



# OLMC Community Service Hours Form

Hand in completed forms to the Guidance Office or email to [CARMSGuidance@dpcdsb.org](mailto:CARMSGuidance@dpcdsb.org)

**Grade 12 students must submit all 40 hours by May 1<sup>st</sup>, 2025**

<b><u>Student Last Name:</u></b>	<b><u>Current Grade:</u></b>
<b><u>Student First Name:</u></b>	<b><u>Date Submitted to Guidance:</u></b>
<i>I certify that the information below is accurate and reflective of the expectations for community service required to earn the OSSD as well as Catholic teachings and mandate. I understand this form will be validated and added to my OSR.</i>	
<b><u>Student Signature:</u></b>	

<b><u>Where did you Volunteer?</u></b>		
<b><u>Who was your Supervisor?</u></b>	Name: _____	
	Signature: _____	
	Email Address: _____	
	Phone Number: _____	
<b><u>When did you Volunteer?</u></b>	Start Date: _____ MM/DD/YYYY	End Date: _____ MM/DD/YYYY
<b><u>How many hours did you earn?</u></b>	Hours Earned: _____	
<b><u>What did you do?</u></b>  <i><b>*Must provide a description of your service to the community</b></i>		

**\*\*It is advised that you keep a copy of your completed hours for future reference\*\***

*OLMC has the discretion to approve or reject any activity or event that does not conform to the guiding principles and ethical standards for approved areas of involvement for students.*

<b><u>OFFICE USE ONLY:</u></b>
School Official Signature: _____ Date Entered: _____

**\*\*\*\*\*IF YOU ARE UNSURE IF YOUR VOLUNTEER ACTIVITY WILL BE ELIGIBLE OR NOT, PLEASE CHECK WITH YOUR GUIDANCE COUNSELLOR BEFORE STARTING YOUR HOURS\*\*\*\*\***

## **Eligible Activities**

- ✓ Religious/Parish Activities
- ✓ School Community Services
- ✓ Community Events
- ✓ Community Projects
- ✓ Fundraising
- ✓ Sports/Recreations
- ✓ Environmental Projects
- ✓ Volunteer Work in Retirement or Nursing Homes
- ✓ Work at an animal shelter
- ✓ Not for profit organizations

## **Ineligible Activities**

- |  |  |
|--|--|
| X Babysitting  | X Duplication for credit in other courses  |
| X Shoveling snow   | X Class or course requirements   |
| X Office/clerical work                                       | X Provide direct financial benefit or gain to the student or to the student's immediate family                           |
| X Your part-time job   | X Work that does not comply with or contradict Catholic teachings or the policies of the DPCDSB or Ministry of Education |
| X Work normally performed for wages                          | X Involves "designated substances" under the Occupational Health and Safety Act  |
| X During school hours (except lunch break or spare periods)  |  |
| X Involves operation of power tools, scaffolding, or vehicle |  |
| X Regulated trades work                                      |  |
| X Factory work (if under 15)                                 |  |
| X Court-appointed work                                       |  |
| X Work for commercial business                               |  |

*\*For more detailed information, please refer to the boards website under the Student tab – Community Involvement*