



St. Cornelius School Council Meeting Minutes
Monday, November 30, 2023
6:15 – 9:00 PM
In Person & Virtual Meeting

Council Attendance:

A. Saragosa (Principal) (P), Annalisa Sodhi (P), Barb Hirsch (P), Devon Caltagirone (P), Laura Bettencourt (P), Christina Patafio (Online), Rosa Di Savino (P), Rosa Tarantino (P), Joanna Cataldo (P), Rosemary Zingaro (P), Belinda Moretta (P), Loretta De Grazia (P), Melina Frattaroli (P), Nadia Niro (P)

TOPIC	DISCUSSION	RESPONSIBLE	ACTION
Welcome Prayer, Land Acknowledgement & Attendance	Meeting was called to order at 6:20 p.m. Loretta led an opening prayer. Attendance was taken. Land acknowledgment was read by Ms. Sodhi	Loretta/ Ms. Sodhi	
Agenda & Approval of Previous Mtg. Minutes	The agenda and minutes of October 3, 2023 were approved by the members of the Catholic School Council (CSC). MOTION: moved by Rosa Di Savino. Seconded by Joanna Cataldo that the agenda be approved. CARRIED. MOTION: moved by Barb Hirsch. Seconded by Joanna Cataldo that the CSC minutes of October 3, 2023 be approved. CARRIED.	All CSC Members	
Parish Report	Loretta & Christina reviewed the Parish Report: <ul style="list-style-type: none"> ○ Dec 2/3 – CWL (Catholic Women’s League) bake sale after all Masses. Donations of baked good welcome. ○ Dec 5 – 7:30 pm Light up for Christ (Christmas tree lighting at St. John’s – refreshments to follow) ○ Dec 6 – 7:30 pm Baptism Prep meeting (typically on the first Wednesday of each month at St. John’s) ○ Dec 9 – 1 pm Sacramental anointing of the sick Mass at St. John’s ○ Dec 9 to 24 – Knight’s of Columbus Christmas food drive (items going to the Exchange in Bolton) ○ Dec 13 – 10 am Advent School Mass at St. Cornelius School ○ Dec 11 – 7 pm CWL potluck Social (open to all women in the parish/community) 	Loretta / Christina	

	<ul style="list-style-type: none"> ○ Knight's of Columbus Keep Christ in Christmas poster contest entries due in Dec 17 ○ Dec 23 - from 10-12 pm Christmas decorating at St. John's ○ Dec 3, Dec 17, Jan 21, Feb 4 - from 1-3pm EDGE program for children grades 5-8 ○ Jan 10 - 7 pm Confirmation Sponsor meeting ○ Jan 15 - 7 pm Public speaking contest sponsored by CWL (open to Gr 7 and Gr 8 students) ○ Jan 17 - 7 pm Communion Parent meeting ○ Jan 18 - 10 am Junior (gr 4-6) Mass at St. John's ○ Jan 20 - 5 pm Moretta Enrolment Mass ○ Feb 7 - 7:30 pm Baptism Prep meeting ○ Feb 10 - 5 pm Pitcher Enrolment Mass ○ Feb 12 - 7 pm CWL meeting ○ Feb 14 - Ash Wednesday (1:30 Mass with Ashes at St. Cornelius School; 7 pm Mass with Ashes St. John's) ○ Feb 16 - 7 pm Stations of the cross begin and run every Friday in Lent <p>- Christina asked Ms. Sodhi to confirm the reconciliation dates for Grade 2's. Ms. Sodhi will confirm final dates with Father Bob.</p>		
OAPCE Report	<ul style="list-style-type: none"> - Joanna attended the OPACE (Ontario Association of Parents and Catholic Association). - The association is the voice of the parents. They are asking that families in Catholic schools join their email page and be on board with that they are doing. - If anyone is interested, they should reach out to Joanna; she will share the links. 	Joanna	
Yearbook	<ul style="list-style-type: none"> - The Yearbook was not discussed. 		
Treasurer's Report	<ul style="list-style-type: none"> - Treasurers report reviewed. - Bank is reconciled to October 31. The balance as of Oct 31 is \$14,434.49. <ul style="list-style-type: none"> ○ Adjusted bank balance after outstanding cheques cleared will be \$10,610. ○ Need to deduct \$1,000 for float required by by-laws. ○ 2022/23 Budget items approved but not yet paid: \$7,369.51 ○ Estimated cash to spend as of Oct 31, 2023: \$2,241.13 - The following have not yet been paid - \$500 for Program Speaker and \$1,300 for prizes for the chocolate fundraiser. - Approval of \$84 overspending in 2022-23 Graduate Yearbooks. Motion: Moved by Devon Caltagirone, Seconded by Joanna Cataldo. CARRIED. - Approval to retract \$215.25 due to underspending of Monster Mash Dance. Motion: Moved by Devon Caltagirone, Seconded by Barb Hirsch. CARRIED. - Approval to retract \$344.76 due to underspending of Grade 8 Graduation Hoodies. Motion: Moved by Barb Hirsch, Seconded by Rosa Di Savino. CARRIED. - Approval to retract \$143.50 due to underspending of Sacramental Gifts. Motion: Moved by Barb Hirsch, Seconded by Joanna Cataldo. CARRIED. 	Rosa	<p>\$84 overspend - Approved.</p> <p>\$215.25 retracted - Approved.</p> <p>\$344.76 retracted - Approved.</p> <p>\$143.50 retracted - Approved.</p>

	<ul style="list-style-type: none"> - With the changes approved above, the total funds available is approximately \$1600. - There were no questions on the Treasurer's Report. 		
Chair's Report	<p>Wall Murals:</p> <ul style="list-style-type: none"> - Wall Mural options were reviewed. There are different infographics with kind and positive messages. - Our budget is \$4,000. - Ms. Sodhi presented to us the 4 wall murals with a cost of \$3,540. - Mr. Saragosa and Ms. Sodhi both liked the options presented. - They will meet with Ryan next week and decide. <p>Graduation Sweatshirt Update:</p> <ul style="list-style-type: none"> - These were given out at the Hallowe'en Dance. Students received them early and everyone was very happy. <p>Hot Lunch Program Update:</p> <ul style="list-style-type: none"> - From 4 sub lunches, we made \$734.61. - From one month of BarBurrito, we made \$934.50. We have 100 to 120 orders per week. - Treat Fridays: 157 students participated the first time; 53 the second time. We made \$4,096.24. - We have 160 orders for Foodland. <p>Spirit Wear Update:</p> <ul style="list-style-type: none"> - Two years ago, we offered spirit wear from Marchants. - Parents had option to purchase sweatshirts, t-shirts, jogging pants with a cougar and paw print. - Parents had asked if we could bring it back. - We don't make any money on it, but we can mark it up, if we want too. - Spirit wear is delivered directly to student's homes. - Joanna will contact Marchants to bring it back for this year. <p>Chocolate Fundraiser Update</p> <ul style="list-style-type: none"> - A huge thank you to all who helped during the chocolate fundraiser campaign. (Thank you to Christina who came in every day) - Summary of sales: <ul style="list-style-type: none"> o One family sold 13 boxes. o 6 families sold 2 boxes. o 170 families opted out. o Received \$1,390 donations. o \$8,160 profit o There are still 54 boxes that have not been paid for. Families have been contacted. The cost of the box is \$90, however, we should get most back. - A few things we learned: <ul style="list-style-type: none"> o We should be paying in advance. o Multiple communications were sent out. o Many families sent boxes back. <p>- There were no questions on the Chair's Report.</p>	<p>Loretta</p>	
Principal's VP's Report/Teacher's Report	<p>School Updates:</p> <ul style="list-style-type: none"> - We are doing very well in sports. - Junior Boys Volleyball Team won the family tournament. - Intermediate Volleyball Team did great in their pod. 	<p>Mr. Saragosa/Ms. Sodhi</p>	

- Chess Team did amazing. They got into the semi-finals. It was an amazing experience.
- Christmas Carousel will take place on December 19th. It will be open to everyone. There will be crafts, activities, pictures with Santa. A communication will be sent out to families.

Digital Citizenship and Student Device Use:

- There has become a concern with the access that students have on the electronic devices at school, accessing YouTube and google.
- Mr. Saragosa consulted with the School Superintendent. There is not a lot of prevention on accessing anything on YouTube. Student have become clever in accessing graphics and stuff that they want to see. There are people out there in web universe that have a hidden agenda and even if the student is searching for something innocent, it's possible that something inappropriate can pop up.
- ICT department is looking into this. There is not much that can be done by the board server. They will monitor the use of devices.
- Although the school monitors this, when the student goes home and has access to a device, they will be able to access this stuff.
- The school will be sharing information on Digital Citizenship.
- An infographic will be shared with parents to talk about screen time and what is appropriate.
- School devices are meant for educational purposes. Students should use a home device and home account if using for fun stuff.

Learning Common (how often to classes / students get to attend in a week):

- Our library has adopted a concept that is called learning commons. A library a a place for all kinds of literature that students can sign-out and bring back.
- The Learning commons is a learning area that has active learning zones. Students are engaged and educated with books and technology (eg. Stem resources)
- Ms. Farrugio has embraced this concept.
 - o 7 classes use for coding and stem purpose.
 - o 10 classes get 20 minutes for coding and stem.
 - o All classes have book exchange.
 - o There are 2 book exchanges a month for classes.
 - o There is an extra book exchange blocks on Wednesday and Fridays, when students can go.
 - o Kids are in the library all the time.
 - o On Friday 1:30pm to 1:50pm, there is an open book exchange, as well as last recess.

Lunch Supervision:

- Lunch time supervision there are a few monitors watching all classes. During lunch, the teacher will show a video to keep kids calm.
- Unstructured time can be challenging for some classes. It depends on the cross section of the class. It can be used as a calming activity.
- There is one supervisor for 3 or 4 classes; this is typical for each school. During this time, students should be eating. They should be settled and calm, not overly active or physically active. The video is used as an incentive.
- Devon asked if they could consider showing a documentary or something more educational during this time.

	<ul style="list-style-type: none"> - Mr. Saragosa said he can discuss at the staff meeting what type of video is shared during this time. He will discuss at the next staff meeting. <p>Girls Night: On the 2nd Tuesday in January, we will have a Girls Night In. Each student in grade 8 gets a “we are called to love” t-shirt. A message will be sent to grade 8 parents via Messenger.</p> <p>Boys Night: On Thursday February 29th, we will have Boys night playing sports. The grade 8 boys will learn to play basketball in a wheelchair. A message will be sent to grade 8 parents via Messenger.</p>		
Fundraising	<p>Fundraising updates:</p> <ol style="list-style-type: none"> 1. Big Box of Cards: <ul style="list-style-type: none"> o We will be doing this in the Spring. o If we want to do this, need to reach out to the company. o We make \$5 per box. 2. Themed Baskets: <ul style="list-style-type: none"> o We could do this at Easter. o Baskets could be showcased during the parent teacher interviews. o The baskets would be raffled off. 3. Cheesecakes: <ul style="list-style-type: none"> o This is through the cheesecake factory. o Cheesecake is delivered to the school. o There is a \$20 return on each cheesecake. <ul style="list-style-type: none"> - We need to ensure that parents are aware that fundraising is directly related to classrooms. Funds go to the overall needs of the school. - Mr. Saragosa hopes to get 100 chromebooks in the next 3 to 5 years. The cost of a chromebook is \$440. This cost covers cleaning and updating them. - Christina suggested creating a poll for parents to find out if they would prefer to make a straight donation or participating in the one of the fundraising campaigns. We could consider other alternatives to communicating to parents such as google classroom. We decided that we would take the discussion of polling parents offline. 	Mr. Saragosa	
CSC Requests	<p>Total Current Council Requests: \$1,995, which require Council approval.</p> <ul style="list-style-type: none"> o Pro Grant Top-Up - \$695.00 o Chocolate Prizes - \$1,300.00 (\$600 covered by 10 free boxes for World’s Finest). <p>Pro Grant Top-Up - \$695.00:</p> <ul style="list-style-type: none"> - We need to use the Pro Grant money that we have been given or else we will lose it. We get \$500 per year from the Ministry. - We have \$1,000 to use. - We will have someone come to speak to parents + kids about cyber safety – the cost is \$1,500 + HST. - We would need to top-up the extra \$695. <ul style="list-style-type: none"> o During the day, it is grade 4 – 6 for 45 minutes; grade 7-8 for 50 minutes. o In the evening, it is 70-minute session for parents. Session will be held in the gym. - Laura will reach out and confirm possible dates. 		<p>\$695, Pro Grant Top-up – Approved.</p>

	<ul style="list-style-type: none"> - Approval for to top-up the pro grant by \$695 for Cyber Security session for kids and parents - MOTION: moved by Rosa Tarantino. Seconded by Joanna Cataldo. CARRIED. <p>Chocolate Prizes - \$1,300.00 (\$600 covered by 10 free boxes for World's Finest).</p> <ul style="list-style-type: none"> - We need to pay \$1,300 for the fundraising prizes. Prizes were Great Wolf Lodge, Best Buy, Air Pods. - Two gift cards were donated by Christina. - Approval for \$1,300 for fundraising prizes - MOTION: moved by Joanna Cataldo. Seconded by Devon Caltagirone. CARRIED. - Future Requests, noted below, were not approved at this meeting: <ul style="list-style-type: none"> o 24-25 Graduation Gifts (80 Students x \$35) - \$2,800 o 24-25 Graduate Yearbooks (80 students x \$25) - \$2,000 o FDK Celebration of Learning (80 Students x \$10) - \$800 o Sacramental Gifts (120 students x \$7) - \$840 <p>Total Future Council Requests: \$6,440</p>		<p>\$1,300, Chocolate Fundraising Prizes – Approved.</p>
School Request	<ul style="list-style-type: none"> - Request the School is hoping to bring forward for approval this year. <ul style="list-style-type: none"> o Chromebooks - \$8,800 o School Yard Beautification/Pavement Painting - \$2,000 o Literacy Supplies / Books for new curriculum - \$6,000 o Agendas - for Grades 1 - 6 - \$2,300 - The total is about \$19,100 which helps us know what we are fundraising for. 	Mr. Saragosa	
Prioritize/Vote for Council & School Requests	Set fundraising budget based on requests (will be done next meeting once some fundraising dollars are in the bank)	Loretta	
Closing Prayer and Adjournment	Meeting adjourned at 8:32pm.	All CSC Members	
Next Meeting Date	Wednesday, February 7, 2024, 6:15pm	All CSC Members	

