

**Catholic School Council Meeting – Wednesday October 19, 2022 @ 6:30**

**Attendees:** G. Hilton, C. Buday, Sara Tyers, Jenn Barbosa, Carla Cappuccitti, Leanne Brown, Meagan Ferreira, Carla Mendes, Janet Grdovich, Alejandra Rangel, Pam Majdell, Dawn Nolet, Valerie Hefferman, Joe Leo

**Regrets:** Ms. McMenemy, Lisa Tavares, Fabio Seabra, Vicky Karanopoulos, Carol Heslin Leigh

**ACTION ITEM - AI / IS - INFORMATION SHARED**

IS/AI	DESCRIPTION	ACTION REQUIRED BY / WHEN:
<b>Welcome/Agenda Review – G. Hilton</b>		
IS/ AI	<ul style="list-style-type: none"> <li>• Introductions – All</li> <li>• Land Acknowledgement – G. Hilton</li> <li>• Opening prayer - G. Hilton</li> <li>• Approval of September 28, 2022 Minutes</li> <li>• Agenda review – G. Hilton</li> </ul>	S. Tyers & D. Nolet
<b>Treasurer Report (Budget Overview) – C. Cappuccitti</b>		
IS / AI	<ul style="list-style-type: none"> <li>• 2022/2023 budget presented.</li> <li>• Lunch Moms came through in September and was not accrued from previous school year. Budget now reflecting invoice.</li> <li>• One Time Donation Fall fundraising campaign still requires communications to school community. All donations to be made through School Cash Online which will redirect funds to school.</li> <li>• G. Hilton shared that tech in way of chrome books, iPads etc always in need. Next window for tech orders in April 2023.</li> <li>• Funds for field trip buses now back in this school year’s budget – 1 bus trip per class = \$2,000 in budget to subsidize.</li> <li>• Class and program support; C. Buday to work with staff to determine needs and come back to council with proposals.</li> <li>• Discussion around status of Peer Helper trip and whether budget will be required in spring to be had; G. Hilton &amp; C. Buday to confirm with Ms. Inglese; budget to stay until further notice.</li> <li>• Healthy discussion around meals budget item and decision made to remove.</li> <li>• C. Cappuccitti to add a line for Hot Dog day /food handling fee.</li> <li>• Proposed year-end final balance to be ~ \$6,500.</li> <li>• Approval of 2022/2023 budget</li> </ul>	S. Tyers & L. Brown
<b>Parish Report – J. Barbosa (L. Tavares delegate)</b>		
IS	<ul style="list-style-type: none"> <li>• Volunteers needed for altar services, children’s liturgy, youth ministry and sacramental preparation</li> <li>• No further updates</li> </ul>	
<b>OAPCE Update – J. Barbosa (V. Karanopoulos delegate)</b>		

IS	<ul style="list-style-type: none"> <li>• 1<sup>st</sup> meeting to be held October 26, 2022</li> <li>• No further updates</li> </ul>	
<b>Principal/Teacher's Report – G. Hilton &amp; C. Buday</b>		
IS	<p><u>Principal Report</u></p> <ul style="list-style-type: none"> <li>• Terry Fox Walk was a success; exceeding the goal with \$5,100 in funds raised by the school community. Students achieved all rewards which will happen during Spirit week: <ul style="list-style-type: none"> <li>○ October 25 – Hat Day</li> <li>○ October 26 – Jersey / Team Colours Day</li> <li>○ October 27 – Homework Free Day</li> <li>○ October 28 – Movie and PJ Day</li> </ul> </li> <li>• In-person Rosary Apostolate to occur at the Church on October 20.</li> <li>• PA Day – October 25</li> <li>• Photo Retakes – October 26</li> <li>• Grade 8 trip to Ottawa – Parent Meeting October 27</li> <li>• Progress reports expected to be available November 8 with interviews in the evening of November 10</li> <li>• Sports: <ul style="list-style-type: none"> <li>○ Cross country was a success with many athletes heading to the board meet at the end of the month: 4 teams in first place</li> <li>○ Jr. Girls volleyball finished 2<sup>nd</sup> at their tournament</li> <li>○ Jr. Boys volleyball to go to the Family tournament at St. Martins on October 20</li> <li>○ Co-ed Intermediate Flag Football will begin</li> </ul> </li> <li>• Discussion around appropriate sizing of school sport uniforms particularly the need for more youth sized jerseys.</li> <li>• Grade 3 trip to Crawford Lake to occur October 28</li> <li>• Teachers enquiring whether there is budget to support activity equipment in the form of cricket mats, gym equipment such as bean bags, balls, pylons, hula hoops, bowling pins. Confirmed in budget report that funds are available.</li> </ul>	
<b>New Business - All</b>		
IS/AI	<ul style="list-style-type: none"> <li>• C. Cappuccitti shared details of additional lunch time ordering option: <ul style="list-style-type: none"> <li>○ Lunchbox by School Cash Online - A full-service online lunch ordering and fundraising platform that simplifies the management of school lunch programs.</li> <li>○ Secure, easy-to-use online ordering &amp; payment platform (run through School Cash Online, which the school already uses)</li> <li>○ All meals are nut-free, allergy aware &amp; meet the Ministry's nutritional mandates</li> <li>○ Used by school in Dufferin-Peel (assume it's board approved)</li> <li>○ Strict safety protocols for food handling &amp; delivery</li> <li>○ Potential to earn fundraising dollars for every item sold – amount is at school's discretion</li> <li>○ Minimal onsite setup required (1 adult + students to distribute); vendors sort and deliver by class, label by child</li> </ul> </li> </ul>	C. Cappuccitti

<ul style="list-style-type: none"><li>• Council aligned to trial the service with Subway on Tuesdays. <u>ACTIONS</u>: G. Hilton confirm board approved vendor. C. Cappuccitti to confirm any requirements for minimum date range and potential for meal donations based on volume.</li><li>• G. Hilton confirmed that classrooms will have independent Halloween parties on October 31; will speak to teachers on October 24 to explore interest and potential for Halloween dance in gymnasium.</li><li>• FHF to be discussed at November's council meeting.</li><li>• Motion to Adjourn</li><li>• <b>Next Meeting – Wednesday November 23, 2022 @ 6:30</b></li></ul>	<p>G. Hilton &amp; C. Cappuccitti</p> <p>P. Majdell &amp; S. Tyers</p>
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