



St. Cornelius School Council Meeting Minutes Wednesday, December 7, 2022

6:30pm – 9:45 PM – In Person (Virtual Option)

Council Attendance:

Francisco Torres (Principal) (P), Annalisa Sodhi (Vice Principal) (P), Marina Glinski (P), Loretta De Grazia (P), Joanna Cataldo (P), Rosa Tarantino (P), Brenda Giardetti (P), Patricia Scornavacca (P), Melina Frattaroli (P), Devon Caltagirone (P), Belinda Moretta (Teacher Rep) (P), Sabrina Merola (Teacher Rep) (P)

Guests:

TOPIC	DISCUSSION	RESPONSIBLE	ACTION
Welcome Prayer, Land Acknowledgment & Attendance	<p>Meeting was called to order at 6:34 p.m.</p> <p>Loretta led the opening prayer. Attendance was taken. Land acknowledgment was read by Ms. Sodhi.</p>	Loretta/Marina/ Ms. Sodhi	
Agenda & Approval of Previous Mtg. Minutes	<p>The agenda and minutes of October 5, 2022 & October 25, 2022 (Emergency meeting) was approved</p> <p>Request by Rosa Tarantino - to include presentation from Four Corners held on October 5th, 2022 to be added to the minutes.</p> <p>MOTION: moved by Patti , seconded by Melina that the agenda be approved. CARRIED</p> <p>MOTION: moved by Patti, seconded by Joanna that “the CSC minutes of October 5 & 25, 2022 be approved”. CARRIED</p>	All CSC Members	
Roberts Rules	<p>Council was reminded of the Roberts’s Rules process, and gave an introduction/description to new council members. All council meetings will follow Roberts Rules.</p>	Marina/Loretta	
Trustee Report	<p>Paula Dametto-Giovanozzi - Caledon’s new Catholic Board Trustee joined the meeting virtually. Paula introduced herself and shared her enthusiasm in supporting the community of parents and students. Paula will join all future CSC meetings to hear the voice of the both the community and the school.</p>	Paula Dametto-Giovanozzi	
Parish Rep Report	<p>An update was provided on all the events/requests from our Parish.</p> <ul style="list-style-type: none"> • Food drive was a great success. The donations will go to local services to support families in need over the holidays. • Giving tree – still looking for new toy donations. 	Joanna Cataldo	

	<ul style="list-style-type: none"> • Knights of Columbus poster contest • Advent reconciliation • Confirmation Sponsor meeting is scheduled on January 11, 2023 • Edge Youth program led by St. John Parish – Christmas social available • Baptism preparation classes available to community • Christmas Eve Mass Times - 3pm, 5pm, 11pm • Christmas Day Mass Times - 8:45am, 10:15am, 11:45am 		
OAPCE Report	Brenda was not in attendance. Loretta will get an update from her.	Brenda Giardetti	
Yearbook	<p>Mr. Cataldo has graciously volunteered to lead the design work with grade 8 students in putting the yearbook together this year.</p> <p>Cost per yearbook is \$21.00 (plus taxes) Yearbooks will include up to 100 pages.</p>	Mr. Torres	
Treasurer's Report	<p>Devon presented the Financial Report for October 31, 2022</p> <ul style="list-style-type: none"> • Funds available in the account is \$9,438.21 • 2022/2023 budget items approved to date is \$6,240.00 • Estimated cash available to spend as of October 31, 2022 is \$3,198.21 <p>Big Box of Cards fundraiser - revenue approx. \$2,062.00 sold - \$9947.00, paid \$6785.00 to company.</p> <p>Cheque to Four Corners for Hot Lunches has not been issued yet.</p> <p>Hot Lunch profit margin for the school is \$1 per meal. Profit for November and December is \$1253.00.</p> <p>A discussion ensued regarding agreement with Marina & Loretta to discuss with Joe about \$1 per meal kickback. We agreed to 3 days a week to get a kickback.</p> <p>If the sales stay the same, we could raise up to \$5,400.00</p>	Devon Caltagirone	
Principals/V P's Report/Teacher's Report	<p>School Updates:</p> <ul style="list-style-type: none"> • Halloween dance – Thank you to all the volunteers that assisted with decor setup & take down, and coordination of the DJ. The kids a great time! • Food & Candy Drive was a great success. • Progress reports went out for first term. In person parent/teacher interviews have been set up. • Picture re-take day happened and sibling photos were great. 	Mr. Torres/Ms.Sodhi	

	<ul style="list-style-type: none"> • Remembrance Day – Ms. Kelly class did ceremony. Donations received \$200.00 • Thanksgiving mass – successful. Fr. Bob was very excited to celebrate with the school. • Sports are back – cross country, students made it to the Boards, volleyball tournament, Boys moved on to RFH. Grade 4-8 chess tournament is tomorrow. • Health & Well Being – over the PA system, take a minute to just breath every afternoon. Children love it and wait for it. • Bullying awareness retreat • Peel Public Health Clinic was offered to parents at the school for routine vaccines. • Grade 7 & 8 Ottawa video information night – registration closes December 13, 2022. School will send reminders to parents. • Christmas break starts Friday, December 23rd and back at school on Monday, January 9, 2023. • Spirit week during last week of December. Details to come. • FDK will be doing a Christmas Concert. • Every class will be given \$5 per student (funded by the school) to create a Christmas craft. • Grade 8 Girls night is March 23rd. Boys night is the week of April 17th. Guest speaker to Cruisers (wheel chair bound gentleman – will play basketball.) • Pizza lunches will continue into new year. • Outdoor equipment was purchased for recess time. • The school provides funding for buses to attend mass, taxis for events. School has purchased new headsets and microphones. • School yard pavement was fixed to address unpaved area where portables were removed. • Parents are reminded to pick up children at the gates. • Fire drills and lockdown procedures continue to be practiced. • Busing – Zone 3 – If buses are canceled due to weather. No hybrid classes will be done. Hot lunches and pizza will be rescheduled. • EQAO data was released. Students in Grad 3 & 6 received reports at home. Grade 3's (now Grade 4) reading 88.5% province 73.1%, writing 75% province 64.9% math 72.5% province 59% Grade 6's (now Grade 7) reading 90.1% prov 84.9%, writing 88.7% prov 84.7% math 36.6% prov 47% • School safety was brought up by Melina – entrance points at the school yard. Staff is present in the yard, but not necessarily at the entrances. Mr. Torres has said that changes have been made. Staff have shifted out towards those entrances. Mr. Torres stressed that he and Ms. Sodhi are always available and parents can always come in and speak to them about any concerns they have. Parent volunteers are welcome to come and 		
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help out during the yard. Suggestion was provided in that kids could go straight inside instead of school bell start. Will keep things as is for now.

Graduation Update – Teacher Grad Committee – R. Zingaro, F. Cataldo, S. Alvaro & A. Coward

- Graduation ceremony is June 22, 2023.
- Historically the graduation ceremony is held at Robert F. Hall (RFH) but with the larger student classes this has presented as a concern due to limited space at RFH to invite extended family members. The past 2 years there the space presented as a fire hazard with no standing room available. This year it was decided to host the ceremony event offsite. This years pre-dinner (for students) and ceremony will be held at Royal Ambassador in town located on Innis Lake Rd. Graduates will attend mass at St. Johns Parish from 1-2pm, students will be bused to Royal Ambassador from mass at 2:30pm.
- A buffet dinner will be provided to students at Royal Ambassador with the ceremony to follow at 5-7pm will be the graduation ceremony.
- Gowns will be sent directly to the hall.
- Graduation cost to parents is \$118.59 per student for venue services & meal, awards, gowns.

- Parent engagement \$500 given from the Board for a parent night or guest speaker. Council to present ideas to use this money.

- **Music program Funding Request** – Mrs. Girimonte
- Ms. Moretta presented on behalf of Mrs. Girimonte. Having a designated room for music classes this will allow for a dedicated improvement to the music program with a goal to have “every” student participate with an instrument in hand.
- Instruments are needed. 15-African drums. 2 - Xylophones
- Total ask is approximately \$4,000.00

- **STEAM Funding Request** – Mrs. Ricitano
- Maker space has been increased to include a Robotic mouse, Autobots, Makey Makey, Microbits. Recently spent \$1558.84 with Board Funding and book fair funds
- All staff is being trained on robotics. Teachers are becoming more knowledgeable about robotics. Connected with other schools to compare what they are using.
- Request to CSC is \$3,500.00 for 4 more items and additional coding robotics.

Chair's Report	<ul style="list-style-type: none"> • Graduation sweatshirt update - All board tendered vendors (3 in total) provided quotes. Merchant's was the successful vendor as they will be honouring last year's price of \$29.55/per sweatshirt with taxes in. • Council has allocated \$35 for each sweater. With the \$10 surplus of funds the remaining budget can be put towards gown rentals. CSC will vote on this recommendation. • Mr. Cataldo will be conducting a survey with the Grade 8s to select sweater design from a list of 10, with a final survey to select from top 2 choices. Merchants has allowed us to submit 2 designs of choice at no additional cost. • Hot lunch program update was provided. • <i>Spirit wear update</i> - The vendor can open an online Store for parents to order for spirit wear. Can increase price by 15% for school fundraising. Council members agreed to take 15%. <i>Will go online in new year.</i> • Sport uniforms update. Vendor said he would provide a quote. Mr. Torres provided an update from staff that uniforms are still in good condition and it was unnecessary to get new ones. • Mrs. Lecce has provided all her designs for all logos previously designed for council. Loretta will forward to Mr. Torres. 	Loretta/ Marina	Re- Open Spirt Wear in 2023
Fundraising	<ul style="list-style-type: none"> • Kernels (Fridays) - hoping to start in January. Kernels offers individual bags for \$1.41 (with tax) we would sell for \$2.50 per bag. Follows healthy food guidelines. Sold in multiples in 25. Keep options simple. Top flavours are Butter&Salt, Cheddar, low fat caramel. • Krispy Kreme Donuts - February 2023. Joanna will contact them. • Pretzels during Lent. Dimphelmier's bakery on Advance Blvd. in Etobicoke 		
CSC Requests	<ul style="list-style-type: none"> • Sacramental Gifts - \$6.50 per student <ul style="list-style-type: none"> • 46 Grade 2 students • 77 Grade 7 students • <i>Total 123 students x \$6.50 = \$799.50</i> • Celebration of Learning - <i>90 JDK students x \$6.50 = \$585.00</i> • Grad Yearbook - <i>64 Grade 8 Students x \$21/book = \$1,344</i> <ul style="list-style-type: none"> ○ <u>Total Approx. Council Requests: \$2,984.50</u> 	Loretta/Marina	

School Requests	<ul style="list-style-type: none"> • STEAM Items Learning Commons/Maker Space - \$3,500 <ul style="list-style-type: none"> ○ Agendas 2023/2024 - Grade 1 -6 - \$2,000 ○ \$5 per student for holiday and commemorative (mother's/father's day) crafts <ul style="list-style-type: none"> ▪ 560 total enrolments x \$5.00 = \$2,800 • Music curriculum \$4,000 <p><u>School Requests total - \$13,964.34</u></p> <p>Total \$7,251.21 is available based on Box of Cards sales and Hot Lunches so far.</p> <p>Motion: to approve STEAM \$3,500, moved by Sabrina Merolla seconded by Devon. CARRIED</p> <p>Motion: to approve Music \$4,000, moved by Sabrina Merolla seconded by Joanna Cotaldo CARRIED</p>		
Prioritize/Vote for Council & School Requests	<ul style="list-style-type: none"> • Set fundraising budget based on needs. 		
Closing Prayer & Adjournment	Meeting adjourned at 9:27 pm	All CSC Members	
Future Meeting Dates	<ul style="list-style-type: none"> • Wednesday, February 1st at 6:30pm • Wednesday, March 22nd at 6:30pm • Wednesday, May 10th at 6:30pm <p>All meetings will be available hybrid with both on site and virtual available</p>	Loretta/Marina	