traffic

AM: □ Heavy □ Light □ Intermittent PM: □ Heavy □ Light □ Intermittent

Number of Crossing Pedestrians:

AM: North □ East □ South □ West □ PM: North □ East □ South □ West □

Turning Traffic:

AM: □ Heavy □ Light □ Intermittent PM: □ Heavy □ Light □ Intermittent

Traffic Behaviour

AM: □ Illegal U-turns □ Running Red Light □ Speeding □ Stopping Non-Compliance □ Illegal Stopping □ Illegal Parking □ Other

PM: □ Illegal U-turns □ Running Red Light □ Speeding □ Stopping Non-Compliance □ Illegal Stopping □ Illegal Parking □ Other

Comments/Conflicts

WEATHER CONDITIONS: RAINY AND FOGGY. POOR WEATHER CONDITIONS CAUSED LOW VISIBILITY ON THE APPROACH TO THE INTERSECTION. STUDENTS AND CROSSING GUARDS FORCED TO WALK AROUND VEHICLES ENCROACHING OVER ZEBRA CROSSING FOR NORTHBOUND RIGHT AND EASTBOUND RIGHT TURNING MOVEMENTS.

FOUR VEHICLES TURNED LEFT ON A LATE YELLOW FROM COLERAINE ONTO HARVEST MOON DRIVE ADDITIONALLY, TWO VEHICLES OBSERVED RUNNING ON A RED LIGHT.

VEHICLES WERE OBSERVED POTENTIALLY VIOLATING THE SPEED LIMIT TRAVELLING SOUTHBOUND.

2 STUDENTS WERE OBSERVED CROSSING ALL 4 LEGS OF THE INTERSECTION – LIKELY DUE TO THE FACT THAT THEY NOTICED THAT THE SITE INSPECTION WAS BEING CONDUCTED.

CROSSING GUARDS ARE POSITIONED ON THE SE/SW CORNER OF THE INTERSECTION TO CROSS STUDENTS ON THE WEST LEG TO THE SOUTH LEG. A FEW VEHICLES WERE OBSERVED MAKING ILLEGAL U-TURNS AT THE INTERSECTIONS.

COLERAINE DRIVE IS A TRUCK BYPASS ROUTE AS DETERMINED BY THE REGION OF PEEL.

SIZE OF THE INTERSECTION IS HUGE, 7 LANES ON COLERAINE CONSISTING OF 4 TRAVEL LANES EACH WAY, TWO LEFT TURN LANES AND ONE DEDICATED CHANNELIZED RIGHT TURN LANE, 5 LANES ON KING STREET/HARVEST MOON CONSISTING OF 3 TRAVEL LANES EACH WAY, ONE DEDICATED CHANNELIZED RIGHT TURN LANE AND ONE LEFT TURN LANE.

THE VOLUME, TYPE AND SPEED OF TRAFFIC MAKE IT UNSAFE FOR STUDENTS, NOT YOUNG STUDENT FRIENDLY INTERSECTION DESPITE ZEBRA STRIPS AND COUNTDOWN TIMERS.

Recommendations

1) THAT THE WARRANTS OF CROSSING GUARDS HAVE BEEN MET.

2) THAT ONTARIO PROVINCIAL POLICE BE REQUESTED TO ENFORCE SPEEDING, STopping Compliance AND CONFLICTS BETWEEN VEHICLES/STUDENTS, AS TIME AND MANPOWER PERMITS.

3) THAT STOPPER BE REQUESTED TO RETAIN BUSSING FOR ALL KINDERGARTEN TO GRADE 8 STUDENTS AT ST.NICHOLAS
### Morning Intervals

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<tr>
<th># of Peds</th>
<th>Time (AM)</th>
<th># of Gaps</th>
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Appendix F

From: Howe, Tom [mailto:Tom.Howe@dpcdsb.org]
Sent: Thursday, April 20, 2017 2:19 PM
To: Steve Mathew; Fuwing Wong
Subject: CCLERAIN Drive and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Gentlemen,

To ensure that the resolutions approved at the April 3, 2017 meeting of Caledon School Traffic Safety Committee, pertaining to the intersection of Coleraine Drive and King Street West / Harvest Moon Drive, are identified clearly to STOPR Governance Committee, your assistance is requested. Clarification is requested regarding these resolutions as follows:

Specific to the first sentence of the Recommendation section on page 2 of the report – “As a result of the inspection from March 2017, the requirement for two (2) Crossing Guards was confirmed” – is this confirmation that students can safely cross the intersection with the use of Crossing Guards?

Specific to the last sentence of the Recommendation section on page two (2) of the report – “that the Ontario Provincial Police implement active enforcement at the intersection to address safety issues and conflicts between vehicles and students crossing” – is this for the purpose of enhancing pedestrian student safety when crossing this intersection?

Your cooperation in confirming the intent of the above noted resolutions will be of assistance to us in responding appropriately to anticipated questions from STOPR Governance Committee.

Thanks,

Tom Howe
Manager STOPR

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Hi Tom,

Thank you for your email.

The March 2017 site inspection and crossing guard review confirmed that crossing guards were required according to the Town’s crossing guard policy. Specifically the warrants for a crossing guard are as follows:

**WARRANTS:**

To be considered for Crossing guard service:

1. the number of students (from K-8) benefiting must exceed 10; and
2. the average annual daily traffic of the street must exceed 1000; and
3. no reasonable crossing alternative is available; and
4. Two safe gaps in any 5 minute interval during crossing times does not exist. A safe gap is the time the road is clear of vehicles at the crossing for at least 20 seconds on a 2 lane street, and 30 seconds on a 4 lane street.

Note: #4, above, does not apply since King & Coleraine is a signalized intersection.

Based on the observations of the committee members, STOPR representatives, OPP, Region of Peel staff, and Town staff at the March 2017 site inspection, a number of recommendations were made – one of which includes STOPR to reconsider school bus services for all kindergarten to grade 8 students at St. Nicholas Elementary School.

With regard to your second question related to the request for the Ontario Provincial Police (OPP) to actively enforce traffic safety issues and address conflicts between vehicles and students, the OPP cannot be at this intersection every school day so the conflicts noted during the March 2017 site inspection may continue to exist when the OPP are not present at the intersection.

Fuwing Wong, CPA, CGA
General Manager, Finance and Infrastructure Services / Chief Financial Officer

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1.888.225.3366
905.584.2272 x.4257

www.caledon.ca
www.visitcaledon.ca
From: Fuwing Wong
Sent: Wednesday, May 17, 2017 10:00 AM
To: ‘Howe, Tom’
Cc: Steve Mathew; Devan Lobo
Subject: RE: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Mr. Howe,

Further to my 25-April-2017 email, we will add this item to the next Caledon School Traffic Safety Committee meeting agenda (scheduled for 5-June-2017) for further discussion and clarification.

Following the meeting, we will provide you a more fulsome response.

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General Manager, Finance and Infrastructure Services / Chief Financial Officer

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www.visitcaledon.ca
From: Del Bianco, Daniel  
Sent: Friday, May 19, 2017 3:52 PM  
To: 'Fuwing.Wong@caledon.ca' <Fuwing.Wong@caledon.ca>; 'Steve.Mathew@caledon.ca' <Steve.Mathew@caledon.ca>  
Subject: Coleraine/ King Follow-up

Good Afternoon Fuwing and Steve,

I wanted to take this opportunity to once again thank the both of you for connecting with me last week.

I received the email outlining your intention to provide further clarification at the Caledon School Traffic Safety Council meeting on June 5th.

As we discussed, and highlighted in the email from Tom Howe (dated May 10th), we understand that the warrants have been met for crossing guards at the intersection. The clarification that we are seeking is in regards to whether or not the town believes that the crossing guard(s) will mitigate or eliminate the observations/conflicts outlined in your most recent report or is it your opinion that the observations/conflicts will continue, even with crossing guards. Clarification on this matter from the School Traffic Safety Council would be greatly appreciated.

If you have any questions or require further clarification, please do not hesitate to call or email me.

Thank you

Daniel Del Bianco, Superintendent of Planning & Operations  
Dufferin-Peel Catholic District School Board
From: Fuwing Wong [mailto:Fuwing.Wong@caledon.ca]
Sent: Friday, June 30, 2017 8:55 AM
To: Howe, Tom <Tom.Howe@dpcdsb.org>
Cc: Eric Chan <Eric.Chan@caledon.ca>; Steve Mathew <Steve.Mathew@caledon.ca>; Devan Lobo <Devan.Lobo@caledon.ca>
Subject: RE: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Mr. Howe,

The Caledon School Traffic Safety Committee met on 5-June-2017 and the following are clarifications to the original information presented 3-April-2017:

i. Based on observations noted on Page 2 of the original 3-April-2017 report, there is support for crossing guards;

ii. However, observations of traffic and driver behaviour raised concerns, amongst the members that attended the site inspection and staff, for the students and crossing guards – For example, the following incidents were observed:
   a. Drivers running red lights;
   b. Illegal u-turns; and
   c. Vehicles turning left against a red light.

iii. Further, the volume of traffic was high and anticipated to increase as more car and truck drivers start to use the newly constructed Emil Kolb Parkway

It is based on these observations that we request that STOPR reconsider busing for St. Nicholas Elementary School students.

I understand that it will take time for STOPR to review the additional information, convene a meeting, and make a decision/recommendation. One additional request from the Caledon School Traffic Safety Committee is to please provide us with a timeframe on the STOPR decision/recommendation.

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www.caledon.ca
www.visitcaledon.ca
From: Howe, Tom
Sent: Tuesday, August 15, 2017 9:03 AM
To: 'Fuwing Wong' <Fuwing.Wong@caledon.ca>
Cc: Di Cosola, Frank <Frank.DiCosola@dpcdsb.org>; 'Cameron, Stan' <stan.cameron@peelsb.com>
Mazzorato, Marianne <Marianne.Mazzorato@dpcdsb.org>; Hrajnik, John <John.Hrajnik@dpcdsb.org>
Del Bianco, Daniel <Daniel.DelBianco@dpcdsb.org>
Subject: RE: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Mr. Wong,

This will advise that STOPR Governance Committee has reviewed the information provided in your e-mail of June 30 and the accompanying request, from Caledon School Traffic Safety Committee, to reconsider busing for St Nicholas Elementary School students. STOPR Governance Committee has directed that the request to provide transportation for St Nicholas Elementary School be denied.

Consistent with other municipal traffic safety committees and further to our previous correspondence, by approving the establishment of crossing guards at the intersection of Coleraine Drive and King Street West / Harvest Moon Drive, the Town of Caledon School Traffic Safety Committee has identified a viable pedestrian route for student crossing.

This will request that you communicate the STOPR Governance Committee decision to Caledon School Traffic Safety Committee.

Thank you for your assistance.

Tom Howe
Manager STOPR

From: Fuwing Wong [mailto:Fuwing.Wong@caledon.ca]
Sent: Friday, June 30, 2017 8:55 AM
To: Howe, Tom <Tom.Howe@dpcdsb.org>
Cc: Eric Chan <Eric.Chan@caledon.ca>; Steve Mathew <Steve.Mathew@caledon.ca>; Devan Lobo <Devan.Lobo@caledon.ca>
Subject: RE: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Mr. Howe,

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i. Based on observations noted on Page 2 of the original 3-April-2017 report, there is support for crossing guards;

ii. However, observations of traffic and driver behaviour raised concerns, amongst the members that attended the site inspection and staff, for the students and crossing guards – For example, the following incidents were observed:
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   b. Illegal u-turns; and
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iii. Further, the volume of traffic was high and anticipated to increase as more car and truck drivers start to use the newly constructed Emil Kolb Parkway

It is based on these observations that we request that STOPR reconsider busing for St. Nicholas Elementary School students.

I understand that it will take time for STOPR to review the additional information, convene a meeting, and make a decision/recommendation. One additional request from the Caledon School Traffic Safety Committee is to please provide us with a timeframe on the STOPR decision/recommendation.

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From: Fuwing Wong
Sent: Wednesday, May 17, 2017 10:00 AM
To: 'Howe, Tom'
Cc: Steve Mathew; Devan Lobo
Subject: RE: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION

Mr. Howe,

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Following the meeting, we will provide you a more fulsome response.

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From: Fuwing Wong
Sent: Tuesday, April 25, 2017 9:15 AM
To: 'Howe, Tom'
Hi Tom,

Thank you for your email.

The March 2017 site inspection and crossing guard review confirmed that crossing guards were required according to the Town’s crossing guard policy. Specifically the warrants for a crossing guard are as follows:

Note: #4, above, does not apply since King & Coleraine is a signalized intersection.

Based on the observations of the committee members, STOPR representatives, OPP, Region of Peel staff, and Town staff at the March 2017 site inspection, a number of recommendations were made – one of which includes STOPR to reconsider school bus services for all kindergarten to grade 8 students at St. Nicholas Elementary School.

With regard to your second question related to the request for the Ontario Provincial Police (OPP) to actively enforce traffic safety issues and address conflicts between vehicles and students, the OPP cannot be at this intersection every school day so the conflicts noted during the March 2017 site inspection may continue to exist when the OPP are not present at the intersection.

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From: Howe, Tom [mailto:Tom.Howe@dpcdsb.org]
Sent: Thursday, April 20, 2017 2:19 PM
To: Steve Mathew; Fuwing Wong
Subject: COLERAINE DRIVE and KING STREET WEST / HARVEST MOON DRIVE INTERSECTION
Gentlemen,

To ensure that the resolutions approved at the April 3, 2017 meeting of Caledon School Traffic Safety Committee, pertaining to the intersection of Coleraine Drive and King Street West / Harvest Moon Drive, are identified clearly to STOPR Governance Committee, your assistance is requested. Clarification is requested regarding these resolutions as follows:

Specific to the first sentence of the Recommendation section on page 2 of the report – “As a result of the inspection from March 2017, the requirement for two (2) Crossing Guards was confirmed” – is this confirmation that students can safely cross the intersection with the use of Crossing Guards?

Specific to the last sentence of the Recommendation section on page two (2) of the report – “that the Ontario Provincial Police implement active enforcement at the intersection to address safety issues and conflicts between vehicles and students crossing” – is this for the purpose of enhancing pedestrian student safety when crossing this intersection?

Your cooperation in confirming the intent of the above noted resolutions will be of assistance to us in responding appropriately to anticipated questions from STOPR Governance Committee.

Thanks,

Tom Howe
Manager STOPR