

ONLINE REGISTRATION FLYER

FOR GR. 9 OPEN ACCESS STUDENTS



Cardinal Ambrozic C.S.S.

December 1 – 21, 2023

Who is Eligible?

Incoming Grade 9 students who reside in the school's boundary area and are not currently enrolled in a Dufferin-Peel Catholic Elementary School (including siblings of current DP CDSB secondary students).

Step 1 - Online Registration

Parent/Guardian creates account, completes and submits Online Application Form. Parent/Guardian receives email acknowledging receipt of the application form and advising that they will be contacted by a set date, if they are identified through the random selection process.

Step 2 - Application Verification

School reviews applications to verify that the applicant meets eligibility requirements (e.g. resides in school boundary area).

Step 3 - Random Selection Process

An online randomization utility will generate a list of applicants with assigned numbers. The randomly assigned number determines who is selected based upon the number of spaces available at the school. Those not selected will be placed on a waiting list with the randomly assigned number determining the order of selection if additional spaces become available.

Step 4 - Parent Notification

Selected applicants receive an email notification on, or before January 19, 2024, and an invitation to submit the required registration documentation electronically or visit the school.

Step 5 - Parent Submission

Parent/Guardian requests the registration package to be emailed to them for completion. The completed package will need to be submitted electronically to AMBROGuidance@dpccsb.org OR parents will come in to pick up a registration package (by appointment only) to be completed and returned to the school. The complete registration package needs to be received by 4:00 pm on January 30th, 2024. The school reserves the right to not accept students who do not have complete registration documentation and who do not meet the admission requirements.

Step 6 - Student Enrolled

If documentation is complete and meets the requirements, the student is enrolled.

NOTE: Grade 10-12 & specialty programs open-access registration for the 2024-2025 school year, please visit Guidance Info page [@dpccsb.org/AMBRO](https://dpccsb.org/AMBRO) on Feb. 5th 2024 at 8:00 a.m for further instructions.

ONLINE REGISTRATION LINK

www.dpccsb.org/openreg

Online Registration will be available from December 1st @ 8:00 a.m. to December 21st @ 5 p.m.

If you have any questions, please email them to AMBROGuidance@dpccsb.org