



St. Cornelius School Council Meeting Minutes October 6, 2021

6:30 – 9:45 PM – Virtual Meeting

Council Attendance:

Loretta DeGrazia	Marina Glinski	Joanna Cataldo	Nicole Russo	Brenda Giardetti
Sue Petricca	Rosa Tarantino	Patricia Scornavacca	Sabrina Merola	Francisco Torres (P)
Ms. Sodhi (VP)				

Guests:

Julie Baiocce	Tanya Mamone	Sarah Issa	Justine Jose	Joanna Godino
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TOPIC	DISCUSSION	RESPONSIBLE	ACTION
Welcome Prayer & Attendance	Meeting was called to order at 6:35pm. Loretta led an opening prayer. Attendance was taken.	Marina and Loretta - All	
Virtual Meeting Guidelines and Questions/ Roberts Rules	With Catholic School Council (CSC) meetings continuing to be virtual for the full school term a brief overview was provided to all attendees the uses the "Roberts Rules of Order" guidelines.	Marina	
Agenda & Approval of Previous Mtg. Minutes	<p>The agenda and minutes of the May 26th, 2021 were approved by the CSC of 2020/2021.</p> <p>MOTION: moved by Patricia, seconded by Sabrina that the agenda be approved. CARRIED</p> <p>MOTION: moved by Brenda, seconded by Patricia that "the CSC minutes of May 26th, 2021 be approved." CARRIED</p>	Loretta/ Marina	
Treasurer's Report	<p><u>Finance Update – Year End Report for 2020-2021</u></p> <ul style="list-style-type: none"> • The Banking statement as of August 31, 2021 was presented with a balance of \$29,816.56. It is important to note that some of these funds were allocated in Fiscal 202/21 but have not yet spent due to covid closures. • A few items were requested to approve due to overspending of pre-approved requests, these are as noted: <ol style="list-style-type: none"> 1. 2020-21 Graduation Trophies/Awards – Overspent \$51.59 <p>MOTION: moved by Patricia, seconded by Sue. CARRIED.</p> <ol style="list-style-type: none"> 2. 2019-21 Graduation Yearbooks due to supplier price increases and low parent interest to purchase in 2019-20 – Overspent \$630.94 <p>MOTION: moved by Brenda, seconded by Sue. CARRIED.</p> <ol style="list-style-type: none"> 3. Graduation balloon banner – Overspent by \$16.40 <p>MOTION: moved by Sue, seconded by Brenda. CARRIED.</p> 	Rosa/Loretta	

	<p>4. Chrome Books – overspent \$250.00 (Council committed \$12K towards the purchase of 35 chromebooks.)</p> <p>MOTION: moved by Brenda, seconded by Sue. CARRIED.</p> <p><u>School/Council Requests Approved for this year</u></p> <p>Every year CSC commits to supporting the following requests, this tradition has continued over the last 10 years.</p> <ol style="list-style-type: none"> 1. Celebration of Learning - \$600 (\$5 x 120 students) – FDK welcome bags are given to each student. 2. Graduation Gifts - \$2000 (\$27 x 80 students) – CSC provides a portion of the committed funds to cover awards and certificates with the remaining funds to gift each student with a congratulatory gift. 3. Sacraments Gifts - \$800 (\$5 x 160 students) – CSC provides a gift to all students completing their sacraments of Communion & Confirmation. 4. Graduation Yearbooks - \$1,760 (\$22 x 80 students) – CSC pays for all graduate yearbooks as a congratulatory memento. 5. Sensory Path - \$2,000 – This commitment was allocated in last years budget but due to covid has been delayed and funds remain unspent. 6. Raz Kids - \$486 – this online resource is utilized by teachers to promote and assist students with reading comprehension. Council was only able to support a portion of the \$1500 annual cost and the school is requesting that CSC cover the remaining balance. 7. Welcome Banner - \$250 (1 banners) – these banners will be placed at the front and back of the school to welcome students back each year. 		
<p>School Elections/ Acclamation of School Council Members:</p>	<p>At the start of every term, the first meeting of council starts with the previous terms council members to adjourn or resolve any matters from that fiscal year. A new CSC membership must be enacted and facilitated by the school Principal for the 2021/22 school term.</p> <p>To join CSC parents/guardians must submit a nomination form to the office in September prior to the set deadline which is dated and stamped to authenticate the submission. It was noted that 7 nomination forms were submitted, and all members are in attendance.</p> <p>Mr. Torres provided a high-level overview of the duties, roles and Code of Conduct of Catholic School Council (CSC) members.</p> <p><u>Elected Members of 2021/21 are as noted:</u></p> <ul style="list-style-type: none"> - <u>Co-Chair</u> – Loretta DeGrazia - <u>Co-Chair</u> – Marina Glinski - <u>Treasurer</u> – Rosa Tarantino - <u>Co-Secretary</u> – Joanna Cataldo 	<p>Mr. Torres</p>	

	<ul style="list-style-type: none"> - <u>Co-Secretary</u> - Nicole Russo - <u>Parish Rep</u> - Sue Petrica - <u>OAPCE Rep</u> - Brenda Giardetti - <u>Community Rep</u> - Patricia Scornavacca - <u>Teacher Rep</u> - Sabrina Merola <p>A discussion was tabled with the newly appointed CSC members to approve the membership of Joanna Cataldo in joining CSC as a voting member to assist Nicole Russo as Co-Secretary.</p> <p>MOTION: moved by Loretta, seconded by Rosa to allow the nomination of Joanna Cataldo to CSC in the role of Co-Secretary. CARRIED</p>		
<p>Principals/VP's Report/Teacher's Report</p>	<ul style="list-style-type: none"> • School/Graduation Pictures - BrightPics has been booked for November 1st and November 19th (retake day). Grad photo dates are pending. • Staffing/Enrollment - 52 students registered for online learning, this resulted in the collapse of a grade 3/4 class and the reduction of 1 planning time teacher. Currently 543 students are registered for in class learning. • Technology - All grades 7 & 8 students will receive an Edwin laptop courtesy of the board. All online students requiring technology have been given one from the school. Remaining devices will remain in the school for in class learners. Currently there are 131 chromebooks, and of the 50 chromebooks that were harvested to students outside of our school have been returned to St. Cornelius. It was highlighted that some of these devices have been deemed unusable. 125 new chromebooks were purchased in 2021 by Ms. Maas, in addition to 40 new ipads. <p>In total St. Cornelius has 291 chromebooks.</p> <p>In total St. Cornelius has 113 ipads to be used by FDK - grade 3 students.</p> <p>To date all classes will be equipped with dedicated for each class.</p> <p>Smartboards have also been upgraded.</p> <ul style="list-style-type: none"> • School Trips - due to covid no school trips will be offered to students at this time. This decision is guided by Peel Public Health. • School Day Routine - when climate is a factor, students will not be permitted to use the fields, they will be assigned to the paved areas for recess. Markings are on the pavement to continue cohort requirements. • Library is open for students to use. • Gym class will resume this term. Sanitation stations are in the gym for students to use before and after class. • Health & Safety - masks and PPE equipment has been provided by the Board for all faculty. No visitors are permitted into the school. Masks are mandated in school by all students and staff. • The new school logo was presented to CSC and will be used moving forward. • A new ventilation system - central air cooling will be installed in the older section of the school. • A new security system and doorbell will be updated. • Wifi system has been upgraded. 	<p>Mr. Torres/ Ms. Sodhi</p>	

Chair's Report	<ul style="list-style-type: none"> Welcome to Council all nominated members for the 2021-22 school year. Our contributions have a great impact on our students everything we do would not be possible without the support and volunteerism of each member. With the restriction of no food or milk programs if a fundraiser is required council would organize a covid approved option if necessary. Will many of the funds retracted and unused CSC will carry approximately \$8k from last years commitments into this school term. 	New Chairs Loretta, Marina	
Yearbook	<ul style="list-style-type: none"> Lisa Lecce a parent of St. Cornelius graciously gives both her time and talent to create the amazing school yearbooks we offer students each year. 	Loretta	
Items to be Retracted from 2020-21 School Year	<p><u>Council Requests:</u></p> <ol style="list-style-type: none"> Teacher Supplies - \$2,913.19 <p>MOTION to RETRACT: moved by Rosa, seconded by Nicole. CARRIED.</p> <ol style="list-style-type: none"> Busy Bins/Streamer Bins - \$3,976.46 – It was noted that only 5 teachers submitted for this reimbursement. <p>MOTION to RETRACT: moved by Rosa, seconded by Sue. CARRIED.</p> <ol style="list-style-type: none"> Sacrament Gifts 2019-20 - \$515.00 <p>MOTION: moved by Patricia, seconded by Sue. CARRIED.</p> <ol style="list-style-type: none"> Sacrament Gifts 2020-21 - \$650.00 <p>MOTION to RETRACT: moved by Nicole, seconded by Patricia. CARRIED.</p> <ol style="list-style-type: none"> Journey to Learning Kits 2019-20 - \$500.00 <p>MOTION: moved by Rosa, seconded by Patricia. CARRIED</p>	Marina, Loretta	
CSC Requests	<p><u>Adjustments to yearly Grad/Sacrament Approvals based on 2021-2022 student enrollment:</u></p> <ul style="list-style-type: none"> Reduce FDK Celebration of Learning for \$220 (76 JDK x \$5) <p>MOTION to RETRACT: moved by Rosa, seconded by Patricia. CARRIED.</p> <ul style="list-style-type: none"> Reduce Sacrament Gifts by \$255 (45 Grade 2's, 64 Grade 7's = 109x\$5) <p>MOTION to RETRACT: moved by Patricia, seconded by Rosa. CARRIED.</p> <ul style="list-style-type: none"> Reduce Graduation Gifts by \$29.00 (73 Grads x \$27) <p>MOTION to RETRACT: moved by Patricia, seconded by Rosa. CARRIED.</p> <ul style="list-style-type: none"> Increase yearbooks by \$240 to cover increased costs. 	Loretta	

	<p>MOTION to INCREASE: moved by Patricia, seconded by Sabrina. CARRIED.</p> <ul style="list-style-type: none"> • Increase Razz Kids by \$1,014 to cover actual cost <p>MOTION to INCREASE: moved by Rosa, seconded by Sabrina. CARRIED.</p> <ul style="list-style-type: none"> • Increase Welcome Back Banners by \$250 (to purchase another one for the back of the school) <p>MOTION to INCREASE: moved by Patricia, seconded by Sabrina. CARRIED.</p> <ul style="list-style-type: none"> • Graduation Banner \$250 <p>MOTION to INCREASE: moved by Patricia, seconded by Sabrina. CARRIED.</p>		
<p>School Requests</p>	<ul style="list-style-type: none"> • Wall Murals – not only is a wall mural a great way to beautify the school but it also provides positive mindset within our students. • Gym Equipment Top Up with new equipment. • Sensory Path • Guest speakers (virtual) that compliments the curriculum. • Playground activities – painted line markings <p>Mr. Torres will come forward at the next meeting to provide funding amounts for each of the school requests.</p> <p>A subcommittee was enacted for murals, graduation, and fundraising groups. It was recommended to include students and community members within the murals subgroup to capture all voices.</p> <p><u>Murals Subcommittee</u> Ms. Sodhi Marina Patricia Sabrina M Loretta</p> <p><u>Grad/Sacramento Subcommittee</u> Sue Marina Patricia Loretta Joanna Sabrina M</p> <p><u>Fundraising Subcommittee</u> Patricia Loretta Joanna Nicole Marina</p>		
<p>Fundraising</p>	<p>Depending on funding requests needs ideas brough forward from CSC for consideration includes:</p> <ol style="list-style-type: none"> 1. Host an online auction 2. McGregor Meats 3. School Wear Swag 4. Pizza Store Partner Program 	<p>Loretta/Marina</p>	

	<p>5. One-Time Donation</p> <p>A discussion was tabled for each fundraiser and the top 3 options selected includes: School Wear Swag, Pizza Store Partner, One-Time donation.</p>		
Prioritize/Vote for Council & School Requests	<p>It was noted that fundraisers would run for the sole purpose of a substantial need within the school as many parents are still experiencing financial hardships due to covid.</p>		
Closing Prayer & Adjournment	<p>Council closed the meeting in prayer. Mtg adjourned 8:47 pm</p>	Loretta/Marina	
Future Meeting Dates	<p>Monday, November 22nd, 2021 Thursday, January 20th, 2021 Wednesday, March 30th, 2021 Monday, May 16th, 2021</p>		