



## St. Cornelius School Council Meeting Minutes

**Wednesday, February 1, 2023**

**6:30pm – 9:30 PM – In Person (Virtual Option Available)**

**Council Attendance:**

Francisco Torres (Principal) (P), Annalisa Sodhi (Vice Principal) (P), Marina Glinski (P), Loretta De Grazia (P), Joanna Cataldo (R), Rosa Tarantino (R), Brenda Giardetti (P), Patricia Scornavacca (P), Melina Frattaroli (P), Devon Caltagirone (P), Belinda Moretta (Teacher Rep) (R), Sabrina Merola (Teacher Rep) (P)

**Guests:** Joanna Godino, Christine DeRango

TOPIC	DISCUSSION	RESPONSIBLE	ACTION
Welcome Prayer, Land Acknowledgement & Attendance	<p>Meeting was called to order at 6:32 p.m.</p> <p>Loretta led the opening prayer. Attendance was taken. Land acknowledgment was read by Ms. Sodhi.</p>	Loretta/ Marina/ Ms. Sodhi	
Agenda & Approval of Previous Mtg. Minutes	<p>The agenda, and minutes of December 7, 2022 was approved.</p> <p><i>MOTION: moved by Sabrina M, seconded by Patricia S that the agenda be approved. CARRIED</i></p> <p><i>MOTION: moved by Rosa T, seconded by Patricia S that "the CSC minutes of December 7, 2022 be approved". CARRIED</i></p>	All CSC Members	
Parish Rep Report	<p>Joanna was not able to attend the meeting, the update was provided by Loretta DeGrazia.</p> <ul style="list-style-type: none"> <li>• Baptism Preparation - First Wednesday of every month (next: Feb 1 at 7:30 pm)</li> <li>• Ash Wednesday (Feb 22) - Mass at St. Cornelius at 1:30</li> <li>• Ash Wednesday Parish Mass - 7 pm Feb 22</li> <li>• Enrolment Mass Feb 25 at 5 pm - Kelly, Alvaro</li> <li>• Junior Mass - Feb 28 at 10 am at St. John's (rescheduled from Jan 19 - Snow day)</li> <li>• Enrolment Mass Mar 4 at 5 pm - Pitcher</li> <li>• First Reconciliation Mar 21 - 7 pm at St. John's - Merola, Hughes, MacLeod</li> <li>• First Reconciliation Mar 23 - 7 pm at St. John's - Antonucci</li> <li>• Palm Sunday - Apr 2</li> <li>• Holy Thursday - Apr 6 - 7:30 pm Mass at St. John's</li> <li>• Good Friday - Apr 7 - 11:30 St. Cornelius Mission; 2 pm, 4 pm St. John's</li> <li>• Holy Saturday - Apr 8 - 8 pm Vigil St. John's</li> <li>• Easter Sunday - Apr 9</li> <li>• Easter Mass at St. Cornelius School - Apr 13 at 1:30 pm</li> <li>• 10 am Communion Apr 15 - Merola, MacLeod</li> <li>• Enrolment Mass Apr 15 at 5 pm - Moretta</li> <li>• 10 am Communion Apr 22 - Antonucci</li> <li>• 10 am Communion Apr 29 – Hughes</li> <li>• Primary Mass at St. John's - May 2 at 10:30 am</li> <li>• Confirmation - May 5 at 7 pm - Kelly, Alvaro</li> </ul>	Loretta on behalf of Joanna Cataldo	

	<ul style="list-style-type: none"> <li>Confirmation - May 12 at 7 pm - Pitcher</li> <li>Confirmation - May 26 at 7 pm - Moretta</li> <li>Principal's Mass - June 14 at 9:15 am at St. John's</li> <li>Year End Mass - June 15 at 10 am at St. Cornelius</li> </ul>		
<b>OAPCE Report</b>	No OAPCE update was provided. OAPCE meeting schedules have conflicted for Brenda, she will follow up with the committee for previous meeting minutes to provide an update.	Brenda Giardetti	
<b>Yearbook update 2022-2023</b>	<p>Yearbook creation is coming along great. Mr. Cataldo is working with the yearbook committee of students.</p> <p>Cost of Yearbooks is \$21.00 per book plus HST</p>	Mr. Torres on behalf of Mr. Cataldo	
<b>Treasurer's Report</b>	<p>Devon presented the Financial Report as of Dec 31, 2022</p> <ul style="list-style-type: none"> <li>Net funds = \$18,914.76</li> <li>2022/23 budgeted items approved but not yet spent = \$13,740.00</li> <li>Estimated cash available to spend = \$5,174.76</li> </ul>	Devon Caltagirone	
<b>Principals/ VP's Report/ Teacher's Report</b>	<p>School Updates:</p> <ul style="list-style-type: none"> <li>Ms. Moretta provided Music program update on behalf of Mrs. Girimonte - With a designated classroom for music classes this has contributed to great improvement to the music program. The schools goal to have 'every' student participate with an instrument in hand can be achieved.</li> <li>With the support of \$4,000 given by Catholic School Council (CSC), new instruments have been purchased - 15 African drums, 2 Xylophones.</li> <li>With the support of \$3,500.00 given by CSC additional equipment has been purchased by Ms. Ricitano for Maker Space</li> <li>Grade 8 Grad Ceremony is scheduled on June 22, 2023 at The Royal Ambassador Banquet. A larger facility was necessary as class sizes have increased making the space at RFH to small to accommodate students and families.</li> <li>The School will be covering a portion of Grad costs which includes awards, AV equipment fees and busing to St. Johns Parish for grad mass. Parents will be asked to cover the cost of \$68.00 (per) for the grad buffet dinner, and room rentals. CSC has covered the cost of gown rentals \$10 (per student)</li> <li>Grade 7 &amp; 8 Ottawa trip has been confirm - both trips are a go and will be taking place as planned in late May &amp; June 2023</li> <li>Brightspark will be communicating directly with parents and all payments will be submitted directly to them.</li> <li>French Holy Family grade 4s presentation is coming up</li> <li>SPORTS - HOCKEY - Tournament is scheduled for Feb 28 \$900 team. Two teachers are interested and are looking into the feasibility of ice time/ choosing team,</li> <li>Jr Basketball Boys Thursday Girls Friday</li> <li>HEALTH ACTION TEAM – Kindness Gotcha! • Skiing • Walks in the spring</li> <li>A sensitive TikTok video is circulating on social media and was brought to the schools attention to share with staff so</li> </ul>	Mr. Torres/Ms. Sodhi	

	<p>that they can guide students in understanding the dangers of mimicking these videos.</p> <ul style="list-style-type: none"> <li>• Report Cards go home Tuesday February 14</li> <li>• Parent Teacher Interviews Thursday February 16, 4-8 and Friday, February 17 9:15 – 3:30</li> <li>• PA Day Friday February 17</li> <li>• February 28 Jr Mass at St. Johns (rescheduled day)</li> </ul>		
Chair's Report	<ul style="list-style-type: none"> <li>• There was a delay in getting the sweatshirts ordered due to artwork timelines being completed. CSC was able to get the support of a few parents to update the designs saving CSC money on design fees.</li> <li>• <u>Spirit wear update</u> – The vendor 15% profit. CSC will create a marketing flyer.</li> <li>• Hot Lunch Update - on average 100 orders are placed per day</li> <li>• March/April lunch calendar will be sent out in 2 weeks</li> </ul>	Loretta/ Marina	Re-Open Spirt Wear in September 2023
Fundraising	<ul style="list-style-type: none"> <li>• Kernels (Fridays) – hoping to start in January. Kernels offers individual bags for \$1.41 (with tax) we would sell for \$2.50 per bag. Follows healthy food guidelines. Sold in multiples in 25. Keep options simple. Top flavors are Butter Salt, Cheddar, low fat caramel. (CSC said no - requires a lot of man power, thinking in October 2023)</li> <li>• Krispy Kreme Donuts – only date available is June 27</li> <li>• Pretzels during Lent. Dimphelmier's bakery - 55 gram salted pretzel \$1 each, 95 gram \$2 delivered (upcharge \$1 each) Selling for \$2.00 and \$2.00, making a profit of \$1.00 each.</li> <li>• Easter Baskets - 9 baskets (per grade), thinking of making them for open house BBQ at end of September</li> <li>• World's finest chocolates - \$90 box (each \$3) requires a lot of man power. (CSC said no)</li> <li>• Cookie Gram - Terra Cotta vendor (\$2 each) Melina, going with Melina, \$1.50 profit for Melina and \$1.50 profit of CSC, selling cookies for \$3.00 each.</li> <li>• Purdy's - will do online enrollment</li> <li>• One Time Donation - Prizes for tiered donation (Asking for Pavement Painting, Gym Equipment and Outdoor Equipment)</li> <li>• Freezes for Students in June, selling freezes every Tuesday in June for \$1.00</li> </ul>		<p>Kernels to Start in October 2023</p> <p>June 27<sup>th</sup>, send out comms in Late May</p> <p>Delivery date of April 6<sup>th</sup></p> <p>Next Year</p> <p>Melina to come up with design</p> <p>Next Year for Easter</p> <p>Opening Fundraiser next Year</p> <p>Purchasing Freezes and set up on Cash Online</p>

CSC Requests	<ul style="list-style-type: none"> <li>• Sacramental Gifts - \$6.50 per student <ul style="list-style-type: none"> <li>• 46 Grade 2 students</li> <li>• 77 Grade 7 students</li> </ul> <p><i>Total 123 students x \$6.50 = \$799.50</i></p> </li> <li>• Celebration of Learning – <i>90 JDK students x \$6.50 = \$585.00</i></li> <li>• Grad Yearbook - <i>64 Grade 8 Students x \$21/book = \$1,344</i> <ul style="list-style-type: none"> <li>○ <u>Total Approx. Council Requests: \$2,984.50</u></li> </ul> </li> </ul> <p>Motion: to approve Sacrament gifts \$799.50, moved by Marina D seconded by Devon C CARRIED</p> <p>Motion: to approve Celebration of Learning \$585.00, moved by Rosa T seconded by Patricia S CARRIED</p> <p>Motion: to approve Grad Yearbooks \$1,344, moved by Patricia S seconded by Marina D CARRIED</p>	Loretta/ Marina	<p>Approved \$799.50</p> <p>Approved \$585.00</p> <p>Approved \$1,344.00</p>
School Requests	<ul style="list-style-type: none"> <li>• Graduation - \$613.18 Graduation Gowns</li> <li>• \$1051.16 Graduation Awards</li> <li>• Agendas - Grade 1 -6 - \$2,000</li> <li>• \$5 per student for commemorative (mother's/father's day) crafts</li> </ul> <p>560 total enrollments x \$5.00 = \$2,800</p> <p><u>Approximate Total School Requests Fundraising - \$6,464.34</u></p> <p>School covering all above requests through funds raised from Pizza Day sales.</p>		
Prioritize/Vote for Council & School Requests	<ul style="list-style-type: none"> <li>• With limited fundraising funds council members were reminded of the importance to prioritize all funding requests and vote based on these limitations.</li> </ul>		
Closing Prayer & Adjournment	Meeting adjourned at 8:27 pm	All CSC Members	
Future Meeting Dates	<ul style="list-style-type: none"> <li>• Wednesday, February 1<sup>st</sup> at 6:30pm</li> <li>• Wednesday, March 22<sup>nd</sup> at 6:30pm</li> <li>• Wednesday, May 10<sup>th</sup> at 6:30pm</li> </ul> <p>All meetings will be available hybrid with both on site and virtual available</p>	Loretta/ Marina	