

St. Francis of Assisi School Council – September 27, 2023 – Approved Meeting Minutes

Attendees

Mrs. Andrea Lang- Principal
Mrs. Savoia – SERT/ELL
Ms. Rosanna Commisso - VP
Ms. Diana Savoia (SERT)
Ms. Christine Agathos (Gr.3)
Ms. Nadine Siemons (Gr. 5/6)
Arlene Morgan- Pastoral Staff
Niamh Ryan Piccinni- Co-Chair
Viviane Bonfim – Parent member
Mr. Oswald Emmanuel – Parent member
Ms. Vita Emmanuel – Parent member

Katherine Irvine – Vice Chair
Amy Duke – Fundraising co-chair
Jenna Shugg – Co-Chair
Catherine Keogh – Parent member
Jennifer Nunes - Secretary
Melissa DiMauro – Treasurer
Lydia Gustin – Parent member
Marianne Krzal - fundraising co-chair

Regrets: Michelle Baker, Gabriella

MEETING MINUTES:

- Roles and Responsibilities of school council committee explained.

COUNCIL ROLES for 2023-2024:

Co- Chairperson - Niamh Ryan Piccinni
Co-Chairperson - Jenna Shugg
Vice Chair - Katherine Irvine
Secretary - Jennifer Nunes
Treasurer - Melissa DiMauro
OAPCE Rep – Michelle Baker
Fundraising Co-Chairs - Amy Duke and Marianne Krzal
Parish Representative – vacant

Voting members:

Catherine Keogh
Viviane Bonfim
Lydia Gustin
Osuold Emmanuel
Vita Emmanuel

PARISH UPDATE:

- Registration for sacraments is open and available online. This includes baptism, communion, reconciliation, and confirmation.
- Confession parent meeting is October.
- Confirmation parent meeting is November.
- Community parent meeting is scheduled for February.
- Dates for sacraments have been set for the year. The dates are based upon enrollment. Dates are end of April 28th and May 5th, 2024. All dates are a Sunday.
- Confirmation dates are set for June 2nd and 9th 2024.

- Annual pumpkin carving is set for October 29th. All are welcome to attend.

BUDGET

Annual Report for 2022/2023

Total profit from fundraisers for the year is \$ 20 568.10

Expenses: \$ 20 065.70

Expenses Includes half of the following: laptop bags, Saidat show, future steps dance program, x movement, visual arts program, grade 8 grad, and full cost of pancake Tuesday, ice cream for sacraments, sand and materials, share life donation, miscellaneous.

Fundraisers Results from 2022-2023

Halloween dance a thon \$3675.38

December Snack Shack \$212.79 +181.00

April Easter Snack Shack \$118.94

Chocolate Fundrasier \$14500.08

Popcorn Sales \$1221.68

Mabels Labels \$42.63

Lunch Lady \$615.60

We received a grant of \$500 for parent engagement. We started with 829.80 in the safe that was deposited.

Total in the bank: \$1998.42

FUNDRAISERS for 2023-2024

Pizza Day is now being run by School Council (paid through School Cash Online)

Krispy Kreme- **Thursday, May 23, 2024** purchase price of \$7.00 per dozen; proposed selling price of \$15.00 potential

Halloween Dance a Thon including pledge sheets, chances to win prizes. Prizes are being donated and collected at this time.

Whole School assembly recommended.

Budget \$500 – approved by members

FAMILY CHRISTMAS MINI PHOTOSHOOTS

Amy to donate her time (Thank you). Multiple packages to be offered. To be paid for with school cash online. The gym is needed for 2 nights. Proposed dates November 7-9th 5-8pm. Ms. Lang to obtain permits from board. Cost will be 25-45/family dependent on number of poses requested.

Budget for setup is \$ 500

Mabels Labels and Woodward meat fundraisers remain ongoing.

Other Fundraising Ideas:

Eggcellent art fundraiser (Easter), voted in but no budget put in place.

“Dough Raiser” - done through Domino's Pizza- A portion of money made on two set days goes to the school.

Upcoming Events for 2023/2024

Pancake Tuesday - voted to buy pancakes again. \$1 a pancake. Asked Andrea to ensure that there are no other activities planned for that day.

Ash Wednesday Mass (falls on Feb 14)

Ms. Lang proposed the BRAVE group (anti-bullying program) to come in. Ms. Lang to investigate cost.

Council showed interest in a whole school performance. Mrs. Savoia said the company is called “Show to Go Productions”. Amy is going to investigate cost.

Christmas concert this year (Dec. 19th or 20th).

Upcoming Budgetary items and Ideas for 2023-2024 year:

\$2500 allocated to graduation

54 grade 8s this year. \$5500 allocated to grade 8 trip.

\$500 allocated to ShareLife

Sacramental gift (ice cream) – plan to use ice cream sandwiches (i.e. Terra Cotta)

Ms. Lang to set aside some money to supplement the purchase of resources and field trips (no amount given).

Action Items:

1. Ms. Lang check on whether they ordered basketball jerseys.
2. Halloween and Christmas subcommittees to begin planning for events.
3. Ms. Lang to confirm cost of BRAVE (anti-bullying)
4. Amy to find out cost of Show to Go production.

Next Meeting Date: Thursday, October 26, 2023 at 6pm