AGENDA

A Routine Matters
1. Call to Order and Attendance
2. Opening Prayer
3. Declaration of Interest
4. Approval of the Agenda
   i. Approval of Consent of Calendar Items
      a) Employee Population Report as of March 31, 2016
5. Approval of Minutes, Regular Board Meeting March 29, 2016
   i. Business Arising from the Minutes

B Awards and Presentation

C Pastor’s Remarks
Rev. Scott Birchall, Associate Pastor, Merciful Redeemer Parish (Video Presentation)

D Delegations
G. Ndayishimiye- Public Budget Consultation 2016-17

E Information/Reports From Trustees, For Receipt
   i) Regular Reports
   ii) Good News Items

F Information/Reports From Committees For Receipt
1. Minutes of the Central Committee for Catholic School Council, February 11, 2016—S. Xaviour
2. Minutes of the Mississauga Public Library Board Meeting, February 17, 2016—T. Thomas
3. Minutes of the Special Education Advisory Committee Meeting, March 9, 2016 —S. Hobin

G Information/Reports From Administration For Receipt
1. Letter of Retirement—T. Waters, Principal
2. Letter of Retirement—J Coughlin, Principal
3. Letter of Retirement—N. Levey, Principal
4. Letter of Retirement—M. O’Mahony, Principal
5. Letter of Retirement—J. Krolewicz, Principal
6. Letter of Retirement—G. Consitt, Principal
7. Letter of Retirement—U. Fromm, Principal
8. Online Payment Systems – J. Cherepacha
10. East Credit Pupil Accommodation Review - Interim Staff Report—D. Del Bianco
H  Trustee, Committee, Administration Reports Requiring Action
1. Minutes of the Administration and Finance Committee Meeting, April 4, 2016
   — A. Abbruscato
2. Minutes of the Faith and Program Committee Meeting, April 11, 2016 — E. O’Toole
3. Minutes of the Contract and Negotiations Meeting, April 12, 2016 — L. del Rosario
4. Minutes of the Contract and Negotiations Meeting, April 26, 2016 — L. del Rosario
   (to be distributed at the meeting)
5. In House Legal Counsel — M. Mazzorato/ J. Hrajnik/ S. McWatters

I  Notice of Motion

J  Additional Business

K  Questions Asked of, and by, Board Members

L  Declared Interest Items

M  In Camera Session
   See In Camera Agenda

N  Rise and Report

O  Future Meetings
   May 24, 2016  June 21, 2016

P  Adjournment
Prayer of Petition for Catholic Education

Response: We pray to the Lord

- For a spirit of perseverance among our Catholic people, in their work towards accomplishing the goals of Catholic education, within a kindergarten to high school framework...
  R

- That we, as members of a faith community, will continue to support the mission of our Catholic schools...
  R

- Let us ask for guidance and support so that the principles of Catholic education may be expressed daily by students, teachers and parents...
  R

- Realizing that to be a Christian is to be called to the Lord to witness His truth, let us pray that parents and teachers will join together to guide students, in their care, to fully develop their potential as compassionate and living members of the Church...
  R

- Let us pray for Christian families, that fathers and mothers will come to realize more clearly their call as first teachers of and witnesses to their children in the faith. Support them in their role as equal partners with teachers in the Catholic education of children...
  R

- Let us pray that each one of us and our community grow to cherish and value our Catholic education system for all our children...
  R

- Let us pray for our Catholic schools that they may continue to be Christian communities founded on Christ and on His Good News...
  R

All: Holy Spirit, Source of truth and grace for those entrusted with the Christian development of children, enlighten our minds, strengthen our wills, and fill our hearts with generosity. May our homes, our parishes and our schools be filled with your presence. We make this prayer through Christ, Our Lord. Amen
Remembering our Deceased

April 2016

Let us remember the students, staff, and family members of staff who have recently passed away, and keep them in our thoughts and prayers. Eternal rest grant unto them O Lord and let the perpetual light shine upon them. May they rest in peace. Amen

Students

► Jevon Grant, former student, Cardinal Leger Secondary School.

Family Members of Staff

► Melvina Thannoo, mother of Nerissa Singh-Samai, teacher, St. Gertrude School; mother-in-law of Arnold Samai, teacher, St. Maria Goretti School.
► Antonio DeSantis, father of Tony DeSantis, teacher, Bishop Scalabrini School; father of Anna Vukosa, teacher, St. Jerome School; father-in-law of Nick Vukosa, teacher, St. Charles Garnier School; grandfather of Robert DeSantis, teacher, St. Marguerite Bourgeoys School; grandfather of Kassandra DeSantis, Occasional Teacher.
► Anna Kupchak, mother of Ollia Munn, Speech-Language Pathologist.
► Ennio Astri, father of Ida Rosic, Floater Library Technician.
► Marija Koncan, mother of Klaudia Wickham, teacher, St. Clare School; mother of Maria Dimperio, Special Placement Educational Resource Worker, St. Luke Catholic School; grandmother of Ivana Dimperio, Occasional Teacher.
► Lynne Osborne, mother-in-law of Angie Camilleri, Special Assignment Teacher, Mississauga Brampton Central Family of Schools.
► Elizabeth (Betty) Young, mother-in-law of Michael Ricci, Educational Resource Worker, St. Nicholas School.
► Bruno Krumbiegel, guardian of Irene Tilling, teacher, St. Aloysius Gonzaga Secondary School.
► Don Coughlin, father of Steve Coughlin, Student Success Teacher, Notre Dame Catholic Secondary School.
► Antonio Pinizotto, father of Rosa Italiano, custodian, CEC; father of Maria Cannata, custodian, CEC; father-in-law of Sam Cannata, former supervisor, Plant Department.
► Michael Waytowych, father-in-law of Tom Love, teacher, St. Angela Merici Catholic School.
► Robert Francis Kearney, father of Susan Palmer, teacher, St. Rita School; grandfather of Jennifer Fairclough (Palmer), teacher, St. Ursula School; grandfather of Anthony Fairclough, teacher, St. Jude School.
► Maria-Angela D’Urzo; grandmother of Francis Piacente; teacher, St. Marcellinus Secondary School;
► Sydney Allan Butcher, father of Peggy Butcher-Way, retired Vice Principal; father-in-law of Eugene Way, retired Principal; grandfather of Meghan Way, Long Term Occasional teacher, St John Fisher School; grandfather of Rebecca Way, Educational Resource Worker, Bishop Francis Allen School.
► **Nereo Pascolo**, father of Anna Pascolo-Maltby, Principal, St. Edmund School; father-in-law of Ana Pascolo, teacher, St. Dominic Elementary School.
► **Anna Gasiorowoski**, mother-in-law of Virginia Gasior, teacher, St. Anthony School.
► **Margaret Cushnaghan**, mother of Doris Muelli, retired Child Youth Worker.
► **Tom Ferguson**, grandfather of Shilo Moussa, teacher, St. Raymond School.
► **Antonia Caruso**, mother of Sylvia Caruso, Designated Early Childhood Educator, St. Bernard of Clairvaux Catholic School.
► **Giovanna Stolf**, mother of Alida Mijandrusic, former employee.
► **Barbara Scanga (Savoia)**, sister of Anthony Scanga, teacher, Holy Name of Mary Catholic Secondary School.
► **Emilia Fallico**, grandmother of Emily Mandolfo, teacher, St. John Paul II Catholic School.
► **Alfred Rampado**, brother of Maryann Strachan, retired teacher, St. Augustine Secondary School; uncle of Amanda Rampado, teacher, St. Jude School.
► **Liboria Salvaggio**, grandmother of Sandra Pires, teacher, St. Margaret of Scotland School.
► **Nick Close**, husband of Colleen Close, former teacher.
► **Rachele Scalise**, mother of Mary Scalise, teacher, St. Monica School.
► **Rachele Velluso**, wife of former employee Stefano Velluso and mother-in-law of Joe Figliola.
► **Horace Moore**, father of Natasha Moore, Elementary Mathematics Consultant.

And also for those whose passing we have not mentioned, we know that God will not forget.
Regular Board Meeting  

Tuesday, April 26, 2016  

Employee Population Report as of March 31, 2016  

Strategic Goal: Catholic Learning Environment  

Administration/Operational  

BACKGROUND  

Human Resources provide staffing reports to the Board for receipt in September, January and April of each year. As required, the Employee Population Report as of March 31, 2016 is submitted.  

RECOMMENDATION  

1. THAT THE EMPLOYEE POPULATION REPORT AS OF MARCH 31, 2016, BE RECEIVED.  

Prepared by: Christine Romanick, HRIS Officer  

Submitted by: Clara Pitoscia, Superintendent of Human Resources & Employee Relations  

Date: April 14, 2016
### EMPLOYEE POPULATION REPORT
#### AS OF MARCH 31, 2016

#### TEACHER PERSONNEL

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<td>Co-Ordinators</td>
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#### SUPPORT SERVICES PERSONNEL

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<td>Non-Union Managers</td>
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<td>- Psychology</td>
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<td>- Speech Language Pathology</td>
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<td>- Child &amp; Youth Work</td>
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<td>Secretarial &amp; Clerical Staff</td>
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<td>Student Monitors</td>
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#### Sub Staff

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Prepared By: C. Romanick  
HRIS Officer, Human Resources

Submitted By: C. Pitoscia  
Superintendent, Human Resources & Employee Relations

CP:cr

April 7, 2016
RECOMMENDATION TO THE BOARD

REPORT NUMBER A 5

MINUTES OF THE REGULAR BOARD MEETING, MARCH 29, 2016

1. THAT THE MINUTES OF THE REGULAR BOARD MEETING, MARCH 29, 2016, BE RECEIVED.
Minutes of the Regular Board Meeting
Tuesday, March 29, 2016 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: M. Pascucci

Trustees: A. Abbruscato D. D’Souza A. da Silva
L. del Rosario F. Di Cosola S. Hobin
B. Iannicca E. O’Toole

Student Trustees: A. Hesketh-Pavilons J. Anderson

Director of Education: M. Mazzorato
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral C. Blanchard J. Cherepacha
T. Cruz D. Del Bianco D. Finegan-Downey
S. Kendrick T. Lariviere C. Pitoscia
S. Steer L. Storey

Assistant Superintendent: E. Fischer T. Peel
General Managers: B. Campbell R. Eberhardt T. Fioravanti
B. Hester R. Moriah

Recorder: L. Mackereth
Regrets: Trustee T. Thomas Trustee S. Xaviour

A Routine Matters

1. Call to Order and Attendance
   Chair M. Pascucci called the meeting to order at 7:00 p.m.

2. Opening Prayer
   Chair of the Board, M. Pascucci led the Opening Prayer.

3. Declaration of Interest

   The following trustees declared an interest in agenda items:

   A5 Minutes of the Regular Board Meeting, February 23, 2016 Items L1, L2, L3, L4
   H1 Minutes of the Administration and Finance Committee Meeting, February 29, 2016 Items L1, L2
   M1 Minutes of the In Camera Session of the Regular Board Meeting, February 23, 2016 Declared Items 1, 2, 3, 4, 5, 6
   M2 Minutes of the In Camera Session of the Administration and Finance Committee Meeting, February 29, 2016 Declared Items 1, 2
Trustee M. Pascucci—family member belongs to OECTA
Trustee B. Iannicca—family members belong to OECTA OT and CUPE 2026
Trustee A. da Silva—related to the Trustee Code of Conduct
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Trustee S. Hobin —family members belong to OECTA and OECTA OT

Motion 105 (16-03-29) by A. da Silva  Seconded by E. O’Toole

THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.
CARRIED

4. Approval of the Agenda

Additions to the Agenda:
- A 6 Election of Chair for the In Camera Session
- Private Session – Trustees Only

Report Withdrawn:
- M 7 - In Camera Reporting a Member to the Ontario College of Teachers

Motion 106 (16-03-29) by S. Hobin  Seconded by A. Abbruscato

THAT THE AGENDA BE APPROVED, AS AMENDED.
CARRIED

5. Approval of the Minutes of the Regular Board Meeting, February 23, 2016, excluding items L1, L2, L3 and L4

Motion 107 (16-03-29) by A. Abbruscato  Seconded by S. Hobin

THAT THE MINUTES OF THE REGULAR BOARD MEETING, FEBRUARY 23, 2016, EXCLUDING ITEMS L1, L2, L3 AND L4, BE APPROVED.
CARRIED

i) Business Arising from the Minutes
Nil

6. Election of Chair for the In Camera Session of the Regular Board Meeting, March 29, 2016

Chair M. Pascucci asked for nominations three times. Trustee F. Di Cosola was nominated to Chair the In Camera Session by L. del Rosario.

Motion 108 (16-03-29) by L. del Rosario  Seconded by B. Iannicca

THAT TRUSTEE F. DI COSOLA CHAIR THE IN CAMERA SESSION OF THE REGULAR BOARD MEETING, MARCH 29, 2016, BE APPROVED.
CARRIED

B  Awards and Presentations
Nil

Minutes – Regular Board Meeting – March 29, 2016
Pastor’s Remarks

Chair of the Board, M. Pascucci, introduced a video presentation featuring Rev. J. Joseph from Our Lady of the Airways Parish. In this Year of Mercy, local pastors have been invited to provide videotaped remarks at Board meetings.

Motion 109 (16-03-29) by B. Iannicca  Seconded by S. Hobin

THAT THE PASTOR’S REMARKS BE RECEIVED.

CARRIED

Delegations
Nil

Information/Reports from Trustees, for Receipt

i) Regular Reports

ii) Good News Items

- Student Trustee A. Hesketh-Pavilons shared a video presentation of St. Michael Catholic Secondary School mission trip to the Dominican Republic.

Trustee E. O’Toole shared:
- Congratulations to Our Lady of Mount Carmel Secondary School. Students reenacted the Stations of the Cross for the Family of Schools with both a traditional and a present day focus.
- Elementary Youth and Adult Faith Ambassadors held a Diversity Conference on March 4 and discussed transition to high school and the importance of getting involved. Fr. Vid Vlasic celebrated Mass with schools, participated and walked through the Doors of Mercy.
- On March 9, elementary and secondary joined in a Carousel to share great practices across the family. Use of technology apps and other resources were part of the sharing.
- Thank you to the staff at St. Therese of the Child Jesus School for their support for the Ferreira family.

Trustee A. da Silva shared:
- Congratulations to St. Augustine student Sophie Buu, for her two bronze medals at the Ontario Federation of Schools Athletic Association (OFSSA) swimming championship in Windsor.
- In preparation for Easter, St. Cecilia School had a school wide Lenten Retreat where students prayed and completed activities.
- Congratulations to the St. Cecilia student who came in second at the St. Anne’s Parish Catholic Women’s League Speech Competition.
- St. Thomas Aquinas Secondary School participated in a solidarity trip to Cambodia in January, working with community members in a small impoverished town to build a latrine and water gate.
- Congratulations to St. Thomas Aquinas Secondary School for the production of Les Misérables School Edition musical. Thank you to Mr. Thomas and staff for their many hours of hard work to ensure a successful performance.
Trustee L. del Rosario shared:
• Congratulations to St. Marcellinus Secondary School for winning third place in the Canada Improv Games.

Trustee D. D’Souza shared:
• Sacred Heart Grade 7 and 8 students had the opportunity to spend the day at Mount Alverno for a day of deep reflection of our faith. The Confirmation Retreat was supported by the school council.

F Reports from Committees, for Receipt

1. Minutes of the Central Committee for Catholic School Councils Meeting, December 3, 2015—S. Xaviour

   Motion 110 (16-03-29) A. Abbruscato Seconded by A. da Silva
   THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING, DECEMBER 3, 2015, BE RECEIVED.
   CARRIED

2. Minutes of Special Education Advisory Committee Meeting, February 10, 2016—S. Hobin

   Motion 111 (16-03-29) by S. Hobin Seconded by D. D’Souza
   THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, FEBRUARY 10, 2016, BE RECEIVED.
   CARRIED

G Information/Reports from Administration, for Receipt

1. Letter of Retirement—K. Fenwick, Principal

   M. Mazzorato, Director of Education, thanked K. Fenwick for utilizing her many talents in serving our youth and wished her well in her retirement.

   Motion 112 (16-03-29) by B. Iannicca Seconded by F. Di Cosola
   THAT THE LETTER OF RETIREMENT RECEIVED FROM K. FENWICK, PRINCIPAL, BE RECEIVED WITH REGRET.
   CARRIED

2. Pupil Accommodation Review (PAR) Update—D. Del Bianco

   D. Del Bianco, Superintendent of Planning and Operations, provided an information update of the East Credit Pupil Accommodation Review (PAR) and provided an overview of what has transpired with the East Credit Accommodation Review Committee (ARC) since the last update provided at the Administration & Finance Committee Meeting of February 29th.
Working Group Meeting #6 (March 2nd)
- Presentations from ARC representatives from Our Lady of Good Voyage, St. Valentine, St. Gregory, and St. Raymond Schools
- Reviewed all alternative options submitted to the ARC
- Developed a survey for Public Meeting #2

Working Group Meeting #7 (March 9th)
- Each school community submitted their “preferred option”
- Total of five options identified as being preferred by the ARC

Public Meeting #2 (Scheduled for March 30th)
- Presentation by staff
- Five ARC preferred options on display
- Survey of rationale

Future Working Group Meeting #8 (April 6th)
- Review of the survey results
- Next steps

All information including agenda, meeting minutes, correspondence, alternative options and any additional information requested by the Accommodation Review Committee (ARC) is available on the Board website and Trustee portal.

In response to Trustee S. Hobin’s inquiry concerning a modified process, Superintendent D. Del Bianco advised Dufferin-Peel’s policy includes the full process which involves an Accommodation Review Committee. The Ministry permits a modified process if the situation deals with three schools or less and only one option; only one public meeting is required. The modified process is embedded in Dufferin-Peel’s policy but the number of schools and size warranted the need for an Accommodated Review Committee.

In response to Trustee A. da Silva, Superintendent D. Del Bianco advised five options will be presented to the board on behalf of the committee unless changes come forward at the final working group meeting of the committee. Staff will analyze each option and either bring back their original recommendation, or modify their recommendation based on findings at the two public meetings.

Motion 113 (16-03-29) by L. del Rosario Seconded by A. da Silva

THAT THE VERBAL REPORT, PUPIL ACCOMMODATION REVIEW (PAR) UPDATE, BE RECEIVED.

CARRIED
Minutes – Regular Board Meeting – March 29, 2016

H  Trustee, Committee, Administration Reports, Requiring Action

1. Minutes of the Administration and Finance Committee Meeting, February 29, 2016 excluding Items L1 and L2—A. Abbruscato

Motion 114 (16-03-29) by A. Abbruscato  Seconded by S. Hobin

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, FEBRUARY 29, 2016, EXCLUDING ITEM L1 and L2, BE APPROVED.
CARRIED

Motion 115 (16-03-29) by A. Abbruscato  Seconded by S. Hobin

THAT THE BOARD APPROVE, SUBJECT TO MINISTRY OF EDUCATION APPROVAL IF REQUIRED, THE ALLOCATION OF $7.7 MILLION OF ITS ACCUMULATED SURPLUS TO PROVIDE FOR THE FOLLOWING:

- $0.5 million to replace CEC elevator.
- $1.3 million to support school based computer purchases and professional development related to new software/hardware.
- $0.1 million to place digital safes in every school office.
- $0.23 million for parking lot repairs at St. Kateri Tekakwitha.
- $0.25 million in establishment funds for new schools and growing schools.
- $2.7 million for textbooks and learning resources.
- $0.1 million to support stewardship and environmental practices. $0.5 million to address FDK staffing / internal door access of elementary schools / upgrade security equipment at schools.
- $0.25 million for door lock magnets at all elementary schools.
- $1.0 million to support technology enabled learning multi-year strategic plan.
- $0.75 million for ICT back office infrastructure support.

CARRIED

2. Minutes of the Faith and Program Committee Meeting, March 7, 2016—E. O’Toole

Motion 116 (16-03-29) by E. O’Toole  Seconded by L. del Rosario

1. THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE, MARCH 7, 2016, BE RECEIVED.
CARRIED

Motion 117 (16-03-29) by E. O’Toole  Seconded by L. del Rosario

2. THAT THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION (OCSTA) RESOLUTION SUBMISSION DEALING WITH OCSTA MEMBERS, AS A BARGAINING AGENT OF THE EMPLOYER, APPROVED IN MOTION 073 (16-01-26), BE WITHDRAWN.
CARRIED

Motion 118 (16-03-29) by S. Hobin Seconded by L. del Rosario

1. THAT THE REPORT, REVISED 2016 OCSTA RESOLUTION-21ST CENTURY PROGRAMS AND SERVICES FOR STUDENTS WITH DIFFERING ABILITIES INCLUDING DIVERSE LEARNING NEEDS, BE RECEIVED.

CARRIED

Motion 119 (16-03-29) by S. Hobin Seconded by L. del Rosario

2. THAT THE REVISED OCSTA RESOLUTION – 21ST CENTURY PROGRAMS AND SERVICES FOR STUDENTS WITH DIFFERING ABILITIES INCLUDING DIVERSE LEARNING NEEDS, BE APPROVED FOR RESUBMISSION TO THE ONTARIO CATHOLIC SCHOOL TRUSTEES’ ASSOCIATION.

CARRIED

4. Minutes of the Organizational Meeting of the Audit Committee, March 29, 2016

Minutes were distributed at the meeting.

Motion 120 (16-03-29) by S. Hobin Seconded by E. O’Toole

1. THAT THE MINUTES OF THE ORGANIZATIONAL MEETING OF THE AUDIT COMMITTEE, MARCH 29, 2016, BE RECEIVED.

CARRIED

Motion 121 (16-03-29) by S. Hobin Seconded by E. O’Toole

2. THAT THE APPOINTMENT OF DELOITTE LLP, CHARTERED PROFESSIONAL ACCOUNTANTS, AS THE BOARD’S EXTERNAL AUDITORS FOR THE THREE YEAR TERM STARTING WITH THE MARCH 31, 2016 SPECIFIED PROCEDURES REPORT AND EXPIRING WITH THE AUGUST 31, 2018 YEAREND AUDIT WITH EXPECTED TOTAL FEES OVER THREE YEARS OF $243,660 (EXCLUDING TAXES), BE APPROVED.

CARRIED

I Notices of Motion
Nil

J Additional Business
Nil

K Questions asked of, and by Board Members

1. Trustee S. Hobin inquired about the current status of the wait list for the Extended French Program. Director of Education, M. Mazzorato indicated the Extended French wait list at St. Christopher School has been eliminated by an opportunity to create a combined class. The wait list exists at St. Rose of Lima School and parents wishing to register their student at other Extended French sites would contact the principal, with the understanding that they will need to provide their own transportation.
2. Trustee S. Hobin inquired about the process for choosing technology courses in secondary school. Director of Education M. Mazzorato advised students entering Grade 9 may choose these courses as an elective and through recommendations of the guidance department.

3. Trustee F. Di Cosola advised the parents of St. John Paul II Catholic School have formulated a petition in response to the transportation reassessment removal of transportation for their community and will be presenting the petition to Student Transportation of Peel Region (STOPR).

4. Trustee F. Di Cosola brought forth a concern from the St. Rita School community regarding boundaries, particularly the parents who live in the Brampton area of the St. Rita School boundary. They are concerned that as they plan their transition to secondary school, students from the Brampton community do not have an option to attend R. F. Hall Catholic Secondary School.

5. Trustee L. del Rosario recognized Superintendents D. Amaral, D. Del Bianco and their team for their work on the Pupil Accommodation Review process.

6. Trustee E. O’Toole, inquired about an update on the role of the Ombudsman. M. Mazzorato, Director of Education advised staff intends to bring forward a report to a committee meeting outlining the role of the Ontario Ombudsman.

7. In response to Trustee E. O’Toole, M. Mazzorato, Director of Education advised there is a central process for accepting flex boundary Full Day Kindergarten (FDK) students.

8. Trustee B. Iannicca inquired about school websites. Director M. Mazzorato advised there are common aspects to each school’s website and school staff are relied upon to keep them up to date.

9. In response to Trustee B. Iannicca’s inquiry concerning technology, Director M. Mazzorato advised Office 365 is available to staff and students. Staff are encouraged to use and provided professional learning opportunities. Tech Tuesdays and Digital Thursdays were offered virtually as innovative practices and creative ways to reach out and bring awareness of various types of technology to support teachers, students and to engage parents.

10. In response to Chair of the Board, M. Pascucci, Director of Education, M. Mazzorato advised that annually within Peel Region a contest is run for secondary students. The Creative Minds Youth Contest is an opportunity for secondary students to submit artwork or essays based on the theme Human Footprints on Earth.

L  Declared Interest Items

Trustee F. Di Cosola assumed the Chair.

The following trustees left the meeting for the declared interest items.

Trustee M. Pascucci—family member belongs to OECTA
Trustee B. Iannicca—family members belong to OECTA OT and CUPE 2026
Trustee A. da Silva—related to the Trustee Code of Conduct
Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Trustee S. Hobin —family members belong to OECTA and OECTA OT

   Motion 122 (16-03-29) by L. del Rosario Seconded by E. O’Toole

   THAT THE MINUTES OF THE REGULAR BOARD MEETING, FEBRUARY 23, 2016, ITEMS L1, L2, L3 AND L4, BE APPROVED.

   CARRIED


   Motion 123 (16-03-29) by D. D’Souza Seconded by E. O’Toole

   THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, FEBRUARY 29, 2016, ITEMS L1, AND L2, BE APPROVED.

   CARRIED

M In Camera Session

   Motion 124 (16-03-29) by L. del Rosario Seconded by D. D’Souza

   THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

   CARRIED

N Rise and Report

   Motion 125 (16-03-29) by F. Di Cosola Seconded by B. Iannicca

   THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

   CARRIED

O Future Meetings

   April 26, 2016 May 24, 2016 June 21, 2016

P Adjournment 9:15

   Motion 126 (16-03-29) by D. D’Souza Seconded by A. Abbruscato

   THAT THE MEETING BE ADJOURNED.

   CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER B 1

PASTOR’S REMARKS—VIDEO PRESENTATION
REV. SCOTT BIRCHALL, ASSOCIATE PASTOR, MERCIFUL REDEEMER PARISH

1. THAT THE PASTOR’S REMARKS VIDEO PRESENTATION FROM REV. SCOTT BIRCHALL, ASSOCIATE PASTOR, MERCIFUL REDEEMER PARISH, BE RECEIVED.
RECOMMENDATION TO THE BOARD

REPORT NUMBER D 1

DELEGATION
PUBLIC BUDGET CONSULTATION 2016-17

1. THAT THE DELEGATION, REGARDING PUBLIC BUDGET CONSULTATION 2016-17, BE RECEIVED.
REGISTRATION FORM FOR DELEGATIONS

All delegations are required to submit a Registration Form outlining the key points to be presented, as well as a written copy of the intended presentation. This documentation must be submitted, no later than by 1:00 p.m., five (5) working days before the date of the meeting, for the request to be considered. Trustees may ask questions of clarification after the presentation in accordance with Board Procedural By-Law #1-01, Article 6. Delegations are reminded that no decision on the issues presented will be made at the meeting. Delegations are allotted five minutes to present.

Meeting name & date: April 26, 2016

☑ I wish to speak ONLY on my own behalf.
☐ I wish to delegate as a spokesperson for:
☐ I am an employee of the Board and my subject cannot be dealt with under a Board Collective Agreement.

Please provide a brief summary of the subject of the delegation.

1) In Brampton only one school is accepting identified gifted children. Grades 5+6 and 7+8 are combined. Children are bused to Mississauga for the only reason that the classes are full! Surprised to see a bus running 25.40 km one way, (50.80 km/day) with one child for 2 years.
2) A similar situation for IB. In Brampton only one high school has the IB program with only 3 subjects (English, History and Chemistry). Children have to give up or go to Mississauga where there are many schools with all subjects. Why that in Brampton? no money to train teachers. No math, no Science. IB teacher in Brampton. The 2016-2017 budget should prioritize the teachers' training and education facilitation.

The Board does not wish to prevent the expression of honest opinion, however, delegates should refrain from negative, critical or derogatory comments about identifiable persons.

Please read Dufferin-Peel Catholic District School Board By-Law # 1-01, Article 6 (see reverse) pertaining to delegations prior to signing, and returning the registration form to the Board and Committee Information Officer. The Board and Committee Information Officer will contact you to confirm the date and time of your delegation.

Please note that delegations will be only heard during the allotted period for delegations. If it is necessary to cancel the delegation, please do so in writing by email, fax or hand delivered copy at least 24 hours prior to the meeting; Phone 905-890-0708, Ext. 24433, Fax 905-890-8837 or Email laurie.mackereth@dpcdsb.org

Delegation Contact Information: *

Name: GASPARD NDAYISHIMIYE
Address: [Redacted]
Telephone: [Redacted]
Email: [Redacted]

Date: April 15, 2016

Signature: [Signature]

* Municipal Freedom of Information and Protection of Privacy Act: Personal Information is collected under the legal authority of the Education Act, RSO 1990, c. E.2 and will be used by the Board and Committee Information Officer for corresponding with delegates. Questions about this collection should be addressed to the Records Management and Access/Privacy Administrator at 905-0708, Ext. 24443.
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 1

MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS MEETING,
FEBRUARY 11, 2016

1. THAT THE MINUTES OF THE CENTRAL COMMITTEE FOR CATHOLIC SCHOOL COUNCILS
MEETING, FEBRUARY 11, 2016 BE RECEIVED.
Central Committee for Catholic School Councils Meeting
Thursday, February 11, 2016
Board Room, Catholic Education Centre

Chair: G. Rodney  
Vice Chair: L. Davoli  
Trustees: S. Xaviour  
Superintendent: S. Steer

Members Present:  
M. Schaus OECTA Elementary Representative  
P. MacDonald DPSU OECTA Secondary Representative  
M. O’Mahony Principal/VP Elementary Association  
S. Gos Principal/VP Secondary Association  
K. Cespite School Year Calendar Elementary Representative  
L. Tedesco School Year Calendar Secondary Representative  
P. Olivieri SEAC/CCCSC Liaison  
V. Mordido Access DP Representative  
K. Magdangal OAPCE Representative  
V. Pedley Brampton East Caledon Dufferin Malton – Elementary  
K. Cespite Brampton East Caledon Dufferin Malton – Secondary  
K. Dancy Brampton North-East – Elementary  
M. Rodrigues Brampton North-East – Secondary  
G. Rodney Brampton West – Elementary  
A. Saunders-Georges Brampton West – Secondary (Alternate)  
V. Mordido Mississauga Brampton Central – Elementary  
I. Lushi Mississauga Brampton Central – Secondary  
P. Meehan Mississauga East – Elementary  
S. Harry-Paul Mississauga East – Secondary  
L. Davoli Mississauga North East – Elementary  
P. Olivieri Mississauga North East – Secondary  
L. Tedesco Mississauga South – Elementary  
M. Gomes Mississauga South – Secondary (Alternate)

Regrets: T. Cruz  
F. Di Cosola  
E. Pegas-Ferreira  
P. MacDonald  
B. Kennedy  
C. DiCarlo

Recorder: C. Child

A Routine Matters
1. Call to Order  
G. Rodney called the meeting to order at 7:00 p.m.
2. Opening Prayer
   S. Steer lead the liturgy prepared by A. Fung-Fook, Religion Consultant. Opening the Doors of Mercy and advised would share the link for What’s on the Pope’s Heart
   http://apostleshipofprayer.org/whats-on-the-popes-heart/

3. Attendance
   i. Welcome and Declaration of CCCSC representatives
      Round table introduction of everyone present
   ii. Declaration - NIL
   iii. Declaration of Alternates by Family of Schools
      A. Saunders-Georges, Brampton West
      M. Gomes, Mississauga South
      D. Mohandoss, Brampton North East
   iv. Identification of Observers and Guests
      M. Locata, McGivney & D’Youville
      B. Georges, Guardian Angels
      C. Farmer, Blessed Teresa
      J. Creighton, St. Thomas Aquinas
      G. Briand-Santos, St. Raymond
      L. Blank, Mary Fix

4. Approval of Minutes of December 3, 2015
   Moved by K. Cespite
   THAT THE MINUTES OF THE DECEMBER 3, 2015 MEETING BE APPROVED
   CARRIED

5. Business arising from the Minutes - NIL

6. Approval of the Agenda
   Moved by P. Olivieri
   THAT THE AGENDA BE APPROVED
   CARRIED

B. Presentations
1. Pupil Accommodation Review – D. Del Bianco, Superintendent of Operations
   • PAR - Pupil Accommodation Review is necessary when 1 or more schools are being considered for closure due to declining enrolment and under use of school facility.
   • Effects all school boards; public, separate, French and or private. Ministry funding is per pupil.
   • The Boards responsibility is to operate efficiently.
   • If a school is half full sometime it is a possibility to remain open if we join partnership with a health care or community partner.
   • There are new 2015 guidelines in place. These new guidelines are followed to create a policy for our board.
   • Presently we have 1 ongoing ARC-Accommodation Review Committee; the East Credit Mississauga Accommodation Review. There are 8 schools in review: Our Lady of Good Voyage, St. Bernadette, St. Dunstan, St. Gertrude, St. Gregory, St. Herbert, St. Raymond, and St. Valentine Elementary School.
• 2 parents of each school community sit on the ARC.
• In these 8 schools there are 2700 students and they hold 4500 students. This means that 1800 seats are empty and we are incurring operating costs such as heating.
• 63% of costs are funded by the Ministry, the Board covers the other 37% from the operating costs. This is new, formerly the Ministry funded 80% and would “top up” the difference. This is new within the new 2015 guidelines.
• ARC is designed to look at a grouping of schools to determine the best solution for everyone involved in the process. While the initial staff report may contain a proposed option that impacts these schools, the final decision by the Board to move forward with a recommendation will not take place until after the consultation period. The final decision is made by the Trustees.
• The closure would not occur before June 2017. The process takes 2 years. 1 year for process and 1 year for transition.
• S. Steer concluded that we are all part of a school community and the Board community at large.

C Reports

1. Trustee Report – S. Xavier
   • Trustee S. Xavier advised of the switch in Trustee, formerly Trustee T. Thomas sat on the CCCSC Committee. Following the Organization of the Board, Trustee F. Di Cosola will now support the CCCSC. Unfortunately he was unable to attend today therefore Trustee Xavier brought greetings and wished everyone Happy New Year.
   • Yesterday as we begin our journey of Lent, Ash Wednesday was celebrated in all our schools.
   • It is Black History month.
   • Local contract negotiations are almost all complete.
   • Ministry has added a new PA day April 11, 2016. We work with the Peel Board to help reduce transportation costs on PA days.
   • Trustee Xavier left following his presentation for other board business.

2. Superintendent Report – Superintendent Steer
   • Presented C.O.D.E. Parent Engagement Document: Inspiring Your Child to Learn and Love Math. Each Family Representative took a sample to review with their School Councils. Each school has been provided 6 copies. It is built around growth mindset – students learn from their mistakes. Math should be part of students’ daily learning i.e. budgeting for a cell phone, working out the internet plan at home.
   • Pro Grant could support this CODE document, you may wish to speak with your Administrators to set up a parent engagement evening around this kit. Inside there is an easy agenda included in the material.
   • Followed up with a brief discussion on the benefits of students using the math help line.
   • Parents are encouraged to contact the Ministry to inquire about possibly extending to students in grade 11 and 12.
   • G. Rodney referenced the Kahn Academy which has been discussed previously at CCCSC meetings.

3. OAPCE Report – K. Magdangal
   • Flyer was distributed for the upcoming Conference, Living our Virtues in a Virtual World, OAPCE 77th Annual Conference AGM & Gala Dance. The website is open, amazing guest speakers, J. Kostoff will be speaking. Many hot topics such as Social Networking.
• K. Magdangal requested that each School Council consider covering the cost of sending their OAPCE representative. This year it is “bring a buddy”, OAPCE will cover the cost of each representative bringing a guest. Cost is $75 including dinner.
• OAPCE is the only Catholic Parent Group recognized by the Ministry. OAPCE pays a fee to ICE that is allowed to be included in their table for discussions.

4. SEAC Report – P. Olivieri
• Director Mazzorato came to speak at the last SEAC meeting February 10, 2016 and informed group that she wants to be out and about in the schools and around parents.
• Presentations included: Review of Strategic System Plan 2014-2019 – learning for all; What is an IEP; Ministry Placement Registrations; Equity Strategy looking at the whole child. We need to understand the multiple identities in a child not just one, which is how we reach equity. Also an Early Learning Update on the policy now in place.
• SEAC input into Board Budget Process.
• Brampton Caledon Community Living spoke re Commence 2016, workshops March 1 & 2.
• Update given on Pro Grants “Preparing your child for Sacraments” excellent turnout of approximately 40 families. “Support Diverse Learners in Math” – also great turnout. “Read and Write Gold” upcoming at St. Marcellinus School, last year this event sold out and the wait list people will be awarded first spots this year. Poster shared with group.

5. Diocesan Report – NIL

• Following negotiations with teachers’ federations, school boards are required to implement an additional PA day effective this school year. Date is April 11, 2016.
• Superintendent L. Storey to speak with coterminous board to align school calendars as much as possible.
• 2016-2017 dates will be finalized in April.

• At the last Access meeting they discussed that access issues are not only regarding employees of the board, we must consider the public access of everyone to our facilities.
• Comments on the new posters and highlighted the raindrops reflect all invisible handicaps.
• Elevators at the board are now working. Superintendent Del Bianco comments that all elevators are operational at this time. Difficulty servicing many of the school elevators because the parts are no longer available. We are looking to tender other companies for parts and service. The board has 137 elevators and 4 are obsolete and being looked at for replacement.

8. Family of Schools Monthly Report – Attachment please review at your leisure

D Information / Committee Updates - Chair
1. Correspondence
2. CCCSC In-Service Committee
• G. Rodney presented the chosen Keynote Speaker for the Conference and Market Place
April 9, 2016 to be held at St. Joseph Secondary.
• Dr. Susan Williams, Psychologist will address: Parent’s Guide to Reducing Stress and Increasing Resilience in Children
• Details of breakout session will be confirmed and shared with all members.

E  Agenda items for next meeting
1. Catholic Board Learning Plan: Technology and Learning to be presented by C. Blanchard, Superintendent, Program, Special Projects, Strategic Planning & Policy, and R. Eberhardt, Chief Information Officer
2. Parent Engagement Spring Session May 10 and May 11 in Brampton. Possibility of Dr. Susan Sweet to address “Mental Health – Accepting, Recognizing and Supporting”.

F  Closing Prayer – Our Father

G  Adjournment at 8:50 p.m.

H  Future Meetings
   Thursday, April 7, 2016
   Thursday, May 12, 2016
   Thursday, June 9, 2016
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 2

MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD MEETING
FEBRUARY 17, 2016

1. THAT THE MINUTES OF THE MISSISSAUGA PUBLIC LIBRARY BOARD MEETING
FEBRUARY 17, 2016, BE RECEIVED.
MISSISSAUGA PUBLIC LIBRARY BOARD
Regular Meeting
Minutes of the meeting held on Wednesday, February 17, 2016 at 5:30 p.m.,
Mississauga Central Library, 301 Burnhamthorpe Rd. West, Mississauga, ON L5B
3Y3

PRESENT: Margot Almond
Raj Chopra
Nokha Dakroub
Harry Hastilow
Councillor John Kovac
Councillor Matt Mahoney
Priscilla Mak
Val Ohori (Vice-Chair)
Thomas Thomas

ABSENT: Brad Hutchinson
Antonio Maraschiello

STAFF PRESENT: Rose Vespa, Director
Anne Murphy, Area Manager One
Sue Coles, Area Manager Three
Debbie MacDonald, Manager, Shared Services

MINUTES RECORDED: Anne Marie Solleza

1.0 CALL TO ORDER/APPROVAL OF AGENDA

The Vice Chair called the meeting to order at 5:30 p.m. She informed the Board that
Brad Hutchinson is stepping down as Chair and will not be seeking re-election but will
continue to serve as a member of the Board.

The following changes were made to the agenda:

Item 1.1 Elections of the Chair and Vice Chair to be postponed to March 23, 2016

Add: Item 1.4 HR Update on Labour Negotiations
Add: Item 12.1  Election/Nominating Committee Discussion

07:16 Resolved that the agenda be approved as amended.

Moved by  Councillor J. Kovac
Seconded by P. Mak
Carried

1.2 DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interests declared.

1.3 DELEGATIONS

1.4 HR UPDATE ON LABOUR NEGOTIATIONS

08: 16 Resolved that the Board go into closed session at 5:36pm pursuant to Ontario Public Library Act Section (4) (d) labour relations or employee negotiations

Moved by  N. Dakroub
Seconded by T. Thomas
Carried

2.0 CONSENT AGENDA

10:16 Resolved that items 2.0 to 2.2 on the consent agenda be approved as presented and the CEO of the Library is hereby authorized and directed to take such action that may be necessary to give effect to the recommendations as therein contained.

Moved by T. Thomas
Seconded H. Hastilow
CARRIED
3.0 CEO’s HIGHLIGHTS

Lean
The Director informed the Board about Lean, a city-wide initiative that aims to engage, train and coach employees so they can, in turn, streamline their existing processes resulting in customer satisfaction. The Library was one of the very first divisions to undertake a Lean project. In 2015, staff from Material Handling and Processing, Acquisitions and Cataloguing got together to “lean” the process of putting books/materials on the shelves. Processing time has since been reduced from 4 months to 2 weeks. This has also had a positive impact on circulation. Mississauga Library shared this success at the OLA Superconference Poster session and was of great interest to many attendees.

ROAR
On February 3, 2016, The Director attended the launch of ROAR (Reach Out and Read), a program headed by the Region of Peel’s Public Health Department. The initiative aims to engage libraries and health professionals, linking doctor visits with literacy. Doctors prescribe books to read and encourage library visits. Mississauga is the second ROAR site, after the Toronto Public Library, in Canada.

Central Library Revitalization Update
In addition to the update provided by Anne Murphy at the January meeting, the Director informed the Board that an RFP for Architects will go out shortly.

4.0 POLICY REVIEW

5.0 INTERNAL MONITORING REPORTS

6.0 ENDS
6.1 Ends 2016-2018

The Director explained the new framework for the Board’s Ends, highlighting the change from year-to-year operational objectives to a 3 year work plan that will take the current Board to the end of its term in 2018. The new format also allows staff to include content that will articulate outcomes and impacts, providing tools for effective Board oversight.
Once approved, these Ends will provide the basis for operational work plans of each location and department within the library.

R. Chopra stated that she hasn’t had an opportunity to read the report prior to the meeting and will email her comments to the Director and the rest of the Board.

11:16 Resolved that the report Draft Ends for 2016-2018 dated February 17, 2016 be approved as presented.

Moved by N. Dakroub
Seconded by P. Mak
Carried

7.0 GOVERNANCE

8.0 OWNERSHIP LINKAGE

9.0 BOARD ADVOCACY

10.0 EDUCATION
10.1 OLA Superconference –Board member update

M. Almond shared her experience at the OLA Superconference with the Board. She said it was a worthwhile investment of her time which she split between sessions on performance measures and outcomes and the OLA Boot Camp on Board Governance.

As requested by the Vice Chair, she will forward links to these presentations to the rest of the Board.

11.0 INCIDENTAL INFORMATION

12.0 OTHER BUSINESS
12.1 ELECTION OF CHAIR AND VICE CHAIR

Based on a suggestion from the Director, the Board agreed to the creation of a Nominating Committee who shall look after the nomination process for the elections that have been re-scheduled for March 23, 2016. N. Dakroub, Councillors M. Mahoney and J. Kovac and H. Hastilow volunteered to be members of the Nominating Committee with N. Dakroub chosen as Chair.
Board members interested in running for an executive position shall send their expressions of interest to N. Dakroub by March 9, 2016. The Committee shall provide an update on the nomination process to the Board on March 10, 2016.

To reiterate the process and timelines, the Vice Chair assured the members that an email will be sent out summarizing the discussion.

13.0 IN CAMERA AGENDA

14.0 BOARD SELF-EVALUATION
R. Chopra led the self-evaluation. She thanked the Director for recommending new processes for the elections as well as the new framework for the Ends. She felt it was an interesting meeting with everyone taking part in a lively and witty discussion. She acknowledged V. Ohori for capably stepping into the role of Chair in B. Hutchinson’s absence.

15.0 ADJOURNMENT
There being no other matters to discuss, the meeting was adjourned at 6:35pm.

NEXT MEETING
The next meeting of the Library Board will be held on March 23, 2016 at Central Library.

_________________________________   __________________________
Secretary/Treasurer                        Chair
RECOMMENDATION TO THE BOARD

REPORT NUMBER F 3

MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING,
MARCH 9, 2016

1. THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING,
MARCH 9, 2016, BE RECEIVED.
Special Education Advisory Committee Meeting
Wednesday, March 9, 2016, 7:00 p.m.
Board Room, Catholic Education Centre

The mission of the Dufferin-Peel Catholic District School Board, in partnership with the family and Church, is to provide, in a responsible manner, a Catholic education which develops spiritual, intellectual, aesthetic, emotional, social, and physical capabilities of each individual to live fully today and to meet the challenges of the future, thus enriching the community.

Committee Members:
S. Hobin, Chair, Trustee, Mississauga Wards 2 & 8
C. Koczmar, (Vice-Chair) Community Living Mississauga
L. del Rosario, Trustee, Mississauga Wards 6 & 11
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6
T. Thomas, Trustee (Alternate), Mississauga Ward 5
L. Donworth, ABC Association for Bright Children
D. Farrace, Brampton Caledon Community Living
C. Munroe, Autism Ontario, Peel Chapter
J. Hatton, Autism Ontario, Peel Chapter (Alternate)
L. Gaylie, Easter Seals Ontario
N. Lewis, Canadian Mental Health Association/Peel
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6
D. D’Souza, Trustee (Alternate), Brampton Wards 2, 5 & 6

Staff:
S. McWatters
S. Kendrick
E. Fischer
D. Amaral
G. Carley
C. Kyte
D. Lean
G. Brown
W. Brunton
R. Ariganello
K. Menanno
S. Vukosich-Pen nel
P. Boniferro
L. Eschli
K. Page
R. Baechler
T. Cameron
J. Toste
M. Minnick
L. Hutchison
P. Atkinson
C. Bova

Unapproved Minutes

A Routine Matters
1. Call to Order and Attendance
The meeting was called to order at 7:03 p.m. by Trustee L. del Rosario. Regrets were noted. Heather Bialowas and Celeste Encila were welcomed as the new representative and alternate of Peel Caring Network for Challenged Kids. Guests were welcomed.

2. Opening Prayer – Lenten Prayer (prayer attached)
Trustee del Rosario lead us in prayer.

3. Approval of Agenda

Moved by C. Koczmar
THAT THE AGENDA BE APPROVED.

CARRIED
4. **Approval of Minutes, SEAC Meeting, February 10, 2016 (attached)**

   **Moved by L. Gaylie**

   **THAT THE MINUTES OF FEBRUARY 10, 2016 MEETING BE APPROVED.**

   **CARRIED**

5. **Previous Business**

**B Presentations and Staff Reports**

1. **Creating Pathways to Success: myBlueprint - Update, S. Kendrick, E. Fischer, M. Biagi, L. Hutchison**

   M. Biagi and L. Hutchison, provided background on myBlueprint, within the context of Creating Pathways to Success, an education and career/life planning program for Ontario schools, Kindergarten to grade 12. New features in myBlueprint (e.g. career spectrum) were shared, linking students to career life planning. Other enhancements include updates to meet the Accessibility for Ontarians with Disabilities Act (AODA) and Web Content Accessibility Guidelines (WCAG) 2.0 to ensure the website is accessible for all. The AT compatibility has been improved to ensure the website can be read aloud for students, as appropriate. All students have access to Text Help with myBlueprint. The interactive and collaborative tool can be shared with families and staff and students have the opportunity to link parents to their portfolio. MyBlueprint is working on numerous features designed to directly support students seeking community and other vocation destinations. Dufferin-Peel is currently piloting the All About Me Portfolio in 14 elementary schools. Students are encouraged to discover themselves, explore potential careers, and showcase their growth in building a personal portfolio. Questions were taken and responses provided.

2. **System Technology, C. Blanchard, Interim Superintendent of Program**

   Superintendent Blanchard provided a 2015-2016 technology update. The Board of Trustees have committed to addressing the technology needs of students through the Strategic System Plan. In planning forward, the system continues to examine: a) advancing the view of technological stewardship/digital citizenship; b) promoting equitable, ethical and responsible uses of technology among all; c) supporting effective pedagogy that includes appropriate technologies to enhance teaching and learning; and d) supporting all staff through integration of successful technology practices, as reflected in the Catholic Board Learning Plan, local Catholic school learning plans and school technology plans. Superintendent Blanchard asked for input from SEAC through a survey. Information taken from this survey will be integrated moving forward. The link for the survey was sent to all members electronically. Questions were taken and responses given.

3. **Technology and Learning, Supporting Students with Differing Abilities, S. Kendrick, E. Fischer, Board Special Education Team**

   P. Atkinson provided an update on technology in Special Education. The strategy allows technology to be shared broadly across the system, embracing all learners, while being precise for the few learners. C. Kyte shared that while personalized solutions in technology are being reviewed and developed, professional development continues to be an ongoing need to support staff in deepening their understanding of the needs of 21st Century learners. C. Kyte provided examples of how the department is supporting minimally verbal, blind and low vision and deaf/hard of hearing students. Board itinerant staff provided insights into the use of technology to support students with differing abilities, in elementary/secondary. Example of how Text Help is used and can be tailored for all students, was shared. The demonstration noted that students have access to and many utilize a take-home version of Text Help. Break out sessions were provided, offering iPad demonstrations of...
the Universal Design for Learning (UDL) suite and the Differing Ability (DA) suites. Support was received. Questions were taken and responses given.

C Budget

D Information/Reports from Trustees

April 2016 – Trustee Retreat and MPP Meeting. At the MPP meeting, trustees will continue to ensure adequate funding for Special Education is on the agenda.

E Reports from Community Associations


F Work Groups

G Information and Correspondence

1. CCCSC Conference and Marketplace – SEAC PRO Grant – April 9, 2016
   This year’s annual CCCSC conference is being held on Saturday, April 9, 2016 with a number of workshops sponsored by SEAC and Special Education including Mental Well Being: Supporting Students Experiencing Stress and Worry; and Special Education: A Ministry of Education Perspective on Supports for Students with Differing Abilities. There is also a workshop on 21st Century Supports for All Students by J. Marquis, Itinerant Teacher, Dufferin-Peel. A SEAC presence was invited. C. Koczmara and D. Farrace volunteered to attend.

2. Best Buddies Canada, R. Baechler
   The Best Buddies program is a friendship program that runs in a number of secondary schools. The program provides one on one support for students with intellectual/developmental disability. Dufferin-Peel received a letter from the Executive Director of Best Buddies Canada congratulating Fr. Michael Goetz S.S. as one of the top 20 schools nationwide running the Best Buddies program. Congratulations, Fr. M. Goetz!

H Communications

I Questions asked of, and by Committee Members

1. D. Farrace inquired how to get Best Buddies into other secondary schools. Staff noted that the Best Buddies organization requires particular criteria including a staff member volunteer to run the program. R. Baechler indicated that in addition to Best Buddy programs, each secondary school offers an inhouse friendship buddy program supported by staff and leadership from student volunteers. Generally, there has long been a keen interest from staff and students to support these programs.

2. C. Koczmara asked if there is a process of informed consent where teachers have discussions with parents regarding modifications and accomodations, adding that parents are not always clear on the long-term implications of a modified/accommodated program. Staff highlighted that the IEP cycle review and reporting periods offer opportunities to bring clarity to short, medium and long-term student transition planning. Staff offered reinforcement of transitional conversations with parents through internal process including through Family of Schools consultants. Conversations are encouraged on a case by case basis.
3. L. Eschli advised SEAC that the Interim Report for the Regional PRO Grant has been filed. In addition, the proposal for the grant for 2016-2017 is due in May and SEAC members are asked to provide input. L. Gaylie remarked at how fortunate the committee is to have L. Eschli support this process year after year and thanked her on behalf of SEAC.

J Public Questions

K Future Meetings

April 13, 2016
May 18, 2016
June 15, 2016

L Adjournment

Moved by C. Koczmara

THAT THE MEETING BE ADJOURNED AT 9:45 P.M.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 1

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM T. WATERS, PRINCIPAL, BE RECEIVED.
March 22, 2016
Marianne Mazzorato
Director of Education
Dufferin-Peel Catholic District School Board
40 Matheson Blvd. West
Mississauga, Ontario
L5R 1C5

Dear M. Mazzorato,

Please accept this letter as notification of my intention to retire from the Dufferin-Peel Catholic District School Board, effective June 30, 2016.

I am very appreciative for being provided the opportunity to work with so many young children and adults over the past thirty years. My journey included being blessed with five beautiful children, one who I am proud to say is a teacher with Dufferin Peel. My schools included; St. Catherine of Siena, St. Elizabeth Seton, All Saints, St. Therese of the Child Jesus, St. Hilary, St. Gertrude, St. Joseph Streetsville, Guardian Angels and my final stop, St. Jean-Marie Vianney. Opening a new school at the end of my career was an experience I will always cherish. It provided me the opportunity to end my career in a new facility, surrounded by a special group of teachers, parents and students.

Thank you for the numerous opportunities for professional and personal development. The support and care that was displayed by my colleagues was always genuine and heartfelt. It was a privilege to work side by side with so many dynamic people over the years and I am forever grateful for the times we shared together. It has been a fulfilling and gratifying career.

I wish everyone in the Dufferin Peel community health and happiness.

Sincerely,

Tim Waters
Principal
St. Jean-Marie Vianney School

Cc  Sue Steer  Superintendent, Brampton West
    Sheila McWatters  Associate Director of Education
    John Hrajnik  Associate Director of Education
    Clara Pitoscia  Superintendent Human Resources and Employee Relations
    Darryl D’Souza  Trustee

The Dufferin-Peel Catholic District School Board
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 2

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM J. COUGHLIN, PRINCIPAL, BE RECEIVED.
April 1, 2016

Dear Marianne,

Please accept this letter as advisement of my intention to retire from Dufferin-Peel Catholic District School Board effective June 30, 2016.

I am grateful to many colleagues, both at Toronto Catholic District School Board and Dufferin-Peel Catholic District School Board, whose wisdom, acts of inspiration and passion for learning influenced me in my chosen vocation as a classroom teacher, consultant and administrator.

In particular, I wish to thank the members of the Executive Council, the many supportive and caring Superintendents and trustees, fellow administrators, teachers and support staff as well as school communities. They have gifted me with their ability to kindle and re-kindle my passion for teaching, co-learning and co-leading others in building and sustaining Catholic learning communities throughout my career.

“Community is the place where we ideally learn to be ourselves without fear or constraint. Community life deepens through mutual trust among all its members.” Jean Vanier

Thank you to Dufferin-Peel Catholic District School board for providing a deep Catholic community context and trusting me to succeed as a Catholic educator without fear or constraint.

Sincerely,

J. Coughlin,
Principal,
St Rose of Lima

cc: M. Mazzorato, Director of Education DPCDSB
T. Cruz, Superintendent Mississauga North
C. Pitsicia, Superintendent H.R. & E.R

RECEIVED
APR 01 2016
DIRECTOR OF EDUCATION

The Dufferin-Peel Catholic District School Board
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 3

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM N. LEVEY, PRINCIPAL, BE RECEIVED.
March 31, 2016

Marianne Mazzorato  
Director of Education  
Dufferin-Peel Catholic District School Board  
40 Matheson Blvd., West  
Mississauga, Ontario  
L5R 1C5

Dear Marianne,

Catholic Education has been an integral part of my life’s vocation and my commitment to its preservation has never wavered. Throughout my 38 years as a Catholic educator, I am most proud to have been a part of the Dufferin-Peel Catholic community both as an employee for over 30 years and as a former student of St. Dominic Catholic Elementary School.

It is with mixed emotions that I write this letter declaring my intent to retire from The Dufferin-Peel Catholic District School Board effective as of June 30, 2016.

As excited as I am about embarking on this new stage of life, I also feel sadness for leaving this extraordinary community. I consider myself extremely fortunate to have had the opportunity to develop both professionally and personally over the years. I have been honored to work with and serve our Catholic school communities.

It has been one of the greatest blessings of my life to learn from and work in the company of exemplary Catholic educators and School Board staff. I would like to extend my sincere appreciation to all of the Trustees, Directors, Associate Directors, Superintendents, Principals, Vice- Principals, Teachers, Support and Board Staff for their support and encouragement. Having worked in a variety of schools and in a Board-wide capacity, I cannot begin to name the countless individuals who have enriched my life, and I am very thankful for each and every one of them.

I would like to thank the students with whom I have been entrusted for giving me such pride and joy in seeing them learn and grow, and for teaching me more than I may have ever taught them. I am equally as thankful to the parents for their ongoing support in our common goal of the well-being of our students, by allowing me the opportunity to help them on the path of developing to be lifelong learners, responsible citizens, and faith-filled persons.

I will always be very grateful for my years of service and for the many blessings received from being part of the Dufferin-Peel Catholic District School Board.

Sincerely,

Nancy Levey  
Principal

Cc. S. Hобin Trustee  
D. Amaral, Superintendent of Schools  
C. Pitscіa, Superintendent of Human Resources
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 4

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM M. O’MAHONY, PRINCIPAL, BE RECEIVED.
April 4, 2016.

Dear Marianne,

Please accept this letter as notification of my intention to retire from the Dufferin Peel Catholic District School Board effective June 30, 2016.

I have been richly blessed as an educator and have enjoyed a diverse career with London District Catholic School Board, Toronto Catholic District School Board, Edmonton Catholic District School Board and for the past 27 years, Dufferin-Peel Catholic District School Board. I feel very fortunate to have been called to a vocation in Catholic Education and to have been given the opportunity to serve in the Dufferin-Peel community as a teacher, consultant, vice-principal and principal.

Along the journey I have travelled with so many who have been an integral part of my life and my personal, spiritual and professional growth. I have been blessed to learn and work in the company of exemplary Catholic educators, board staff and community partners. I would like to extend my gratitude to all of the students, teachers, administrators, secretaries, custodians, parents, special services personnel, priests, supervisory officers, senior executives and trustees for their support and guidance over the years. My life has been enriched by these relationships.

As a servant leader, I am grateful to have been a part of the Dufferin-Peel community, where “each one is called by name” and where we have the opportunity to nurture our students in their relationship with Christ. I have had the privilege of working collaboratively and in partnership with others to ensure that there is ‘learning for all’ and that the face of God is recognized in each one of our students. It has been an exhilarating journey of lifelong learning as part of a community where educational partners work in harmony ensuring that the decisions made and the opportunities offered to our students are guiding them so they can reach their full potential as Catholic graduates.

To have served in Catholic education in Dufferin-Peel has been an honour and a great joy. I extend my best wishes and prayers to all members of the Dufferin-Peel family and continued success to Dufferin-Peel as a leader in Catholic Education.

Yours sincerely,

M. A. O’Mahony

RECEIVED
APR 05 2016
DIRECTOR OF EDUCATION

c.c. Clara Pitoscia, Superintendent, Human Resources & Employee Relations
Tilia Cruz, Superintendent, Mississauga North Family of Schools
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 5

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM J. KROLEWICZ, PRINCIPAL, BE RECEIVED.
April 12, 2016

Marianne Mazzorato
Director of Education
Dufferin-Peel CDSB

Dear Marianne Mazzorato,

It is with both excitement and sadness that I have made this decision to submit my letter of retirement from the position of Principal, effective June 30, 2016. I have truly enjoyed working with and learning from my friends and colleagues over the past 32 years and am ready to move onto the next phase of my life.

I wish to thank all who contributed to my rewarding career. Special thanks to the Executive Council for their continued cooperation and support in my 16 years in Administration. Special thanks to my Superintendent, Lucy Papaloni, for her commitment, support and guidance. Thank you to my past Superintendents, Administrators, teaching staffs, support staffs, teachers, students and parents for their support; and finally thank you to the many individuals who made my teaching/administrative career a happy and memorable one.

I will never forget all the staff, students and administrators of this amazing Board. It has been a privilege to serve in a board where there is such a sense of belonging, commitment and dedication to the education of the students we serve!

Best regards,

Janine Krolewicz
#16982

Cc. L. Papaloni, Superintendent, MBC Family of Schools
C. Pitoscia, Superintendent, HR & ER Family of Schools

RECEIVED
APR 12 2016
DIRECTOR OF EDUCATION
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 6

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM G. CONSITT, PRINCIPAL, BE RECEIVED.
April 13, 2016

Marianne Mazzorato
Director of Education
Dufferin-Peel Catholic District School Board
40 Matheson Blvd. West
Mississauga, Ontario
L5R 1C5

Dear Marianne,

Please accept this letter as notification of my intention to retire from the Dufferin-Peel Catholic District School Board effective June 30, 2016.

It has been a privilege to have worked with this Board for the past 33 years. I have thoroughly enjoyed the challenge serving in the Holy Family, St. Marguerite Bourgeoys, Cardinal Newman, St. Jerome, Mary Fix, St. Gregory, St. Julia and St. John Paul II school communities. As a teacher and an administrator, I have truly enjoyed working with students, staff, parents and parish teams in a mutual journey of growth.

I would like to express sincere thanks for the support of the many administrative colleagues and those Directors, Associate Directors, Superintendents and Trustees with whom I have worked over the years. It has been an honour to be a member of the team of leaders who have helped the Board to develop into the respected educational entity it is today.

I extend best wishes to those who continue to work within the Dufferin-Peel Catholic District School Board community. May you have ongoing success in confronting the challenges facing Catholic education in the coming years.

Sincerely,

G. Consitt
Principal

Cc: Les Storey
    Sheila McWatters
    John Hrajnik
    Clara Pitosciia
    Frank Di Cosola
    Superintendent, Brampton East/Caledon/Dufferin/Malton
    Associate Director of Education, Instructional Services
    Associate Director of Education, Corporate Services
    Superintendent, Human Resources
    Trustee, Caledon/Dufferin

The Dufferin-Peel Catholic District School Board
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 7

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM U. FROMM, PRINCIPAL, BE RECEIVED.
April 15, 2016

M. Mazzorato, Director of Education
Dufferin-Peel Catholic District School Board
40 Matheson Blvd. West
Mississauga, Ontario  L5R 1C5

Dear Marianne,

Please accept this letter as notification of my retirement from the Dufferin-Peel Catholic District School effective July 1, 2016.

After a 40 year journey in my chosen and rewarding career in education, twenty-seven of those with Dufferin-Peel, my career as an educator has been both personally and professionally fulfilling. I am deeply grateful to the Board for the opportunity and privilege of allowing me to fulfill my call to Catholic education.

I have been blessed and feel fortunate to have worked with so many outstanding and dedicated individuals within our distinguished School Board. Working alongside teachers, students, parents, support staff, custodians and maintenance workers, secretaries, administrators, consultants, trustees, senior administrators, priests and school councils, has influenced me to grow personally, spiritually and professionally through their kindness, encouragement, support and friendship.

As I embark on the next phase of my life's journey in retirement, I would like to extend to all members of the community of Dufferin-Peel continued success in all future endeavors as you continue to lead in the tradition of excellence.

Sincerely,

[Signature]

U. Fromm
Principal

Cc: S. Steer, Superintendent of Schools, Brampton West
    C. Pitoscia, Superintendent of Human Resources
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 8

LETTER OF RETIREMENT

1. THAT THE LETTER OF RETIREMENT RECEIVED FROM S. GOODLAND, PRINCIPAL, BE RECEIVED.
April 21, 2016

Dear Director Mazzorato,

This letter is to communicate my plan to retire June 30, 2016. I began my teaching career as a teacher in Newfoundland and with the Toronto Catholic District Board before coming to Dufferin-Peel. I have been extremely fortunate to work alongside so many talented and dedicated professionals in my 27 years in Dufferin-Peel. I have been proud to be an employee of this board. The leadership opportunities afforded me here have allowed me to grow in both my professional and spiritual life. I continue to learn from the best practices that I see evidence of at all levels of this organization. I simply could not imagine working for a better, more progressive board than this one. Along the way I have met people who have inspired me and humbled me. My colleagues have consistently encouraged me to continue to try and improve my teaching and administrative practice. For this, I am grateful.

While this decision was one that was difficult, and not easily reached, I believe it is the best one for myself at this time. I wish to thank the senior team and the trustees of the board for their continual support of me. Please know I will continue to keep you in my prayers as you carry out the important work of serving our students.

Sincerely

Sharon Goodland

cc. Tilla Cruz, Superintendent Mississauga North
Clara Pitoscia, Superintendent Human Resources and Employee Relations

"I fear nothing, for God is with me." St. Joan of Arc
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 8

ONLINE PAYMENT SYSTEMS

1. THAT THE REPORT, ONLINE PAYMENT SYSTEMS, BE RECEIVED.
Regular Board Meeting
April 26, 2016

Online Payment System

Strategic Goals: Stewardship of our Physical Environment, Catholic Community Engagement, Catholic Learning Environment

Administration / Operational

BACKGROUND

All schools in the Dufferin-Peel Catholic District School Board currently use the SchoolCash Finance System for all accounting needs related to deposits, cash, expenditures and banking. The system has proven to be dependable, with little to no downtime, and very adaptable to the needs of our schools, the needs of the board and Ministry reporting. In 2015, the system was upgraded and transitioned from an in-house operating system to a hosted site solution which ensures all revisions, upgrades and patches are facilitated by the vendor. The next step is to introduce the Online Payment component that provides the ability for parents/guardians to pay electronically via direct transfer of funds from their bank or credit card directly to the school’s bank.

A significant amount of research, planning and legal work has been done to get to this point. As noted in many audit reports, the concerns regarding cash handling and the inherent risks associated are also paramount in making this decision. System administrators, parents and trustees have expressed interest in having an online payment system available in our schools. This is an exciting project, however, one that also requires co-operation from many departments and end-users to be successful.

The purpose of this report is to provide information regarding the proposed online payment system for School Generated Funds (SGF).

DISCUSSION

Achieving Excellence, a renewed vision for education, requires our system to continue to push to the next level. In support of our students and our communities, we are moving forward with a convenient, safe and easy-to-use solution for facilitating payments to schools. Online Payments will help reduce cash handling in the schools and provide an accessible alternative to our parents and school communities for making payments. The Online Payment option is a module within the SchoolCash finance system currently used by schools.

It is our intention to initiate the use of Online Payments for 2016-17 utilizing a phase-in approach. The actual roll-out of the Online Payment System module has to be done in stages to ensure effective use of staff resources, communication strategies and training. It will occur in four phases or family of school
groupings, beginning in September 2016, and completing in June 2017. A proposed phase-in schedule is shown in the table below.

<table>
<thead>
<tr>
<th>Phase</th>
<th>Date</th>
<th>Family of School Groups</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phase 1</td>
<td>September 2016</td>
<td>1 Family of Schools</td>
</tr>
<tr>
<td>Phase 2</td>
<td>November 2016</td>
<td>2 Family of Schools</td>
</tr>
<tr>
<td>Phase 3</td>
<td>January 2017</td>
<td>2 Family of Schools</td>
</tr>
<tr>
<td>Phase 4</td>
<td>April 2017</td>
<td>2 Family of Schools</td>
</tr>
</tbody>
</table>

Marketing of the service is paramount. During the last two months of this 2015-16 year, May and June, the goal is to work extensively with our schools and administrative teams to send out communication and market the Online Payment System to the real end-users; our parents/guardians. The more interest we generate, the better our initial rollout and parent adoption rates will be in the coming year.

**Cost Structure**

**Software and Operational Fees:** The board currently pays an annual software fee for use of the SchoolCash financial system, but that annual fee will change as a result of implementing the online payment module.

The proposed annual operational fee will be based on total school generated funds (SGF) reported in financial statements. Dufferin-Peel schools are very active with SGF activity. Total SGF reported in the yearend 2014-2015 financial statements was $23 million. The estimated net increase in fees will be $150 thousand. The utilization rate applied to calculate this fee is the lowest offered by the vendor.

The incremental cost in software and operational fees will be offset by budget funds in financial services department. The base budget funds were previously required for system upgrades, customized work and patches that are no longer a responsibility of the board. The move to a hosted server solution transfers these system requirements back to the vendor and that is reflected in the fee structure.

Given the complexities of the online payment system, it is expected to have a proportionate increase in total annual cost, however, the benefits of having the system will help achieve our system goals of:

- reduced cash handling;
- risk mitigation and reduced opportunity for fraud;
- increased administrative efficiencies in the schools and improved accountability;
- increased convenience and communication to parents.

**One-Time Fees:** One-time system orientation and training costs of $33 thousand is essential for implementation and transfer of knowledge base from vendor to board staff and end-users.

Throughout the phase-in period of the system, the board will absorb the operational costs as an efficiency to support schools and administrative teams, and as an improvement to our control environment, by reducing the amount of cash handling in schools.
**Transaction Fees:** Online payments can accommodate debit and credit card payments as well as e-cheque transfers. As with any online purchase, credit card transaction fees will be applied at an approximate rate of 2% of total transaction. Parents would be expected to cover this fee.

It is important to note that permits department, continuing education programs and all secondary schools currently use debit/credit machines and parents have been utilizing this payment method and absorbing the transaction fees inherent with this convenience payment option. It is expected business practice that use of credit cards for payment purposes includes a transaction fee.

Example payment for parent:

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student School</th>
<th>Item</th>
<th>Price</th>
<th>Due</th>
<th>Optional</th>
</tr>
</thead>
<tbody>
<tr>
<td>XXXX</td>
<td>XXXX</td>
<td>Trip to Museum</td>
<td>$12.00</td>
<td>June 5, 2016</td>
<td>Optional</td>
</tr>
</tbody>
</table>

*Item prices inclusive of transaction fee.

Details for any payment request, including the trip to museum example above, would be provided via letter home to parents and can also be added to online payment system. Current board procedures regarding fees for learning materials and activities clearly indicate the requirement for transparency and accountability for any fee charge.

All current practices at our schools remain the same with regard to events or items for purchase and communication to parents. The only change being introduced is another payment option. All parents/guardians would be required to pay the fee to attend the event/class trip. The very small transaction fee included is used to offset bank fees and credit card transaction fees for the school. School Administrators build rapport with families in our communities and will continue to work closely with all families that may be concerned with this new payment option.

Parents that pay by cash/cheque or those that opt to use the online payment system and make payment via debit/credit card will pay the same total fee.

**Provincial Outlook**

Several school boards across the province have started to offer online payment systems, with a great majority using the SchoolCash Online Payment System. Over the next year, most of the greater Toronto area (GTA) boards will roll-out the system, including Peel DSB, Toronto Catholic and District. The roll-out of the online payment system is fully supported by Information and Communication Technology (ICT) Department, Financial Services and Executive Council.

Additional benefits of implementing the online payment system include:
- reduction in trips to bank for deposit purposes;
- reduction in NSF cheques;
- teachers spend less time collecting cash and transporting to the school office;
- secretarial staff spend less time counting and handling cash;
- parents are provided with an account of funds paid and a history of payments;
- email notifications for required payments and reminders;
- students no longer required to carry funds to/from school.
Next Steps

The implementation of the online payment system requires a co-ordinated effort from many departments and end-users. In 2015, an in-service session was held to showcase the product to our schools. We had 2 secondary and 4 elementary schools participate. The sessions generated great discussion and thoughts to be aware of as ongoing investigation of the product took place.

A webinar for school administration teams which included a presentation to introduce the online payment system and to show the logistics of the system was held and further sessions are scheduled.

A presentation to the Central Committee for Catholic School Councils (CCCSC) will be scheduled in the next month to ensure this important representative group of parents and community members are well informed and knowledgeable about the board’s plans to move to an online payment system.

Finance staff will work with the vendor to distribute marketing materials and information for schools to share with parents and the respective communities. It is expected these materials will be made available during May/June 2016 to begin the initial introduction and advertise that the online system is coming. Ultimately, the success of any online payment system lies with the parents/guardians in our communities. Our role is to ensure all parents are aware of the option, understand the system and the benefits and actually utilize the system. As front line communicators, school administrative teams and staff will play a key role in advertising and promoting the online payment option to parents.

Finance staff, with the vendor, will train administrative teams to use the new online payment system module of the SchoolCash financial system. All staff that are impacted with the change will receive notification and required training.

CONCLUSION

In support of our students and our communities, the board anticipates moving forward with a convenient, safe and easy-to-use solution for making payments to schools. An online payment system will help reduce cash handling in the schools and provide an accessible alternative to our parents and school communities for making payments. It is our intention to initiate the use of Online Payments for 2016-2017 utilizing a phase-in approach.

RECOMMENDATION

1. THAT THE REPORT ENTITLED “ONLINE PAYMENT SYSTEM” BE RECEIVED.

Prepared by: J. Cherepacha, Superintendent of Financial Services

Submitted by: J. Cherepacha, Superintendent of Financial Services

Date: April 19, 2016
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 10

MOVING FORWARD:
SCHOOL BASED TECHNOLOGY ENHANCED TEACHING AND LEARNING PLAN

1. THAT THE REPORT, MOVING FORWARD: SCHOOL BASED TECHNOLOGY ENHANCED TEACHING AND LEARNING PLAN, BE RECEIVED.
Dufferin-Peel Catholic District School Board is founded on the principles of faith and community and motivated by a Christ-centered vision of all learners. Learners in Dufferin-Peel are formed in the vision espoused by the Ontario Catholic School Graduate Expectations which embraces not only intellectual but also physical, emotional, moral and spiritual dimensions of growth. We are guided by Ministry of Education priorities and the Board’s Strategic System Plan 2014-2019, the Catholic Board Learning Plan 2013-2016 (CBLP) and the Catholic Board Corporate Plan (CBCP).

Dufferin-Peel continues to champion the formation of all Catholic school graduate through a safe, caring and inclusive environment by offering a variety of diverse programs. The Strategic System Plan reflects our promise to each and every student and family of rigorous academic standards, safe, clean, healthy, caring and inclusive schools, a vigorous and diverse curriculum, a faithful, engaged, technologically focused community and wide range of extra-curriculars infused with Gospel values in the Catholic faith tradition. (Dufferin-Peel’s Strategic System Plan 2014-2019).

Dufferin-Peel’s Catholic Board Learning Plan 2013-2016 also articulates the vision of this formation and life-long learning: We believe that each one, created in the image and likeness of God, is called by name into the Dufferin-Peel community to realize the Ontario Catholic School Graduate Expectations to the fullest extent possible as we journey from the early years to vocation.

This report will focus on the process undertaken to date throughout the system to integrate pedagogy enhanced through technology that is informed and developed through multiple system voice with a continuing focus on supporting the growth of all learners. This report will focus on two key areas: pedagogy development and infrastructure considerations.

DISCUSSION
Enhancing Pedagogy through Technology:
As a Catholic educational system, we are called to embrace the new world realities while being guided by the Gospel values and the vision of the whole child through our Catholic worldview. Globalization, the economic crisis, environmental challenges, technological advances and the increasing mobility of world citizens have altered the landscape of our world. It is our moral imperative to prepare our students for the on-going evolution of learning and to ensure all of our students are formed in the image of Christ and are prepared to embrace and influence the future.
In May 2012 a Board wide Principal’s Congress convened with administrators to address learning in the 21st Century. The Congress explored a variety of areas, considerations and conditions for visioning forward how learning is currently understood, how it is anticipated to evolve as well as our role as Catholic leaders in that evolution. One aspect which became clear through the Congress is the need to understand the potential for the integration of technology into classroom programs and the impact this would have on student achievement.

- The nature of technology enhances skill development such as problem solving, critical thinking and inquiry that are important for life-long learning.
- All technology plans need to further align and to be coherent with all plans – CBCP, CBLP, CSLP, Catholic Board Equity Plan, Catholic Board Technology Plan – as we integrate technology.
- Technology is foundational to supporting effective pedagogy for all learners by focusing on a growth mindset, being open to learning and engaging a co-learning stance.

The implementation plan for technology must:

- Be responsive to local teacher learning needs and student learning needs;
- Help support the development of responsible digital citizenship and stewardship;
- Ensure a universal Design for Learning – all learners have a way in – and to recognize and support equity of access for all learners;
- Reflect a sustainable process to encourage and celebrate ethical innovation and creativity;
- Involve Effective Lesson design which integrates the most appropriate technology;
- Continue to engage community voice and effective and regular communication between parish / home / school / community.
- Fiscally responsible ensuring sustainability and supportability in the long term.

The 2015-2016 Strategic System Direction identified specific system commitments to the technology component. These commitments highlight technological stewardship, equitable and ethical technology access and use and support for effective pedagogy that make use of technology to enhance teaching and learning.

To date, this commitment has included the development and implementation of a variety of policies, resources and supports:

- Establishment of a Personal Electronic Devices (PEDs) policy for students and staff;
- Upgraded internet and Wi-Fi capabilities at board and school facilities to support PEDs;
- Establishment of a cloud based infrastructure that allows teachers and students to collaborate in and outside of the classroom;
- Piloting and subsequent full-board implementation of student and staff PEDs use at board and school facilities;
- Provision of itinerant technology coaches to support integration of pedagogy with technology in the classroom;
- On-going acquisition and implementation of board-owned mobile devices at each school (e.g., iPads, Windows tablets, Windows laptops, and Chromebooks);
- Survey of apps requested by schools;
- On line professional learning and technology discussion groups through Tech Tuesday and Tech Thursday;
- Development of Catholic digital citizenship resources.

In addition, Grants for learning and technology were received from the Ministry to support infrastructure development and a one-time surplus amount was allocated through the Board of Trustees.
to further enhance the presence of technology in all schools in 2014-2015 and similar amounts for 2015-2016.

**Improvement Planning Council**

In January 2016, cycles of continuous improvements were established through Improvement Planning Council meetings. Membership at these meetings include Executive Council, Supervisory Officers, Chief Information Officer, Presidents of Elementary and Secondary Principal and Vice Principal Associations, Principal Equity and Inclusivity, Student Success Lead, Religious Education and Faith Formation Representative, President of the Mid-Management Association and all General Managers. The graphic below outlines the alignment of the Improvement Planning Councils with the Strategic System Plan, CBLP, CBCP and Yearly Improvement Plans.

Each Improvement Planning Council focuses on an aspect of the Strategic System Plan 2014-2019: Technology, Catholicity, Catholic Learning Environment, Parish/Home/School Relations, Stewardship of Our Physical Environment and Sacredness of our Environment. The mandate is to specify multi-year goals for each of the components of the Strategic System Direction.

The first component area explored in January and February 2016 by the Improvement Planning Council was technology. Goals and outcomes for this area are being refined to support learners to attain the vision of the seven Ontario Catholic School Graduate Expectations throughout their school careers from the early years to vocation. These technology goals reflect outcomes and supports related to Catholic digital citizenship, pedagogically effective use of technology to enhance student learning and engagement, and the establishment and board-wide awareness of technology policies, procedures, and infrastructure. The first two goal areas identify a pedagogy development focus, while the third goal identifies an infrastructure consideration focus. These goals will be integrated within the 2016-2019
CBLP and reviewed through Improvement Planning Council, along with goals of other areas of priority, in June 2016. Specific exemplars and action plans for Family of School and school use are in development.

Pedagogy Development:
The current CBLP 2013-2016 contains five shared priorities that reflect key aspects necessary to support student and staff learning in Dufferin-Peel:

- creating Catholic conditions;
- building collaborative practices through inquiry;
- enhancing transitional practices;
- knowing the learner;
- responding through effective instruction.

Each of these five areas can be leveraged by technology; however, the two technology goal focus areas related to pedagogy development can be best aligned to the creation of Catholic conditions; knowing the learner and responding through effective instruction.

Similarly, while all seven of the Ontario Catholic School Graduate Expectations can be aligned to the goal areas of student Catholic digital citizenship and pedagogically effective use of technology, these areas for Technology have been aligned with expectations 2, 4, and 7: the effective communicator; the self-directed, responsible, lifelong learner; and the responsible citizen.

Development and finalization of the Technology goals are underway with the Improvement Planning Council. In addition, data sources that include responses from SEAC, Student Voice, school staffs and Catholic School Councils (Spring 2016) will indicate progress and provide data to ensure continued movement towards achievement. Other examples of existing data sources include: student and educator survey data regarding technology attitudes, comfort and use; monitoring of professional learning opportunities; Catholic Community, Culture and Caring School Climate Survey data; and Ontario Catholic School Graduate Expectations student survey data. More specific information regarding goals, outcomes and data sources will be brought forward to the Board of Trustees in the fall with all Catholic Board Learning Plans and specific one year Yearly Improvement Plans.

Infrastructure Considerations:
Over the past two years a wide variety of infra-structure enhancements have been undertaken and accomplished.

Policies and General Administrative Procedures

Students Using Personal Electronic Devices (PEDS) on Board Premises and/or at Board Sanctioned Events for Educational Purposes
Freedom of Information and Protection of Privacy
Network Use and Security

Infrastructure, Equipment and APPS

<table>
<thead>
<tr>
<th>Equipment</th>
<th>Start Year</th>
<th>End Year</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Laptops</td>
<td>2008-2015</td>
<td></td>
<td>16986</td>
</tr>
<tr>
<td>Windows Tablets</td>
<td>2013-2015</td>
<td></td>
<td>1790</td>
</tr>
<tr>
<td>iPads</td>
<td>2013-2015</td>
<td></td>
<td>4878</td>
</tr>
<tr>
<td>Desktops</td>
<td>2008-2015</td>
<td></td>
<td>3880</td>
</tr>
<tr>
<td>SMART Boards</td>
<td>2011-2015</td>
<td></td>
<td>2305</td>
</tr>
</tbody>
</table>
• Wi Fi has been made available in all Board facilities and schools;
• The bandwidth for Wifi has been increased to allow greater access, especially as related to the increased number of PEDS coming into schools;
• Established a standard UDL (Universal Design for Learning) suite for ipads;
• Supporting schools with utilization of iPads (Universal Design for Learning - UDL suite) and other technology as it relates to learning linked to Catholic Board Learning Plan;
• Established a standard DA (Differing Abilities) suite for ipads;
• Continued support of personalized iPad Communication and Transition Projects;
• Longview for Apps, working in conjunction with ICT, a process to allow for school based decisions when it comes to app purchases (several months out).

Professional Learning
Clearly identified in a variety of data sources is the continued need for professional learning. The following are some of the professional opportunities currently underway with further opportunities under development.
• Technology coaches to support differentiated and school-based professional learning;
• Professional Learning Tools, including webinars, Technology Tuesdays, Technology Thursdays and/or other tools for information sharing;
• Afterschool and Summer Institute Professional Development;
• Principal Professional Learning Cycles Meetings/ Family Superintendent Initiatives.

Additional Professional Development supports for a variety of stakeholders, as appropriate will focus on these continued learning needs:
• Setting specific and measurable goals regarding enhancing pedagogy through the integration of technology;
• Mindsets development;
• Alignment with Catholic School Learning Plan goals;
• Strategies for enabling teaching and learning.

CONCLUSIONS
It is clear from the priorities of the System Strategic Direction 2014-2019 and the feedback from Improvement Planning Council that technology implementation in Dufferin-Peel cannot proceed without purposeful alignment to pedagogy. Pedagogy must incorporate technological approaches and resources to enhance curriculum delivery and student engagement. The process of establishing technology that is responsive to pedagogical needs represents a careful integration of pedagogical development, technical infrastructure and fiscal prudence.

Corporate and Instructional staff continue to collaborate to ensure successful integration of these three focus areas. Next steps include establishing a monitoring framework to understand the progress made on this enhancement and integration so that teaching and learning are truly transformed. This framework includes the finalization of specific goals and associated plans that are informed by voices from throughout the system and communities and in alignment with the Ontario Catholic School Graduate Expectations.
RECOMMENDATION:

THAT THE REPORT TITLED MOVING FORWARD: SCHOOL BASED TECHNOLOGY ENHANCED TEACHING AND LEARNING PLAN BE RECEIVED.

Prepared by: C. Blanchard
Superintendent of Strategic Planning, Policy and Special Projects
R. Eberhardt
Chief Information Officer, Information and Communication Technology Department

Submitted by: C. Blanchard
Superintendent of Strategic Planning, Policy and Special Projects

Date: April 26, 2015.
RECOMMENDATION TO THE BOARD

REPORT NUMBER G 11

EAST CREDIT PUPIL ACCOMMODATION REVIEW – INTERIM STAFF REPORT

1. THAT THE REPORT, EAST CREDIT PUPIL ACCOMMODATION REVIEW – INTERIM STAFF REPORT, BE RECEIVED.
PURPOSE

The purpose of this report is to inform trustees on the work conducted by the East Credit Accommodation Review Committee (ARC), comments and feedback from the public, the ARC, municipalities and community partners as well as efforts to meet with municipalities and community partners. In addition, the report outlines information presented in the Initial Staff Report and modifications to the preferred option. The Interim Staff Report is a requirement of the Ministry of Education Pupil Accommodation Review Guideline and the Board’s PAR Policy.

BACKGROUND

Board staff would like to acknowledge and thank the members of the East Credit Accommodation Review Committee for their dedication and efforts throughout the Pupil Accommodation Review process. Their commitment in serving their school communities to the fullest is reflected in their work and action as illustrated in working group meeting minutes. The respect displayed towards each other, board Staff and the process has been a true testament to their Catholic values.

On November 24, 2015 the Board of Trustees approved the commencement of a Pupil Accommodation Review (PAR) in the East Credit review area in the City of Mississauga. For the purpose of the PAR, the East Credit review area was approved to include the following schools: Our Lady of Good Voyage, St. Bernadette, St. Dunstan, St. Gertrude, St. Gregory, St. Herbert, St. Raymond and St. Valentine.

Initial Staff Report

The Initial Staff Report recommending the commencement of a PAR in the East Credit review area identified three (3) options as required by the Ministry of Education. Staff was also required to identify a preferred option from the three (3) presented. The Initial Staff Report (without appendices) is attached as Appendix 2. This report provided information on historical enrolments, status quo enrolment trends, capacity and utilization within the review area, and costs to operate the schools under review. In addition, a School Information Profile (Appendix 15) was prepared for each school in the review area providing information on the site, school building, facility condition and renewal needs, financials, enrolment, instructional and program attributes, and extracurricular activities, to name a few.

The current number of pupil places in the East Credit Review Area is 4394. The current enrolment (October 31, 2015) in the East Credit Review Area is 2776 pupils. There is an excess of 1618 pupil places in East Credit with schools operating between 45% and 90% utilization with OVERALL EXCESS CAPACITY of approximately 40%. Projected enrolments suggest a further decline by 2025 to levels where schools would be operating at 36% to 84% utilization and 1800+ excess pupil places.
In developing options for the Initial Staff Report, board staff considered the following rationale:

- Reduce overall capacity by 1400-1600 pupil places
- Increase and maximize overall utilization by 20% or higher
- Retain schools that are central to the catchment area
- Maintain Catholic presence within the East Credit Review Area
- Retain newer schools that have lower maintenance costs
- Increase utilization minimizing need for portables or an addition at receiving school
- Keeping school communities together when possible
- Taking into consideration major roads as boundary lines

The primary goal was to reduce capacity and increase overall utilization; Staff developed the following options:

<table>
<thead>
<tr>
<th>ORIGINAL STAFF OPTIONS</th>
<th>SCHOOLS RECOMMENDED TO CLOSE</th>
<th>REDUCTION OF PUPIL PLACES</th>
<th>LONG TERM % UTILIZATION INCREASE (2025)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (MAP 1)</td>
<td>*Our Lady of Good Voyage</td>
<td>1516</td>
<td>30%</td>
</tr>
<tr>
<td></td>
<td>*St. Dunstan</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Gertrude</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 (MAP 2)</td>
<td>*Our Lady of Good Voyage</td>
<td>1415</td>
<td>27%</td>
</tr>
<tr>
<td></td>
<td>*St. Dunstan</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Valentine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 (MAP 3)</td>
<td>*St. Dunstan</td>
<td>1573</td>
<td>32%</td>
</tr>
<tr>
<td></td>
<td>*St. Gregory</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Herbert</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For all options identified, it was noted that no school closures would occur until the end of June 2017 to allow for a one (1) year transition period for students and staff at both the closing and receiving schools.

**ACCOMMODATION REVIEW COMMITTEE**

Board Policy 6.51 states that in the case of a Regular PAR an Accommodation Review Committee (ARC) will be established following approval to proceed and prior to the first PAR Public Meeting. The purpose of the ARC is to provide feedback on behalf of the affected communities and act as an official conduit for information shared between the Board and the school communities.

As per the policy, an East Credit ARC was established with two (2) parent/guardian representatives from each school under review. The Superintendent for Mississauga South Family of Schools was appointed Chair of the Committee by the Director of Education. Planning staff and the principals of the schools under review acted as regular resource staff to the ARC. Additional board staff from the Transportation Department, Finance Department, and Program Department attended to present information and to address questions of the ARC as required. All ARC working group meetings were open to the public and were well attended. Those members of the public in attendance who were not ARC were very respectful of the fact they could not actively participate in the discussion and were there in an observatory role only.
The ARC meetings were held on the following dates from 6:00 p.m. to 9:00 p.m., or longer as reflected in working group meeting minutes (Appendix 8).

- Orientation Session: January 6, 2016
- Working Group Meetings: January 13, 27; February 3, 11, 24; March 2, 9; April 6, 2016
- ARC School Tours: February 17, 2016

ARC Working Group Meeting agendas and meeting slides are found in Appendix 7.

Work of the Accommodation Review Committee (ARC)
The work of the ARC included, but was not limited to, reviewing the School Information Profiles for each school under review, engaging in discussion with fellow ARC members, asking questions and points of clarification on information presented by resources staff from Transportation, Finance, Program, Plant, and Planning, presenting options on behalf of their school community, and reviewing all correspondence submitted through the PARinfo web mailbox (ARC presentations - Appendix 9 and resource staff presentations - Appendix 10). In total, the ARC reviewed and received 353 items of correspondence throughout the process (Appendix 8). The ARC took action and requested clarification as required for these items (Appendix 11).

It is important to note that the ARC identifies that throughout the process, items of correspondence have been received that make offensive and disparaging remarks regarding communities which do not reflect the spirit of collaboration, collegiality, compassion and empathy that are paramount to the ARC’s mandate and philosophy.

Rationale & Important Physical Characteristics
The ARC established a set of rationale to use in assessing and evaluating options to close schools. As noted above, staff prepared a list of rationale that was used to develop the three (3) options presented in the Initial Staff Report. In working with the ARC and reviewing correspondence from the community at large, it became evident in the feedback that there were other items of rationale that were important to the community and that required attention. The ARC members participated in an exercise where they individually identified rationale they felt were important to them and their community. This rationale is listed below (in alphabetical order).

ARC Established Rationale to Consider When Closing Schools

- Consider walking distance to community resources such as, but not limited to church, child care, community centres
- Distribute schools to maintain Catholic presence throughout the review area
- Ensure safety of students to and from school
- Keep Students together as one community when redirecting to another school
- Maintain classroom space for future growth and/or programming in East Credit
- Minimize transportation costs
- Reduce overall capacity (pupil places) within the review area
- Retain newer school facilities within East Credit

In addition, the ARC participated in an exercise to identify physical characteristics at receiving schools that are important to the community which are listed below (in alphabetical order).
Important Physical Characteristics at a Receiving School

- Ensure ability to accommodate added traffic on-site (e.g. buses, parking)
- Ensure barrier-free school facilities, meaning schools that are fully accessible by all learners regardless of ability
- Maintain access to on-site child care centres for children 18 months to 3.8 years of age
- Maintain classroom space for future growth and/or programs in East Credit
- Maintain classrooms used for special purposes such as prayer rooms
- Maintain fully air-conditioned buildings (installed and maintained by the Board)
- Minimize the need for portables
- Retain schools with lower renewal costs

The ARC used these lists to assess all proposed options submitted by the committee members and the community, the identification of a preferred option for each school community, and the preparation of the survey presented at the Public Open House #2.

ARC Options

In preparation of Public Open House Meeting #2 the ARC members identified the preferred options of their respective communities which were displayed at the open house. The five (5) options listed below are the preferred options of the ARC from the original seventeen (17) presented, including fourteen (14) community options (Appendix 12) and three (3) original staff options. In some situations, more than one community selected the same option.

**THESE OPTIONS ARE LISTED IN NO PARTICULAR ORDER**

<table>
<thead>
<tr>
<th>ARC PREFERRED OPTIONS</th>
<th>SCHOOLS RECOMMENDED TO CLOSE</th>
<th>PROPOSED INTRODUCTION OF PROGRAM</th>
<th>REDUCTION OF PUPIL PLACES</th>
<th>LONG TERM % UTILIZATION INCREASE (2025)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 (MAP 4)</td>
<td>*Our Lady of Good Voyage</td>
<td>Add Extended French (Proposed at St. Dunstan. Further assessment will be required)</td>
<td>813</td>
<td>15%</td>
</tr>
<tr>
<td></td>
<td>*St. Herbert</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 (MAP 5)</td>
<td>*Our Lady of Good Voyage</td>
<td>Add Extended French (Proposed at St. Dunstan. Further assessment will be required)</td>
<td>767</td>
<td>15%</td>
</tr>
<tr>
<td></td>
<td>*St. Bernadette</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 (MAP 6)</td>
<td>*St. Dunstan</td>
<td>N/A</td>
<td>1691</td>
<td>36%</td>
</tr>
<tr>
<td></td>
<td>*St. Gregory</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Valentine</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 (MAP 7)</td>
<td>*Our Lady of Good Voyage</td>
<td>N/A</td>
<td>1464</td>
<td>28%</td>
</tr>
<tr>
<td></td>
<td>*St. Herbert,</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Raymond</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 (MAP 8)</td>
<td>*Our Lady of Good Voyage</td>
<td>N/A</td>
<td>1516</td>
<td>30%</td>
</tr>
<tr>
<td></td>
<td>*St. Dunstan</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>*St. Gertrude</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
PUBLIC CONSULTATION

As required by the Ministry of Education and Board Policy 6.51, staff was required to hold two (2) public meetings to consult with the community. Notices of both Public Open House Meetings were distributed to all students in the East Credit PAR, advertised in the Mississauga News and on the Dufferin-Peel CDSB website (Appendix 13).

Public Open House Meeting #1
The first Public Open House Meeting was held on January 20, 2016. The Initial Staff Report served as the grounds for discussion for this meeting. The following information was presented:

- Options identified in the Initial Staff Report;
- Overview of the ARC orientation session; and
- School Information Profiles

Staff prepared a short presentation outlining the Ministry of Education PAR Guidelines, the approval to commence the East Credit PAR and the consultation process, background information on enrolments in the East Credit Review Area, and staff rationale (Appendix 13). Following the presentation, staff was on hand to answer questions from attendees with respect to the three (3) proposed staff options and general questions regarding the PAR process and timelines. A survey was available requesting feedback on the options. Further information on the survey is outlined in the Survey section of this report.

Parking Lot
In addition, a ‘Parking Lot’ was set up where questions and feedback were posted on sticky notes. Staff was on hand to address a limited number of ‘Parking Lot’ items at the end of the evening to all those assembled. The remainder of the feedback and questions were addressed and posted on the Board website (Appendix 14).

The results of the initial survey and feedback from the ‘Parking Lot’ questions were shared with the Accommodation Review Committee. Discussions and follow-up requests from the ARC on these matters are reflected in the ARC Working Group minutes.

Approximately 500 people attended Public Open House Meeting #1 and over 1200 people participated in Survey #1.

Public Open House Meeting #2
Public Open House Meeting #2 was held on March 30, 2016. Staff prepared a short presentation with an overview of the work of the ARC and next steps (Appendix 13). Survey #2 was available on-site and on-line. Further information on the survey is outlined in the Survey section of this report. Preferred options were selected by the committee and displayed in addition to the original staff options. Board staff was available to answer questions from attendees on the PAR process and next steps. ARC members also provided support at the meeting.

536 people attended Public Open House Meeting #2 and over 1500 people participated in Survey #2. The results of the survey are noted below.
Surveys
As noted above, at both public open houses an on-line survey was conducted. Tablets were provided at the school during both public open houses and the surveys were also accessible through the Board website. The surveys were open beyond the open house meeting dates to allow the broader community an opportunity to engage in the PAR process. Information on the surveys and results of the surveys are described below.

Survey #1 (1200+ responses)
The purpose of this survey was to collect feedback on the three (3) options presented in the Initial Staff Report. The survey validated that each community preferred the option that did not affect their school. In addition, the survey provided for the suggestion of alternate options including the addition of programs to the community, as well as comments which can be viewed as the foundation from which the ARC rationale was developed. The complete results of Survey #1 can be found in Appendix 5.

Survey #2 (1500+ responses)
The overall purpose of this survey was to have the community rank the most important rationale to consider when closing schools, rank the most important physical characteristics of a receiving school, and identify the extent to which there was an interest in adding a new program to the review area.

Survey #2 was developed in large part by the ARC. The ARC established rationale and identified physical characteristics that were the basis for questions 1 and 2, respectively. Staff rationale that was dissimilar to ARC rationale was also imbedded in question 1. The addition of a program to the East Credit review area was a recurring theme in alternate options, discussions with the ARC, and correspondence items. Therefore, the purpose of question 3 was to gauge overall community interest in a specialty program of choice. The complete results of Survey #2 can be found in Appendix 6.

The following results of Survey #2, as determined by the East Credit community, are presented to Trustees for consideration in determining the final outcome of the East Credit PAR:

<table>
<thead>
<tr>
<th>RANK</th>
<th>Top 5 Rationale as Identified by the Community</th>
<th>Top 5 Important Physical Characteristics as Identified by the Community</th>
<th>Preferred Program of Choice as identified by the Community</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Keep Community Together</td>
<td>Maintain classroom space for future growth</td>
<td>Extended French</td>
</tr>
<tr>
<td>2</td>
<td>Ensure student safety to and from school</td>
<td>Minimize need for portables</td>
<td>French Immersion</td>
</tr>
<tr>
<td>3</td>
<td>Distribute schools to maintain Catholic presence</td>
<td>Retain schools with lower renewal costs</td>
<td>Global IB</td>
</tr>
<tr>
<td>4</td>
<td>Retain new school facilities</td>
<td>Ensure barrier-free school facilities for all learners</td>
<td>N/A</td>
</tr>
<tr>
<td>5*</td>
<td>Consider walking distance to resources</td>
<td>Maintain access to on-site child care (1.5-3.5 yrs)</td>
<td>N/A</td>
</tr>
<tr>
<td>5*</td>
<td>N/A</td>
<td>Maintain buildings with full board installed Air Conditioning</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* Maintain access to on-site child care and Maintain building with full board installed air conditioning were tied for 5th place under the Important Physical Characteristics of receiving schools.
PAR Info Correspondence
As previously stated in this report, 353 items of correspondence were received from the PARInfo web mailbox. This mailbox began receiving emails in late November 2015 after the Board approved the commencement of the East Credit PAR and closed at midnight on April 4, 2016. The subject of correspondence was a standing item on ARC working group meeting agendas. Each item of correspondence was reviewed and considered by the ARC as a whole and action items were identified as requested. ARC requested action items were addressed by the appropriate resource staff. All information concerning correspondence and related action items is addressed through the minutes of each ARC working group meeting. (Appendix 8)

Municipal and Community Partners
Following Board approval to commence the East Credit PAR process, within five (5) business days, written notice was sent to the Clerks of the Region of Peel and the City of Mississauga, Directors of Education for all four (4) co-terminous boards, the Ministry of Education, and all community partners identified through the Community Planning and Partnership Consultation prior to the recommendation to commence the East Credit PAR.

Furthermore, notice to the Region of Peel, City of Mississauga and all community partners included an invitation to attend a meeting to discuss and comment on options in the Initial Staff Report, notwithstanding the Ministry PAR Guideline and Board Policy 6.51 required that only community partners expressing interest prior to the PAR needed to be notified.

Meetings & Communication
On December 10, 2015, board staff convened a meeting with the Board’s community partners. Planning staff presented the Initial Staff Report for the East Credit PAR, addressed questions, and requested input. Representatives from a number of organizations attended the meeting including, but not limited to, the Region of Peel, City of Mississauga, the Peel District School Board, licensed child care operators, and local parish priests.

On March 11, 2016 staff notified community partners that input on the Initial Staff Report was required prior to the March 30, 2016 Public Open House Meeting #2.

- Correspondence was received from the Region of Peel requesting the Board continue to “…notify the Region of future PARs, future surplus declarations, and any opportunities to deliver services in operating school sites.” (Appendix 3)

- Correspondence was received from the St. Joseph Parish Priest suggesting the Board consider parish boundaries in the process leading to any proposals. (Appendix 4)

Throughout the PAR process, board staff has continued to notify all community partners of important meeting dates.

Licensed Child Care
There are licensed child care centres currently operating within five (5) of the schools in the East Credit PAR Area and all eight (8) schools operate licensed before and after school programs.

On April 8, 2016 following Public Open House Meeting #2, staff convened a meeting with the operators which currently operate licensed child care programs in the East Credit PAR Area schools.
A representative from the Region of Peel - Human Services Department, dealing with Early Learning and Child Care within the Region of Peel was also in attendance.

The purpose of the meeting was to exchange information and gather general feedback on the impact potential school closures within the review area would have on licensed child care. Each of the three (3) operators provided an overview of current child care program enrolment within their respective centres and before and after school programs in the review area.

All three (3) licensed operators indicated their willingness to expand current programs at receiving schools to accommodate existing students from licensed programs in closing schools, notwithstanding if the provider from the closing school was different from the receiving school. Board staff would work with the licensed operators to obtain the required Ministry licenses to accommodate these additional children.

With respect to any closure of schools in East Credit containing licensed child care centres, staff will work with these operators, and the Region of Peel to assess the need to replace these spaces within the review area, or elsewhere within the Region. The Board will submit a request to the Ministry of Education for capital funding to retrofit and/or construct facilities to accommodate the replacement spaces, if required.

**Board Website**

The Board maintained an East Credit PAR website throughout this entire process. All board reports, policies, presentation and meeting material including agenda, correspondence and information requests were posted on the website. The website was also used to post all relevant meeting dates and collect feedback through the PARinfo email and survey tools.

**DISCUSSION**

As identified in the Initial Staff Report, a primary incentive from the Ministry of Education to address excess capacity at school boards is through a reduction of funding. Accordingly, it becomes necessary for boards to address their excess capacity in an attempt to mitigate their financial (GSN) reductions.

**For the Dufferin-Peel Catholic District School Board excess capacity funding reduction equates to $1.5 million per year which is comprised of a $1 million reduction in top-up funding related to excess capacity and $0.5 million of declining enrolment attributed to excess capacity. It is also anticipated that the reduction will continue for the next 3 years for a total of $4.5 million.**

Accordingly, it is important to note that options which propose the largest elimination of surplus pupil places will have the greatest impact in offsetting the funding reductions experienced by the board. Furthermore, the closure of older facilities will eliminate future renewal needs.

The current costs to operate the schools in the East Credit PAR Area, based on 2014/2015 actuals, are illustrated below:
A PAR is required in East Credit to increase utilization by reducing the number of excess pupil places, and reducing operating costs.

Staff Considerations and Modified Options based on ARC Developed Criteria

Board staff has facilitated the working group meetings of the ARC, addressed the community and responded to inquiries at the Public Open House meetings, listened to presentations from the ARC, analyzed survey results, and reviewed correspondence from the community. **The key message from the ARC and the community is to keep school communities together and relocate students as a group.** Other important criteria have also been identified and staff has considered these when formulating revised options. Staff also has a responsibility to the Board to ensure that we are fiscally prudent in making recommendations that will affect the system as a whole.

Based on the information gathered throughout the East Credit PAR process, staff has developed two modified options to reflect the feedback received from the community. Options A and B identified below are modifications to the Original Staff Option #1 presented in the Initial Staff Report. The original Staff Option #1 proposed the closure of Our Lady of Good Voyage, St. Dunstan and St. Gertrude. This option reduces pupil places by 1500+ and increases long term utilization by 30%. This option was based on rationale developed by staff prior to engaging in the public consultation portion of the accommodation review process.

**Modified Staff Option A**

As identified in the table below, Modified Staff Option A proposes the closure of Our Lady of Good Voyage, St. Dunstan and St. Valentine and includes the introduction of an extended French program. Consistent with the original staff option #1, this modified option will include a significant increase in overall utilization. As outlined in Appendix 1, this option addresses many of the rationale developed by the ARC but requires the closure of a newer facility (St. Valentine).

**Modified Staff Option B**

This proposes the closure of Our Lady of Good Voyage and St. Dunstan and includes the introduction of an extended French program. While this option takes into account many of the rationale developed by the ARC and proposes the closure of the two schools with the highest renewal needs, the impact on overall utilization is significantly less than Modified Staff Option A.
**MODIFIED STAFF OPTIONS** | **SCHOOLS RECOMMENDED TO CLOSE** | **PROPOSED INTRODUCTION OF PROGRAM** | **REDUCTION OF PUPIL PLACES** | **LONG TERM % UTILIZATION INCREASE (2025)**
--- | --- | --- | --- | ---
**A** (MAP 9) | *Our Lady of Good Voyage*  
*St. Dunstan*  
*St. Valentine* | Add Extended French  
(Currently proposed at St. Gregory. Further assessment required.) | 1415 | 30%

**Comments:**
- Maximizes number of pupil places eliminated
- Increases utilizations by greater than 20%
- Includes the closure of a newer facility

**B** (MAP 10) | *Our Lady of Good Voyage*  
*St. Dunstan* | Add Extended French  
(Currently proposed at St. Gregory. Further assessment required.) | 764 | 14%

**Comments:**
- Limited impact on reduction of pupil places
- Limited increase in utilization
- Incorporates all rationale received in Survey #2

**Boundary Changes**
Both options keep school communities together and move students to receiving schools as a unit. However, staff proposes that boundaries be adjusted at St. Gregory to include all NEW students from the area north of Britannia Road currently directed to Our Lady of Good Voyage effective July 1, 2016. In addition, it is proposed that the St. Bernadette boundary also be adjusted to include all NEW students from the area south of Eglinton currently directed to St Dunstan effective July 1, 2016.

Students currently enrolled in these transition areas, and their siblings, will be grandfathered to attend the receiving school with the balance of their peers.

The proposal to have the above-noted boundaries be effective as of July 1, 2016 is to alleviate any unnecessary pressure at St. Raymond and St. Herbert in 2017 and provides for student enrolment at St. Gregory and St Bernadette to begin increasing without delay.

**Introduction of Program of Choice**
According to the results of Survey #2 from Public Open House Meeting #2, of the 1500+ respondents, 67.5% indicated an interest in a special program in the East Credit PAR area. Respondents were subsequently asked to select from the three (3) programs of choice currently offered at the elementary panel. Extended French was selected by 39.7% of the respondents followed by French Immersion at 32.4%, and Catholic Global Learning at 23.7%.

Modified Staff Options A and B, and ARC Options #1 and #2, suggest that a program be added to the review area to address surplus space. Please note that further discussion and consultation will be required to ascertain viability, location, implementation strategy, financial implications and effect on existing program boundaries prior to the addition of a new program in the East Credit community.
Comparison of Staff and ARC Options
The chart attached at APPENDIX 1 compares the 2 NEW staff options, 5 ARC preferred options, and 3 original staff options, in relation to the reduction of pupil places, increase in utilization, cost savings, as well as the 5 most important rationale and 5 most important physical characteristics as identified by the community in survey 2.

FUNDING REQUEST FOR CONSOLIDATED SITES

The Ministry of Education provides a number of funding sources to address capital improvements at schools that have recently undergone an accommodation review to eliminate surplus pupil places. These funding sources include Capital Priorities and School Consolidated Capital programs. The Board would be in a position to apply for funding through these programs to address outstanding renewal needs, new capital improvements (e.g. new child care spaces, accessibility, program improvements) and solutions to addressing surplus space (e.g. right-sizing a building). Please note that the amount of funding required will vary for each option identified in this report as the scope of work differs.

SECONDARY SCHOOL FEEDER INFORMATION

In all options the recommendation is to maintain the secondary school boundaries for St. Joseph Secondary, St. Marcellinus Secondary and St. Francis Xavier Secondary notwithstanding that in all options students from the same elementary feeder school will be directed to different secondary schools. The intent is to maintain status quo enrolments at all three (3) secondary schools. It is not uncommon for a feeder school to have students directed to more than one secondary school based on home address, not the school boundary. This is true for both regular track and specialty programs (EF, FI, IB, Regional Arts, Regional Sports, Regional Advanced Placement, Career Path).

TIMELINE & TRANSITION

As stated in the Initial Staff Report and throughout the East Credit PAR process, notwithstanding which option is selected, the proposal by staff is to close schools at the end of June 2017. This is subject to an approved recommendation by the Board of Trustees, no later than June 2016, to close schools in the East Credit PAR Area.

Staff suggests that all proposed boundary adjustments outlined in staff Option A and B, be effective July 1, 2016 for all NEW students moving into the area. All students currently registered at a school recommended to close, and their siblings, would be relocated as a group to the approved receiving school and would not be affected by the boundary change. However, current students have the option to attend the school located within the new boundary.

Following the decision to consolidate and/or close a school, the Board will establish a separate committee to address the transition for students and staff, who will work in consultation with parents/guardians and staff.

CONCLUSION

The Board of Trustees approved the commencement of the East Credit PAR on November 24, 2015. Staff presented three (3) options to consider at the onset of the process and as required by Board Policy 6.51.
The East Credit Accommodation Review Committee was formed in January 2016. The ARC convened eight (8) working group meetings; two (2) Public Open House Meetings were held and two (2) Surveys were conducted. The ARC reviewed the School Information Profiles, reviewed 353 items of correspondence from the community, developed rationale to consider when closing schools as well as identified important physical characteristics of receiving schools, and developed options to present to the community and trustees.

Staff consulted with a variety of groups. Consultation with the community at large was in the form of Public Open House meetings, surveys, and through the Board website. In-house meetings were also held with municipal and community partners, as well as licensed child care operators. All groups were kept apprised of the process and important meeting dates through various forms such as bulletins, e-mail correspondence, the Board website, and the local news publications.

As a result of working with the ARC and taking into consideration the results of the surveys, consultation with the community at large, and consultation with municipal and community partners, board staff has developed two modified options contained within this report. These modified options provide two different alternatives to the original staff option by incorporating feedback received throughout the process and, more specifically, through the results of Survey #2.

Following the decision to close a school(s), the Board will establish a transition committee to address the transition for students and staff that will work in consultation with parents/guardians and staff. Any schools approved to close would close by June 30, 2017.

RECOMMENDATIONS

1. THAT THE REPORT, EAST CREDIT PUPIL ACCOMMODATION REVIEW – INTERIM STAFF REPORT, BE RECEIVED.

Prepared by: S. Cox, Manager of Planning  
J. Rogers, Senior Planner  
K. Koops, Planner

Submitted by: D. Del Bianco, Superintendent of Planning & Operations  
D. Amaral, Superintendent, Mississauga South  
S. Cox, Manager of Planning

Date: April 21, 2016
ATTACHMENTS:

MAPS 1-3: Original Staff Options
MAPS 4-8: ARC Preferred Options
MAPS 9-10: Modified Staff Option
APPENDIX 1: Comparison Chart of Modified Staff Options, ARC Preferred Options, Original Staff Options
APPENDIX 2: Initial Staff Report (without appendices)

*APPENDIX 3: Correspondence from the Region of Peel
*APPENDIX 4: Correspondence from Father Marc-Andre, St. Joseph Parish Priest
*APPENDIX 5: Survey #1 Results Presentation
*APPENDIX 6: Survey #2 Results Presentation
*APPENDIX 7: Meeting Agendas and slides
*APPENDIX 8: Meeting minutes and correspondence
*APPENDIX 9: ARC Presentations
*APPENDIX 10: Resource staff presentations
*APPENDIX 11: ARC requested information
*APPENDIX 12: All options reviewed by ARC
*APPENDIX 13: Bulletins, meeting notices, Public Open House #1 and #2 slide decks
*APPENDIX 14: Parking Lot questions and answers from Public Open House Meeting #1
*APPENDIX 15: School Information Profiles

*These items are available in digital copy on the Board website in the area titled PAR Review – April 26, 2016. A hard copy is available for review at the Dufferin-Peel Catholic Education Centre 40 Matheson Blvd. West in Mississauga
Close 3 schools (Our Lady of Good Voyage, St Dunstan, St Gretrude)

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Original Staff Option 2 - From Nov 24/15 Staff Report

Close 3 schools (Our Lady of Good Voyage, St Dunstan, St Valentine)

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| Overall              | 2979  | 89%   | 87%   | 85%   | 86%   | 87%   |
Close 3 schools (St Dunstan, St Gregory, St Herbert)

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<td>92%</td>
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ARC Option 1 - Close 2 schools (Our Lady of Good Voyage, St Herbert) Add EF program

**ARC Rationale:**
- Reduction of 813 pupil places by 2017
- Keeps school communities together
- Maintains Catholic presence: North, South, West and East
- Less impactful only closing 2 schools
- Addresses schools with 50% or less capacity
- Schools with projected increased utilization remain open
- Receiving schools retain a lower FCI
- Receiving schools have no need for portables
- Minimizes transportation costs
- Allows for potential growth in East Credit/maintains space for growth
- Addition of new Extended French Program

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ARC Option 2 - Close 2 schools (Our Lady of Good Voyage, St Bernadette) ADD EF Program

ARC Rationale:
- Reduction of 767 pupil places by 2017
- Increases utilization and reduces the number of schools significantly under capacity
- Keeps school communities together
- Maintains Catholic presence: north/south of Bristol, centre corridor and east/west
- Closes 2 schools versus 3 maintaining a strong Catholic presence
- Retains the newest schools with lowest renewal costs and lowest FCI
- Does not require the need for portables
- Minimizes transportation costs
- Maintains space for future growth, programming and/or rooms used for special purposes
- Minimizes risk of losing students to public schools in East Credit
- Decreases renewal costs by $5 M (approx)

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Overall: | 3627 | 75% | 75% | 74% | 74% | 75% |
ARC Option 3 - Close 3 schools (St Dunstan, St Gregory, St Valentine)

ARC Rationale:
- Reduction of 1691 pupil places by 2017
- Increases overall utilization by 38% to 98%
- Projects 90%+ overall utilization rate over next 10 years
- Maintains Catholic presence: west of Creditview Rd and south of Eglinton Ave
- 37% savings on utilities
- Please note that Our Lady of Good Voyage has 6 RCM units which are not included in the OTG capacity or utilization rates.

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ARC Option 4 - Close 3 schools (Our Lady of Good Voyage, St Herbert, St Raymond)

ARC Rationale:
- Reduction of 1464 pupil places by 2017
- Increases overall utilization by 30%
- Keeps school communities together
- Maintains Catholic presence: North, South, East and West
- Decreases renewal costs by $4.2 M (approx)
- St. Raymond unable to accommodate portables
- St. Dunstan only school over 100% utilization over 10 years

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ARC Option 5 - Close 3 schools (Our Lady of Good Voyage, St Dunstan, St Gertrude)

### ARC Rationale:
- Reduction of 1516 pupil places by 2017
- Increases overall utilization by 32% (meeting the minimum 20% requirement)
- Maintains Catholic presence: ALL areas of the East Credit
- Transportation costs, utility costs and renewal costs are within average
- Leaves approximately 8% room for growth in each year over 10 years

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Existing Boundaries
- Our Lady of Good Voyage
- St. Gertrude
- St. Bernadette
- St. Dunstan
- St. Raymond
- St. Gregory
- St. Valentine
- St. Joseph SS
- Proposed Boundaries

Map 8
New Staff Option A - Close 3 schools (Our Lady of Good Voyage, St Dunstan, St Valentine) ADD EF Program

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107% 103% 99% 94% 87%

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87% 85% 82% 82% 83%

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88% 87% 88% 91% 97%

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New Staff Option B - Close 2 schools (Our Lady of Good Voyage, St Dunstan)

ADD EF Program

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|                  | St Gertrude | 752 | 347  | 334  | 312  | 315  | 322  |
|                  | St Gertrude |     | 309  | 304  | 301  | 302  | 302  |
|                  | St Gertrude |     | 656  | 638  | 613  | 617  | 624  |
|                  |             |     | 87%  | 85%  | 82%  | 82%  | 83%  |

|                  | St Gregory  | 556 | 285  | 277  | 266  | 275  | 280  |
|                  | St Gregory  |     | 285  | 277  | 266  | 275  | 280  |
|                  | St Gregory  |     | 309  | 304  | 301  | 302  | 302  |
|                  |             |     | 656  | 638  | 613  | 617  | 624  |
|                  |             |     | 87%  | 85%  | 82%  | 82%  | 83%  |

|                  | St Herbert  | 533 | 237  | 227  | 232  | 239  | 242  |
|                  | St Herbert  |     | 237  | 227  | 232  | 239  | 242  |
|                  | St Herbert  |     | 285  | 277  | 266  | 275  | 280  |
|                  |             |     | 656  | 638  | 613  | 617  | 624  |
|                  |             |     | 87%  | 85%  | 82%  | 82%  | 83%  |

|                  | St Raymond  | 651 | 368  | 321  | 275  | 241  | 232  |
|                  | St Raymond  |     | 368  | 321  | 275  | 241  | 232  |
|                  | St Raymond  |     | 35   | 31   | 18   | 11   | 3    |
|                  |             |     | 403  | 386  | 369  |      |      |
|                  |             |     | 83%  | 75%  | 65%  | 59%  | 57%  |

|                  | St Valentine | 651 | 394  | 416  | 429  | 443  | 449  |
|                  | St Valentine |     | 394  | 416  | 429  | 443  | 449  |
|                  |             |     | 61%  | 64%  | 66%  | 68%  | 69%  |

|                  | Overall     | 3630| 74%  | 74%  | 73%  | 73%  | 74%  |
|                  |             |     | 74%  | 74%  | 73%  | 73%  | 74%  |
## New Staff Options

### A

<table>
<thead>
<tr>
<th>Option</th>
<th>Closing Schools</th>
<th>Where are Students Directed 2017</th>
<th>Long Term % Increase in Utilization (2020)</th>
<th>FDK Extended/ Capital Projects</th>
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<th>能耗节省</th>
<th>Min/max need for portal?</th>
<th>Min/max need for barrier free facilities for all learners</th>
<th>Min/max need to accomodate child care centres required</th>
<th>Maintain buildings with full board A/C</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Own Lady of Good Voyage</td>
<td>to St Raymond</td>
<td>1415</td>
<td>30%</td>
<td>YES</td>
<td>$290,705</td>
<td>($5,625,360)</td>
<td>$76,107</td>
<td>YES</td>
<td>Transportation Eligibility along with MicroTraffic Safety Advisory Council</td>
<td>YES</td>
<td>$3,588,000</td>
<td>YES</td>
<td>Project required for accommodating full board A/C</td>
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<tr>
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<tbody>
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<td>15%</td>
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<td>$237,282</td>
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## ARC Options

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## Original Staff Options

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<tbody>
<tr>
<td>1</td>
<td>Own Lady of Good Voyage</td>
<td>to St Raymond</td>
<td>1546</td>
<td>30%</td>
<td>YES</td>
<td>$272,037</td>
<td>($6,228,206)</td>
<td>$118,607</td>
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<td>Transportation Eligibility along with MicroTraffic Safety Advisory Council</td>
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<td>St Dunstan</td>
<td>to St Raymond</td>
<td>1573</td>
<td>32%</td>
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<td>$339,739</td>
<td>($5,552,800)</td>
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Regular Board Meeting

November 24, 2015

Initial Staff Report, Pupil Accommodation Review 2015 – East Credit, Mississauga

Strategic Goal: Catholic Learning Environment, Stewardship of Our Physical Environment, Community Engagement

Policy/Governance

PURPOSE

As required by the Ministry of Education, this report recommends to the Board of Trustees the commencement of a Pupil Accommodation Review in the East Credit review area in the City of Mississauga. The Pupil Accommodation Review will involve the review of scenarios that will affect the following elementary schools which will now be considered as the ‘Review Area’ (Map 1):

- Our Lady of Good Voyage
- St. Bernadette
- St. Dunstan
- St. Gertrude
- St. Gregory
- St. Herbert
- St. Raymond
- St. Valentine

BACKGROUND

On March 26, 2015 the Ministry of Education released the new Pupil Accommodation Review Guideline (PARG). On October 27, 2015 the Board of Trustees approved the amendment to Board Policy 6.51 Pupil Accommodation Review (Appendix 9), to reflect the changes to the new PARG, and following consultation with the Dufferin-Peel community. The approval of Board Policy 6.51 Pupil Accommodation Review now permits the Board of Trustees to consider and approve the commencement of a Pupil Accommodation Review.

The Planning Department has conducted a review of all Education Service Areas against the Board approved 2013 Long Term Accommodation Plan. The Long Term Accommodation Plan identifies the 15 year enrolment needs of the Board in terms of new schools, additions to schools, boundary reviews, and areas that are significantly under capacity. Areas that are identified as significantly under capacity require a reduction in pupil places which would entail a Pupil Accommodation Review.

The East Credit Education Service Area has been identified in the Long Term Accommodation Plan as being significantly under capacity in 2015/2016. A Pupil Accommodation Review is required.
COMMUNITY PLANNING AND PARTNERSHIP CONSULTATION

In June 2015 the Board of Trustees approved Policy 9.05 Community Planning and Partnerships which provides opportunities for school boards to work more closely with local municipal governments and other community partners when planning to address their underutilized school space, green space/park planning prior to initiating a Pupil Accommodation Review.

On October 20, 2015, the Planning Department held an open house to provide community partners an opportunity to review the list of schools with available space in which a community partnership could be considered. A list of schools was developed based on the short and long term needs of space in these schools.

Of the eight schools listed in the subject review area, five schools were identified as having available space for a potential community partnership. The open house was advertised through the local newspapers, an email notification to current and potential community partners and on the Board’s website. It was attended by eight individuals from various organizations. Half of the individuals that attended the meeting were interested in evening use and were subsequently directed to the Board’s Permit Department. The remainder of the inquiries were from the City of Mississauga, Town of Caledon, Region of Peel and a local seniors group to get a better understanding of what a community partnership entailed.

All interested parties were asked to further review the documentation on the Board’s Community Planning and Partnership website and submit a completed form which was available at the meeting and online. The only group interested in actively pursuing a potential partnership at one of the available sites listed, which was not a site in the proposed Review Area, was the local senior group. To date no formal requests for space have been received.

DISCUSSION

The East Credit community has historically been an area of high growth. According to the Board’s 2003 long term enrolment projections it was anticipated that pupil yields in East Credit would continue to grow and peak in 2004/2005 at approximately 4600 pupils then slowly decline and stabilize at 3700 students by 2022/2023. Enrolment did in fact peak in 2004/2005 at 4642 pupils however the enrolment decline was greater than anticipated in subsequent years and enrolment dipped below 3700 by 2009.
The graph below illustrates the total enrolment compared to the total capacity for the Review Area:
The current number of pupil places is 4394. The current enrolment in the East Credit review area is 2776 pupils. There is an excess of 1618 pupil places in East Credit with schools operating between 45% and 90% utilization with OVERALL EXCESS CAPACITY of approximately 40%.

Status quo projected enrolments illustrated below show further decline by 2025 to levels where schools would be operating at 36% to 84% utilization with an overall projected utilization of 59% and 1800+ excess pupil places.

<table>
<thead>
<tr>
<th></th>
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<th></th>
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<td>O.L. Good Voyage</td>
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</table>

Outlined below are the current costs to operate these schools.

<table>
<thead>
<tr>
<th>School</th>
<th>Our Lady of Good Voyage</th>
<th>St. Bernadette</th>
<th>St. Dunstan</th>
<th>St. Gertrude</th>
<th>St. Gregory</th>
<th>St. Herbert</th>
<th>St. Raymond</th>
<th>St. Valentine</th>
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<td>Expenditures for School Utility &amp; Snowplowing/Salting Costs ($)</td>
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<td>$16,329</td>
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</table>

*Cost are approximate
It is important to note that a primary incentive from the Ministry of Education to induce boards to address excess capacity is the reduction of funding for that excess capacity and a reduction in declining enrolment as well. Accordingly, it becomes necessary for boards to address their excess capacity in an attempt to mitigate their financial (GSN) reductions.

For the Dufferin-Peel Catholic District School Board that excess capacity funding reduction equates to $1.5 million per year which is comprised of a $1 million reduction in top-up funding related to excess capacity and $0.5 million of declining enrolment attributed to excess capacity. It is also anticipated that the reduction will continue for the next 3 years for a total of $4.5 million.

A Pupil Accommodation Review is required in this area to increase utilization by reducing the number of excess pupil places, and reducing operating costs.

PUPIL ACCOMMODATION REVIEW CONSULTATION

Subject to approval of the commencement of the East Credit Pupil Accommodation Review by the Board of Trustees Planning staff, in cooperation with the Family of Schools Superintendents involved in the review, and others appointed by the Director of Education, will initiate the establishment of an Accommodation Review Committee (ARC) and commence the public consultation process to complete the review in accordance with the proposed timelines outlined below:

November 24, 2015: Initiation of the Pupil Accommodation Review Process
January – March 2016: Work of the Accommodation Review Committee (ARC) including public meetings (specific dates to be determined)
January 20, 2016: Public Meeting #1 (location to be determined)
April 26, 2016: Interim Staff Report to Trustees for Receipt
May 9, 2016: Public Delegations at Administration and Finance Committee
May 24, 2016: Final Staff Report with Recommendations and Action Required

This proposed schedule would allow for the process to conclude prior to the end of the current (2015/16) school year, allow for transition planning throughout the 2016/2017 school year and align the Trustee decision with the next opportunity to apply for the Ministry’s Consolidated Capital Funding initiative to address any proposed capital improvements to the remaining facilities. Any deviation from the proposed timelines has the potential to impact any or all of the benefits associated with concluding the process by May 2016.

Accommodation Review Committee
The Accommodation Review Committee (ARC) will consist of at least one parent/guardian representative from each school under review and one alternate parent/guardian, chosen by their respective school communities.
The ARC is an advisory committee that represents the school(s) affected by a pupil accommodation review and which acts as the official conduit for information shared between the Board and the affected school communities.

The ARC provides feedback with respect to Staff Report(s) and the options set out therein and may also present alternative accommodation option(s), including rationale for the option(s), recognizing the principles outlined in the Background section. The overall goal of the ARC is to provide the local perspective of stakeholders impacted by the decision of the Board of Trustees, and to provide constructive feedback regarding the Initial Staff Report, School Information Profile (“SIP”), options, and preferred option.

Board Planning staff will facilitate all meetings of the ARC and Public meetings and draw upon the expertise of various Board departments and other outside agencies as required and/or requested by the ARC. The Terms of Reference for ARC members is attached as Appendix 10.

OPTIONS

In consideration of the proposed Pupil Accommodation Review for the East Credit review area, and as a requirement of Policy 6.51 Pupil Accommodation Review, staff has considered a number of options to close various schools in the review area in an attempt to eliminate surplus pupil places. The proposed reduction in pupil places to increase overall utilization in the review area is a primary consideration for a PAR. Options which do not achieve an increase in overall utilization greater than 20% at each of the receiving schools in the first 5 years of the recommendation to consolidate are not identified as recommended options.

The following options, including a preferred option, will be presented to the ARC and to the community upon approval to proceed with a Pupil Accommodation Review. Area maps, actual and projected enrolments for each option noted below, and School Information Profiles (SIPs) for each school in the review area are attached in Appendix 1 – 8 which is a requirement of the Pupil Accommodation Review Guideline.

APPENDIX 1: Our Lady of Good Voyage – School Information Profile
APPENDIX 2: St. Bernadette – School Information Profile
APPENDIX 3: St. Dunstan – School Information Profile
APPENDIX 4: St. Gertrude – School Information Profile
APPENDIX 5: St. Gregory – School Information Profile
APPENDIX 6: St. Herbert – School Information Profile
APPENDIX 7: St. Raymond – School Information Profile
APPENDIX 8: St. Valentine – School Information Profile
Option 1: Close Our Lady of Good Voyage, St. Dunstan and St. Gertrude — PREFERRED OPTION

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</tbody>
</table>

Resulting Accommodation (MAP 2):

**St. Gertrude**
- all regular track student are directed to St. Valentine and the boundary is extended to capture the St. Gertrude boundary
- all French Immersion students are directed to St. Gregory

**St. Dunstan**
- students south of Eglinton Avenue are directed to St. Bernadette
- students north of Eglinton Avenue are directed to St. Herbert

**Our Lady of Good Voyage**
- all students are directed to St. Raymond

The new overall capacity in the review area would be 2878 pupil places which is a reduction of 1516 pupil places.
New Facility Requirements:

**St. Bernadette**
- Relocation of the Ontario Early Years Centre to re-establish the space for FDK (TBD)

The replacement of Toddler and Pre-school Child Care spaces will be required as a result of the closing of the St. Dunstan and Our Lady of Good Voyage Child Care Centers.

Funding for the replacement of child care spaces would be requested through a submission of a Consolidated Capital Funding Business Case. Any additional improvements that do not involve the construction of program or child care spaces could be funded through Renewal Funding, Operational Funding or Proceeds of Disposition.

Transportation:
The increase in the number of students that would require bussing, based on the Board approved transportation distances, is approximately 260 at a projected cost of approximately $44,500 per year.

Costs:
The resulting approximate, annual costs of Option 1 are as follows:

<table>
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<th>Option</th>
<th>Status Quo</th>
<th>New Costs</th>
<th>Impact</th>
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<td>Transportation Costs</td>
<td>$167,755</td>
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*Cost are approximate

The approximate savings for this option with respect to utilities, snowplowing/salting is $272,000 per year, in addition to savings on the reduction in staffing and capital renewal needs which in some situations would no longer be required. There would however be an increase in bussing costs of approximately $44,500.
Option 2: Close Our Lady of Good Voyage, St. Dunstan and St. Valentine

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</tr>
<tr>
<td>OLGV</td>
<td>192</td>
<td>178</td>
<td>174</td>
<td>175</td>
<td>171</td>
<td>170</td>
<td>165</td>
<td>165</td>
<td>170</td>
<td>167</td>
<td>171</td>
</tr>
<tr>
<td>St Raymond</td>
<td>639</td>
<td>566</td>
<td>542</td>
<td>523</td>
<td>492</td>
<td>467</td>
<td>440</td>
<td>417</td>
<td>411</td>
<td>398</td>
<td>403</td>
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<td>Utilization</td>
<td>98%</td>
<td>87%</td>
<td>83%</td>
<td>80%</td>
<td>76%</td>
<td>72%</td>
<td>68%</td>
<td>64%</td>
<td>63%</td>
<td>61%</td>
<td>62%</td>
</tr>
</tbody>
</table>

Resulting Accommodation (MAP 3):

**St. Dunstan**
- students south of Eglinton Avenue are directed to St. Bernadette
- students north of Eglinton Avenue are directed to St. Herbert

**Our Lady of Good Voyage**
- all students are directed to St. Raymond

**St. Valentine**
- students north of Bristol Road are directed to St. Gregory
- students south of Bristol Road are directed to St. Herbert

The new overall capacity in the review area would be 2979 pupil places which is a reduction of 1415 pupil places.
New Facility Requirements:

St. Herbert
- 2 new FDK classes ($1 million)

St. Gregory
- 1 new FDK class ($500,000)

St. Bernadette
- Relocation of the Ontario Early Years Centre to re-establish the space for FDK (TBD)

The replacement of Toddler and Pre-school Child Care spaces will be required as a result of the closing of the St. Dunstan and Our Lady of Good Voyage Child Care Centers.

Funding for additional FDK classrooms and the replacement of child care spaces would be requested through a submission of a Consolidated Capital Funding Business Case. Any additional improvements that do not involve the construction of program or child care spaces could be funded through Renewal Funding, Operational Funding or Proceeds of Disposition.

Transportation:
The increase in the number of students that would require bussing, based on the Board approved transportation distances, is approximately 168 at a projected cost of approximately $28,200 per year.

Costs:
The resulting approximate, annual costs of Option 2 are as follows:

<table>
<thead>
<tr>
<th>Option 2</th>
<th>Status Quo</th>
<th>New Costs</th>
<th>Impact</th>
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</thead>
<tbody>
<tr>
<td>Expenditures for School Utility &amp; Snowplowing/Salting Costs ($)</td>
<td>$831,845</td>
<td>$541,140</td>
<td>($290,705)</td>
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<tr>
<td>Outstanding Renewal Needs</td>
<td>$11,844,206</td>
<td>$6,084,686</td>
<td>($5,759,520)</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>$167,755</td>
<td>$195,953</td>
<td>$28,198</td>
</tr>
</tbody>
</table>

*Cost are approximate

The approximate savings for this option with respect to utilities, snowplowing/salting is $291,000 per year, in addition to savings on the reduction in staffing and capital renewal needs which in some situations would no longer be required. There would however be an increase in bussing costs of approximately $28,200.
Option 3: Close St. Dunstan, St. Herbert and St. Gregory

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</thead>
<tbody>
<tr>
<td>OLGV</td>
<td>280</td>
<td>192</td>
<td>178</td>
<td>174</td>
<td>175</td>
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<td>170</td>
<td>165</td>
<td>165</td>
<td>170</td>
<td>167</td>
</tr>
<tr>
<td>North St Dunstan</td>
<td>160</td>
<td>161</td>
<td>171</td>
<td>180</td>
<td>179</td>
<td>185</td>
<td>187</td>
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<td>352</td>
<td>357</td>
<td>362</td>
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Utilization
126% 121% 123% 127% 125% 127% 126% 128% 129% 128% 129%

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<td>200</td>
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<tr>
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<td>170</td>
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<tr>
<td>West St Herbert</td>
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<td>133</td>
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<td>134</td>
<td>134</td>
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<td>139</td>
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<tr>
<td>St Bernadette</td>
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<td>502</td>
<td>502</td>
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Utilization
107% 103% 103% 102% 102% 104% 105% 107% 107% 110% 110%

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<tr>
<td>St Gertrude</td>
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<td>Fi</td>
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<tr>
<td>St Gertrude</td>
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Utilization
86% 89% 87% 85% 85% 84% 82% 82% 82% 83% 83%

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<tbody>
<tr>
<td>St Raymond</td>
<td>651</td>
<td>447</td>
<td>388</td>
<td>368</td>
<td>348</td>
<td>321</td>
<td>297</td>
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<tr>
<td>St Gregory</td>
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<td>283</td>
<td>277</td>
<td>270</td>
<td>266</td>
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<td>St Raymond</td>
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<td>567</td>
<td>541</td>
<td>523</td>
<td>516</td>
<td>511</td>
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Utilization
118% 107% 100% 97% 92% 87% 83% 80% 79% 78% 79%

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</tr>
</thead>
<tbody>
<tr>
<td>St Valentine</td>
<td>651</td>
<td>377</td>
<td>388</td>
<td>394</td>
<td>403</td>
<td>416</td>
<td>419</td>
<td>429</td>
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<td>454</td>
</tr>
<tr>
<td>East St Herbert</td>
<td>111</td>
<td>105</td>
<td>96</td>
<td>97</td>
<td>93</td>
<td>96</td>
<td>98</td>
<td>99</td>
<td>100</td>
<td>101</td>
<td>102</td>
</tr>
<tr>
<td>St Valentine</td>
<td>488</td>
<td>493</td>
<td>490</td>
<td>500</td>
<td>509</td>
<td>515</td>
<td>527</td>
<td>531</td>
<td>543</td>
<td>555</td>
<td>551</td>
</tr>
</tbody>
</table>

Utilization
75% 76% 75% 77% 78% 79% 81% 82% 83% 85% 85%

Total
2821
Surplus Spaces
175
Existing Utilization
63% 61% 60% 60% 59% 59% 58% 58% 58% 59% 59%
Proposed Utilization
94% 93% 92% 91% 90% 90% 91% 92% 92%
Increased Utilization
34% 33% 33% 33% 32% 32% 32% 33% 33%

Resulting Accommodation (MAP 4):

St. Gregory
- All students are directed to St. Raymond

St. Dunstan
- students south of Eglinton are directed to St. Bernadette
- students north of Eglinton are directed to Our Lady of Good Voyage

St. Herbert
- students east of Fallingbrook Drive are directed to St. Valentine
- students west of Fallingbrook Drive are directed to St. Bernadette

The new overall capacity in the review area would be 2821 pupil places which is a reduction of 1573 pupil places.
New Facility Requirements:

**St. Bernadette**
- Relocation of the Ontario Early Years Centre to re-establish the space for FDK (TBD)

The replacement of Toddler and Pre-school Child Care spaces will be required as a result of the closing of the St. Dunstan and St. Herbert Child Care Centers. Funding for the replacement of child care spaces would be requested through a submission of a Consolidated Capital Funding Business Case. Any additional improvements that do not involve the construction of program or child care spaces could be funded through Renewal Funding, Operational Funding or Proceeds of Disposition.

**Transportation:**
The increase in the number of students that would require bussing, based on the Board approved transportation distances, is approximately 165 at a projected cost of approximately $28,200 per year.

**Costs:**
The resulting approximate, annual costs of Option 3 are as follows:

<table>
<thead>
<tr>
<th>Option 3</th>
<th>Status Quo</th>
<th>New Costs</th>
<th>Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expenditures for School Utility &amp; Snowplowing/Salting Costs ($)</td>
<td>$831,845</td>
<td>$512,106</td>
<td>($319,739)</td>
</tr>
<tr>
<td>Outstanding Renewal Needs</td>
<td>$11,844,206</td>
<td>$8,183,406</td>
<td>($3,660,800)</td>
</tr>
<tr>
<td>Transportation Costs</td>
<td>$167,755</td>
<td>$195,953</td>
<td>$28,198</td>
</tr>
</tbody>
</table>

*Cost are approximate*

The approximate savings for this option with respect to utilities, snowplowing/salting is $320,000 per year, in addition to savings on the reduction in staffing and capital renewal needs which in some situations would no longer be required. There would however be an increase in bussing costs of approximately $28,200.

**FUNDING REQUEST FOR CONSOLIDATED SITES**

The Ministry of Education allocated $750 million in funding, announced in the 2014/2015 GSN, for the School Consolidation Capital (SCC) program to assist boards in reducing excess capacity. The funding can be requested through a SCC capital project business case to address a variety of items including but not limited to rightsizing of underutilized space, program improvements, and accessibility and/or energy efficiency.

**SECONDARY SCHOOL FEEDER INFORMATION**

In all options the recommendation is to maintain the secondary school boundaries for St. Joseph Secondary, St. Marcellinus Secondary and St. Francis Xavier Secondary notwithstanding that in all options students from the same elementary feeder school will be directed to different secondary schools. The intent is to maintain status quo enrolments at all three (3) secondary schools.
It is not uncommon for a feeder school to have students directed to more than one secondary school based on physical boundaries not the school boundary. This is true for both regular track and specialty programs (EF, FI, IB).

**TIMELINE & TRANSITION**

In all options the recommendation is to close schools at the end of June 2017, subject to completion of the Pupil Accommodation Review and approval of the recommendation to close schools no later than June 2016.

Following the decision to consolidate and/or close a school, the Board will establish a separate committee to address the transition for students and staff, who will work in consultation with parents/guardians and staff.

**CONCLUSION**

The Board of Trustees approved Policy 6.51 Pupil Accommodation Review on October 27, 2015 to comply with the Ministry of Education Pupil Accommodation Review Guideline. The approval of the policy enables the Board to proceed with a Pupil Accommodation Review. The 2013 Long Term Accommodation Plan identifies the East Credit review area as significantly under capacity in 2015/2016. A review and update of current and projected enrolment in this area confirms the necessity to commence Pupil Accommodation Review to reduce capacity.

The Planning Department held an open house to provide community partners an opportunity to review the list of schools with available space in which a community partnership could be considered. Five (5) of the eight schools in the review area were identified as having available space for a potential community partnership. To date no community partnership interest has been received for these schools.

Three options have been identified for review and consideration for the East Credit review area. The PREFERRED OPTION, prior to consultation with the community, is OPTION 1: Close Our Lady of Good Voyage, St. Dunstan and St. Gertrude and redistribute students as follows:

- **Our Lady of Good Voyage:** All students directed to St. Raymond
- **St. Dunstan:**
  - All students north of Eglinton directed to St. Herbert
  - All students south of Eglinton directed to St. Bernadette
- **St. Gertrude:**
  - All Regular track students directed to St. Valentine
  - All French Immersion students directed to St. Gregory

Subject to approval by the Board of Trustees to commence a Pupil Accommodation Review on November 24, 2015, it is anticipated the review will be complete no later than June 2016. Following the decision to close a school(s), the Board will establish a separate committee to address the transition for students and staff that will work in consultation with parents/guardians and staff. Any schools approved to close would close by June 30, 2017.
RECOMMENDATIONS

1. THAT THE REPORT, INITIAL STAFF REPORT, PUPIL ACCOMMODATION REVIEW 2015 – EAST CREDIT, MISSISSAUGA, BE RECEIVED.

2. THAT THE BOARD OF TRUSTEES APPROVE THE COMMENCEMENT OF THE EAST CREDIT MISSISSAUGA PUPIL ACCOMMODATION REVIEW

Prepared by: S. Cox, Manager of Planning
J. Rogers, Senior Planner
K. Koops, Planner

Submitted by: S. Cox, Manager of Planning
D. Del Bianco, Superintendent of Planning & Operations

Date: November 18, 2015
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 1

MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING
APRIL 4, 2016

1. THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, APRIL 4, 2016, BE RECEIVED.

2. THAT THE NOMINATION OF TRUSTEE T. THOMAS TO THE CANADIAN CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.
Minutes of the Administration and Finance Committee Meeting
Monday, April 4, 2016 - 7:00 p.m.
Board Room, Catholic Education Centre

Chair: A. Abbruscato
Vice Chair: S. Hobin
Trustees: D. D'Souza, A. da Silva, L. del Rosario
B. Iannicca, E. O'Toole, M. Pascucci
T. Thomas (via teleconference)
Student Trustees: A. Hesketh-Pavilons
Director of Education: M. Mazzorato
Associate Director of Instructional Services: S. McWatters
Superintendents: D. Amaral, C. Blanchard, J. Cherepacha
D. Del Bianco, D. Finegan-Downey, S. Kendrick
T. Lariviere, C. Pitosci
Assistant Superintendents: E. Fischer, T. Peel
General Managers: B. Campbell, R. Eberhardt, T. Fioravanti
B. Hester, R. Moriah
Recorder: L. Mackereth
Regrets: Trustee S. Xaviour
Trustee F. Di Cosola
Student Trustee J. Anderson

A Routine Matters

1. Call to Order and Attendance
At 7:00 p.m., A. Abbruscato, Chair of the Administration and Finance Committee, called the meeting to order.

2. Opening Prayer
Committee Chair A. Abbruscato led the Opening Prayer.

3. Declaration of Interest
The following trustees declared an interest in agenda items:
A5 Minutes of the Administration and Finance Committee Meeting, February 29, 2016 Items L1 and L2
M1 Minutes of the In Camera Session of the Administration and Finance Committee Meeting, February 29 2016 Declared Items 1 and 2

Trustee A. Abbruscato—family members belong to OECTA and OECTA OT
Trustee S. Hobin—family members belong to OECTA and OECTA OT
Trustee M. Pascucci—family member belongs to OECTA
Trustee B. Iannicca—family members belong to CUPE 2026 and OECTA OT
Trustee A. da Silva—related to the Trustee Code of Conduct (declared after Good News)
Moved by M. Pascucci

THAT THE DECLARED INTEREST ITEMS BE MOVED TO AGENDA ITEM L.

CARRIED

4. Approval of the Agenda
   Addition to the Agenda:
   H 1 – Nomination of Trustee T. Thomas as Ontario Catholic School Trustees’ Association (OCSTA) representation on the Canadian Catholic School Trustees' Association
   i. Approval of Calendar Items
      a) Construction Progress Report (as at March 18, 2016)

Moved by L. del Rosario

THAT THE CONSTRUCTION PROGRESS REPORT AS AT MARCH 18, 2016, BE RECEIVED.

CARRIED

Moved by L. del Rosario

THAT THE AGENDA BE APPROVED, AS AMENDED.

CARRIED

5. Minutes of the Administration and Finance Committee Meeting, February 29, 2016, excluding Items L 1 and L2
   i) Business Arising from the Minutes
      Nil

Moved by E. O’Toole

THAT MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING, FEBRUARY 29, 2016, EXCLUDING ITEMS L 1 AND L2, BE RECEIVED.

CARRIED

B Awards and Presentations
   Nil

C Pastor’s Remarks
   Nil

D Delegation
   Nil

E Information/Reports from Trustees, for Receipt
   i) Regular Reports
      a) Ontario Catholic Schools Trustees’ Association (OCSTA) Update - T. Thomas/A. da Silva
      Nil
Trustee A. da Silva joined the meeting in progress at 7:07 p.m.

b) Student Transportation of Peel Region (STOPR) Update—D. D’Souza

Trustee D. D’Souza provided the STOPR Update:

Since the last meeting of the Administration and Finance Committee, the STOPR Governance Committee has held one meeting on March 11, 2016. Key issues considered at this meeting included:

Governance Committee received a report from administration which provided summary of the Student Transportation Competitive Procurement Review Team repo conducted on behalf of the Ministry of Education. The report addressed multiple issues associated with the implementation of a mandatory bid process for procurement of school bus services over the past five years. A total of twenty-nine recommendations are provided in the report, which are intended to enhance a competitive marketplace, increase efficiency and flexibility, streamline evaluation and selection processes, and improve industry relations. The School Bus Operators Association, OASBO Transportation Committee, and Ministry of Education are proactively addressing these recommendations.

The Committee received a report regarding Bill 20, Ryan’s Law, which is in place to protect students with asthma. This legislation requires school boards to establish and maintain procedures to identify students who suffer from asthma, reduce exposure risk, and respond appropriately to asthma related medical emergencies. Specific to school bus service, a procedure will be established which will ensure that asthma inflicted students are identified on bus rosters and drivers are trained to appropriately respond to asthma related medical emergencies. These requirements will be in place effective September 2016.

An update report pertaining to railroad crossing accidents was received by Governance Committee. The report referenced two accidents which occurred in Peel during 2014 and the ongoing follow up by STOPR administration with both Transport Canada and the Ontario Ministry of Transportation. Noting that only minimal activity has been initiated by the two Ministries, STOPR administration has addressed this issue to OASBO Transportation Committee. A letter has now been forwarded from OASBO to the involved Ministries requesting reconsideration of the existing requirement that specifically and only, school buses are required to stop at all signal protected railroad crossings. This issue will continue to be monitored closely.

The next meeting of STOPR Governance Committee is scheduled for Friday, June 17, 2016.

Trustee S. Hobin requested a copy of the report.

Moved by D. D’Souza

THAT THE STUDENT TRANSPORTATION OF PEEL REGION (STOPR) UPDATE, BE RECEIVED.

CARRIED
ii) Good News Items

Trustee S. Hobin expressed thanks to the Equity Conference Committee for the outstanding workshop held on Saturday April 2nd. Ms. Margaret Trudeau, the keynote speaker, spoke on Mental Health.

*Trustee A. da Silva declared an interest in agenda items A5 Minutes of the Administration and Finance Committee Meeting, February 29, 2016 Item L1 and L2; M1 Minutes of the In Camera Session of the Administration and Finance Committee Meeting, February 29 2016 Declared Items 1 and 2, related to the Trustee Code of Conduct.*

F Reports from Committees, for Receipt
Nil

G Information/Reports from Administration, for Receipt
1. STOPR Governance Committee Minutes, January 22, 2016—D. Del Bianco

   **Moved by A. da Silva**

   THAT THE MINUTES OF THE STOPR GOVERNANCE COMMITTEE MEETING, JANUARY 22, 2016, BE RECEIVED.

   CARRIED

2. Pupil Accommodation Review (PAR) Update – D. Del Bianco (Verbal)

   D. Del Bianco, Superintendent of Planning and Operations, provided an information update of the East Credit Pupil Accommodation Review (PAR). Since the last update at the Board Meeting of March 29th, the following was noted:

   Public Meeting March 30th
   - Approximately 530 people in attendance
   - Presentation by staff
   - Original staff options
   - Five Accommodation Review Committee (ARC) preferred options on display
   - ARC members were active participants throughout the meeting
   - Survey of rationale, deadline for responses April 4th

   Future Working Group Meeting scheduled for April 6th
   - Review of survey results
   - Next steps

   All information including agenda, meeting minutes, correspondence, alternative options and any additional information requested by the ARC is available on the Board website and Trustee portal.

   In response to Trustee E. O’Toole, Director of Education, M. Mazzorato advised staff will be sending a letter of thanks to the committee.
Trustee S. Hobin inquired about the process and options of the ARC. D. Del Bianco, Superintendent of Planning and Operations, advised staff will be presenting an interim report which will contain the five options with supporting rationale. Delegations will present May 9 and potentially May 10. Trustees’ final decision will be made on May 24, 2016.

Director of Education, M. Mazzorato confirmed the interim report will summarize the options from the committee which will be brought for receipt. Delegations will present to the board and the final report will be brought forward for action.

In response to Trustee L. del Rosario, Superintendent D. Del Bianco advised Trustees will visit the schools after the presentation of the Interim Report and prior to delegations. The Trustee in-service on April 12 will discuss the process.

Trustee L. del Rosario inquired about the future use of schools that will be closing. Superintendent D. Del Bianco requested all inquiries be directed to the Planning Department.

In response to Trustee B. Iannicca, Superintendent D. Del Bianco advised the final report will be comprised of details for each option including financial implications on the structure of the building, potential cost savings, costs associated with additional daycare, additional transportation if required and the potential effect on programs will be clearly identified for each option.

In response to Trustee inquiries concerning alternatives to the options, Superintendent D. Del Bianco advised staff will work to provide information.

Moved by L. del Rosario

THAT THE VERBAL REPORT, PUPIL ACCOMMODATION REVIEW (PAR), BE RECEIVED.  

CARRIED

3.  2016-2017 Budget Update—J. Cherepacha

J. Cherepacha, Superintendent of Financial Services, reported that the Ministry released the Grants for Student Needs (GSN) information on March 24, 2016. Financial Services continues to work with the preliminary information and awaits the Education Finance Information System (EFIS) technical package. There has been a transfer of Educational Program Other (EPO) Grants funding into the GSN model making the funding sustainable. On-going reductions continue in the areas of Board Administration and Governance Grant, Benefits Benchmark Funding Reductions and excess capacity. Financial Services and Communications departments will begin the public budget consultation process.

In response to Trustee S. Hobin, Director of Education M. Mazzorato advised staff await the detailed memo concerning the recent announcement of the mathematics initiative.

In response to Trustee L. del Rosario, Director of Education M. Mazzorato advised the Ministry continues to fund a lead for the First Nations, Métis, Inuit (FNMI) program in the
GSN. Dufferin-Peel has a dedicated consultant in this program area. Staff will be reviewing the FMNI funding and the EPO Grant as plans are made for next year.

Trustee A. da Silva inquired about sale of surplus school board properties. Superintendent J. Cherepacha clarified the change is to extend the amount of time and the list of public entities to receive notification of surplus property disposition.

In response to Trustee B. Iannicca, Superintendent J. Cherepacha advised the board would sell the property at fair market value with any proceeds of disposition being used for capital.

Trustee B. Iannicca requested staff provide details of the increases in Special Education funding year over year.

Trustee D. D’Souza requested the estimated cost of schools that are not at 100% capacity. Superintendent J. Cherepacha advised that going through the process of excess capacity would make the funding of spaces more efficient. Staff will provide financial details of the benefit of running at capacity.

Moved by S. Hobin

THAT THE REPORT, 2016-2017 BUDGET UPDATE, BE RECEIVED.

CARRIED


C. Pitoscia, Superintendent of Employee Relations presented the annual update from the Health and Safety Department and introduced L. Schaule, Manager of Health and Safety and S. Domenichini, Risk Management and Insurance Officer to provide an overview of the report.

The Health and Safety Department serves as a resource to all staff and provides consultation and recommendations regarding risk management in the areas of environment, occupational health and safety, emergency preparedness, insurance and is the liaison with local public health units.

Dufferin-Peel’s Joint Health and Safety Committees (JHSC) operate under a multi-site structure and are comprised of workers and management. JHSC key role is the responsibility of Workplace Safety Inspections. The Health and Safety Department provides training and inspection of science and technology classrooms under the Student Injury Prevention Initiative (SIPI) which has received additional Ministry funding.

Dufferin-Peel’s Health and Safety Department provides Workplace Hazardous Materials Information System (WHIMIS) training; Incident/Accident Reporting; Health and Safety Awareness Training; and provides service regarding Risk Management and Insurance. The Ontario School Board Insurance Exchange’s (OSBIE) Human Element Loss Prevention Program (HELP) provides rebates in an effort to reduce property loss.
Appendix A of the report should contain the footnote: The definition of violence under the Health and Safety Act was amended and reporting of violence has changed, resulting in skewed results.

Trustee S. Hobin sought clarification of the HELP Program. Staff explained the program promotes humans improving the work environment for which they have control.

Trustees requested reports of incidents be presented with explanation and an analysis of violent incidents. L. Schaule advised the definition of violence under the Health and Safety Act was amended.

Trustee E. O’Toole congratulated staff on the measurable results and rebates received.

In response to Trustee A. da Silva, Superintendent C. Pitoscia advised the employee makes the determination of the type of incident when they complete the form.

**Moved by A. da Silva**

THAT THE REPORT, HEALTH AND SAFETY/RISK MANAGEMENT AND INSURANCE, BE RECEIVED.

**CARRIED**

**H**

**Trustee, Committee, Administration Reports, Requiring Action**

1. Nomination to represent the Ontario Catholic School Trustees’ Association (OCSTA) at Canadian Catholic School Trustees’ Association (CCSTA)

   Trustee M. Pascucci nominated Trustee T. Thomas for Ontario Catholic School Trustees’ Association (OCSTA) representation at (CCSTA).

   Trustee B. Iannicca will second the nomination on the form submitted to OCSTA.

   **Moved by S. Hobin**

   THAT THE NOMINATION OF TRUSTEE T. THOMAS TO THE CANADIAN CATHOLIC SCHOOL TRUSTEES ASSOCIATION, BE APPROVED.

   **CARRIED UNANIMOUSLY**

**I**

**Notices of Motion**

Nil

**J**

**Additional Business**

Nil

**K**

**Questions asked of, and by Board Members**

Nil
Declared Interest Items

Trustee L. del Rosario assumed the Chair.

The following trustees who had declared an interest left the meeting prior to discussion of declared interest items:

Trustee A. Abbruscato–family members belong to OECTA and OECTA OT
Trustee S. Hobin–family members belong to OECTA and OECTA OT
Trustee M. Pascucci–family member belongs to OECTA
Trustee B. Iannicca–family members belong to CUPE 2026 and OECTA OT
Trustee A. da Silva—related to the Trustee Code of Conduct

1. Minutes of the Administration and Finance Committee Meeting, February 29, 2016, Items L1 and L2.

Moved by E. O’Toole

THAT THE MINUTES OF THE ADMINISTRATION AND FINANCE COMMITTEE MEETING OF FEBRUARY 29, 2016, ITEMS L1 AND L2, BE RECEIVED.

CARRIED

In Camera Session

Moved by E. O’Toole

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

Rise and Report

Moved by D. D’Souza

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

Future Meetings

May 9, 2016
June 6, 2016

Adjournment 8:30 p.m.

Moved by A. da Silva

THAT THE MEETING BE ADJOURNED.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 2

MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING
APRIL 11, 2016

1. THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING APRIL 11, 2016, BE RECEIVED.
Minutes of the Faith and Program Committee Meeting  
Monday, April 11, 2016 - 7:00 p.m.  
Board Room, Catholic Education Centre

Chair: E. O’Toole  
Vice Chair: L. del Rosario  
Trustees: A. Abbruscato, D. D’Souza, F. Di Cosola, S. Hobin, B. Iannicca  
Student Trustees: J. Anderson, A. Hesketh-Pavilons  
Director of Education: M. Mazzorato  
Associate Director of Instructional Services: S. McWatters  
Associate Director of Corporate Services, Chief Financial Officer and Treasurer: J. Hrajnik  
Assistant Superintendents: E. Fischer, T. Peel  
General Manager: B. Campbell  
Recorder: L. Mackereth  
Regrets: Trustee M. Pascucci, Trustee T. Thomas, Trustee S. Xaviour, Trustee A. da Silva

A Routine Matters

At 7:04 p.m. Vice Chair of the Faith and Program Committee L. del Rosario announced a fifteen minute delay to obtain quorum.

1. Call to Order and Attendance  
Vice Chair L. del Rosario called the meeting to order at 7:11 p.m.

2. Opening Prayer  

T. Cruz, Superintendent, Mississauga North (MN) Family of Schools, led the opening prayer, recognizing and celebrating the Jubilee of Mercy. Spoken word was presented by Our Lady of Mount Carmel Secondary student T. Dauya, and N. Bodsworth performed her composition, the Catholic Education Week theme song, In My Father’s House.

E. O’Toole joined the meeting in process 7:13 p.m.

Superintendent T. Cruz, accompanied by Vice Principal P. Basran, provided a media presentation demonstrating evidence of MN staff and students celebrating and embracing the Jubilee of Mercy.
Chair O’Toole thanked Mississauga North Family of Schools for the inspiring presentation.

3. Declaration of Interest
   Nil

4. Approval of the Agenda
   Additions to the Agenda
   G 5 – On-line Payment System- Verbal Update
   G 6—Budget Update – Verbal

   Private session—Trustees only
   i) Approval of Consent of Calendar Items

   Moved by D. D'Souza

   THAT THE AGENDA BE APPROVED, AS AMENDED.
   CARRIED

5. Minutes of the Faith and Program Committee Meeting, March 7, 2016

   Moved by F. Di Cosola

   THAT THE MINUTES OF THE FAITH AND PROGRAM COMMITTEE MEETING,
   MARCH 7, 2016, BE RECEIVED.
   CARRIED

   Business Arising from the Minutes
   Nil

B Awards and Presentations
ShareLife – T. LeeLoy

L. Storey, Superintendent, Brampton East, Caledon, Dufferin, Malton Family of Schools introduced
T. LeeLoy, ShareLife Coordinator of Schools and Employee Campaigns for the Archdiocese of
Toronto. Mr. LeeLoy thanked trustees, staff and students of Dufferin-Peel for their generous support
of ShareLife and the impact on the local communities. Dufferin-Peel schools and employee
contributions exceeded $270,000.

T. Leeloy updated the board on the results of the 2015 Campaign noting the support to ShareLife is
used to serve the most needy and vulnerable in our communities. A plaque was presented to
Dufferin-Peel, a generous supporter of the 2015 Campaign. ShareLife announced the Ontario
Catholic School Graduate Expectations (OCSGE) have been incorporated into ShareLife programs
scheduled to launch in September 2016 and thanked Superintendent L. Storey and Consultant P. Dal
Ben for their contributions.

   Moved by L. del Rosario

   THAT THE SHARELIFE PRESENTATION, BE RECEIVED.
   CARRIED
Pastor’s Remarks
Nil

Delegations
Nil

Information/Reports from Trustees, for Receipt
i) Regular Reports
Nil

ii) Student Voice Council Report

Student Trustees J. Anderson and L. Hesketh-Pavilons presented Opening the Doors of Mercy, a video produced by St. Roch Catholic Secondary School’s RochTV. It has been forwarded to the Ontario Catholic School Trustees’ Association (OCSTA). The video focused on the journey of mercy from Kindergarten to secondary graduation, the acts of kindness and mercy throughout this journey, and learning to be compassionate and forgiving towards others. Special thanks to Mr. Fujiwara, Mr. Antognetti, students Camryn Kern, Seamus Finnegan, Alana Duval, and Deanna Ratzki, Merciful Redeemer Parish, St. Michael Catholic Secondary School, Iona Catholic Secondary School and St. Jean-Marie Vianney Elementary School.

2016-2017 Student Trustee elections will take place April 20, 2016 at 3 p.m. at the Catholic Education Centre.

Moved by S. Hobin

THAT THE STUDENT VOICE COUNCIL REPORT, BE RECEIVED.

CARRIED

iii) Good News Items

Trustee S. Hobin thanked Superintendent S. Steer and Committee for an outstanding Central Committee for Catholic School Councils (CCCSC) Marketplace held Saturday April 8. The event was well organized, well attended and featured an excellent keynote speaker.

Reports from Committees, for Receipt

1. Minutes of the Special Education Advisory Committee Meeting, March 9, 2016
   —S. Kendrick

Moved by L. del Rosario

THAT THE MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING, MARCH 9, 2016, BE RECEIVED.

CARRIED
G Information/Reports from Administration, for Receipt

1. Catholic Education Week 2016 Update and Presentation of Comprehensive School Kit – C. Blanchard/S. Kendrick

S. McWatters, Associate Director of Instructional Services, introduced P. DeVuono, Academic Consultant, Religious Education and Faith Formation to review the report. This year the Catholic Education Week Resource Kits are available electronically in an effort to support the ecological practices and behaviours of Pope Francis.

Secondary students will join together for the Catholic Education Week Mass, celebrated by His Excellency, John Boissonneau, Regional Bishop of the Archdiocese of Toronto on Wednesday, May 4 at St. Maximillian Kolbe Parish In Mississauga.

Moved by B. Iannicca

THAT THE REPORT, CATHOLIC EDUCATION WEEK 2016 UPDATE AND PRESENTATION OF COMPREHENSIVE SCHOOL KIT, BE RECEIVED.

CARRIED

2. Collaborative Inquiry in Mathematics - C. Blanchard/S. Kendrick

S. McWatters, Associate Director of Instructional Services, introduced the report, an update on Mathematics and student engagement.

C. Blanchard, Superintendent of Strategic Planning, Policy, Special Projects and Interim Superintendent of Program indicated the report highlights the work emerging in the system, provides a view of student engagement in mathematics as well as a demonstration of the Ontario Catholic School Graduate Expectations as students engage in rich and meaningful mathematical explorations.

J. Boudreau, Principal of Secondary Program and Student Success and P. Williams, Coordinator of Elementary Program shared a video presentation, a collection of vignettes that highlight students from Kindergarten to Grade 12 engaged in inquiry mathematics.

Moved by L. del Rosario

THAT THE REPORT, COLLABORATIVE INQUIRY IN MATHEMATICS, BE RECEIVED.

CARRIED


C. Blanchard, Superintendent of Strategic Planning, Policy, Special Projects and Interim Superintendent of Program, noting Dufferin-Peel’s belief of inclusion of all, indicated the importance of an informed philosophy that empowers and supports the implementation of practices and behaviours that cultivate equity and inclusion.

M. Coutinho, Principal of Equity, Diversity and Inclusive Education shared the recent Black
History Conference, an example of how Dufferin-Peel responds to the needs of diverse communities. *It’s Everyone’s History; Opening Doors*, the theme of the conference, was open to fifteen students per secondary school. A video presentation provided highlights of the conference.

In response to Trustee S. Hobin’s inquiry regarding history curriculum, staff indicated that Ministry curriculum awareness continues to be developed to reflect greater awareness of equity and inclusivity.

**Moved by A. Abbruscato**

**THAT THE REPORT, OPENING DOORS AND RAISING STUDENT VOICE THROUGH THE SECONDARY BLACK HISTORY CONFERENCE, BE RECEIVED.**

*CARRIED*

4. Role of the Ontario Ombudsman - C. Blanchard/B. Campbell

C. Blanchard, Superintendent of Strategic Planning, Policy, Special Projects and Interim Superintendent of Program, provided an overview of the report. Dufferin-Peel’s Strategic Plan 2014-2019 outlines the value of involvement of community through partnerships and collaboration. The Ombudsman, an independent officer of the legislature investigates complaints from the public, including school boards.

B. Campbell, General Manager of Communications and Community Relations, provided the Ombudsman’s process for investigating complaints and the jurisdiction to enact.

Trustee F. Di Cosola inquired if the public would have the opportunity to view the complaints. Associate Director S. McWatters advised the complaints that come forward from the Ombudsman’s office would not have full disclosure. In cases of systemic bias, the information may become public. Director M. Mazzorato, noting the new procedure, indicated some broad statistics and recommendations may be provided should the Ombudsman feel it is a systemic issue.

In response to Trustee B. Iannicca, Director M. Mazzorato indicated through this process, the Ombudsman is learning school board practices. Dufferin-Peel is transparent around policy. The Ombudsman’s office is building their capacity by looking at our policies and processes.

Trustee F. Di Cosola indicated the Board should be firm on these policies.

**Moved by B. Iannicca**

**THAT THE REPORT, ROLE OF THE ONTARIO OMBUDSMAN, BE RECEIVED.**

*CARRIED*

5. On-line Payment System – Verbal Update—M. Mazzorato/J. Hrajnik

M. Mazzorato, Director of Education, indicated the update was to provide information related to an on-line payment system that will help to reduce cash handling in the schools.

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer,
advised that staff will be bringing information to principals and to the Central Committee for Catholic School Councils (CCCSC). Research has indicated that other boards received greater success when they phased in the system by a group of schools. The on-line system is convenient for parents, provides greater control from an audit perspective, and will increase student safety.

The intention is to provide marketing tools to the schools in May and June and the module will be introduced in September, with full participation by the end of the 2016-2017 school year.

Director M. Mazzorato advised the process will be shared with administrators through a webinar.

Trustees inquired about the administration fee that will be encountered by parents and the detailed reporting. Associate Director Hrajnik advised a full report will be brought to the board.

Moved by F. Di Cosola

THAT THE REPORT, ROLE OF THE ONTARIO OMBUDSMAN, BE RECEIVED.

CARRIED

6. Budget Update – Verbal—J. Hrajnik

J. Hrajnik, Associate Director of Corporate Services, Chief Financial Officer and Treasurer indicated that budget reductions from last year will continue in the next year, as was explained during the trustee information session. The budget is based on balancing grants; savings go into the classroom. Dufferin-Peel spends more on Special Education than is received.

In response to Trustee S. Hobin, Associate Director Hrajnik clarified the transportation line of the budget. The funding formula for transportation was developed in 1998 when funding model was introduced with only a few changes made since then. There has been no indication that the Ministry would be transitioning or reducing this grant. A recent study by the provincial auditor in Ontario provided recommendations that would actually require more funding if acted on. Transportation costs have risen significantly, in areas of fuel costs and operator contracts and soon these contracts will need to be negotiated again.

Moved by L. del Rosario

THAT THE REPORT, BUDGET UPDATE, BE RECEIVED.

CARRIED

Trustee, Committee, Administration Reports, Requiring Action
Nil

Notices of Motion
Nil

Minutes – Faith and Program Committee Meeting – April 11, 2016
J  Additional Business
Nil

K  Questions asked of, and by Board Members

1. Trustee F. Di Cosola inquired about the recent Ministry announcement of funding for Mathematics. Associate Director S. McWatters, advised staff is analyzing the Ministry strategy. Director M. Mazzorato noted it is unclear if this funding announcement includes the Education Programs – Other (EPO) grants that the board has been receiving or if these are extra funds.

L  Declared Interest Items
Nil

M  In Camera Session

Moved by L. del Rosario

THAT THE BOARD RESOLVE INTO THE COMMITTEE OF THE WHOLE FOR THE IN CAMERA SESSION.

CARRIED

N  Rise and Report

Moved by L. del Rosario

THAT THE REPORT OF THE COMMITTEE OF THE WHOLE IN CAMERA BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS BE ADOPTED.

CARRIED

O  Future Meetings

May 16, 2016   June 13, 2016

P  Adjournment 9:10 p.m.

Moved by F. Di Cosola

THAT THE MEETING BE ADJOURNED.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 3

MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING
APRIL 12, 2016

1. THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING, APRIL 12, 2016, BE RECEIVED.
Minutes of the Contract and Negotiations Committee
Tuesday, April 12, 2016, 5:30 p.m.
Board Room, Catholic Education Centre

Chair: L. del Rosario
Trustees: F. Di Cosola D. D’Souza S. Xaviour
Director of Education: M. Mazzorato
Associate Director of Corporate Services and Chief Financial Officer and Treasurer: J. Hrajnik
Associate Director of Instructional Services: S. McWatters
Superintendents: C. Pitoscia T. Cruz
Assistant Superintendent: T. Peel
General Manager: T. Fioravanti
Human Resources & Employee Relations Staff: J. Baechler S. Mifsud L. Baptista C. McCabe
Principals: M. McCann L. O’Leary
Recorder: E. D’Anna
Regrets: Trustee E. O’Toole Trustee T. Thomas J. Horgan A. Van Opstal

A  Routine Matters
1. Call to Order by Associate Director of Corporate Services, Chief Financial Officer and Treasurer, J. Hrajnik.
   Chair L. del Rosario called the meeting to order at 5:35pm.

2. Opening Prayer
   Chair L. del Rosario led the Opening Prayer.

3. Declaration of Interest
   Nil.

4. Approval of Agenda

   Moved by F. Di Cosola

   THAT THE AGENDA BE APPROVED.

   CARRIED

5. Receipt of the Minutes of the Contract and Negotiations Committee Meeting of February 23, 2016

   Moved by D. D’Souza
THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING, FEBRUARY 23, 2016, BE RECEIVED.

CARRIED

B Awards and Presentations
Nil

C Pastor's Remarks
Nil

D Delegations
Nil

E Information/Reports from Trustees, For Receipt

i) Regular Reports
Nil

ii) Good News Items
Nil

F Reports from Committees, For Receipt
Nil

G Information/Reports from Administration, For Receipt
Nil

H Trustee, Committee, Administration Reports, Requiring Action
Nil

I Notices of Motion
Nil

J Additional Business
Nil

K Questions Asked of, and by Board Members
Nil

L Declared Interest Items
Nil

M In Camera Session – J. Hrajnik

Moved by S. Xaviour

THAT THE COMMITTEE RESOLVE INTO THE IN CAMERA SESSION.

CARRIED

N Rise and Report

Moved by F. Di Cosola
THAT THE REPORT OF THE IN CAMERA SESSION BE PRESENTED AND THAT THE COMMITTEE’S RECOMMENDATIONS, BE ADOPTED.  

CARRIED

O Future Meetings
To be scheduled at the call of the Chair

P Adjournment

Moved by D. D’Souza

THAT THE MEETING OF THE CONTRACT AND NEGOTIATIONS COMMITTEE BE ADJOURNED.  

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 4

MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING
APRIL 26, 2016
(To be distributed at the meeting)

1. THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING, APRIL 26, 2016, BE RECEIVED.
Minutes of the Contract and Negotiations Committee
Tuesday, April 26, 2016, 5:30 p.m.
Board Room, Catholic Education Centre

Chair: L. del Rosario
Trustees: F. Di Cosola D. D’Souza E. O’Toole
T. Thomas S. Xaviour

Director of Education: M. Mazzorato
Associate Director of Corporate Services and Chief Financial Officer and Treasurer:

Associate Director of Instructional Services: S. McWatters
Superintendents: C. Pittosca
General Manager: T. Fioravanti
Human Resources & Employee Relations Staff: L. Baptista J. Horgan
Principal: H. Viloria
Vice-Principal: B. Trinca
Recorder: A. Van Opstal

A Routine Matters
1. Call to Order and Attendance

Chair L. del Rosario called the meeting to order at 5:31pm.

2. Opening Prayer

Chair L. del Rosario led the Opening Prayer.

3. Declaration of Interest

Nil

4. Approval of Agenda

Moved by S. Xaviour

THAT THE AGENDA BE APPROVED. CARRIED

5. Receipt of the Minutes of the Contract and Negotiations Committee Meeting of April 12, 2016

Moved by D. D’Souza

THAT THE MINUTES OF THE CONTRACT AND NEGOTIATIONS COMMITTEE MEETING, APRIL 12, 2016, BE RECEIVED.
B  Awards and Presentations
   Nil

C  Pastor’s Remarks
   Nil

D  Delegations
   Nil

E  Information/Reports from Trustees, For Receipt
   i)  Regular Reports
       Nil
   ii) Good News Items
       Nil

F  Reports from Committees, For Receipt
   Nil

G  Information/Reports from Administration, For Receipt
   Nil

H  Trustee, Committee, Administration Reports, Requiring Action
   Nil

I  Notices of Motion
   Nil

J  Additional Business
   Nil

K  Questions Asked of, and by Board Members
   Nil

L  Declared Interest Items
   Nil

M  In Camera Session – J. Hrajnik
   Moved by E. O’Toole

       THAT THE COMMITTEE RESOLVE INTO THE IN CAMERA SESSION.
       CARRIED

N  Rise and Report
   Moved by T. Thomas

       THAT THE REPORT OF THE IN CAMERA SESSION BE PRESENTED AND THAT THE COMMITTEE’S
       RECOMMENDATIONS, BE ADOPTED.
Future Meetings
Tentative Meetings dates May 24, 2016 and June 21, 2016

Adjournment

Moved by D. D'Souza

THAT THE MEETING OF THE CONTRACT AND NEGOTIATIONS COMMITTEE BE ADJOURNED.

CARRIED
RECOMMENDATION TO THE BOARD

REPORT NUMBER H 5

IN HOUSE LEGAL COUNSEL

1. THAT THE REPORT, IN HOUSE LEGAL COUNSEL, BE RECEIVED.

2. THAT THE BOARD OF TRUSTEES APPROVE THE ADDITION OF IN HOUSE LEGAL COUNSEL TO ASSIST IN BOARD LEGAL REQUIREMENTS.

3. THAT THE BOARD OF TRUSTEES APPROVE THE REDUCTION OF THE ANNUAL BUDGET OF LEGAL EXPENSES TO OFFSET THE COST OF HIRING IN HOUSE LEGAL COUNSEL WHICH IS ESTIMATED TO BE APPROXIMATELY $250,000 WHICH INCLUDES SALARY, BENEFITS AND OFFICE EXPENSES.
Regular Board Meeting
April 26, 2016

IN HOUSE LEGAL COUNSEL

Strategic Goal: Stewardship of our Physical Environment
Policy/Governance

BACKGROUND

Dufferin-Peel has traditionally utilized external legal counsel as a necessary means to support various aspects of Board day to day legal requirements. The introduction of increased scrutiny in procurement, expenses, contracts and negotiations through new legislation etc. has increased the need for legal counsel opinions. The cost to the Board for external legal counsel has ranged in the area of $1m to $1.5m over the past few years and this trend continues. Accordingly, it is appropriate to add in-house legal counsel to Board staff, offset by a reduction in budgeted legal costs, to not only mitigate legal costs, but to also provide timely advice/counsel to assist in Board decision making.

DISCUSSION

The Board’s current utilization of legal services draws on a myriad of legal expertise, including but not limited to; union grievances arbitrations, occasional human rights complaints, interpretation of legislation in relation to Board policies and procedures, and suspension/expulsion discipline committee hearings. Therefore, it would be challenging to acquire an individual who possesses the expertise to support all of the legal requirements of the Board. It is important to note that while the addition of in-house legal counsel would assist in reducing legal costs, potentially expedite decision-making, advise on parliamentary procedures and support the legal needs of the Board, it will not negate the need for external legal counsel for highly specific areas of the law. It will continue in the best interests of the Board to rely on highly specialized external legal services as appropriate.

The Board would seek an individual with expertise in the following areas:

- The Education Act
- School Board Governance
- Children’s Law Reform Act for advising schools on custody and access disputes
- Municipal Freedom of Information and Protection of Privacy Act
- Municipal Conflict of Interest Act
- Human Rights Code
- Child and Family Services Act
- Roberts Rules and Parliamentary Procedures
- Other areas as appropriate
The Board would also rely on in-house legal counsel to research and prepare legal opinions on employment matters where appropriate, on more general matters of education law, to provide appropriate in-serving and consultation to staff on legal matters within the employee relations/employment areas outside of specialized areas, provide support to senior staff in the various legal aspects of department operations, and the review of procurement contracts.

In conclusion, staff believe the addition of in-house legal counsel to the staffing complement will continue to ensure access to legal services while reducing costs.

RECOMMENDATIONS

1. THAT THE REPORT, IN HOUSE LEGAL COUNSEL, BE RECEIVED.

2. THAT THE BOARD OF TRUSTEES APPROVE THE ADDITION OF IN-HOUSE LEGAL COUNSEL TO SUPPORT BOARD LEGAL REQUIREMENTS.

3. THAT THE BOARD OF TRUSTEES APPROVE THE REDUCTION OF THE ANNUAL BUDGET OF LEGAL EXPENSES TO OFFSET THE COST OF HIRING IN HOUSE-LEGAL COUNSEL WHICH IS ESTIMATED TO BE APPROXIMATELY $250,000 WHICH INCLUDES SALARY, BENEFITS AND OFFICE EXPENSES.

Prepared by: John Hrajnik  Associate Director of Education, Corporate Services, Chief Financial Officer and Treasurer to the Board
Marianne Mazzorato  Director of Education and Secretary to the Board
Sheila McWatters  Associate Director of Education, Instructional Services

Submitted by: John Hrajnik  Associate Director of Education, Corporate Services, Chief Financial Officer and Treasurer to the Board
Marianne Mazzorato  Director of Education and Secretary to the Board
Sheila McWatters  Associate Director of Education, Instructional Services

Date: April 26, 2016