

# Catholic School Council - St. Bernadette 2019-2020

## Approved Meeting Minutes

Date:	Wednesday, November 6, 2019			
Location	St. Bernadette Library			
	Name		Attendees	Regrets
	Mrs. Ragozzino	Principal	√	
	Ms. Flick	Teaching Rep	√	
	Ms. Monardo	Teaching Rep	√	
	Trevor Anderson	Chair	√	
	Sandra Pozzobon	Secretary / Parish Rep	√	
	Ewelina Kostuch	OAPCE Rep	√	
	Coleen Isabella	Co-Treasurer	√	
	Sonja Cicchetti	Co-Treasurer	√	
	Joanna Parsons	Parent	√	

### Agenda

1. Opening Prayer
2. Review and Approval of Minutes
3. Chair's Report
4. Principal's Report
5. Fundraising
6. OAPCE Report
7. Parish Report
8. Other Business
9. Adjournment

### Minutes:

#### 1. Opening Prayer & Welcome

Mrs. Ragozzino led everyone in a Remembrance Day prayer



#### 2. Review of Minutes from Previous Meeting

The September 19th 2019 minutes were reviewed.

**Motion:** To approve September minutes (T.Anderson)

**Seconded:** (E.Kostuch)

**Motion Carried**

### 3. Chairs' Report

T. Anderson spoke briefly about the annual Council survey/report that was completed at the end of October, stating that the results were very similar to those of the years past.

- T. Anderson and L. Ragozzino attended the Family of Schools meeting on October 23<sup>rd</sup>.
  - T. Anderson was not able to attend the training seminar on November 2<sup>nd</sup> 2019
  - The DPCDSB is hosting a Gala Dinner in honour of their 50<sup>th</sup> Anniversary, T. Anderson will not be able to attend however another council member may attend in his place.
  - The Council Twitter account which launched at the end of September 2019 has a total of 28 followers to date. This account was used to retweet school activities as well as to promote the Halloween Dance-a-thon.
  - The **Halloween Dance raised \$5400** which far exceeded our target of \$4000. Thanks to all involved!
  - Plans for the Valentine's Day Dance will begin when we return from the Christmas break. A request for prize donations will go home the week of January 20<sup>th</sup>.
- There was some discussion surrounding the distribution of tickets for those students who **do not** raise any money, and whether or not *all* students should receive a ticket. The consensus was that only students who raise money will be given a ticket and therefore be able to take part in the raffle. To avoid any child feeling left out, on the day of the draw only those students with tickets will be called to the foyer to enter their tickets into the ballot boxes of their choice.

### 4. Principal's Report

L. Ragozzino spoke briefly about the Council survey/report.

**Motion:** To approve council report (T.Anderson)

**Seconded:** (E.Kostuch)

**Motion Carried**

- Student achievement - EQAO results. Our students did very well overall, in most cases our grades 3 & 6 students met or exceeded Provincial standards in Reading, Writing and Math with the exception of Grade 3 Math. As a result, a stronger emphasis will be placed on this area of learning.
- After some consideration the RAZ kids subscription was renewed for grades K-3 in lieu of Epic reader because unlike Epic reader, RAZ is free for students to use at home. (Pre-approved Council purchase)
- November 11<sup>th</sup> – Remembrance Day Liturgy in the school gym.
- November 14<sup>th</sup> – Curling (Council agreed to pay \$290)
- November 18<sup>th</sup>-22<sup>nd</sup> – Bullying awareness week.  
There will be an assembly led by grades 5-8.
- November 29<sup>th</sup> – Grades 5-8 to attend a presentation called 'GAME BLING' focusing on the excessive use of gaming and devices.
- December 3 – Santa Claus is coming to St. Bernadette!   
Photos will be available for grades K-8 and individual and family packages will be offered.
- December 7<sup>th</sup> – Grade 2 students will receive their First Reconciliation
- December 11<sup>th</sup> – Advent Mass
- December 18<sup>th</sup> – Advent Retreat throughout the school (rotation among the divisions)
- December 18<sup>th</sup> – St. Bernadette Christmas Concert in the school gym @ 6:30pm
- December 19<sup>th</sup> – School trip to the movie theatre to watch FROZEN II
- Annual Christmas schoolwide initiatives: Angel Tree & Hat/Mitten Tree
- Sewing studio will be coming to the school May 8-11. A representative from Sewing Studio to attend the March 4<sup>th</sup> council meeting to present.

5. **Treasurer's Report** - n/a

6. **Parish Representative's Report**

Grade 7 students who are preparing to be Confirmed in the spring are asked to attend ONE of the following masses to receive the Rite of Enrolment:

Saturday November 9<sup>th</sup> @5pm

Sunday November 10<sup>th</sup> @8am, 10am, 12pm

Saturday November 16<sup>th</sup> @5pm

Sunday November 17<sup>th</sup> @8am, 10am, 12pm

7. **OAPCE Report**

E. Kostuch attended a meeting on October 30<sup>th</sup> 2019. Richard Mariah (General Manager of Physical Plant Facilities) gave an update to the Security Modernization Project that was approved by Trustees in 2018. This project includes; CCTV replacements in Secondary schools, Alarm panel upgrades, Front door camera replacements for elementary school, etc. Handout provided outlines the project plans as well as the difference between Lockdown, Hold & Secure and Shelter in Place.

8. **Committee Reports**

- Halloween Dance-a-thon covered in Chair's report

9. **Other Business/Questions**

- Discussion surrounding the Christmas concert and how to ensure that everyone has a seat as there was not sufficient seating in past years.
- A suggestion was made to charge a nominal fee for tickets and to have assigned seats.
- Ultimately the decision was made to borrow more chairs so that we have ample seating and to open the gym doors earlier (6pm) to avoid a last-minute rush.

10. **Adjournment**

**Motion:** To adjourn @ 7:28 (T.Anderson)

**Seconded:** (S. Cicchetti)

**Motion Carried**

**Minutes taken by:** S. Pozzobon

## Catholic School Council Report 2019

What is the name of your school?

St Bernadette

Please indicate the date on which your Catholic School Council election was held.

An election as held on: September 19, 2019

The following parents/guardians were elected or acclaimed:

The teacher representative: Melanie Monardo, Deanna Flick

The Parish representative: Sandra Pozzobon

The OAPCE representative: Ewelina Kostuch

The school principal: Lisa Ragozzino

Chair: Trevor Anderson

Secretary: Sandra Pozzobon

Treasurer: Sonja Cicchetti, Coleen Isabella

Other community representative: Shannon Camaioni, Sandy Felizardo

Please indicate your 2019-2020 planned meeting dates:

Thurs. Sept. 19, 2019

Wed. Nov. 6, 2019

Wed. Jan. 15, 2020

Wed. Mar. 4, 2020

Mon. April 20, 2020

Wed. June 10, 2020

Please provide a summary of achievements and activities undertaken during the school year.

- Launch our first-ever twitter account to enhance outreach and promotion to parents and the school community
- Participate in the school's open house on Sept 26 2019 to build awareness of School Council and recruit volunteers. We will plan to promote our activities at other school events throughout the year
- Execute two major fundraisers for the school year: a Halloween dance-a-thon on Oct 31st 2019 and a Valentine's dance-a-thon on February 14 2020. Both events will feature fundraising pledge forms for students, and the funds collected can be converted into tickets that would be used towards a draw for prizes.
- Continue to be good stewards of our funds raised with financial tracking through our Treasurer's report and advance planning during our council meetings.

Please indicate which of following reports were completed cooperatively between the school administration and the school council, and were submitted during the year. To indicate which reports were completed, simply click on the name of the report.

Monthly School Council Treasurers Report (due at the end of each month and submitted to the Finance Department)

Annual School Council Summary of Financial Activities and Report (summarizing September 1 to August 31 each year - submit in September)

Please indicate your Catholic School Council goals for the future.

- Support the enhanced experience for students at St. Bernadette
- Engage in successful fundraising activities
- Maintain a positive and collaborative relationship with parents, teachers, and school administration
- Continue to be prudent managers of funds raised for the benefit of the school

### **Catholic School Council Survey 2019**

What is the name of your school?

St Bernadette

Please indicate the degree to which you think each of the following aspects of Catholicity and spiritual leadership are either a strength or a need at your school.

Home, school and parish all have a part in the educational process

Somewhat of a strength

Collaborative relationships with the local parish and diocese

Somewhat of a need

School climate exemplifies the teachings of Christ and the Catholic church

Somewhat of a strength

Opportunities for the school community to gather as a faith community

A definite strength

Catholic religious instruction across the spectrum of the curriculum

A definite strength

Please indicate the degree to which you think each of the following aspects of program development and academic progress are either a strength or a need at your school.

Communicate school implementation plans to staff, parents and the school community

A definite strength

Involve staff, school council and the community in the development of a shared vision

Neither a strength nor a need

Community is aware of curriculum program requirements

Somewhat of a need

Professional development opportunities are provided to staff to help meet the learning needs of all students

Not sure

Curriculum needs are supported by human, financial and material resources

Not sure

All partners feel that their school is providing the best possible education to the students

A definite strength

Please indicate the degree to which you think each of the following aspects of positive relationships and effective student discipline are either a strength or a need at your school.

A safe, orderly environment is established for students to learn and work

A definite strength  
Policies/expectations about discipline/behaviour are clear, fair and equitably applied  
Somewhat of a strength  
Problem solving is collaborative and conflict resolution involves all stakeholders  
Somewhat of a strength  
Solutions are consistent with the values/beliefs/goals of the school  
A definite strength  
Teachers model good citizenship and positive behaviour for students  
A definite strength

Please indicate the degree to which you think each of the following aspects of school communication and public relations are either a strength or a need at your school.

Communication is open between all stakeholders  
A definite strength  
Community is part of the development and integration of goals which focus on student achievement  
An urgent need  
Communication takes place regarding Ministry/Board/Family/School goals  
An urgent need  
Involve the community in all facets of the school program, extra-curricular and social elements  
Somewhat of a need  
Community is involved in school and faith based activities  
Somewhat of a need

Please indicate the degree to which you think each of the following aspects of fiscal management and allocation of resources are either a strength or a need at your school.

Catholic School Council is aware of the budgetary issues and allocation of resources within the school  
Somewhat of a strength  
Budgetary matters are reported to the community on an annual basis  
Somewhat of a strength

Please indicate the degree to which you think each of the following aspects of organizational management are either a strength or a need at your school.

Timelines, schedules and school planning is organized in an efficient, effective manner  
A definite strength  
Unforeseen incidents at the school level are managed while at the same time maintaining efficiency and a controlled environment  
A definite strength

Administrative changes can be made at various points in a Principal or Vice Principal tenure, throughout the school year. On behalf of the school council, please identify one or two major leadership qualities that are most needed at your school if there is to be an administrative change. (Please indicate below)  
Senior administration, in conjunction with the Director and trustees will take this information under advisement as they look to place school administrators.

School Administrator follows Ministry and Board initiatives and is committed to increasing student achievement, inclusive education in an effort to meet the diverse learners in the school community.

School Administrator is transparent with respect to school budget and resources. Budget is deployed with consultation in a prudent and equitable manner using a pre-established consistent process.

Please indicate which, if any, of the following events and/or opportunities have been offered by your school to engage the local parent/guardian community.

Community open house/BBQ

Community Masses (e.g. beginning of school year, Advent, Lenten, etc.)

Concerts/performances

Team events/tournaments

Guest speakers

School assemblies

Interview nights

Parent/Guardian information nights

Parent/Guardian volunteering (e.g. field trips, classroom help, etc.)

School social justice initiatives

Fundraising

Social media (e.g. Twitter, email, school website, Remind, etc.)

Please indicate how successful each of the following events/opportunities were at your school. : Success of Event/Opportunity

Community open house/BBQ

Very Successful

Community Masses (e.g. beginning of school year, Advent, Lenten, etc.)

Somewhat successful

Concerts/performances

Very Successful

Team events/tournaments

Very Successful

Guest speakers

Somewhat successful

School assemblies

Somewhat successful

Interview nights

Very Successful

Parent/Guardian information nights

Very Successful

Parent/Guardian volunteering (e.g. field trips, classroom help, etc.)

Very Successful

School social justice initiatives

Very Successful

Fundraising

Very Successful

Social media (e.g. Twitter, email, school website, Remind, etc.)

Very Successful