

RESEARCH APPLICATION CHECKLIST

All research done in the Dufferin-Peel Catholic District School Board must be approved by the board. As per board policy, research that falls outside of board operations and/or direction must be submitted to the Superintendent of Program for review and approval by Dufferin-Peel's Research Committee. The application shall consist of one signed original hard copy and one signed electronic copy emailed to diana.cromarty@dpcdsb.org and submitted by the deadline date(s) noted on the website. Feedback regarding each submission will be given four to six weeks after the closest deadline date. Please refer to the Dufferin-Peel website for application deadline dates.

Please be advised that all research proposals must adhere to the moral teachings of the Catholic Church.

APPLICANT INFORMATION

Name _____ Date _____

Address _____ Tel. (Primary) _____

_____ Tel. (Additional) _____

Email _____ Fax _____

Position _____

Institution or Agency _____ Tel. _____

Title of Research Proposal:

Please check below that each of the following items has been fully completed/appended (as required in the application) to the research application:

- Research adheres to the moral teachings of the Catholic Church
- Ethics approval
- Objectives of the research
- Practical benefits/contribution of the research
- Data collection (recruitment, facilities, instruments)
- Research design (methodology, consent, criminal reference checks, data analysis, security)
- Timelines
- Provision for feedback to schools and the board
- Publication/knowledge exchange plans
- All necessary signatures