



St. Cornelius School Council Meeting Minutes
Wednesday, October 5, 2022
6:00 – 9:45 PM – Hybird Meeting

Council Attendance:

Francisco Torres (Principal) (P), Annalisa Sodhi (Vice Principal) (P), Marina Glinski (P), Loretta De Grazia (P), Joanna Cataldo (P), Rosa Tarantino (P), Brenda Giardetti (P), Patricia Scornavacca (P), Melina Frattaroli (P), Devon Caltagirone (P), Belinda Moretta (Teacher Rep) (P), Sabrina Merola (Teacher Rep) (R)

Guests:

Tany Mamone Ms. Rigitano Joe from Four Corners Rosa DiSavino

TOPIC	DISCUSSION	RESPONSIBLE	ACTION
Welcome Prayer, Land Acknowledgement & Attendance	Meeting was called to order at 6:41 p.m. Loretta led an opening prayer. Attendance was taken. Land acknowledgment was read by Ms. Sodhi	Loretta/Marina /Ms. Sodhi	
Agenda & Approval of Previous Mtg. Minutes	The agenda and minutes of May 16, 2022 were approved by the members of the Catholic School Council (CSC). MOTION: moved by Rosa T, seconded by Loretta D that the agenda be approved. CARRIED MOTION: moved by Rosa T, seconded by Loretta D that “the CSC minutes of March May 16, 2022 be approved”. CARRIED	All CSC Members	
Roberts Rules	Marina reminded council of Roberts’s rules and gave an introduction/description to new council members. All council meetings will follow Roberts Rules.	Marina	
Treasurer’s Report	Rosa T presented the final treasurer report for the 2021-22 school year. Approve Over Spending of: <ul style="list-style-type: none"> • \$713.30 Graduation Gifts MOTION: moved by Patty S, seconded by Brenda G that the over spending on graduation gift be approved. CARRIED <ul style="list-style-type: none"> • \$15.08 Graduation Décor MOTION: moved by Joanna C, seconded by Patty S that the over spending on graduation décor be approved. CARRIED Unspent Budget Items from 2021-22 School Year to be Retracted: <ul style="list-style-type: none"> • FDK Celebration of Learning - \$380 MOTION: moved by Loretta D, second by Patty S, that the retraction of FDK learning be approved. CARRIED	Rosa	Approved \$713.30 overage Approved \$15.08 overage Approved retraction of \$380

	<ul style="list-style-type: none"> • Graduate Yearbooks - \$523.53 <p>MOTION: moved by Marina G, second by Brenda G, that the retraction of Graduate yearbooks be approved. CARRIED</p> <ul style="list-style-type: none"> • Student Craft Supplies - \$936.41 <p>MOTION: moved by Brenda G, seconded by Patty S, that the retraction of student craft supplies be approved. CARRIED</p> <ul style="list-style-type: none"> • Outdoor Classroom/Garden Supplies - \$114.00 <p>MOTION: moved by Brenda G, seconded by Patty S, that the retraction of Outdoor Classroom/garden supplies be approved. CARRIED</p> <p>Rosa reminded council of items approved for this school year from last year's school council members. School/Council Requests</p> <p>Approved last year for this year:</p> <ul style="list-style-type: none"> • Graduation Gifts - \$2,240 (\$35 x 64 students) • Wall Murals - \$4,000 		<p>Approved retraction of \$523.53</p> <p>Approved retraction of \$936.41</p> <p>Approved retraction of \$114.00</p>
<p>School Elections/Acclamation of School Council Members</p>	<p>Mr. Torres took over the meeting and school council elections were held.</p> <p>The 2022-23 school year Council members are as follows:</p> <ul style="list-style-type: none"> - Co-Chair – Loretta DeGrazia - Co-Chair – Marina Glinski - Treasurer – Devon Caltagirone - Secretary – Rosa Tarantino - Parish Rep – Joanna Cataldo - OAPCE Rep – Brenda Giardetti - Co-Community Rep – Patricia Scornavacca, - Co-Community Rep - Melina Frattaroli - Teacher Reps – Belinda Moretta and Sabrina Merola <p>8 Members at Large: (No members at large as only 8 nominations were received for 2022-23 school year.)</p> <ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. 7. 8. 		
<p>STEAM Presentation</p>	<ul style="list-style-type: none"> • Ms. Ricitano the librarian presented to CSC the request for new resources at the Learning Commons that supports the STEAM curriculum. • Asking for \$6,000 for Stem and Robotics technology. Can be used for coding in math, becoming part of the curriculum. Devon questioned what money the Board provides for these items. • Mr. Torres explained that the Board does contribute some funds to the school's budget. • Each class comes to the learning commons for 20 mins a class a week and then the teacher brings the lesson back to the classroom. 	<p>Ms. Ricitano</p>	

<p>Principals/VP's Report/Teacher's Report</p>	<ul style="list-style-type: none"> • Open House was a success. Thank you for coming out. It was so nice to be back in the classroom and school. • Parents liked to see the 'welcome back' banners and new mural in front entrance • Agendas have been given to students grades 1-6, and Edwins have been given to all grade 7-8 students including the split 6-7 class. • St. Cornelius is grateful to CSC having funded multiple chrome books that has allowed all students in primary grades to have their own device. iPad carts are available to all teachers. They can be reserved by teachers similar to how library books are taken out. • Picture day was a success....retake date will be November 14, 2022. Also open to doing sibling pictures. • Grad pictures are set for March 29, 2023. • There are a lot of clubs back this year, teams, choir. A lot of excitement. Softball tournament, track meet coming up and junior volleyball tryouts and senior volleyball tryouts are coming up. • Cross country is October 13, 2022. Everyone who tried out is on the team. Bus will take the team to the event. • School Trips – FDK went to the farm with bus. Other trips being planned. Junior grades are planning to go to the ROM or Ontario Science Center. • Grade 7 & 8 will have the opportunity to go to Ottawa or Quebec. Currently under review by the Board. Proposed dates for Ottawa Grade 7 is May 2023. Grade 8 proposed trip is in April 2023. • Ski trip is planned. Hockley Valley Grades 4-8. Busing is provided. \$250/student. • Pizza day will be done every Wednesday. Parent communication has been sent out. • Re-organization affected our primary grades. Grades 1-3 cap was 20 students. • All 3 portables have been removed from school property. • Crossing guard has been placed at Albert Spencer Avenue & Atchison Drive beginning September 12, 2022. • Bussing – Mrs. Sodhi explained we have 9 buses. • COVID updates – Hand sanitizing pumps are available. If any parents want rapid antigen tests, just ask the office. Masks are also available. Air filtration units are in certain classrooms and not others. Air quality testing was done and deemed clean and safe. • If a parent informs the school that they have a covid case, the school sends out to the whole school. Parents will receive specific letter if it's in your student's class. • Pastoral plan will be posted on the school website. First Thanksgiving mass is tomorrow, Thursday, October 6th at 1:20pm for Grades 1-8. Father Bob would like to have a separate mass after the larger one with the FDK students. Divisional masses will be done again at St. John's. • Volunteers need to get a Police Vulnerable Sector Check (PVSC) at OPP office and will be given a QR Code to give to the office. Parents need to get form from the office and take it to OPP. • Fire drill was done today twice. Lockdown drill will be done this Friday, October 7, 2022. Fire department will be 	<p>Mr. Torres</p>	
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	<p>witnesses another one on Wednesday, October 12, 2022 and will speak of home plans.</p> <ul style="list-style-type: none"> • Mr. Torres would like students to present their thoughts and voice their opinions. Grades 7 & 8 • Youth Faith Ambassadors Grade 6 & 7. Commissioning will be done at the end of the month. • Thank you for the food drive. Father Bob will distribute to families in need. • CSC Chairs have a meeting on October 20, 2022 at 5:30pm at St. Marcellinus. • Thank you for always being patient and being kind. 		
Chair's Report	<ul style="list-style-type: none"> • Welcome to all new members joining Council for the 2022-2023 school year • Council was reminded on the importance of members providing their volunteerism support as this would be the key to having a successful fundraising year. • New sub committees include: <ul style="list-style-type: none"> ✓ Grad subcommittee - Marina, Loretta, Melina & Patricia. This committee will work with Grad committee of teachers in the planning of the ceremony event led by the school. ✓ Yearbook subcommittee – Marina, Melina, Loretta, Patricia. This Committee will need to come up with theme of the yearbook, photos, yearbook template, Brightpics could provide the template for us, as per Mr. Torres. \$21.00 taxes in would be the cost for each yearbook. <ul style="list-style-type: none"> ○ Fundraising subcommittee – Marina, Loretta, Devon. • Sacrament subcommittee will be established once funding is allocated. 	Loretta/ Marina	
Yearbook	<ul style="list-style-type: none"> • In previous years the yearbook was designed and managed by a parent, however, the parent no longer has students attending the school which will now require the planning and preparation to be led by CSC. • The Yearbook subcommittee will provide updates to council as required. • The Yearbook subcommittee is Marina, Loretta, Melina and Patricia • Melina volunteered to take sport team photos and photos of special events at the school 		
CSC Requests	<ul style="list-style-type: none"> • With the cost of inflation a discussion was tabled to increase the Sacrament gifts funds to \$6.50 per student. <ul style="list-style-type: none"> ○ 46 Grade 2 Students ○ 77 Grade 7 Students <ul style="list-style-type: none"> ▪ 123 Students x \$6.50 = \$799.50 • Grade 8 Graduation gifts – 64 students (already approved by CSC, funds have been carried over) • Celebration of Learning – 90 JDK Students x \$6.50 = \$585 • Grad Yearbook - 64 Grade 8 Students x \$25/book = \$1,600 <ul style="list-style-type: none"> ○ Total Approx. Council Requests: \$2,984.50 • Halloween Pumpkin Mash – A discussion was tabled to consider hiring a DJ if cost is within budget (less than \$300) 	Loretta/Marina	

	<ul style="list-style-type: none"> • Should a DJ not be within budget a playlist will be created for classes to play on bluetooth speaker. • Decorations can be set up on the Friday afternoon before. If we get a DJ...they set up around 9am and they wouldn't leave until 3:45pm. • Ms. Ricitano has gotten 25 pumpkins donated and each class will decorate a pumpkin for a possible pizza lunch prize. 		
School Requests	<ul style="list-style-type: none"> • Mr Torres presented requests that the school would like covered this year. • Request the School is hoping to bring forward for approval this year: <ul style="list-style-type: none"> ○ PALS Program - Child and Youth Worker - \$400 ○ STEAM Items Learning Commons/Maker Space - \$6,000 ○ Sport Team Uniforms - Approx. - \$50-\$60 per uniform: Shirts and Shorts through board tendered company Marchants- Approx. \$3,000 total ○ Agendas - Grade 1 -6 - \$2,000 ○ \$5 per student for holiday and commemorative (mother's/father's day) crafts <ul style="list-style-type: none"> ▪ 560 total enrollments x \$5.00 = \$2,800 • Approximate Total School Requests Fundraising - \$14,200 		
Fundraising	<ul style="list-style-type: none"> • Council discussed fundraising ideas for 2022-23 school year: <ul style="list-style-type: none"> ○ Kernels (Monday Munchies) – hoping to start in mid-October ○ Krispy Kreme Donuts – December/February ○ Pretzels during Lent ○ Lunch programs – looking to do 2-3 per week, need lunch volunteers <ul style="list-style-type: none"> ○ Joe from Four Corners came to discuss food program options, He will offer a variety of meals at \$5.00 each, and maybe the possibility of an extra kick back at the end of the school year depending on how lunches do. He bought a sample of many dishes for council to try first and pick which meals we think will do best. ○ Big Box of Cards – opening fundraiser • Fundraising Sub-Committee has been established, members are Marina, Loretta and Devon. 	Loretta/Marina	
Prioritize/Vote for Council & School Requests	<ul style="list-style-type: none"> • Council didn't vote on any requests, as funds need to be raised first. • A fundraising budget was set at \$25,000 to pay for: <ul style="list-style-type: none"> ○ Council requests at \$3,000 ○ School requests at \$15,000 ○ Other requests that may come up - \$7,000 		
Closing Prayer & Adjournment	Meeting adjourned at 9:30 pm	All CSC Members	

Future Meeting Dates	<ul style="list-style-type: none">• Wednesday November 30th at 6:30pm• Wednesday, February 1st at 6:30pm• Wednesday, March 22nd at 6:30pm• Wednesday, May 10th at 6:30pm All meetings will be available hybrid with both on site and virtual available	Loretta/Marina	
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